

**OKLAHOMA
BOARD OF CORRECTIONS
MEETING**

June 21, 2013

Lexington Assessment and
Reception Center
Lexington, Oklahoma



OKLAHOMA BOARD OF CORRECTIONS MEETING

Lexington Assessment and Reception Center
15151 Highway 39
Lexington, Oklahoma
1:00 p.m., Friday, June 21, 2013

AGENDA

Members of the Board of Corrections will be lunching together before the Board meeting.
No business will be conducted during this time period.

1. Opening and Roll Call Linda Neal, Chair
2. Welcome/Remarks Jim Farris, Warden
Lexington Assessment and Reception Center
3. Old Business Linda Neal, Chair
4. Approval of May 30, 2013, Board Meeting Minutes Linda Neal, Chair
5. Director's Comments Justin Jones, Director
6. Approval of Board Policy Justin Jones, Director
 - P-120100, Management of State Funds and Assets
7. Approval of Board Resolution for Condolences Linda Neal, Chair
 - Family of Theodore "Ted" R. Logan, Former Board of Corrections Member
8. Program Update Joe Ely, Ph.D., Instructional Leader
Lexington Skills Center
 - CareerTech
9. Budget Update Greg Sawyer, Chief
Business Operations
Steve Burrage, Chair
Budget Committee
10. Approval of Private Prison Contract Extension Mike Oakley, General Counsel
 - GEO Group, Inc.
11. Approval of Private Prison Contract Renewal Mike Oakley, General Counsel
 - Corrections Corporation of America
12. Population Update Laura Pitman, Ph.D., Deputy Director
Institutions, Division I
Linda Neal, Chair
Population/Private Prisons Committee
13. Election of Officers Linda Neal, Chair

OKLAHOMA BOARD OF CORRECTIONS

Mission Statement

We are a select group of Governor-appointed, politically diverse volunteers which directs, advocates, and holds accountable stakeholders to effect best correctional practices.

"Advocating Correctional Excellence"

14. Committee Reports Committee Chairs
- Budget – Chair Steve Burrage, Members Gene Haynes and T. Hastings Siegfried
 - Female Offender – Chair Linda Neal, Members Michael Roach and Earnest Ware
 - Public Policy/Public Affairs – Chair Earnest Ware, Member Kevin Gross
 - Population/Private Prisons – Chair Linda Neal, Members Steve Burrage and Michael Roach
 - Executive – Chair Linda Neal, Members Earnest Ware and Kevin Gross
15. New Business Linda Neal, Chair
“Any matter not known about or which could not have been reasonably foreseen prior to the time of posting.” 25 O.S. § 311
16. Announcements Linda Neal, Chair
17. Executive Session Mike Oakley, General Counsel
- Resignation of Director
 - Succession Plan for Hiring and Appointment of Director
 - Pending Investigation of Offender Death
 - A. Consideration of Motion to Adjourn to Executive Session
 Pursuant to “Title 25, 307.B” for the following reasons:
 1. *“Discussion of employment, hiring, appointment, promotion, salary, demotion, discipline, or resignation of any individual salaried public officer or employee.”*
 2. *“Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation or proceeding in the public interest.”*
 - B. Adjourn to Executive Session
 - C. Return from Executive Session
 - D. Announcement by the Chair as to the necessity of any Board action, if necessary, as a result of the Executive Session
 - E. Vote, if necessary
18. Adjournment Linda Neal, Chair

Updated 6/18/2013 4:36:51 PM

The next regular meeting of the Board of Corrections is scheduled for 1:00 p.m. on July 26, 2013, at Mabel Bassett Correctional Center in McLeod, Oklahoma.

OKLAHOMA BOARD OF CORRECTIONS

Mission Statement

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“Advocating Correctional Excellence”



Approval of May 30, 2013
Board Meeting Minutes

OKLAHOMA BOARD OF CORRECTIONS MEETING

Oklahoma Department of Corrections
3400 N Martin Luther King Ave
Oklahoma City, Oklahoma

1. Opening and Roll Call

Linda Neal, Chair

Chair Neal called the regular meeting of the Oklahoma Board of Corrections (BOC) to order at 1:00 p.m. at the Oklahoma Department of Corrections Administration on Thursday, May 30, 2013. Chair Neal asked the clerk to call the roll:

Steve Burrage, Member	Present	Michael Roach, Member	Present
Kevin Gross, Secretary	Present	Hastings Siegfried, Member	Present
Gene Haynes, Member	Present	Earnest Ware, Vice Chair	Absent
Linda Neal, Chair	Present		

A quorum was present and the meeting continued.

2. Old Business

Linda Neal, Chair

Chair Neal opened the floor for old business. No comments were noted and the item was closed.

3. Approval of April 25, 2013, Board Meeting Minutes

Linda Neal, Chair

Chair Neal opened the floor for approval of the minutes from the April 25, 2013, meeting of the Oklahoma Board of Corrections. No comments or questions were raised by the Board regarding the minutes.

Motion: Mr. Siegfried made a motion to approve the meeting minutes. Mr. Gross seconded the motion. The results of the roll call were: Mr. Burrage – yes; Mr. Gross – yes; Mr. Haynes – yes; Ms. Neal – yes; Mr. Roach – yes; Mr. Siegfried – yes; Mr. Ware – absent.

The meeting minutes were approved; no other comments or questions were made and the item was closed.

4. Director's Comments

Justin Jones, Director

Chair Neal opened the floor to Director Jones for his comments. Director began by thanking District Supervisor Sharon Harrison and Food Service Supervisor Stella Ezugha for providing the lunch to the Board and guests. He then provided the following update to the Board:

- Agri-Services units have planted a total of 71.5 row miles of assorted vegetables, including onions, potatoes, cabbage, carrots, squash, and broccoli.
- Six members of the Honor Guard traveled to Washington D.C. on May 12-16, 2013, to participate in various National Police Week events which honored our own fallen Probation and Parole Officer (PPO) Jeffery McCoy. Officer McCoy and his family were formally recognized during the National Peace Officers' Memorial Service on May 15, 2013.
- In addition to the Honor Guard, several staff from Jeffery McCoy Central District attended the National Peace Officers' Memorial Service events in Washington D.C. PPO Robert Sershon, PPO Nate Brown, PPO Jeff Anthony and PPO Chad Sampson attended as officer escorts to the family of Officer McCoy.
- High school students from Granite and Lone Wolf picked up the back-drops and props for their proms which were made by offenders in the Faith and Character Community Program (FCCP) at Oklahoma State Reformatory.
- Oklahoma Correctional Industries (OCI) delivery staff had an all-time record in April, transporting 7,021 pounds of cardboard to the cardboard recycling plant located at Joseph Harp Correctional Center.
- On May 6, 2013, Director Jones, Deputy Director David Parker, OCI Manufacturing Coordinator Gary Alexander and BOC Member Hastings Siegfried toured the OCI Metal Fabrication and Tag operations at Dick Conner Correctional Center (DCCC).

- The month of April brought forth two records for Metal Fabrication/Delivery. ASSI, a private-industry partner (PIE) who produces above- and below-ground storm shelters, had a FY 2013 record invoicing month of \$52,939.56, exceeding the prior record by more than 37%.
- An “indefinite date indefinite quantity” (IDIQ) was submitted for the Lexington Assessment and Reception Center (LARC) doors and locks replacement project, which mirrors the Dick Conner Correctional Center process (DCCC). A meeting was held at the facility with the A&E Company and Kaighn Associates has submitted their scope of work for the project.
- Work on the air conditioner replacement project at Oklahoma State Penitentiary (OSP) is underway and completion is scheduled for June 2013.
- The new footprint effort at OSP continues with the architect and engineer working on drawings of the new administration building. Security fence supplies are all on-site along with the rock which will be between the security fences. The stun fence electrical consultants have made two visits and their work is underway. The first stage will be to assess the security fence route and design to ensure no conflict exists with the final stun fence design.
- All of the air conditioner units from the Oklahoma Juvenile Authority Raider Center are set at DCCC, LARC, James Crabtree Correctional Center (JCCC), and Joseph Harp Correctional Center (JHCC). DCCC is operational and JHCC hooked up electrical the week of May 13, 2013. LARC is completing their electrical run and JCCC is completing their directional boring through the fence for electrical feed.
- Graduations were held at several facilities this month: Bill Johnson Correctional Center had 137 GED graduates; Eddie Warrior Correctional Center had 36 GED graduates; and Jess Dunn Correctional Center had 22 GED graduates and 5 college graduates.
- The Tulsa Reentry One-Stop partnership is currently serving 116 entrants. The transition coordinator assigned to the project visited six (6) facilities during April to educate and encourage enrollment of offenders returning to the Tulsa area following discharge. Fifty-four (54) offenders were provided information concerning the reentry services offered and seventeen were enrolled.
- Seventy-seven (77) male and 101 female offenders completed the HIV peer education class. Sixty-seven (67) male and thirteen (13) female offenders completed Living Longer, Living Stronger health education courses.
- The recent tornadoes in Oklahoma have affected multiple ODOC employees across the state and correctional agencies across the United States have reached out to assist with needs. One ODOC employee living in the Shawnee area lost their home in the May 19, 2013, tornadoes and five employees living in the Moore area lost their homes in the May 20 tornadoes. In addition, multiple employees received major damages to their homes and property. ODOC Employee Fund has requested monetary donations to help assist these families impacted by the storms. Missouri DOC has already donated quilts and toys made by the offenders in their system and will be sending more in the next week. Arizona DOC has also indicated they will be sending donations as well to assist ODOC employees. After distribution to ODOC employees, any items remaining will then be distributed to various charities assisting storm victims across the state.
- James DeRosa is scheduled for execution on June 18, 2013, and Brian Davis is scheduled for execution on June 25, 2013.

Chair Neal encouraged everyone in attendance to contact Kimberley Owen for more information on donating to the ODOC Employee Fund.

5. Approval/Confirmation of Appointment

**Renee Watkins, Deputy Director
Institutions, Division II**

- Michael Wade, Warden, Jim E. Hamilton Correctional Center

Chair Neal opened the floor to Deputy Director Watkins for introduction of Michael Wade. Deputy Director Watkins greeted the Board and stated she was proud to ask consideration of appointing Mr. Wade as warden at Jim E. Hamilton Correctional Center (JEHCC). She stated Mr. Wade graduated from high school in Mason, Oklahoma, and received his Bachelor of Science Degree in Business Administration from Northeastern State University. She stated Mr. Wade has acquired vast knowledge in both finance and security through his experiences with ODOC. Mr. Wade began his career with ODOC in 1989 as a correctional officer, promoting to correctional counselor in 1992, administrative officer I in 1994, business manager II in 1995, business manager III in 2009, and deputy warden in 2010. She stated Mr. Wade has been a

great employee and is ready to serve the agency anywhere he is needed. She asked the Board to confirm Mr. Wade's appointment as the warden at JEHCC.

Motion: Mr. Siegfried made a motion to approve Mike Wade as warden at JEHCC. Mr. Haynes seconded the motion. The results of the roll call were: Mr. Burrage – yes; Mr. Gross – yes; Mr. Haynes – yes; Ms. Neal – yes; Mr. Roach – yes; Mr. Siegfried – yes; Mr. Ware – absent.

The appointment/confirmation was approved and Chair Neal congratulated Mr. Wade on his appointment. Mr. Wade greeted the Board, thanking them for the opportunity to serve the State of Oklahoma as the warden at JEHCC. He stated there has been a history of outstanding leaders at this facility and he will strive to continue that legacy. He stated JEHCC was a very nice facility; one which he is proud to be a part of and will continue to ensure it operates as effectively as possible. He thanked his wife, Jennifer, his children and his parents for their support throughout his career. He also thanked coworkers throughout his work career for all their support and noted they had always been like family to him. No further comments or questions were made and the item was closed.

6. Program Update

**Leon Hawkins, Coordinator
Second Chance Program**

- Second Chance Reentry Program

Chair Neal opened the floor to Mr. Hawkins from the Second Chance Program. Mr. Hawkins greeted the Board, thanking them for allowing him to provide an update on the Second Chance Reentry Program. The program is a male offender reentry program funded by the Bureau of Justice Assistance Grant. ODOC implemented the program in March 2010 at Oklahoma City Community Corrections Center (OKCCCC). Mr. Hawkins stated the program targets moderate to high-risk male offenders who are returning to Oklahoma, Canadian, Cleveland, Logan, Lincoln and Pottawatomie Counties. The overall goal is to reduce recidivism by addressing high-risk needs of the offenders.

Mr. Hawkins stated each offender participates in the Second Chance Program for a total of eighteen (18) months. The program consists of three different phases: institutional, transitional, and post-release. Upon arrival at OKCCCC, each offender completes an interview with the program coordinator and is assigned to a program specialist. At this time, the program specialist interviews the offender and determines risk needs to be targeted for that offender. Some of the classes the offenders may be placed in include substance abuse, fatherhood, family relations, and anger management. Mr. Hawkins stated one of the programs they target is changing offender behavior which is an evidence-based class.

Once the offender completes the first phase, they move to the second phase which is considered as work release. Mr. Hawkins stated the offenders participate in life skills courses, develop their resumes, attend job fairs, and are placed in a class called Work Keys Program. During this phase, they also attend classes called Transition Time to develop a realistic transition plan to help them transition back into society. The offenders are given assistance with work clothes, finding housing or transitional housing, utilities, jobs available for them, etc. Mr. Hawkins stated over fifty offenders were served over the last month in these areas.

Mr. Hawkins stated the Second Chance Program is a great tool for the offenders to begin successful changes in their lives. ODOC collaborates with several city and state agencies so the offenders receive continuous, positive support both inside and outside of prison with the hope they will become productive citizens and reduce the chances of their returning to prison. Mr. Hawkins stated the goal when the program began in 2010 was to reduce recidivism by 24%. Seventy-one offenders have graduated from the program and Mr. Hawkins believes the program is moving towards this goal with less than 1% of the graduates having returned to prison.

Mr. Hawkins opened the floor for questions or comments. Chair Neal stated the current program results were impressive. Director Jones queried how the offenders were selected to participate in the program since the funding is limited. Mr. Hawkins responded he or other staff currently contacts the different facilities to interview the offenders to ensure they meet the criteria for the program. If the offender meets the criteria, the offender's information is provided to Mr. Hawkins and the offender is scheduled for transfer to OKCCCC once eligible for community security. Mr. Hawkins stated they have served over 243 offenders with 74 having completed the 18-month program. No further comments were made and the item was closed.

7. Approval of Budget Report Format

**Greg Sawyer, Chief
Business Operations**

Chair Neal opened the floor to Mr. Sawyer and Mr. Burrage for presentation of the recommended budget report format. Mr. Burrage stated the documents displayed on the overhead projection look at the financial statements of ODOC. He stated they had been broken down into two primary groups and the statements being shown give overall data of the agency's current financial situation. The financial statements as shown will be presented each month to the Board for

their review. He stated the Budget Committee will review the statements every month and he leaves it to the Board's discretion if they all wish to review the documents as well.

Mr. Burrage stated the first section of the statement deals with the appropriated funds received by ODOC from the legislature for the yearly budget. The schedule shows the total appropriation given to ODOC and details the budget for fiscal year 2013, which was \$470 million. The schedule presented each month will show the Board the amount of money spent for the fiscal year plus what is encumbered and pre-encumbered. It will also show what funding is left to finish the fiscal year. Mr. Burrage stated the agency started with \$470 million and, as of April 30, 2013, has spent \$370 million. There are currently encumbrances (current bills) to pay for \$49 million and pre-encumbrances to pay in the future of \$500,000, so ODOC has expended \$420 million. This leaves approximately \$50 million to finish this fiscal year; however, approximately \$46 million is earmarked for payroll for the next two months. This will leave the agency approximately \$5.3 million out of the original appropriation to finish the fiscal year on June 30, 2013.

Mr. Burrage then displayed a statement of the revolving fund accounts as of April 30, 2013. The 200 Fund are funds ODOC receives from fines and fees; the 205 Fund is the canteen account; and the 280 Fund is the Oklahoma Correctional Industries/Agri-Services account. The revolving funds are very material to the operation of ODOC. Mr. Burrage noted the statement reflects total revenue of \$32 million in all three revolving accounts since the beginning of the fiscal year, but total expenditures out of the accounts are approximately \$33 million. Mr. Burrage stated the funds in the revolving accounts are needed for the agency to meet the mandates required. The schedule displayed for the Board shows all three revolving accounts began with a total balance of approximately \$21 million and ODOC has received approximately \$32 million in revenues. Since July 1, 2012, approximately \$33 million has been spent, leaving a balance of approximately \$20 million. Mr. Burrage reminded the Board the \$20 million reflected as the ending cash balance is not a reoccurring amount.

Mr. Burrage stated the \$32 million is considered reoccurring revenue. ODOC knows this revenue will be received at the beginning of the fiscal year, July 1, 2013, and they are material to the operations of the agency; however, the amount of the reoccurring revenue funds received will not be known until that date. Mr. Burrage stated the 280 Fund (OCI Account) can be historically tracked, as can the 200 and 205 Fund. Mr. Burrage stated since these revolving funds are needed to operate the agency, he recommends the surplus be budgeted at the end of each fiscal year plus 90-95% of the revenue estimated to be collected. For example, if the agency were appropriated \$470 million, there will be approximately \$38-\$40 million revenue in the revolving fund accounts.

Mr. Burrage stated the statements provided on this date are full documented information on the agency and leaves no room for doubt on the monies received, monies spent and where those monies were spent. He stated this was full and adequate disclosure on the finances of ODOC and he believes the trending reports provided by Mr. Sawyer are very important. He stated his recommendation is to fully implement a budget report structure which includes the revolving funds and provide to the Budget Committee each month how the agency stands and is performing in relation to the appropriated funds.

Mr. Burrage stated in addition to these three revolving funds, there are also three other revolving funds, or 400 funds, which are federal monies and are mandated as to how they will be used. Mr. Burrage stated the reports provided to the Board regarding the account statements can also be viewed at the end of every month throughout the year by any entity wishing to have more information on the state of ODOCs budget. Mr. Burrage noted the OCI account, Fund 280, is a major part of the agency and they have approximately \$30 million in assets comprised of inventory, raw materials, projects in progress and finished goods. He stated OCI operates just like a private entity with accounts payable and accounts receivable and the Budget Committee would like to ensure there are proper accounting controls within OCI to safeguard the assets.

Mr. Burrage stated the reports he recommended will offer full disclosure so the people who are in control of the funding can determine where the agency stands financially. Mr. Burrage then opened the floor for questions or comments. Mr. Gross queried how much was anticipated to be in the revolving funds at the end of June. Mr. Burrage stated there are commitments already made of the remaining funding and he referred Mr. Gross back to Director Jones and his staff for further discussion. He stated the agency's revenue is still good and he does not see much change in the ending balance. Mr. Haynes stated the one piece missing is the non-payroll expenses for the last two months. Mr. Burrage stated the information is known but he would like a reporting mechanism or form which will have all of the information along with the accounting information. Mr. Haynes stated the Budget Committee would take the accounting information and Mr. Sawyer's trending information to anticipate what the expenses will be for the remainder of the year.

Mr. Roach requested clarification regarding the approval of the budget report format and Mr. Burrage responded the information provided this date is a suggestion for the Board to consider. He stated he has been on several public and

private boards and the statement format used this date is one used in more of the private sectors, but this data plus the historical data will be beneficial to the Board. Chair Neal thanked Mr. Burrage and Mr. Sawyer for the presentation and entertained a motion to accept the report. Mr. Haynes then requested the Budget Committee and the other Board members receive the reports in advance of the meeting; Chair Neal agreed with Mr. Haynes. Mr. Burrage stated he would also like to thank Mr. Sawyer and his staff for helping develop the information provided this date. Chair Neal then asked Mr. Sawyer and Mr. Burrage if the trending report would still be provided. Mr. Burrage stated he suggested retaining the trending report and Mr. Sawyer agreed to provide it.

Motion: Mr. Roach made a motion to approve the budget report format. Mr. Gross seconded the motion. The results of the roll call were: Mr. Burrage – yes; Mr. Gross – yes; Mr. Haynes – yes; Ms. Neal – yes; Mr. Roach – yes; Mr. Siegfried – yes; Mr. Ware – absent.

The budget report format was approved. Chair Neal then asked if Mr. Sawyer would provide the trending report. Mr. Sawyer stated because of the re-budgeting, at the end of April 2013 there was surplus of \$7.1 million which includes money put into private beds, medical, and payroll and are expected to be spent by the end of the fiscal year. Mr. Sawyer stated although there is currently surplus, it is expected for all of it be gone by the end of June 2013. Mr. Haynes queried if the \$7.1 million was just in appropriations or if it included revolving account funds. Mr. Sawyer stated it was the total budget because the 200 Funds are included in the private prison beds and medical expenses. Mr. Haynes requested clarification the \$7.1 million surplus reported included appropriations and revolving account funds. Mr. Sawyer stated the trending report is not the entire budget but only covers private prison beds, medical and payroll expenditures which represent 80% of the agency's budget. He stated ODOC anticipates a small deficit in utility payments because of the length of the cold spell this year. This is not reflected in the trending report but is several thousand dollars nonetheless. Director Jones requested Mr. Sawyer reiterate the three items in the trending report, which are the private prison beds, medical services, and payroll. Mr. Sawyer stated the trending report is through April 30, 2013, and at the end of May 2013, all of the surplus monies are expected to be gone.

Mr. Haynes queried about the \$7.1 million and what it represents. Mr. Sawyer stated the trending report shows out of the three main items, if things remain the way they were through the end of April 2013, there will be \$7.1 million at the end of the fiscal year. The \$7.1 million is the entire ODOC budget and includes all funds in the revolving accounts. Mr. Sawyer stated there is historical data to show surplus monies are needed at the end of the fiscal year to cover deficits between the end of April and June 30. Mr. Sawyer stated the trending report is somewhat artificial because the money will be spent by the end of the fiscal year. Mr. Haynes stated he would like to know how much non-payroll expenses are expected to be between the end of April and June 30. Mr. Siegfried asked the finance and accounting team to create a report based upon the information discussed in the Budget Committee meeting so the committee can see the gap between the encumbrances and pre-encumbrances which are expected to tie into the impact of the 200 Funds. Mr. Burrage stated when performance-based budgeting is implemented for the agency, whether it is revolving or appropriated funds, all of the information and data being requested will be available at the end of each month. No further questions or comments were noted and the item was closed.

8. Approval of Board Policy

Justin Jones, Director

- P-150500, Five Year, System-wide Capital Improvement Program

Chair Neal opened the floor to Director Jones to discuss the annual review of Board policy P-150500. Director Jones stated is an American Correctional Association (ACA) standard for all policies and procedures to be reviewed annually. P-150500 regards the five-year, system-wide capital improvement program which is mandated by statute. The Executive Committee reviewed the policy during its meeting on May 21, 2013. Director Jones noted the only changes to the policy, other than the names of the Board Chair and Vice Chair, are in Section II, regarding the web address for Long-Range Capital Planning Commission, and Section II.A., regarding the title change to the chief of Business Operations. Director Jones recommended approval of the changes to the policy as stated.

Motion: Mr. Haynes made a motion to approve the policy changes. Mr. Roach seconded the motion. The results of the roll call were: Mr. Burrage – yes; Mr. Gross – yes; Mr. Haynes – yes; Ms. Neal – yes; Mr. Roach – yes; Mr. Siegfried – yes; Mr. Ware – absent.

The policy was unanimously approved. No further comments were made and the item was closed.

9. Population Update

**Laura Pitman, Ph.D., Deputy Director
Institutions, Division I**

Chair Neal opened the floor to Dr. Pitman for the ODOC Population Update as of April 30, 2013. Dr. Pitman provided the following information:

Total System Offender Population = 26,363	EMP = 16
DOC Facilities = 17,922	PPCS = 1
Private Prisons = 5,335	Probation Supervision = 20,980
County Jails with Contracts = 634	Parole Supervision Offenders = 2,986
Halfway Houses = 1,168	Total System Population = 50,329
Out Count (jails, hospitals, etc.) = 664	County Jail Backup = 1,106
GPS = 623	

Dr. Pitman stated the entire total system offender population had increased by 624 as of April 30, 2013, and the majority of the increase had been in private prison beds (602) and county jail contract beds (161). County jail backup continues to be a challenge for ODOC and has increased by 482 offenders over the last year. No other comments were made and the item was closed.

Chair Neal then asked Dr. Pitman to provide her report for the Female Offender Committee, which met earlier this date. Dr. Pitman stated during the meeting earlier, the committee discussed female offender receptions and releases. She stated the trend over the last year is a decrease in releases (1,162 offenders) and it is predicted to continue to decline this year (1,008 offenders). Dr. Pitman stated it is anticipated the end of the year will show a decline in receptions (1,139 offenders) but the number of female offenders released is lower than the number of offenders received resulting in a net increase. Oklahoma County shows a trend of decreased receptions: in fiscal year (FY) 2010, ODOC received 326 female offenders; in FY 2011, the agency received 234 females; in FY 2012, the agency received 222 females; and in FY 2013, ODOC anticipates 193 female offenders. Dr. Pitman stated both Oklahoma and Tulsa Counties have female offender diversion programs which are making a difference in the number of female offenders received. In Oklahoma County, 203 female offenders are expected to be released at the end of the year, which is slightly more than the number of expected receptions. Dr. Pitman stated Tulsa County's expected receptions for FY 2013 is 225 female offenders and expected releases are 206 female offenders.

Dr. Pitman stated the Board should also be aware the county jail backup for women is increasing. In FY 2010 and 2011, the number of women being held in county jails was 25 and 29 respectively, indicating the female offenders were received almost as quickly as they were sentenced. As of today, there are 75 women in county jail backup waiting for reception at MBARC. Chair Neal opened the floor for questions or comments.

Mr. Haynes queried the reasons for the decrease of female offenders' releases. Dr. Pitman stated the enhanced sentencing, 85% crimes, are the main reason as the offenders must serve more time on their sentences. No further questions or comments were made and the item was closed.

10. Legislative Update

Neville Massie, Executive Assistant

Chair Neal opened the floor to Ms. Massie for an update on legislative issues. Ms. Massie stated session ended May 24, 2013, which is one week earlier than the mandatory adjournment. Session began with over 2,600 bills and resolutions introduced and there are currently 525 still active. The governor has fifteen days after adjournment, which is June 8, 2013, to disclose of matters passed during the final week of session. Ms. Massie then noted several bills which might be of interest to the Board:

- The governor signed HB 1069 which is the second initiative related to allowing ODOC substance abuse treatment programs to satisfy treatment requirements for reinstatement of driver's licenses that were suspended or revoked due to substance abuse charges.
- HB 1464 is one of the bills impacting operations of the Office of Management and Enterprise Services (OMES) which affects all state agencies. The bill addresses state purchasing and was amended to include language that the state purchasing director would allow ODOC to save up to \$15,000 to \$80,000 each year through spot buys.
- SB 97 was signed and will impact offender reentry. It allows DPS to issue provisional drivers' licenses on a monthly basis for a minimal fee.
- SB 596 is another bill impacting OMES operations which affects all state agencies. It requires all state agencies to submit program management performance reports by October 1 of each year to the chair and vice chair of House and Senate Appropriations as well as to the director of OMES.
- SB 889 requires sex offenders who fail to register during their required period to satisfy the entire length required. Previously, if the offender failed to register for a length of time, there was no further issue and their

name was removed from the sex offender registry upon the completion date. Now the offender must complete the entire length of time of registration, even if there is a break in reporting by the offender.

Ms. Massie stated when the legislature passes a general appropriations bill where every agency is included it is not necessarily every agency that has a subsequent limits bill which directs how the money is spent. ODOC had a limits bill filed but it was never heard, so it allows the agency more flexibility as there is nothing specified in statute how much money must be spent in any particular category. No further comments or questions were made and the item closed.

11. Committee Reports

Committee Chairs

Chair Neal stated the committees who met over the last month had already provided their reports and there was nothing further to add so the item was closed.

12. New Business (Any matter not known about or which could not have been reasonably foreseen prior to the time of posting." 25 O.S. § 311)

Linda Neal, Chair

Chair Neal opened the floor for any new business. No new business was brought before the Board and the item closed.

13. Announcements

Linda Neal, Chair

Chair Neal opened the floor for announcements, but nothing was brought before the Board and the item closed.

14. Adjournment

Linda Neal, Chair

There being no further business to come before the meeting, Chair Neal requested a motion to adjourn the meeting.

Motion: Mr. Burrage made a motion to approve adjourning the meeting. Mr. Siegfried seconded the motion. The results of the roll call were: Mr. Burrage – yes; Mr. Gross – yes; Mr. Haynes – yes; Ms. Neal – yes; Mr. Roach – yes; Mr. Siegfried – yes; Mr. Ware – absent.

The meeting was adjourned at 1:55 p.m.

Submitted to the Board of Corrections by:

Kimberley Owen, Minutes Clerk

Date

I hereby certify that these minutes were duly approved by the Board on the 21st day of June, 2013, in which a quorum was present and voting.

Approved by:

Kevin J. Gross, Secretary of the Board

Date



Approval of Board Policy
P-120100, Management of State Funds
and Assets

Section-12 Fiscal Management	P-120100	Page: 1	Effective Date: 07/03/2013
Management of State Funds and Assets	ACA Standards: 2-CO-1B-01, 2-CO-1B-02, 2-CO-1B-03, 2-CO-1B-04 through 2-CO-1B-09, 2-CO-1B-12, 2-CO-1B-13, 2-CO-1B-14, 4-4031, 4-4035, 4-4036, 4-4037, 4-4045, 4-4046, 4-4047		
<p>Linda K. Neal, Chair Oklahoma Board of Corrections</p> <hr/> <p>Earnest D. Ware, Vice-Chair Oklahoma Board of Corrections</p> <hr/>			

Management of State Funds and Assets

Funds and other assets of the Department of Corrections will be properly managed and accounted for in accordance with state laws and procedures. (2-CO-1B-09)

I. Fiscal Management

A. Regulatory Authority

The Department of Corrections (DOC) will follow state statutes, procedures of the Office of Management and Enterprise Services, the Division of Capital Assets Management, the Office of the State Treasurer, federal grantor agencies, and generally accepted accounting principles. (2-CO-1B-01, 2-CO-1B-04, 4-4031, 4-4045)

B. Financial System

The department will utilize, to the maximum extent practicable, state financial systems supported by the Office of Management and Enterprise Services (OMES), the Office of State Treasurer (OST), and the Division of Capital Assets Management (DCAM). Additional financial systems established and maintained by the DOC will comply with the following standards in conjunction with state systems:

1. The schedule for budget preparation will allow for the timely preparation and submittal of the budget to the director of the Office of Management and Enterprise Services and the staff of the Joint Legislative Committee on Budget and Program Oversight as provided by law. (2-CO-1B-02)
2. Procedures for purchasing, disbursing funds, depositing funds, and fiscal reporting will be established and maintained. The director will provide the Oklahoma Board of Corrections (BOC) with the current fiscal status of the department at each regularly scheduled meeting. (2-CO-1B-03, 2-CO-1B-05, 2-CO-1B-06, 2-CO-1B-09, 4-4031)
3. The director's authority to declare an emergency for exemption to the provisions of the Public Competitive Bidding Act of 1974 (as amended by statute) with reference to notice and bid will not exceed \$35,000, when such authority is exercised by the director

and the Board of Corrections and in compliance with [OP-120103](#) entitled "Acquisitions and Dispositions."

4. Enterprise accounting reports on Agri-Services and Oklahoma Correctional Industries operations will be prepared by the administrators of each unit for annual presentation to the BOC.
5. All accounts will be audited on a scheduled basis to ensure compliance with laws, policies, and procedures. (2-CO-1B-07, 2-CO-1B-13, 4-4036)
6. Complete documentation of all financial transactions will be maintained in accordance with state law and the Consolidated General Records Disposition Schedule.
7. Procedures for grant applications, disbursing funds and monitoring grants will be established. The director will notify the Board of Corrections of all grant funds received by the department either for use by the department, or to pass-through to other entities, and the intended use of such grant funds.
8. Procedures for routine inspection and inventory of state property will be established and maintained.
9. A current inventory system will be maintained of equipment with a cost of \$2,500 or greater owned by the agency. (2-CO-1B-08, 4-4037)
An Information and Technology inventory is maintained for equipment with a cost of \$500 or greater.
10. The external transfer of funds from one or more budget activities to one or more other budget activities by the department will be provided to members of the Board of Corrections with a copy of the proposed transfer document for review before the department submits a request to the Office of State Finance.
 - a. The members of the BOC will have seven calendar days to review the proposed budget transfer. If any Board member has a concern about the proposed transfer, the member may request the chairman of the BOC to place the proposed transfer on the agenda of the next BOC meeting for review by the full Board of Corrections.
 - b. In cases of an emergency, the director is authorized to pursue the external transfer of funds without prior approval of the board but will notify members after the fact of the action taken and reason for the emergency. (2-CO-1B-04)

II. Canteen Services

A board of directors will be established for all canteen services within the DOC to provide general guidance to department staff responsible for administering canteen operations. The Canteen Board of Directors will establish procedures for the budgeting of the Offender and Employee Welfare and Canteen Support Revolving Fund.

Profits from canteen, offender telephone and electronic mail operations will be utilized to support offender/employee welfare activities and special projects. A report on income and expenditures and fund balance from canteen operations along with offender/employee fund expenditures will be made at the end of each year to the BOC. (2-CO-1B-12)

A. Board Creation

The director of the Department of Corrections will appoint the members of the Board of Directors for Canteen Operations.

B. Board Responsibilities

The Board of Directors for Canteen Operations will control canteen operations and establish written guidelines for canteen operations and offender and employee welfare and canteen support fund disbursements.

1. The overall canteen operation will be self-supporting.
2. All profits from the canteen operations will be used for the benefit of the offenders of the various facilities and personnel of the Department of Corrections.

III. Offender Trust Funds

A. Trust Funds Account

The department will establish a trust fund account for each offender under the care and custody of the Department of Corrections.

B. Mandatory Savings

A mandatory savings account will be established for each offender sentenced to incarceration with 20 percent of all wages earned by the offender deposited into a mandatory savings account with balances individually tracked for each offender by an accounting system of the department.

C. Distribution of Interest

Trust fund accounts will be deposited with the Office of the State Treasurer in an account authorized for such purpose by the state Special

Agency Account Board. The interest earned on these deposits in aggregate will be payable to the Victim's Compensation Fund as provided by law. An offender will not have the right, use, or control of any interest derived from their mandatory savings trust fund account.

IV. Interest Bearing Savings Accounts

A. Offender Savings Account

The department will establish an optional interest-bearing offender savings account. Deposits into this account will only be allowed when the offender's draw account has a balance in excess of \$100. Offender mandatory savings account balances will not be used to determine the eligibility of the offender to participate in the interest-bearing savings account.

B. Interest

Interest will be posted to the account monthly based on State Treasurer rates and only on the offender's prorated balance. Offenders who participate in the interest-bearing trust account option will be allowed to draw funds from this account only once within a 90 day period. All transfer of funds from the interest-bearing account to an external recipient must be approved by appropriate department staff.

C. Fund Transfers

All transfer of funds from the interest-bearing account to another offender must be reviewed and approved by appropriate department staff. (4-4047) Interest bearing fund balances will not be used by an offender to make any purchase that would normally be made by the offender using a draw account reduction.

V. Departmental Transportation

Use of department owned and state motor pool vehicles will comply with state law, administrative rule, and department policy and may only be used by department employees, contract employees, and volunteers conducting departmental business.

VI. References

OP-120103 entitled "Acquisitions and Dispositions"

57 O.S. § 537 and 513

61 O.S. § 130

62 O.S. § 34.12, 34.42 to 34.50, 34.47 to 34.64, 34.41 to 34.94, 45.1 to 45.9

74 O.S. § 85.1 to 85.44c, 86.1, 87.1 to 87.2, 88.1 to 88.2, 90.1 to 90.7, 110.1 to 110.3, and 1008

Office of Management and Enterprise Services Procedures Manual

VII. Action

The director is responsible for compliance with this policy.

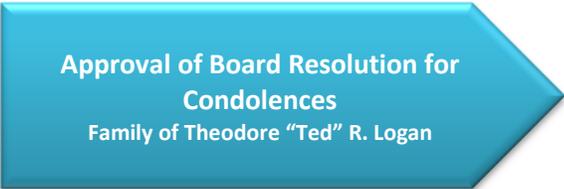
The director is responsible for the annual review and revisions.

Any exceptions to this policy statement will require prior written approval of the Board of Corrections.

This policy is effective as indicated.

Replaced: Policy Statement No. P-120100 entitled "Management of State Funds and Assets" dated January 22, 2012

Distribution: Policy and Operations Manual
Department Website



Approval of Board Resolution for
Condolences
Family of Theodore "Ted" R. Logan

Oklahoma Board of Corrections

Resolution

WHEREAS, the Oklahoma Board of Corrections has learned with great sorrow of the death of former board member Theodore “Ted” R. Logan, who served on the Oklahoma Board of Corrections from April 2004 until March 2012; and

WHEREAS, the Oklahoma Board of Corrections acknowledges the profound public service of Theodore “Ted” R. Logan, who served distinctly in the capacities of secretary (July 1, 2007—June 30, 2008), vice-chair (July 1, 2008—June 30, 2009), and chair (July 1, 2010—June 30, 2011) during his eight-year tenure on the Board; and

WHEREAS, the Oklahoma Board of Corrections and the Oklahoma Department of Corrections greatly benefitted from the experience and expertise of Theodore “Ted” Logan, whose background in criminal justice included serving as a counselor at the United States Disciplinary Barracks at Ft. Leavenworth, Kansas, retired employee of the Oklahoma Department of Corrections, and criminal justice instructor and department head at Rose State College; and

WHEREAS, Theodore “Ted” R. Logan was an active and effective member of the Oklahoma Board of Corrections and contributed to the efficiency and betterment of the operations of the Oklahoma Department of Corrections by serving on several Board committees, including executive committee, budget committee, female offender committee, legislative/public policy committee, population/private prisons committee, public affairs/state boards interface committee and Ad Hoc training committee; and

WHEREAS, Theodore “Ted” R. Logan was a true friend and loyal supporter of corrections with genuine care and concern for the Oklahoma Department of Corrections, its employees and offenders, including the establishment of a female offender division and also the Oklahoma Chapter of the National Association of Blacks in Criminal Justice; therefore, be it

RESOLVED that the Oklahoma Board of Corrections does hereby acknowledge the leadership, support, and service of Theodore “Ted” R. Logan and expresses deepest sympathy to his sons and daughters as well as other family members and friends upon his passing.

ADOPTED this 21st day of June, 2013.

Linda K. Neal, Chair

Earnest D. Ware, Vice-Chair

Kevin J. Gross, Secretary

Steve Burrage, Member

Gene Haynes, Member

Michael W. Roach, Member

T. Hastings Siegfried, Member



**Approval of Private Prison
Contract Extension**
GEO Group, Inc.

**EXTENSION OF THE
CORRECTIONAL SERVICES CONTRACT
BETWEEN
GEO GROUP, Inc.
AND
OKLAHOMA DEPARTMENT OF CORRECTIONS**

THIS CORRECTIONAL SERVICES CONTRACT, dated as of the 1st day of JULY 2013, by and between the GEO GROUP, Inc. (the Contractor) and the OKLAHOMA DEPARTMENT OF CORRECTIONS (the "STATE").

WITNESSETH:

NOW, THEREFORE, in consideration of the joint and mutual exercise of their powers, and in consideration of the mutual covenants herein contained, the parties hereto recite and agree to amend the current Contract, with existing amendments, previous annual and renewals still applying to this renewal contract, unless otherwise specified, with the agreements as described herein as follows:

ARTICLE 2: TERM OF CONTRACT

Section 2.2. Term of Agreement. The Contractor agrees to extend the Contract with the STATE for a period beginning July 1, 2013 and ending July 31, 2013.

All other terms and conditions of the Correctional Services Contract, including all amendments, remain the same and continue in effect through the term of this annual renewal contract.

IN WITNESS WHEREOF, the parties hereto have executed this Contract on the ____st/th day of _____, 2013.

State of Oklahoma

The GEO Group, Inc.

Edward L. Evans, Associate Director
Department of Corrections

Amber Martin, Vice President

Approved as to Form:

Approved as to Form:

Michael Oakley
General Counsel
Department of Corrections

Tim Tuck
Deputy General Counsel
Office of Management & Enterprise Services

The undersigned authorities, each of them respectively, have reviewed the contract for compliance with the provisions of applicable statutes 57 O.S 1997 Supp sections 561 and 561.1 as well as all other applicable statutes and the contract conforms with those requirements.

Approved:

Approved:

Jon Dutton
Assistant Attorney General
Attorney General's Office

Michelle Day
Director
Division of Capital Assets Management



**Approval of Private Prison
Contract Renewal**
Corrections Corporation of America

AMENDMENT #8

FY 2014 ANNUAL RENEWAL OF THE
CORRECTIONAL SERVICES CONTRACT

BETWEEN

CORRECTIONS CORPORATION OF AMERICA

AND

OKLAHOMA DEPARTMENT OF CORRECTIONS

THIS CORRECTIONAL SERVICES CONTRACT, dated as of the 1st day of October 2009, by and between the CORRECTIONS CORPORATION OF AMERICA (the Contractor) and the OKLAHOMA DEPARTMENT OF CORRECTIONS (the "State").

WITNESSETH:

NOW, THEREFORE, in consideration of the joint and mutual exercise of their powers, and in consideration of the mutual covenants herein contained, the parties hereto recite and agree to amend the current Contract, with existing amendments, previous annual renewals still applying to this renewal contract, unless otherwise specified, with the agreements as described herein as follows. Article 2, Section 2.2; Article 5, Section 5.40; Article 7, Section 7.1.D.

ARTICLE 2
TERM OF CONTRACT

Section 2.2 **Term of Agreement.** The Contractor agrees to renew the contract with the State for a period beginning July 1, 2013 and ending June 30, 2014. The term of this Contract is by agreement between the parties subject to the availability of funds appropriated by the legislature for such purpose as set out in Section 10.5 of this Contract; provided however that this Agreement shall not be construed to encumber state funds beyond the amount appropriated for such Fiscal Year.

ARTICLE 5
FACILITY OPERATIONS AND SERVICES

Section 5.40 **Sexual Abuse.** The Contractor shall adopt and apply ACA, DOC, and PREA standards related to the Prison Rape Elimination Act (PREA) of 2003. The Contractor shall be in compliance with the PREA standards by and after August 1, 2013 and the audit requirements by and after August 1, 2014.

ARTICLE 7
COMPENSATION AND ADJUSTMENTS

Section 7.1 Management Payment

D. During the period from July 1, 2013 through June 30, 2014 as services are rendered and amounts become billable, the Department will pay the Contractor a per diem of \$57.96 for maximum security beds at the Cimarron Correctional Facility and the Davis Correctional Facility and a per diem of \$44.03 for medium security beds at the Cimarron Correctional Facility and the Davis Correctional Facility. To the extent funding to compensate the Contractor under the Contract is partially or fully restored prior to June 30, 2014, the parties shall meet at the earliest mutual convenience to discuss reverting to the previous terms of the October 1, 2009 contract.

Appendix A: DEPARTMENT & DIVISION POLICIES AND DIRECTIVES APPLICABLE TO CONTRACTOR updated to reflect revision of titles.

All other terms and conditions of the Correctional Services Contract, including all amendments, remain the same and continue in effect through the term of this annual renewal contract.

IN WITNESS WHEREOF, the parties hereto have executed this Contract on the ____ day of _____ 2013.

State of Oklahoma

Corrections Corporation of America

Edward L. Evans, Associate Director
Department of Corrections

Natasha Metcalf, Vice President
Partnership Development

Approved as to Form:

Approved as to Form:

Michael Oakley |
General Counsel
Department of Corrections

Michelle Day
Director
Division of Capital Assets Management

The undersigned authorities, each of them respectively, have reviewed the contract for compliance with the provisions of applicable statutes 57 O.S. 1997 Supp sections 561 and 561.1 as well as all other applicable statutes and the contract conforms with those requirements.

Approved:

Approved:

Jon Dutton
Assistant Attorney General
Attorney General's Office

Tim Tuck
Deputy General Counsel
Office of Management & Enterprise Svcs

APPENDIX A

DEPARTMENT & DIVISION POLICIES AND DIRECTIVES

APPLICABLE TO CONTRACTOR

OP-020307	"Sex and Violent Crime Offender Registration"
OP-030101	"Unit Management Overview and Major Objectives" except for staffing requirements of I.B. 3-5.
OP-030102	"Offender Housing"
OP-030103	"Offender Job and Program Assignments"
OP-030106	"Recreation Activity Programs"
OP-030112	"Religious Services"
OP-030115	"Access to Courts/Law Library"
OP-030116	"Offender Libraries"
OP-030117	"Correspondence, Publications, and Audio/Video Media Guidelines"
OP-030118	"Visitation"
OP-030119	"Offender Telephone Privileges"
OP-030120	"Offender Property"
OP-030122	"Offender Authority Over Other Offenders"
OP-030123	"Offender Rights and Responsibilities"
OP-030134	"Chemical Abuse Testing"
OP-030401	"Private Prison Monitoring Requirements"
OP-030501	"Personal Hygiene and Appearance Code"
OP-030601	"Oklahoma Prison Rape Elimination Act"
OP-031001	"Inmate Escorted Leave/Activities"
OP-040101	"Facility Security Standards"
OP-040111	"Transportation of Offenders"
OP-040114	"Security of Offenders in Non-Prison Hospitals"
OP-040115	"Offender Identification and Crime Alert Bulletin"
OP-040117	"Investigations"
OP-040401	"Transportation of Inmates by Central Transportation Unit (CTU)"
OP-050103	"Escape Notification Procedures"
OP-050108	"Use of Force Standards and Reportable Incidents"
OP-052001	"Emergency Procedures for Private Prisons"
OP-060101	"Overview of Case Management"
OP-060102M	"Male Initial Custody Assessment Procedures"
OP-060103M	"Male Custody Assessment Procedures"
OP-060104	"Community Corrections Assessment"
OP-060106	"Special Offender Management System (SOMS)"
OP-060107	"Systems of Incarceration"
OP-060125	"Department Offender Disciplinary Procedures"
OP-060203	"Adjustment Review"
OP-060204	"Offender Transfers"
OP-060205	"Parole Process Procedures"
OP-060211	"Sentence Administration"
OP-060212	"Maintenance and Access of Offender Records"

OP-060901 "Pre-Release Planning and Re-Entry Process"
OP-080201 "Private Sector Correctional Industry Standards"
OP-080501 "Oklahoma Correctional Industries Pay Plan"
OP-090101 "Standards for Offender Programs"
OP-090107 "Offender Education Program"
OP-090124 "Inmate/Offender Grievance Process"
OP-090128 "Offender Marriages"
OP-090131 "Offender Financial Responsibility Program"
OP-090133 "Career and Technical Training"
OP-090211 "Volunteer Program"
OP-090215 "Victim Services"
OP-110701 "Sexual Misconduct with Offenders"
OP-120230 "Offender Banking System"
OP-120701 "Canteen Operations and Employee/Offender Welfare Fund"
OP-130106 "Environmental Health, Safety and Sanitation Inspections"
OP-150601 "Tobacco Regulations"

ANY OF THE ABOVE DEPARTMENT POLICIES AND DIRECTIVES WHICH BY THEIR TERMS OF THIS CONTRACT ARE NOT WHOLLY APPLICABLE TO THE CONTRACTOR'S FACILITY ARE INTENDED AS DECLARATIONS OF THE DEPARTMENT'S MANAGEMENT POLICIES. THESE POLICIES ARE TO BE ADHERED TO BY THE CONTRACTOR, HOWEVER THE CONTRACTOR MAY IMPLEMENT PROCEDURES THAT ARE CONSISTENT WITH THESE DEPARTMENT MANAGEMENT POLICIES.



Population Update

Population Information as of May 31, 2013

Compared to May 31, 2012

Total System Offender Population	Females	Males	Total
Current Population	2,666	23,844	26,510
Population Last Year	2,655	23,214	25,869
Change from last year	11	630	641

DOC Facilities	Females	Males	Total
Current Population	2,174	15,763	17,937
Population Last Year	2,189	15,922	18,111
Change	(15)	(159)	(174)

Private Prisons	Females	Males	Total
Current Population	0	5,453	5,453
Population Last Year	0	4,775	4,775
Change	0	678	678

County Jail Contracts	Females	Males	Total
Current Population	0	611	611
Population Last Year	0	496	496
Change	0	115	115

Halfway Houses	Females	Males	Total
Current Population	270	885	1,155
Population Last Year	226	900	1,126
Change	44	(15)	29

Out Count	Females	Males	Total
Current Population	37	638	675
Population Last Year	54	625	679
Change	(17)	13	(4)

GPS	Females	Males	Total
Current Population	185	477	662
Population Last Year	184	490	674
Change	1	(13)	(12)

EMP	Females	Males	Total
Current Population	0	16	16
Population Last Year	2	6	8
Change	(2)	10	8

PPCS	Females	Males	Total
Current Population	0	1	1
Population Last Year	0	0	0
Change	0	1	1

Probation Supervision	Females	Males	Total
Current Population	4,903	16,123	21,026
Population Last Year	4,897	16,042	20,939
Change	6	81	87

Parole Supervision	Females	Males	Total
Current Population	491	2,513	3,004
Population Last Year	506	2,613	3,119
Change	(15)	(100)	(115)

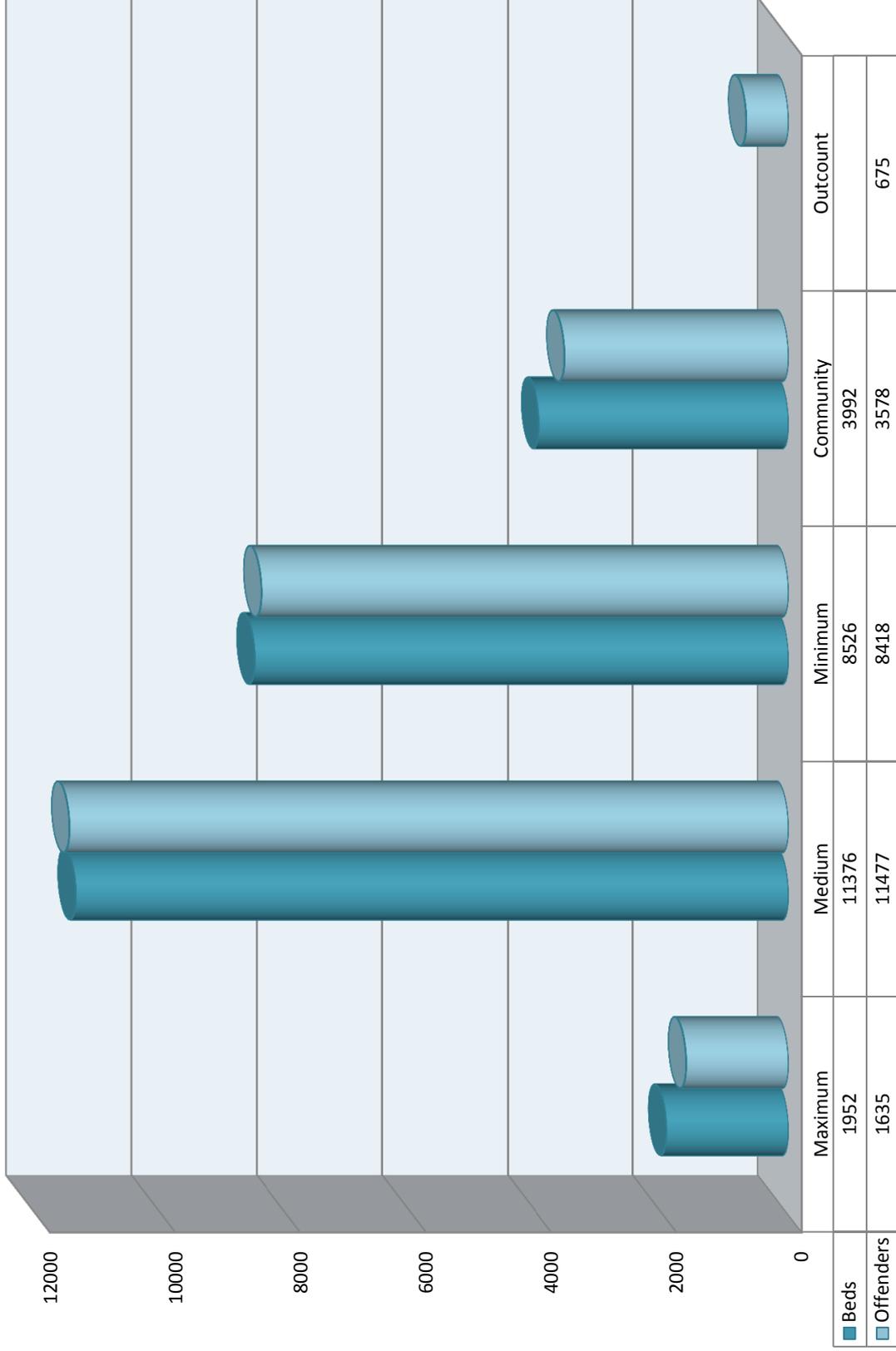
Total System Population	Females	Males	Total
Current System Population	8,060	42,480	50,540
Population Last Year	8,058	41,869	49,927
Change	2	611	613

County Jail Inmate Backup	Females	Males	Total
May 31, 2013	194	1,503	1,697
Population Last Year	52	1,497	1,549
Change	142	6	148

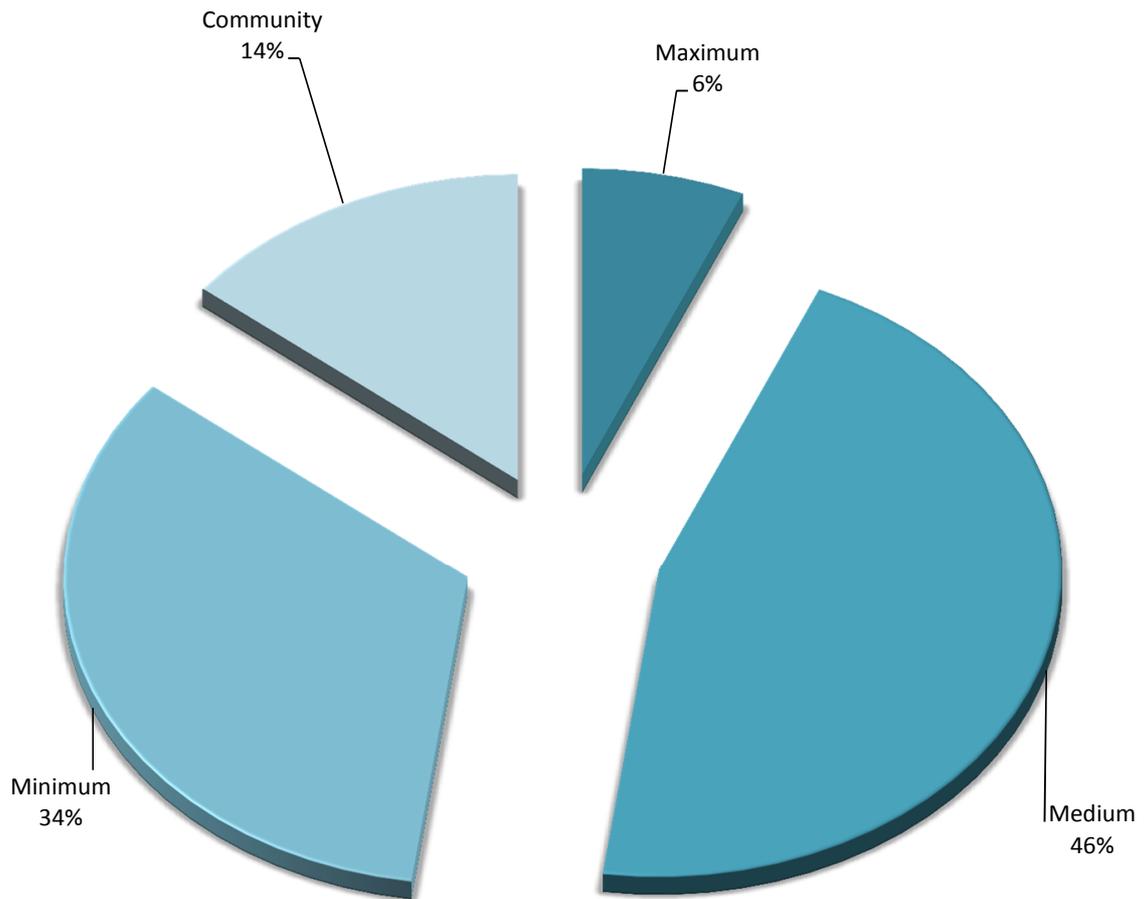
Pardon & Parole Board Results	Females	Males	Total
Month: May 2013			
Considered	41	462	503
Denied	27	354	381
Recommended	14	108	122
Percentage Recommended	34.15%	23.38%	24.25%

Governor's Actions	Females	Males	Total
Month: May 2013			
Reviewed	7	28	35
Approved	4	8	12
Denied	3	20	23
Percentage Approved	57.14%	28.57%	34.29%

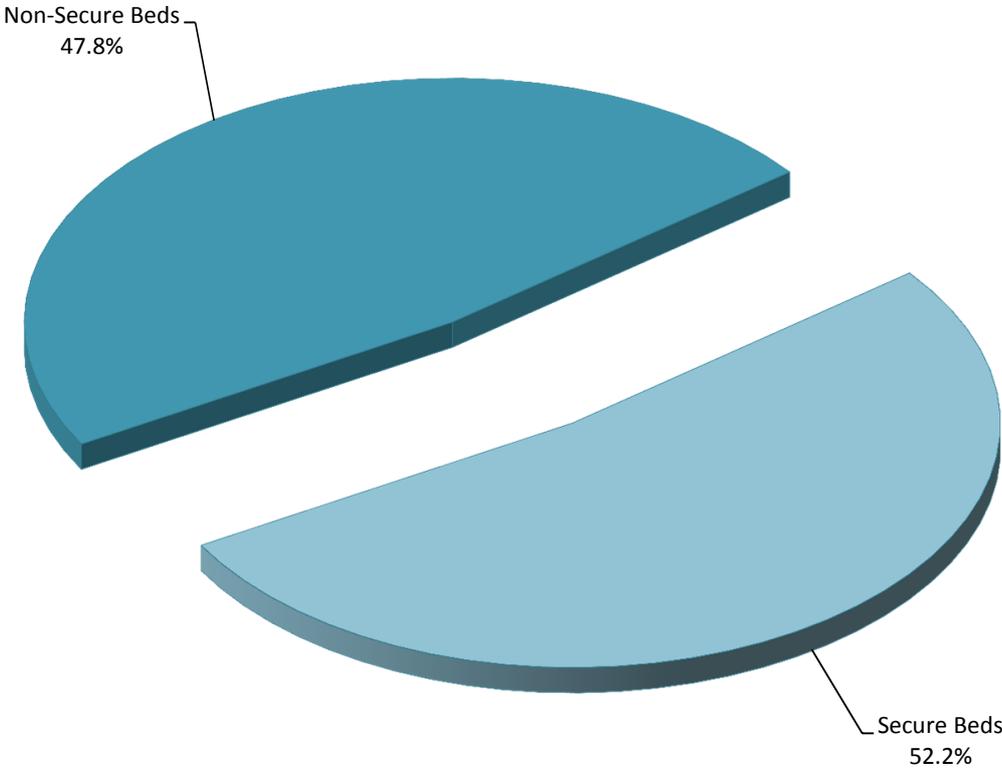
Offender and Bed Distribution 05/31/2013



Offender Distribution By Security Level 5/31/2013



**Percentage Of Offenders In Secure And Non-Secure
Beds
5/31/2013**



Offenders In DOC Facilities v. Contract Facilities 5/31/2013

