



State of Oklahoma
Office of Management and Enterprise Services
Central Purchasing Division

Type it
Sole Source or Sole Brand
Acquisition Certification
74 O.S. § 85.45j

Acquisition Type (check one): Sole Source Sole Brand

State Agency: Department of Corrections

Supplier Name: Diversion Services, Inc.

Supplier Address: 4435 o St #96, Lincoln NE 68510-1864

Supplier Telephone: _____

Supplier E-mail: _____

I hereby affirm that pursuant to the provisions of the attached requisition or contract that (name of supplier) Diversion Services, Inc. is the only person or business entity singularly qualified to provide the acquisition, and if a product is the only brand or product which is unique, for the following reasons:

The electronic version of the Adult Substance Use Survey (ASUS) is the sole intellectual property of Diversion Services, Inc. This screening instrument has become an essential tool for the agency as it provides a psychometric measure of the self-reported substance abuse history of offenders sentenced to prison and/or probation. The data collected from these assessments is used to facilitate evidence based decisions regarding treatment referrals, placement, and outcome measurements.

The following is a brief description of all efforts which were made to verify that the services or products to be purchased pursuant to the provisions of the attached requisition or contract qualify as a sole source or sole brand acquisition:

The Department of Corrections and Diversion Services, Inc., have developed an on-going working relationship, conducted numerous evaluations, and built an extensive data base of assessment results, data points, and demographics. This data base is being used to determine the efficacy of the ASUS and the effectiveness of the education and training programs used to prepare offenders to return to their communities upon their discharge from prison. Because Diversion Services, Inc., is the sole provider of the electronic version of the ASUS, no other product was evaluated. Because of the extensive data base and man hours necessary to develop an in-house replacement product, it would be to cost prohibitive for DOC to develop a replacement system. There is no alternative product available to purchase.

*1st option to renew of a 5 year contract.
Contract Period 7-1-14 thru 6-30-15*

I understand that the signing of this certification knowing such information to be false may subject me to punishment for perjury

Signature on file

Chief Administrative Officer Signature

Robert Patton

Chief Administrative Officer Name (PRINT)

5-21-14

Date

Additional Signatures for Requisitioning Agency, if necessary:

Signature on file *4-23-14*

Donna Valadez, Business Manager
Signature & Date

[Type Title] Signature & Date



Purchase Order

CHANGE ORDER

Dispatch via Print

Department of Corrections
DEPARTMENT OF CORRECTIONS
3400 MARTIN LUTHER KING AVE
OKLAHOMA CITY OK 731380400

Purchase Order 1319056324	Date 07/01/2013	Revision 1 - 05/30/2014	Page 1
Payment Terms 0 Days	Freight Terms Free on board at Destination		Ship Via Common
Buyer David Williams	Phone 405/425-2636	Currency USD	

Vendor: 0000047471
DIVERSION SERVICES INC
4435 O ST #96
LINCOLN NE 68510-1864

Ship To: DEPARTMENT OF CORRECTIONS
COMMUNITY SENTENCING DIV/BUSINESS MANAGER
3700 N. CLASSEN BLVD, STE 110
OKLAHOMA CITY OK 73118-2801

Bill To: DEPARTMENT OF CORRECTIONS
COMMUNITY SENTENCING DIV/BUSINESS MANAGER
3700 N. CLASSEN BLVD, STE 110
OKLAHOMA CITY OK 73118-2801

Tax Exempt? Y Tax Exempt ID: 736017987

Line-Sch	Cat CD / Item Id	Description	Quantity	UOM	PO Price	Extended Amt	Due Date
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1- 1	81112200 /	SERVICE-SOFTWARE MAINTENACE/SUPPORT	12.0000	MO	500.0000	6,000.00	07/01/2013
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ASUS License Fee for 07/01/13-6/30/14
08-51C018 531250

FUND AND ACCOUNT 19130-8807884

2- 1	81112200 /	Service Software Maintenance/support	1.0000	SUM	6,000.0000	6,000.00	05/30/2014
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Contract Period: 07/01/14-6/30/15
2ND YEAR OF 5

08-51C018 531250

FUND AND ACCOUNT 19530-8807884

Total PO Amount 12,000.00

COMMENTS:

*****Sole Source*****

Initial Contract Period: 07-01-13 thru 06-30-2014 with option to renew for four additional one year periods

Agreement Period: 07-01-13 thru 06-30-2018

VENDOR INFORMATION: DIVERSION SERVICES
I.D. #: 47471
LOCATION: 3
ADDRESS: 819 S. Denver Ave. Tulsa, Ok. 74119
CONTACT: ERIC McMASTERS

ACCOUNTING CONTACT: DONNA VALADEZ
PHONE NUMBER: 405-523-3077
FAX: 405-525-4527

JUSTIFICATION:

1. THIS ACQUISITION IS FOR ASUS SCREENING INSTRUMENT LICENSE.
2. ASUS SCREENING INSTRUMENT LICENSE IS NOT AVAILABLE ELSEWHERE IN THE AGENCY
3. ASUS SCREENING INSTRUMENT LICENSE IS ESSENTIAL FOR CONTINUED OPERATION OF THE UNIT.

Authorized Signature  Signature on file



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- 4. ASUS SCREENING INSTRUMENT LICENSE IS NOT AVAILABLE FROM STATE CONTRACT.
- 5. N/A
- 6. N/A
- 7. N/A
- 8. N/A

The State Official signing this requisition affirms any contract resulting from this request shall comply with the following:

- A. No employee of the state agency is able and available to perform the services to be provided pursuant to the contract.
- B. The state agency shall receive, review and accept a detailed work plan from the supplier for performance pursuant to the contract if requested by the State Purchasing Director.
- C. The state agency has developed, and fully intends to implement, a written plan providing for the assignment of specific state agency personnel to:
 - 1) Monitoring and auditing supplier performance,
 - 2) The periodic review of interim reports, or other indications of performance, and
 - 3) If requested by the State Purchasing Director, the ultimate utilization of the final product of the nonprofessional or professional services.
- D. The work to be performed under the contract is necessary to the state agency's responsibilities, and there is statutory authority to enter into the contract.
- E. The contract will not establish an employment relationship between the state or the state agency and any persons performing under the contract.
- F. No current state employee will engage in the performance of the contract, unless specifically approved by the State Purchasing Director.
- G. The purchase of the nonprofessional or professional services is justified, and
- H. The contract contains provisions that are required by 74 O.S. Section 85.41.

NOTE:

This requisition for services, in accordance with 74 O.S. Section 85.4.E.1, must be signed by the Chief Administrative Officer of the State agency or the Chief Administrative Officer of the requisitioning unit.

Authorized Signature
 Signature on file



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Change order to exercise 1st option of a 5 year contract. Contract period 7-1-14 thru 06-30-15
DONNA V. 5-1-14 DGW 5-30-14

<p>Authorized Signature Signature on file</p>
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