

ENVIRONMENTAL PROGRAMS MANAGER

Basic Purpose:

Positions in this job are responsible for providing senior-level consultative and program coordination for environmental programs, such as water and waste water treatment facilities, water resources management, solid waste disposal, or other environmental concerns. These positions advise professional and technical personnel to ensure the department meets the regulatory requirements of state and federal laws and regulations applicable to the protection of the environment and public health in correctional facilities.

Typical Functions:

- Plans and coordinates programs, inspections, and investigations of industrial and solid waste storage, collection, transportation, and disposal; of water supplies; of sewer or industrial waste water treatment facilities; and of air quality control facilities.
- Assists in the development and ongoing coordination and compliance of environmental program policies and regulations and recommends and implements procedures to increase program effectiveness. Directs audits to determine compliance with state and federal requirements for correctional facilities.
- Provides consultation and technical assistance to correctional facilities in planning and implementing an environmental program; serves as a technical resource for facilities. Provides training to department staff regarding environmental programs.

Knowledge, Skills, and Abilities:

Knowledge of the principles and practices of environmental quality and sanitation; of state and federal water quality and sanitation laws; of biological chemical analysis and applicable laboratory methodologies; of the survey and inspection of environmental and sanitary conditions; of the principles of ground and surface water geology, hydrology, and biology; and of the principles and practices of effective supervision. Ability to develop, establish, and maintain effective working relationships; to interpret state and federal laws pertaining to environmental programs; and to collect and analyze data.

Oklahoma Department of Corrections
Unclassified Job Descriptor

ENVIRONMENTAL PROGRAMS MANAGER

Education and Experience:

Statutorily Required: N/A

Minimum Qualifications: Bachelor's degree in a physical, natural, biological, geological or environmental science, environmental health, or a closely related field and four (4) years of related professional experience.

Preferred Qualifications: Master's degree in one of the above areas and experience equal to or greater than that list above.