



Purchase Order

Department of Corrections
 DEPARTMENT OF CORRECTIONS
 3400 MARTIN LUTHER KING AVE
 OKLAHOMA CITY OK 731360400

Vendor: 0000069652
 3M COMPANY
 SAFETY AND SECURITY DIVISION
 3M CENTER BLDG 225-4N-14
 SAINT PAUL MN 55144-1000

Dispatch via Print

Purchase Order 1319058864	Date 05/28/2014	Revision	Page 1
Payment Terms 0 Days	Freight Terms Free on board at Destination	Ship Via Common	
Buyer Randy Pogue	Phone 405/425-2638	Currency USD	

Ship To: DEPARTMENT OF CORRECTIONS
 OCI (DCCC)
 129 CONNER ROAD
 HOMINY OK 74035

Bill To: DEPARTMENT OF CORRECTIONS
 O C I - MANUFACTURING
 3402 N. MARTIN LUTHER KING AVE
 OKLAHOMA CITY OK 73111

Tax Exempt? Y **Tax Exempt ID:** 736017987

Line-Sch	Cat CD / Item Id	Description	Quantity	UOM	PO Price	Extended Amt	Due Date
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1- 1	55121734 / 1000008611	SHEETING:Type X Various colors (Pressure Sensitive Adhesive) Roll Size 1" - 48" variable (in 1" increments) Reflective Sheeting	204.0000	RL	1,325.0600	270,312.24	08/15/2014
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DIGITAL LICENSE PLATE SHEETING REFLECTIVE GRAPHIC SHEETING, PREPRINTED GRAPHIC WITH STATE STANDARD DESIGN, FOUR (4) COLORS ON WHITE BACKGROUND.
 11-15/16" X 300YD

HISTORICAL USAGE: 360 ROLLS

1ST YEAR PRICING @ \$1325.06 PER RL
 2ND YEAR PRICING: @ \$1351.92 PER RL
 3RD YEAR PRICING: @ \$1369.83 PER RL

LEAD TIME: 30-45 DAYS

SUPPLIER REMARKS: MINIMUM ORDER REQUIREMENT IS 10 ROLLS.

2- 1	55121734 / 1000008611	SHEETING:Type X Various colors (Pressure Sensitive Adhesive) Roll Size 1" - 48" variable (in 1" increments) Reflective Sheeting	60.0000	RL	1,011.7000	60,702.00	08/15/2014
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DIGITAL LICENSE PLATE SHEETING REFLECTIVE GRAPHIC SHEETING, 9250 PLAIN WHITE
 11-15/16" X 300YD

HISTORICAL USAGE: 168 ROLLS

1ST YEAR PRICING @ \$1011.70 PER RL
 2ND YEAR PRICING: @ \$1020.66 PER RL
 3RD YEAR PRICING: @ \$1038.56 PER RL

LEAD TIME: 30-45 DAYS

3- 1	55121734 / 1000008611	SHEETING:Type X Various colors (Pressure Sensitive Adhesive) Roll Size 1" - 48" variable (in 1" increments) Reflective Sheeting	24.0000	RL	587.9500	14,110.80	08/15/2014
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DIGITAL LICENSE PLATE SHEETING REFLECTIVE GRAPHIC SHEETING, WHITE MOTORCYCLE
 6-15/16" X 300YD

HISTORICAL USAGE: 24 ROLLS

Authorized Signature
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1ST YEAR PRICING @ \$587.95 PER RL
 2ND YEAR PRICING: @ \$593.16 PER RL
 3RD YEAR PRICING: @ \$603.56 PER RL

LEAD TIME: 30-45 DAYS

4- 1	55121734 / 1000008611	SHEETING:Type X Various colors (Pressure Sensitive Adhesive) Roll Size 1" - 48" variable (in 1" increments) Reflective Sheeting	264.0000	RL	451.8300	119,283.12	08/15/2014
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DIGITAL LICENSE PLATE CLEAR PROTECTIVE FILM, #9097
 11-13/16" X 300YD

HISTORICAL USAGE: 528 ROLLS

1ST YEAR PRICING @ \$451.83 PER RL
 2ND YEAR PRICING: @ \$451.83 PER RL
 3RD YEAR PRICING: @ \$451.83 PER RL

LEAD TIME: 30-45 DAYS

5- 1	55121734 / 1000008611	SHEETING:Type X Various colors (Pressure Sensitive Adhesive) Roll Size 1" - 48" variable (in 1" increments) Reflective Sheeting	24.0000	RL	260.5800	6,253.92	08/15/2014
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DIGITAL LICENSE PLATE CLEAR PROTECTIVE FILM, #9097
 6-13/16" X 300YD

HISTORICAL USAGE: 24 ROLLS

1ST YEAR PRICING @ \$260.58 PER RL
 2ND YEAR PRICING: @ \$260.58 PER RL
 3RD YEAR PRICING: @ \$260.58 PER RL

LEAD TIME: 30-45 DAYS

6- 1	44103110 / 1000022101	PRINTER HEAD:Replacement print head for license plate printer	10.0000	EA	1,200.0000	12,000.00	08/15/2014
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REPLACEMENT PRINT HEAD FOR LICENSE PLATE PRINTER

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HISTORICAL USAGE: 7

1ST YEAR PRICING @ \$1200.00 PER EA
 2ND YEAR PRICING: @ \$1200.00 PER EA
 3RD YEAR PRICING: @ \$1200.00 PER EA

LEAD TIME: 2-15 DAYS

7- 1	44103112 / 1000022102	PRINTER RIBBON:Replacement ribbon for license place printer	201.0000	RL	257.1800	51,693.18	08/15/2014
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REPLACEMENT RIBBON FOR LICENSE PLATE PRINTER
 1,836.8 FT./ROLL

HISTORICAL USAGE: 522 ROLLS

1ST YEAR PRICING @ \$257.18 PER RL
 2ND YEAR PRICING: @ \$275.55 PER RL
 3RD YEAR PRICING: @ \$275.55 PER RL

LEAD TIME: 2-30 DAYS

SUPPLIER REMARKS: MINIMUM ORDER REQUIREMENT IS 3 IDENTICAL ROLLS.

Total PO Amount 534,355.26

COMMENTS:
 INDEFINITE QUANTITY CONTRACT. THIS IS NOT AN ORDER. ORDERS WILL BE PLACED BY OKLAHOMA CORRECTIONAL INDUSTRIES ON AN AS-NEEDED BASIS.

CONTRACT PERIOD: 07/01/14 THRU 06/30/15 WITH TWO ONE-YEAR OPTIONS TO RENEW FOR ADDITIONAL ONE YEAR PERIODS AT SAME TERMS AND CONDITIONS.

AGREEMENT PERIOD: 07/01/14 THRU 06/30/17

REFERENCE TO PREVIOUS P.O.: #1319047623

NOTICE TO VENDORS:

Security: Contractor's employees, agents, and representatives shall comply with all security and identification procedures at DOC facilities. DOC is responsible for alerting Contractor to these requirements prior to the commencement of work.

Security requirements may include, but are not limited to:

Identification: All employees, agents, and representatives of the Contractor, while working on State property, shall carry or display acceptable identification.

Vehicle Security: Drivers must turn off vehicle motors and lock cab doors whenever their truck is unattended. Trucks shall be searched prior to entry and exit, causing up to a 30 minute delay each way.

Offender Contact: Contractor's employees, agents, and representatives shall minimize interaction

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with offenders or patients, and shall report any verbal contact to DOC facility security staff before leaving the site.

Subject to Search: All persons, vehicles, packages and equipment entering a DOC facility are subject to search. Persons are typically pat searched and required to clear metal detection devices.

Packages, briefcases, purses, etc., searched with x-ray equipment. Drug K-9 may also be used to search persons, vehicles, packages, and equipment.

Contraband: Contractor's employees, agents, and representatives shall not have any weapons (including jack knives or box cutters), cell phones, pagers, drugs, tobacco products or any item deemed by facility to be potential contraband. Correctional officers can hold these items for delivery drivers at the delivery sally-port and return them as the driver exits the grounds. Any illegal items shall not be returned and shall be reported to local law enforcement.

Security Clearance: Contractor's employees, agents, and representatives who enter secure facilities shall have prior approval to enter from facility security staff, generally involving a background check to ensure that they are not convicted felons. The Contractor shall submit background check requests a minimum of two weeks prior to arriving at the facility. At the facilities discretion, Contractor shall comply with any requests to reassign a Contractor employee, agent, or representative, whether or not the individual has passed the background check if it is determined by facility that there is a security concern.

Tobacco Use Prohibited. The use of tobacco products is prohibited throughout all indoor and outdoor areas of property owned, leased, loaned or under the control of DOC, including parking lots owned or under the control of DOC.

THIS IS AN ACQUISITION BY THE OKLAHOMA CORRECTIONAL INDUSTRIES AND THE AGRI-SERVICES PROGRAMS OF THE DEPARTMENT OF CORRECTIONS OF RAW MATERIALS, COMPONENT PARTS AND OTHER PRODUCTS, ANY EQUIPMENT EXCLUDING VEHICLES, AND ANY SERVICES USED TO PRODUCE GOODS OR SERVICES FOR RESALE AND FOR THE PRODUCTION OF AGRICULTURAL PRODUCTS WHICH HAVE BEEN EXEMPTED FROM CENTRAL PURCHASING BY 74 O.S.85.12.32.

TERMINATION FOR CAUSE: The supplier may terminate the Contract for default or other just cause with a 30-day written request and upon written approval from DOC. The State may terminate the Contract for default or any other just cause upon a 30- day written notification to the supplier. The State may terminate the Contract immediately, without a 30-day written notice to the supplier, when violations are found to be an impediment to the function of an agency and detrimental to its cause, when conditions preclude the 30-day notice, or when DOC determines that an administrative error occurred prior to Contract performance. If the Contract is terminated, the State shall be liable only for payment for products and/or services delivered and accepted.

TERMINATION FOR CONVENIENCE: The State may terminate the Contract, in whole or in part, for convenience if DOC determines that termination is in the State's best interest. The agency shall terminate the Contract by delivering to the supplier a Notice of Termination for Convenience specifying the terms and effective date of Contract termination. The Contract termination date shall be a minimum of 60 days from the date the Notice of Termination for Convenience is issued by the agency. If the Contract is terminated, the State shall be liable only for products and/or services delivered and accepted, and for costs and expenses (exclusive of profit) reasonably incurred prior to the date upon which the Notice of Termination for Convenience was received by the supplier.

FUNDING: Due to possible future reductions in State and/or Federal appropriations, the Department cannot guarantee the continued availability of funding for this contract. In the event funds to finance this contract become unavailable, either in full or in part, due to such reductions in appropriations, the Department may terminate or reduce the contract in consideration and upon notice in writing to the Vendor. The Department shall be the final authority as to the availability of funds. In the event of non-appropriation of discontinuance of funding for this contract, the Vendor will be paid for products and/or services provided up to the effective date of termination.

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JUSTIFICATION:

- DEFINITION OF THE REQUIREMENT: WHAT ARE WE BUYING? DIGITAL TAG SHEETING & OVERLAY, PRINTER HEADS, & RIBBONS
- ANALYSIS OF EXISTING AGENCY RESOURCES: IS THIS REQUIREMENT AVAILABLE ELSEWHERE IN THE AGENCY? NO
- OBJECTIVE OF THE ACQUISITION: WHY DO WE NEED TO BUY THIS? PRODUCTION OF GOODS FOR RESALE
- EVALUATION IF THE PROCUREMENT METHOD: WHAT PROCUREMENT METHOD WILL BE USED TO ACQUIRE THIS? SOLE SOURCE
- DEVELOPMENT OF SPECIFICATIONS: IF BIDDING, ARE SPECS NON-RESTRICTIVE TO MAXIMIZE REASONABLE COMPETITION? NO
- PERTINENT INFORMATION: LIST ANY OTHER INFORMATION NEEDED TO SUPPORT THE ACQUISITION. N/A
- LABOR: DESCRIBE ANY LABOR THAT WILL BE INVOLVED WITH THE ACQUISITION INCLUDING WHO WILL BE DOING THE LABOR (I.E. INSTALLATION, START UP, INSPECTION). N/A
- TOTAL PROJECT: IF THIS ACQUISITION IS PART OF A PROJECT, WHAT IS THE ESTIMATED TOTAL PROJECT AMOUNT? HOW MUCH HAS BEEN SPENT TO DATE AND THRU WHAT PROCUREMENT METHOD THE MONEY WAS SPENT (I.E. STATEWIDE CONTRACT - PURCHASE ORDER RELEASE OR SUPER P-CARD TRANSACTION; INTER/INTRA-AGENCY; OPEN MARKET BIDS; LOCAL PURCHASE ORDERS). N/A

AGENCY CONTACT GARY ALEXANDER, CIC
PHONE: 918-885-2850 FAX: 918-594-1322

BILLING CONTACT: GLEN JENKINS
PHONE: 405-425-7530

3M COMPANY CONTACT: DANIEL F. MORAN
PHONE: 651-736-6705
FAX: 800-591-9293
E-MAIL: DFMORAN@MMM.COM

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