

Signature on file



State of Oklahoma
Office of Management and Enterprise Services
Central Purchasing Division

TYPE 4
**Sole Source or Sole Brand
Acquisition Certification
74 O.S. § 85.45j**

Acquisition Type (check one): Sole Source Sole Brand

State Agency: Department of Corrections - Dick Conner Correctional Center

Supplier Name: Auto Clear

Supplier Address: 2 Gardner Road, Fairfield NJ 07004

Supplier Telephone: 973/276/6161

Supplier E-mail: rickn@a-clear.com

I hereby affirm that pursuant to the provisions of the attached requisition or contract that (name of supplier)
Auto Clear LLC is the only person or business entity singularly qualified
to provide the acquisition, and if a product is the only brand or product which is unique, for the following reasons:

Auto Clear is the sole source supplier for parts and service. Using a third party vendor will void the warranty. Please see attached letter.

The following is a brief description of all efforts which were made to verify that the services or products to be purchased pursuant to the provisions of the attached requisition or contract qualify as a sole source or sole brand acquisition:

None

I understand that the signing of this certification knowing such information to be false may subject me to punishment for perjury.

Signature on file

[Signature]
Chief Administrative Officer Signature

ROBERT PATTON

Chief Administrative Officer Name (PRINT)

_____ Date

Additional Signatures for Requisitioning Agency, if necessary:

Signature on file

5/28/14
Business Manager II Signature & Date

_____ [Type Title] Signature & Date



World Headquarters

2 Gardner Road
Fairfield, NJ 07004 USA

Tel. 1 973.276.6000
Toll-free 1 800.231.6414
Fax. 1 973.276.6166

info@a-clear.com

This is to certify that AutoClear, LLC, the manufacturers of the AutoClear, Dynavision, and Checkgate security equipment is the sole Source Supplier of all replacement & new parts used in the maintaining and servicing of their equipment.

Our technicians are company trained to service our equipment only. They attend on-going training classes on the servicing and upkeep of AutoClear equipment. To be able to properly service AutoClear machines any outside service company must attend our week long service training classes. Any replacement parts they may need can only be purchased through AutoClear. AutoClear does not sell parts to outside service companies that have not attended our in-house week long training classes. Any service performed by non factory trained technician and additional problems occur, the warranty period on that part will be voided upon the company's discretion.

If you have any questions on this please feel free to contact me at 973-276-6000 ext.210.

Thank you,

Mary Beaman
Maintenance Agreement Sales Manager

AutoClear

973-276-6000 ext.210

Fax: 973-276-6166

maryb@a-clear.com



Purchase Order

Department of Corrections
DEPARTMENT OF CORRECTIONS
3400 MARTIN LUTHER KING AVE
OKLAHOMA CITY OK 731360400

Vendor: 0000068569
SCINTREX TRACE
2 GARDNER RD
FAIRFIELD NJ 07004-2206

Dispatch via Print

Purchase Order 1319058698	Date 05/21/2014	Revision	Page 1
Payment Terms 0 Days	Freight Terms Free on board at Destination		Ship Via Common
Buyer Randy Pogue	Phone 405/425-2638		Currency USD

Ship To: DEPARTMENT OF CORRECTIONS
DICK CONNER CORRECTIONAL CENTER
129 CONNER ROAD
HOMINY OK 74035

Bill To: DEPARTMENT OF CORRECTIONS
DICK CONNER CORRECTIONAL CENTER
129 CONNER ROAD
HOMINY OK 74035

Tax Exempt? Y **Tax Exempt ID:** 736017987

Line-Sch	Cat CD / Item Id	Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	85161500 / 1000013662	SERVICE: Medical Xray Equip Repair Services	1.0000	JA	8,773.6000	8,773.60	05/28/2014

REPAIR OF DCCC'S ADMINISTRATION X-RAY MACHINE

Total PO Amount 8,773.60

COMMENTS:
SOLE SOURCE PO FOR REPAIR OF DCCC'S ADMINISTRATION X-RAY MACHINE

VENDOR ID: 0000068569
SCINTREX/AUTOCLEAR
2 GARDNER ROAD
FAIRFIELD NJ 07004

FACILITY/BILLING CONTACTS:
DANNY OWENS (405) 419-8619
CHRISTINA BRISCOE (580) 889-6651 x 308

JUSTIFICATION:

1. THIS ACQUISITION IS FOR THE REPAIR OF DCCC'S ADMINISTRATION X-RAY MACHINE.
2. THIS ACQUISITION IS NOT AVAILABLE ELSEWHERE IN THE AGENCY.
3. THIS ACQUISITION IS NEEDED TO REPAIR DCCC'S ADMINISTRATION X-RAY MACHINE.
4. THIS IS A SOLE SOURCE ACQUISITION.
5. N/A - SOLE SOURCE
6. N/A
7. ALL LABOR WILL BE PERFORMED BY SCINTREX/AUTOCLEAR'S TECHNICIAN.
8. N/A

19430/0811100/533120

FUNDING: Due to possible future reductions in State and/or Federal appropriations, the Department cannot guarantee the continued availability of funding for this contract. In the event funds to finance this contract become unavailable, either in full or in part, due to such reductions in appropriations, the Department may terminate or reduce the contract in consideration and upon notice in writing to the Vendor. The Department shall be the final authority as to the availability of funds. In the event of non-appropriation or discontinuance of funding for this contract, the Vendor will be paid for products and/or services provided up to the effective date of termination.

Authorized Signature
Signature on file



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TERMINATION FOR CAUSE: The supplier may terminate the Contract for default or other just cause with a 30-day written request and upon written approval from DOC. The State may terminate the Contract for default or any other just cause upon a 30- day written notification to the supplier. The State may terminate the Contract immediately, without a 30-day written notice to the supplier, when violations are found to be an impediment to the function of an agency and detrimental to its cause, when conditions preclude the 30-day notice, or when DOC determines that an administrative error occurred prior to Contract performance. If the Contract is terminated, the State shall be liable only for payment for products and/or services delivered and accepted.

TERMINATION FOR CONVENIENCE: The State may terminate the Contract, in whole or in part, for convenience if DOC determines that termination is in the State's best interest. The agency shall terminate the Contract by delivering to the supplier a Notice of Termination for Convenience specifying the terms and effective date of Contract termination. The Contract termination date shall be a minimum of 60 days from the date the Notice of Termination for Convenience is issued by the agency. If the Contract is terminated, the State shall be liable only for products and/or services delivered and accepted, and for costs and expenses (exclusive of profit) reasonably incurred prior to the date upon which the Notice of Termination for Convenience was received by the supplier.

NOTICE TO VENDORS:

Security. Contractor's employees, agents, and representatives shall comply with all security and identification procedures at DOC facilities. DOC is responsible for alerting Contractor to these requirements prior to the commencement of work.

Security requirements may include, but are not limited to:

Identification: All employees, agents, and representatives of the Contractor, while working on State property, shall carry or display acceptable identification.

Vehicle Security: Drivers must turn off vehicle motors and lock cab doors whenever their truck is unattended. Trucks shall be searched prior to entry and exit, causing up to a 30 minute delay each way.

Offender Contact: Contractor's employees, agents, and representatives shall minimize interaction with offenders or patients, and shall report any verbal contact to DOC facility security staff before leaving the site.

Subject to Search: All persons, vehicles, packages and equipment entering a DOC facility are subject to search. Persons are typically pat searched and required to clear metal detection devices.

Packages, briefcases, purses, etc., searched with x-ray equipment. Drug K-9 may also be used to search persons, vehicles, packages, and equipment.

Contraband: Contractor's employees, agents, and representatives shall not have any weapons (including jack knives or box cutters), cell phones, pagers, drugs, tobacco products or any item deemed by facility to be potential contraband. Correctional officers can hold these items for delivery drivers at the delivery sally-port and return them as the driver exits the grounds. Any illegal items shall not be returned and shall be reported to local law enforcement.

Security Clearance: Contractor's employees, agents, and representatives who enter secure facilities shall have prior approval to enter from facility security staff, generally involving a background check to ensure that they are not convicted felons. The Contractor shall submit background check requests a minimum of two weeks prior to arriving at the facility. At the facilities discretion, Contractor shall comply with any requests to reassign a Contractor employee, agent, or representative, whether or not the individual has passed the background check if it is determined by facility that there is a security concern.

Tobacco Use Prohibited. The use of tobacco products is prohibited throughout all indoor and outdoor areas of property owned, leased, loaned or under the control of DOC, including parking lots owned or under the control of DOC.

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The State Official signing this requisition affirms any contract resulting from this request shall comply with the following:

- A. No employee of the state agency is able and available to perform the services to be provided pursuant to the contract.
- B. The state agency shall receive, review and accept a detailed work plan from the supplier for performance pursuant to the contract if requested by the State Purchasing Director.
- C. The state agency has developed, and fully intends to implement, a written plan providing for the assignment of specific state agency personnel to:
 - 1) Monitoring and auditing supplier performance,
 - 2) The periodic review of interim reports, or other indications of performance, and
 - 3) If requested by the State Purchasing Director, the ultimate utilization of the final product of the nonprofessional or professional services.
- D. The work to be performed under the contract is necessary to the state agency's responsibilities, and there is statutory authority to enter into the contract.
- E. The contract will not establish an employment relationship between the state or the state agency and any persons performing under the contract.
- F. No current state employee will engage in the performance of the contract, unless specifically approved by the State Purchasing Director.
- G. The purchase of the nonprofessional or professional services is justified, and
- H. The contract contains provisions that are required by 74 O.S. Section 85.41.

NOTE:
This requisition for services, in accordance with 74 O.S. Section 85.4.E.1, must be signed by the Chief Administrative Officer of the State agency or the Chief Administrative Officer of the requisitioning unit.

Authorized Signature
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