

**OKLAHOMA  
BOARD OF CORRECTIONS  
MEETING**

June 29, 2012

Howard McLeod Correctional Center  
Atoka, Oklahoma

## OKLAHOMA BOARD OF CORRECTIONS MEETING

Howard McLeod Correctional Center  
1970 E. Whippoorwill Lane  
Atoka, Oklahoma 74525  
Friday, June 29, 2012 / 1:00 p.m.

### AGENDA

Note: Members of the Board of Corrections will be lunching together before the Board meeting. No business will be conducted during this time period.

1. Opening and Roll Call Matthew McBee, Chair
2. Welcome/Remarks Bruce Howard, Warden  
Howard McLeod Correctional Center
3. Old Business Matthew McBee , Chair
4. Approval of April 26, 2012, Board Meeting Minutes Matthew McBee, Chair
5. Director's Comments Justin Jones, Director
6. Budget Report Greg Sawyer, Chief  
Departmental Services  
  
Gerald W. Wright, Chair  
Budget Committee
7. Population Report Laura Pitman, Ph.D., Deputy Director  
Institutions, Division I  
  
David Parker, Deputy Director  
Institutions, Division III  
  
Linda K. Neal, Chair  
Population/Private Prisons Committee
8. Approval of Private Prison Contract Renewal Mike Oakley, General Counsel
  - Corrections Corporation of America Linda K. Neal, Chair  
Population/Private Prisons Committee
9. Legislative Update Neville Massie, Executive Assistant  
  
Gerald W. Wright, Chair  
Public Policy Committee
10. Approval of Board Resolutions Gerald W. Wright, Secretary  
Board of Corrections
  - Ted Logan – Outgoing BOC Member
  - Robert L. Rainey – Outgoing BOC Member
  - David C. Henneke – Outgoing BOC Member

11. Overview of TB Incident at John Lilley Correctional Center Don Suttmiller, DO, Chief Medical Officer  
Medical Services
12. Overview of Internal Affairs Melissa Townsend, Fugitive Apprehension Agent  
Internal Affairs
13. Current trends in Programs and Education Kristy Warren, Administrative Manager  
Programs
14. Election of Officers Matthew McBee, Chair
15. Committee Reports Committee Chairs
- Budget – Chair Gerald Wright, Members Steve Burrage and Matthew McBee
  - Female Offender – Chair Linda Neal, Members Michael Roach and Earnest Ware
  - Public Policy – Chair Gerald Wright, Members Kevin Gross and Earnest Ware
  - Population/Private Prisons – Chair Linda Neal, Members Steve Burrage and Michael Roach
  - Public Affairs/State Boards Interface – Chair Earnest Ware, Members Kevin Gross and Michael Roach
  - Executive – Chair Matthew McBee, Members Linda Neal and Gerald Wright
16. New Business (“Any matter not known about or which could not have been reasonably foreseen prior to the time of posting.” 25 O.S. § 311) Matthew McBee, Chair
17. Announcements Matthew McBee, Chair
18. A. Consideration of Motion to Adjourn to Executive Session Pursuant to “Title 25, 307.B” for the following reasons: Mike Oakley, General Counsel
- 4. “Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation or proceeding in the public interest.”*
- [Offender Deaths/Pending Investigation/Litigation]**
- B. Adjourn to Executive Session
- C. Return from Executive Session
- D. Announcement by the Chair as to the necessity of any Board action, if necessary, as a result of the Executive Session
- E. Vote, if necessary
19. Adjournment Matthew McBee, Chair

6/25/2012 1:13 PM

The next regular meeting of the Board of Corrections is scheduled for July 27, 2012, 1:00 p.m. at Oklahoma State Penitentiary, Corner of West and Stonewall, McAlester, OK.

OKLAHOMA BOARD OF CORRECTIONS  
MISSION STATEMENT

We are a select group of Governor appointed, politically diverse volunteers, which directs, advocates and holds accountable stakeholders to effect best correctional practices.

*“Advocating Correctional Excellence”*



**OKLAHOMA BOARD OF CORRECTIONS MEETING**  
Hillside Community Corrections Center  
330 N Martin Luther King Avenue  
Oklahoma City, Oklahoma

**1. Opening and Roll Call**

**Matthew McBee, Chair**

Chair McBee called the regular meeting of the Oklahoma Board of Corrections (BOC) to order at 1:02 p.m. at Hillside Community Corrections Center (HCCC) on Thursday, April 26, 2012. Those Board members in attendance were:

David Henneke	Ted Logan	Matthew McBee	Linda Neal
Robert Rainey	Earnest Ware		

Member Gerald Wright was absent from the meeting; however, a quorum was present and the meeting continued. Chair McBee welcomed everyone and thanked them for their attendance. Mr. Cody Inman from Governor Fallin's office and ODOC nurses, teachers, and volunteers were recognized by Chair McBee and welcomed to the meeting. Chair McBee added that he appreciated the services provided by the ODOC nurses, teachers, and volunteers. He stated that these three groups were integral to reentry, education, and programming for offenders.

**2. Welcome/Remarks**

**Sharon Harrison, District Supervisor**

**Female Offender Community Corrections/Residential Services**

Chair McBee recognized and opened the floor to DS Harrison for welcome and remarks. DS Harrison welcomed Chair McBee, the Board members and Director Jones to HCCC. DS Harrison began by explaining that HCCC was once the Mabel Bassett Correctional Center (MBCC). MBCC moved to McLoud, Oklahoma, in May 2003 and in June 2003, HCCC was established at this site. The facility capacity is 249 female offenders; as of this date, the count is at 233. The women at HCCC participate in Prisoner Public Works Programs (PPWP), with crews at the Governor's mansion, the Food Bank, FLEET management, the Department of Public Safety, the Board of Education, Tourism, and the Department of Central Services. Various programs are provided at HCCC including Thinking for a Change, Literacy and GED, OCARTA (Oklahoma Citizen Advocates for Recovery and Treatment), Domestic Violence, Genesis 1, Girl Scouts Behind Bars, Co-Occurring Disorder Group Counseling, NA/AA, and Helping Women Recover. HCCC also has a host of volunteers that provide religious services at the facility; however, church volunteers also provide transportation to community church services for the women at HCCC. HCCC also participates in community activities by providing clean-up crews for various events such as the Oklahoma City Memorial Marathon, the Martin Luther King Annual Parade, and the Oklahoma City NAMIWalk.

DS Harrison once again welcomed everyone to HCCC and closed her presentation. No further questions or comments were raised and the item was closed.

**3. Old Business**

**Matthew McBee, Chair**

There was no old business brought before the Board and the item was closed.

**4. Approval of March 29, 2012, Board Meeting Minutes**

**Matthew McBee, Chair**

Chair McBee opened the floor for approval of the minutes from the March 29, 2012, meeting of the Oklahoma Board of Corrections. No comments or questions were raised by the Board regarding the minutes.

**Motion:** Mr. Rainey made a motion to approve the meeting minutes. Ms. Neal seconded the motion. The results of the roll call were as follows: Mr. Henneke – yes; Mr. Logan – yes; Mr. McBee – yes; Ms. Neal – yes; Mr. Rainey – yes; Mr. Ware – yes; Mr. Wright – absent.

The meeting minutes were approved; no other comments or questions were made and the item was closed.

**5. Director's Comments**

**Justin Jones, Director**

Chair McBee opened the floor to Director Jones, who provided the following updates to the BOC.

- William S. Key Correctional Center and James Crabtree Correctional Center (JCCC) underwent the American Correctional Association (ACA) Reaccreditation Audits in April and both received outstanding scores of 100% on both mandatory and non-mandatory standards.
- On March 22, the Offender Veteran's Club at JCCC sponsored their annual veteran's banquet with approximately 60 offenders and several staff attending. Special guest speaker was Major General (Retired) Rita A. Aragon, Secretary of the Military and Veterans Affairs for the State of Oklahoma. As a result of that event, two meetings have occurred with Major General Aragon to discuss the veterans within ODOC and special re-entry needs for this group of offenders.
- The Oklahoma Tax Commission will purchase \$300,000 in office furniture from Oklahoma Correctional Industries (OCI).
- As requested previously by the Board, there are currently 379 Puerto Rican offenders at Cimarron Correctional Facility (CCF). Contract monitors and Private Prisons and Jail Administration staff reviewed 949 classification packets for Puerto Rican offenders with 323 being considered for transfer to CCF.
- OCI Agri-Services had 1,247 calves born this spring during the calving season.
- Eddie Warrior Correctional Center (EWCC) hosted Play Days on March 20-21 for children to visit their mothers. There were 149 children who participated in this event.
- NorthCare hosted graduation for the Oklahoma County Female Diversion Program on March 27. There were 10 graduates and all were released from their probation supervision requirements this month as well.
- The Messages Project Mother's Day filming was completed at EWCC on March 27. Almost 60 messages were filmed and are being mailed to the children at their current homes.
- The Faith and Character Community Program at MBCC currently has 79 participants with 40 in the Character Track and 39 in the Faith Track. There are also 7 offenders serving as Peer Facilitators. Oklahoma State Reformatory (OSR) currently has 93 participants in the Faith and Character Community Program with 46 in the Character Track and 47 in the Faith Track. There are 19 offenders serving as Peer Facilitators at OSR.
- The Internal Affairs Fugitive Apprehension Unit apprehended 35 ODOC fugitives that were listed on the fugitive website, which is an increase of 3% compared to the first quarter of 2011. The unit also assisted probation and parole officers with the apprehension of 27 offenders and the US Marshal's Task Force in serving 21 felony warrants. As of April 1, the Internal Affairs Intelligence Unit has registered 2,031 offenders as Security Threat Group members.
- Representative Sue Tibbs, who was an ally of ODOC, passed away on Friday, April 6. Her memorial services were held on Wednesday, April 7, in Tulsa and Director Jones, along with Ms. Neville Massie and other staff members, attended her funeral. Ms. Massie was also able to attend the public memorial held by the Oklahoma Legislature on Thursday, April 12, in honor of Representative Tibbs.
- There was a delay in the execution of Gary Allen on Thursday, April 12, and the execution of Michael Selsor is scheduled for Tuesday, May 1.
- Since the Board meeting in March, Director Jones has attended meetings on Capitol Hill with the Council of State Governments Justice Center to discuss funding of the Second Chance Act and nationwide reentry initiatives.
- The Correctional Officer and Probation and Parole Officer Recognition Luncheon is Monday, April 30, at National Cowboy Hall of Fame followed by recognition from the House of Representatives at 1:30 p.m. and the Oklahoma Senate at 2:00 p.m.

Director Jones closed his comments by thanking Board members Ted Logan and Robert Rainey for their years of service to the Board of Corrections. He offered his sincere appreciation for their citizenship and active volunteerism with the Board. Director Jones has visited with the two new Board members and expects Senate confirmation before the next Board meeting on May 24.

No further comments were made and the item was closed.

## 6. Approval of Prison Industry Enhancement (PIE) Contracts

**JD Colbert, Administrator  
Oklahoma Correctional Industries**

Chair McBee opened the floor to Mr. Colbert for information on the PIE Contracts. Mr. Colbert stated he met with Director Jones and Deputy Director David Parker on April 20 regarding the existing partnerships with the PIE Contracts. Mr. Colbert then provided the following information on the contracts:

- Back Office Support Systems, Inc. (BOSS) has contracts at three different locations: OSR, MBCC, and Joseph Harp Correctional Center (JHCC).
  - First BOSS work crew was implemented at OSR in August 2009 and they currently employ 31-45 offenders. The BOSS work crew at OSR is out-bound telemarketing for long distance phone packages.
  - BOSS was implemented at MBCC in July 2010 and they currently employ 94 offenders on two separate shifts. They are an outbound telemarketing program for communication systems, which includes the hardware.
  - BOSS implemented a program at JHCC in September 2010. It also operates two shifts, employing 54 offenders, for outbound telemarketing of communications systems.
- Greenwave Concepts, LLC, was implemented at Lexington Assessment and Reception Center in December 2010 for telemarketing of electricity sales. They currently employ 40 offenders in this work crew.
- Fulfillment Services, Inc. employs 16 offenders at JHCC and is a long-standing contract. They have been employing offenders since 1989. They are a business-to-business telemarketing for outdoor sports and they currently employ 16 offenders.
- J. T. C. Prison Industries, LLC, was implemented at a private prison in 1996 and then moved to EWCC in 2005. They currently employ 16 offenders to repackage products for a nationwide company that buys overstocked items for resell.
- Memory Lane, Inc., a division of Classmates.com, employs 33 offenders at JHCC to image school yearbooks. This program was implemented in November 2011.
- SMF Constructors, Inc. was implemented at Dick Conner Correctional Center (DCCC) in June 2008. They currently employ 30 offenders to manufacture steel jail products.
- Hurd Outdoors is also at DCCC and was implemented in January 2009. Approximately 30 offenders manufacture game feeders for this company.
- Area Septic Services, Inc. is another company employing 31 offenders at DCCC and was implemented in March 2011. The offenders manufacture storm shelters and components.
- The Oklahoma Publishing Co. is the final company utilizing 7 offenders at DCCC to refurbish outdoor newspaper racks/machines. They have been employing offenders since June 2010.
- Institutional Supply Corp. is a new company to begin utilizing offender work forces to manufacture jail mattresses. They are waiting for approval on raw materials before continuing production. They will employ 30-35 offenders once production starts.

Chair McBee queried about the average wage for offenders employed by these programs. Mr. Colbert responded the offenders earn \$1.45 per hour. Chair McBee then asked how the pay rate compared to a normal crew in the facility, such as kitchen or lawn crews. Mr. Colbert stated that he was not able to provide that information but he believed that it was higher than the facility work crews.

Ms. Neal asked if there had been a good response from the offenders in reference to these jobs and if there was a waiting list to work on these crews. Mr. Colbert stated there had been a very good response to the program and that because they are growing so fast, there is not a waiting list at this time. Director Jones added that there had been movements between facilities to accommodate the needs of the crews. Offenders that were not interested in working were moved to allow placement of working offenders at the facilities where these programs were implemented.

No further questions or comments were raised, so Chair McBee asked for a motion to approve the contracts.

**Motion:** Mr. Henneke made a motion to approve all contracts with one vote. Mr. Logan seconded the motion. The results of the roll call were as follows: Mr. Henneke – yes; Mr. Logan – yes; Mr. McBee – yes; Ms. Neal – yes; Mr. Rainey – yes; Mr. Ware – yes; Mr. Wright – absent.

The contracts were approved and the item was closed.

## 7. Budget Report

**Greg Sawyer, Chief  
Departmental Services**

Chair McBee opened the floor to Mr. Sawyer for the ODOC Budget Report as of March 31, 2012. Mr. Sawyer provided the following information:

- Expenditure summary – Based on nine months of expenditure data, a surplus of \$7.9 million exists for fiscal year 2012. This surplus is \$400,000 more than reported the previous month. The report does not take into account changes in staffing or offender population that may occur through the course of the fiscal year.
- Payroll – The overall funded payroll is 69.7%. This totals 4,110.1 out 5,894.6 authorized FTE. At the end of March, 4,041.4 positions were filled for a rate of 68.6% with 68.7 FTE under the funded rate. A surplus of \$5.9 million currently exists.
- Contract Beds – Expenditure trends are based on current offender levels as of the end of March. A \$2.2 million surplus exists at this time. Any offender growth during the course of the fiscal year that would require additional contract bed space will increase this deficit.
- Medical and Mental Health Services – Medical and mental health expenditures for March reflect a deficit of \$241,477 exists should current expenditure trends continue.

Mr. Sawyer then opened the floor for questions or comments. No further questions or comments were noted. Chair McBee asked if the Budget Committee would like to add anything. Mr. Rainey stated the committee met earlier in the day and there was nothing further to add to Mr. Sawyer's information. The item was closed.

## 8. Population Report

**Edward Evans, Associate Director  
Field Operations**

Chair McBee opened the floor to Mr. Evans for the ODOC Population Update as of April 2, 2012. Mr. Evans provided the following information:

Total System Offender Population = 25,699	County Jail Offender Backup = 1,373
Total Incarcerated Population = 24,329	Halfway Houses = 1,114
DOC Facilities = 18,022	Probation Supervision Offenders = 21,088
Private Prisons = 4,740	Parole Supervision Offenders = 3,173
County Jails with Contracts = 453	Total System Population = 49,960

Mr. Evans also stated the number of offenders on GPS status is 682; 175 are female and 507 are male. This information was requested by the Board at the March 29 meeting. Chair McBee then opened the floor for questions and comments. No further questions or comments were raised. Chair McBee asked Mr. Henneke, Population/Private Prisons Committee Chair if there was anything from the committee meeting to be discussed, but Mr. Henneke stated there was nothing else to add. The item was then closed.

## 7. Female Offender Update

**Laura Pitman, Ph.D., Deputy Director  
Institutions, Division I**

Chair McBee opened the floor to Dr. Pitman for an update on the female offender population. Dr. Pitman provided the following information:

- The Female Offender Diversion Program in both Tulsa and Oklahoma Counties has been funded by a justice assistance grant for the last three years in the amount of \$350,000. An application was recently submitted for a fourth year of assistance for the same amount of funding as previously received.
- The Female Intervention and Diversion Program focuses on offenders from Oklahoma and Tulsa County with moderate to high LSI-R scores, substance abuse or mental health treatment needs, and who otherwise would

be revoked from supervision, but are sent directly to the program. The female offenders receive treatment for substance abuse, mental health co-occurring disorders, domestic violence and sexual assault counseling, education and vocational training, employment and parenting skills, in addition to safe housing, medical care, child care, and transportation assistance.

- To date, there are 161 women currently in the program; 86 from Tulsa and 75 from Oklahoma City.
- The average age of the women is 34 years; the youngest is 19 years old and the oldest is 67.
- Of the minor children represented by these women, there are 133.
- The average age of the minor children is 11 years and 66 of the children are females.
- Seventy-five women have completed the program while 11 have been revoked.
- Of the 11 women who were revoked, four were for new law violations, six were for technical violations, and one was for both law and technical violations.
- Differences between those women that have completed and those that have been revoked are noted as:
  - More women who have completed the program (58.9%) have minor children in their custody or in the custody of a family member.
  - The women who complete the program are slightly older (35.1 years old) than the women who do not complete (33.8 years old).
  - Women who complete the program score more in the moderate category of the LSI-R while those that do not complete are in the high category.
  - Seven women out of the eleven that did not complete the program were absconders.

With this information, they are better able to determine quickly who will need additional assistance in order to successfully complete the program and can take steps to ensure those women receive that assistance.

Dr. Pitman then opened the floor for questions or comments. Mr. Logan began by commending Dr. Pitman on the progress of the female offender program through the last several years. He provided some brief information on the history of incarcerated women and stated that ODOC has come a long way in treating and rehabilitating female offenders; however, he stated, there is still a long ways to go. Mr. Logan then queried what the greatest needs and priorities are at this time for female offenders. Dr. Pitman stated that for female offenders, the diversion programs are showing success with fewer females coming into the ODOC system.

Chair McBee commented on the success of the programs as being a win-win situation for the female offenders and also for ODOC. Mr. Henneke questioned if funding for diversion programs was still an issue in some areas. Ms. Neal noted that there had been discussions of costs associated with implementing diversion programs in some of the higher-incarceration rated counties. Dr. Pitman stated that Comanche County is the next county they are targeting for implementation of a female diversion program.

Chair McBee asked for final questions or comments. None were raised and the item was closed.

## 9. Legislative Update

**Neville Massie, Executive Assistant**

Chair McBee opened the floor to Ms. Massie for the legislative update. Ms. Massie stated today was the deadlines for bills to be heard in the opposite house. She said that the Senate had finished its work on Wednesday, April 25, and the House is still in session on this date. The following information was provided on ODOC initiatives:

- HB 2364 – contraband cell phone bill; Governor Fallin signed the bill on April 18.
- SB 1069 – offender cremation bill; Governor Fallin signed the bill on April 17.
- SB 1551 – educational requirements for certain positions; heard in the House and amended. It is now back in the Senate and awaiting approval of the amendments. The amendments in the House were regarding the language to say “any degree” for education requirements of certain ODOC positions.

Ms. Massie also provided information on the following ODOC monitored bills:

- HB 3009 – law enforcement and correctional officers killed in the line of duty; wording has been amended to include correctional employees. Governor Fallin signed the bill on April 24.
- HB 3052 – Speaker Steele’s Justice Reinvestment Initiative bill; was amended on the Senate side and no longer includes language allowing 85% crime offenders to bank earned credits. It must go back to the House for consideration of the Senate amendments.
- SB 1253 – auditor and inspector’s office; was amended on Wednesday, April 25, to allow the Auditor and Inspector to conduct performance audits at his discretion. Currently, the Governor, Chief Executive Officer, or legislature can request these audits. It passed the House on April 25.
- SB 1355 – process for offenders to seek removal from the Sex Offender Registry; includes language requiring ODOC to be served and appear at court hearing. The title has been struck and it will go to conference so we can be involved in new language.
- SB 1539 – Allows ODOC to accept and process Ag products from public and export to foreign markets – feral hog bill. It has been amended in House to allow offenders to go on private land to harvest red cedar trees. It goes back to the Senate for consideration of House amendments.

Ms. Massie also stated that several of the income tax bills have passed and will go to conference. The acceptance of amendments or rejection of amendments and bills going to conference will be the work going forward.

Chair McBee opened the floor for questions. No further questions or comments were made and the item was closed.

**10. Approval of Board Resolutions**

**Greg Thomas, Administrator  
Personnel**

- *2011 Correctional Officer of the Year – Richard Lynch  
Oklahoma City Community Corrections Center*
- *Correctional Officer Supervisor of the Year – Lewis Layton  
Mack Alford Correctional Center (MACC)*
- *Public Service Recognition Week (May 6-12)*

Chair McBee opened the floor to Mr. Thomas for presentation of the Board resolutions. Mr. Thomas began with the 2011 Correctional Officer of the Year, Mr. Richard Lynch. He read the following resolution:

*WHEREAS, correctional officers are trained professionals who unselfishly provide humane conditions of confinement while ensuring security of the state’s correctional institutions and contributing to the rehabilitation of offenders; and*

*WHEREAS, the Oklahoma Department of Corrections is extremely fortunate to have correctional officers who are conscientious, dedicated, and committed to performing their duties in a professional manner; and*

*WHEREAS, each year one correctional officer is selected as the outstanding officer for his facility as well as his division; and*

*WHEREAS, the Oklahoma Department of Corrections conducts a comprehensive interview process and selects an Agency Correctional Officer of the Year who exemplifies high standards and serves as a role model for others to follow in fulfilling the agency’s mission of “Protecting the Public, the Employee and the Offender”:*

*BE IT THEREFORE RESOLVED that the Oklahoma Board of Corrections does hereby announce and proclaim to all, its recognition of RICHARD J. LYNCH, Oklahoma City Community Corrections Center, as the 2011 Agency Correctional Officer of the Year.*

*ADOPTED this 26<sup>th</sup> day of April, 2012.*

**Motion:** Mr. Henneke made a motion to approve the resolution. Mr. Ware seconded the motion. The results of the roll call were as follows: Mr. Henneke – yes; Mr. Logan – yes; Mr. McBee – yes; Ms. Neal – yes; Mr. Rainey – yes; Mr. Ware – yes; Mr. Wright – absent.

Mr. Lynch was present in the audience and was recognized for his accomplishment. Mr. Thomas then recognized the 2011 Correctional Officer Supervisor of the Year, Mr. Lewis Layton. He read the following resolution:

*WHEREAS, correctional officers are trained professionals who unselfishly provide humane conditions of confinement while ensuring security of the state’s correctional institutions and contributing to the rehabilitation of offenders; and*

WHEREAS, the Oklahoma Department of Corrections is extremely fortunate to have correctional officers who are conscientious, dedicated, and committed to performing their duties in a professional manner; and

WHEREAS, each year one correctional officer supervisor is selected as the outstanding officer supervisor for his facility as well as his division; and

WHEREAS, the Oklahoma Department of Corrections conducts a comprehensive interview process and selects an Agency Correctional Officer Supervisor of the Year who exemplifies high standards and serves as a role model for others to follow in fulfilling the agency's mission of "Protecting the Public, the Employee and the Offender":

BE IT THEREFORE RESOLVED that the Oklahoma Board of Corrections does hereby announce and proclaim to all, its recognition of LEWIS ALLEN LAYTON, Mack Alford Correctional Center, as the 2011 Agency Correctional Officer Supervisor of the Year.

ADOPTED this 26<sup>th</sup> day of April, 2012.

**Motion:** Mr. Henneke made a motion to approve the resolution. Mr. Logan seconded the motion. The results of the roll call were as follows: Mr. Henneke – yes; Mr. Logan – yes; Mr. McBee – yes; Ms. Neal – yes; Mr. Rainey – yes; Mr. Ware – yes; Mr. Wright – absent.

Mr. Layton was not present at the meeting. Mr. Thomas then provided the reading of the Public Service Recognition Week Board Resolution, as follows:

WHEREAS, May 6-12, 2012, is Public Service Recognition Week; and

WHEREAS, the Oklahoma Department of Corrections has over 4,000 employees who dedicate themselves to providing countless hours of essential services to the citizens of the state of Oklahoma; and

WHEREAS, these employees provide these services with the highest degree of professionalism, proficiency, honor, and dedication and are committed to fulfilling the Department of Corrections mission of "Protecting the Public, the Employees, and the Offenders," 24 hours a day, 365 days a year; and

WHEREAS, this dedication and commitment to serve and the value of the services provided is worthy of the highest form of recognition and commendation:

BE IT THEREFORE RESOLVED that the Oklahoma Board of Corrections does hereby announce and proclaim to all, its recognition of the employees of the Oklahoma Department of Corrections for the essential services they perform on a daily basis.

ADOPTED this 26<sup>th</sup> day of April, 2012.

**Motion:** Mr. Henneke made a motion to approve the resolution. Mr. Ware seconded the motion. The results of the roll call were as follows: Mr. Henneke – yes; Mr. Logan – yes; Mr. McBee – yes; Ms. Neal – yes; Mr. Rainey – yes; Mr. Ware – yes; Mr. Wright – absent.

No other comments or questions were made and the item was closed.

#### 11. Approval of Board Resolutions

- *National Volunteer Appreciation Week (April 15-21, 2012)*
- *National Nurses Appreciation Week (May 6-12, 2012)*
- *National Teachers Appreciation Week (May 7-11, 2012)*

**Leo Brown, Coordinator  
Religious and Volunteer Services**

**Kenny Holloway, Deputy Director  
Treatment and Rehabilitative Services**

Chair McBee opened the floor to Mr. Brown who stated he was honored to speak to the Board and recognize the volunteers in conjunction with National Volunteer Week. Mr. Brown stated that ODOC is committed to a positive partnership between the agency and its volunteers. This partnership is an essential part of achieving the department's mission. The contributions of the agency volunteers have a significant impact in many areas of the agency, especially in the areas of rehabilitation. National Volunteer Week began in 1974 when President Richard Nixon signed an executive order establishing the week as an annual celebration of volunteering. Every president since 1974 has signed a proclamation promoting National Volunteer Appreciation Week. Additionally, governors, mayors, and other elected public officials make statements or sign proclamations in support of this week. National Volunteer Week is therefore a

time set aside to show appreciation for volunteers across the country and to call the public's attention to all they do to improve our communities.

Mr. Brown stated that volunteerism is vital to ODOC and is even exemplified by the members of the Board of Corrections. ODOC currently has over 3,500 active volunteers within the agency. Last year, volunteers donated in excess of 150,000 hours of service. The monetary value of their services, using figures provided from Independent Sector, a well-recognized leadership forum for charities, foundations, and corporations, would be worth more than \$2.6 million.

The largest number of volunteers is those providing religious services. Whether they drive hundreds of miles to lead a worship service or pick up offenders at a community corrections center and take them to their religious meetings, volunteers are fulfilling an important need. Many success stories of offenders have traced their transformation to a faith decision made while incarcerated. Obviously, preaching and religious teaching is something that cannot be provided by staff and therefore must be provided by our volunteers, which they do in amazing ways.

According to Mr. Brown, an increasing number of our volunteers are providing faith-based programs - programs that address criminogenic needs from a faith perspective, such as substance abuse, anger management, and family relationships. Programs, such as AA and NA, have hundreds of volunteers that help offenders deal with addictive behaviors. Other programs like New Life Behavior, Character First, and I Can address thinking and behavioral patterns that need to be changed for the offender to be successful. The Oklahoma Marriage Initiative, Girl Scouts Beyond Bars, Long Distance Dads and other family relationship programs can help offenders restore and maintain marriage and family relationships. This can improve their chances to be successful when they reenter the community as well as create healthier families and fewer generational incarcerations.

Mr. Brown stated that a growing number of volunteer organizations are working with offenders in reentry. Organizations like Genesis One, Oxford House, Hand Up, Living Faith, etc., are providing housing, mentoring, job skills and placement, and other programs needed to help offenders successfully reenter our communities. Many of these same volunteers are now partners in the female offender diversion programs underway in Tulsa and Oklahoma City.

Mr. Brown stated these are just a very few of the services and programs offered through our volunteers. Services, programs, and faith groups are far too numerous to name individually; but individually, each one is making a contribution to our agency. Mr. Brown introduced and thanked several volunteers in attendance: Donna Thompson, Fairview Baptist Church and the Oklahoma Baptist State Convention; Pastor L J Traylor, Back to Basics; Jacqueline Benson and Carmelita Stringer, Girl Scouts Behind Bars; Eydie Youngblood, Starting Over; Virginia Brendle, Gift Mentoring Program; Marcia Manning, Redemption Church and Criminal Justice & Mercy Ministries of the United Methodist Church; and John Easley, Genesis One.

Mr. Brown then read the following resolution:

*WHEREAS, millions of volunteers work in their communities across our nation and throughout our state utilizing their time and their talents daily to make a difference in the lives of others; and*

*WHEREAS, the Oklahoma Department of Corrections is privileged to have thousands of men and women who tirelessly give of themselves to provide much needed programmatic and occupational services in facilities, districts and units across the great state of Oklahoma; and*

*WHEREAS, these volunteers are dedicated to serving as positive role models for the offender population, leading offenders toward pro-social behavior while incarcerated, supporting offenders in reentry, and providing much needed resources that assist the Oklahoma Department of Corrections in fulfilling its mission in a professional manner; and*

*WHEREAS, April 15-21, 2012 is National Volunteer Week and provides a most appropriate time to recognize these volunteers for demonstrating, on a daily basis, the true spirit of giving;*

*BE IT THEREFORE RESOLVED that the Oklahoma Board of Corrections does hereby announce and proclaim to all its recognition and sincere appreciation of Oklahoma Department of Corrections volunteers and the invaluable services they provide.*

*ADOPTED this 26<sup>th</sup> day of April, 2012.*

**Motion:** Mr. Henneke made a motion to approve the resolution. Mr. Ware seconded the motion. The results of the roll call were as follows: Mr. Henneke – yes; Mr. Logan – yes; Mr. McBee – yes; Ms. Neal – yes; Mr. Rainey – yes; Mr. Ware – yes; Mr. Wright – absent.

Chair McBee then opened the floor to Mr. Holloway for presentation of the National Nurses Appreciation Week (May 6-12, 2012) and National Teachers Appreciation Week (May 7-11, 2012). Mr. Holloway began by stating that ODOC, under the umbrella of the Lakeside High School at OSR, provides Literacy, Adult Basic Education, and GED classes to the offender population. According to statistics in FY 2011, offenders entered ODOC with a 7<sup>th</sup> grade 4<sup>th</sup> month education level; 52% reported they did not have a high school diploma or GED. Last year, 2,053 offenders participated in Literacy programming; 2,267 in Adult Basic Education; and 2,347 in GED classes. Of those that participated in GED classes, 1,090 completed and received their GED, which was a 10% increase from the previous year with less staff. According to Mr. Holloway, all of the federal funding was cut for the college courses last year, but there are still 1,900 offenders working on their college classes and eleven offenders obtained their degrees last year.

Mr. Holloway stated that education staff has devoted their lives to learning and each day, ODOC teachers provide instruction to over 2,100 student offenders. ODOC correctional teachers not only serve the agency, but most importantly, those offenders that are motivated to embrace the educational opportunities that are afforded to them. Mr. Holloway then introduced representatives from the education department that was present in the audience: Dean Wood, Jackie Brannon Correctional Center (JBCC); Leatha Brannon, JBCC; Jack Bowers, James Crabtree Correctional Center (JCCC); Kim Olson, JCCC; Deborah Owens, John Lilley Correctional Center; Tom Larman, MBCC, and Lowell Doss, MBCC. Mr. Holloway thanked them all for attending the meeting and then noted that superintendent, Pam Humphries, was unable to attend due to a family emergency and was missed. Mr. Holloway then read the following resolution:

*WHEREAS, the Department of Corrections employs 67 full-time certified teachers and administrators across the state who work diligently to ensure that the educational needs of offenders are served; and*

*WHEREAS, these certified, professional staff are called upon to provide educational services to offenders with more concentrated special needs in a challenging population who have, for the most part, been unsuccessful in the public school setting; and*

*WHEREAS, the education staff must meet and maintain rigorous standards to remain accredited through three entities: State Department of Education, North Central Association Commission on Accreditation and School Improvement, AdvancEd, and the American Correctional Association; and*

*WHEREAS, the knowledge and academic skills provided to offenders through the services of the correctional education unit consistently prove to be one of the main deterrents against offenders recidivating back into the system; and*

*WHEREAS, the provision of education by the teachers in corrections proves to be a cost savings to the State of Oklahoma each year through reduction in incarceration services; and*

*WHEREAS, National Teachers' Week will be celebrated from May 7-11, 2012, with May 8 known as National Teachers' Day, a day in which to "Thank a Teacher":*

*THEREFORE, BE IT RESOLVED that we, the Oklahoma Board of Corrections, request that all Oklahomans join us in honoring the professionalism, commitment, and compassion of the education staff of the Oklahoma Department of Corrections.*

*BE IT FURTHER RESOLVED, that we, the Oklahoma Board of Corrections, affirm our appreciation for the accomplishments and efforts of our certified education staff to improve the academic achievements, job employability, and lives of the offenders under their care.*

*ADOPTED this 26<sup>th</sup> day of April 2012.*

**Motion:** Mr. Henneke made a motion to approve the resolution. Ms. Neal seconded the motion. The results of the roll call were as follows: Mr. Henneke – yes; Mr. Logan – yes; Mr. McBee – yes; Ms. Neal – yes; Mr. Rainey – yes; Mr. Ware – yes; Mr. Wright – absent.

Mr. Holloway then provided information on National Nurses Appreciation Week, May 6-12, 2012. According to Mr. Holloway, ODOC Medical Services provides medical care and health education to over 18,000 offenders every day. During March 2012, nurses responded to over 7,100 sick call requests and coordinated 10,568 medical appointments in local clinics. The backbone of Medical Services is the nursing staff. Mr. Holloway stated that 169 nursing staff includes patient care assistants, licensed practical nurses (LPN), and registered nurses (RN). The nursing staff is the frontline of the medical care system and are the primary contacts for the offenders requiring immediate medical care. The nursing staff utilizes protocols to triage offender medical needs and provide immediate medical services or schedule them with another provider later in the day. In March 2012, nurses completed 2,594 nursing protocols across the state and administered medical services directly to the offenders who did not need to see a physician or mid-level practitioner. Many of ODOC's nursing staff also work on the mental health units and provide assistance to the mental health staff and support of those offenders who have mental illness.

The ODOC nursing staff are not only called to attend the sick and injured; they are called to serve the disadvantaged in society. Their compassion and dedication to helping their fellow man is demonstrated each and every day by what they do. Mr. Holloway then recognized those in attendance at the meeting who were recognized as outstanding nursing staff for 2011: David Killebrew, LPN, who was selected as the ODOC Nurse of the Year and his supervisor, Christine Kampas, Nursing Manager, OSP; nominee Katrinka Sutton, LPN, and her supervisor, Robert Silvis, Nursing Manager, DCCC; and absent from the meeting was nominee Heather Knight, RN, MACC. Mr. Holloway also recognized Genese McCoy, Administrator of Medical Services, and Dr. Don Suttmiller, Chief Medical Officer. The following resolution was then read by Mr. Holloway:

*WHEREAS, the Department of Corrections employs 174 professional nurses across the state who work diligently, 365 days per year to provide nursing services to our offenders; and*

*WHEREAS, these dedicated staff are called on to provide nursing care to an underserved and challenging population, and respond to that vocation unselfishly; and*

*WHEREAS, the quality services provided by nurses continue to be a critical component of the Oklahoma Department of Corrections health care delivery system both now and in the future; and*

*WHEREAS, National Nurses Week is celebrated annually from May 6, also known as National Nurses Day, through May 12, the birthday of Florence Nightingale, the founder of modern nursing. This year's theme "Nurses: Advocating, Leading, Caring" is in celebration of the importance of nurses in the lives of all U.S. citizens:*

*THEREFORE, BE IT RESOLVED, that we, the Oklahoma Board of Corrections, request that all Oklahomans join us in honoring the strength, commitment, and compassion of the nursing staff of the Oklahoma Department of Corrections, and*

*BE IT FURTHER RESOLVED, that we, the Oklahoma Board of Corrections, affirm our appreciation for the accomplishments and efforts of our professional nursing staff to improve the lives and health of the offender patients under their care.*

*ADOPTED this 26<sup>th</sup> day of April 2012.*

**Motion:** Mr. Henneke made a motion to approve the resolution. Mr. Logan seconded the motion. The results of the roll call were as follows: Mr. Henneke – yes; Mr. Logan – yes; Mr. McBee – yes; Ms. Neal – yes; Mr. Rainey – yes; Mr. Ware – yes; Mr. Wright – absent.

Chair McBee extended a special thanks to all ODOC nurses, teachers and volunteers. He stated that ODOC depends on their service and sometimes they are not thanked enough for what they do in the agency. No further questions or comments were made and the item was closed.

## 12. Genesis One

**John Easley, Director  
Genesis One**

Chair McBee opened the floor to Mr. Easley. Mr. Easley thanked Chair McBee, the Board members, and Director Jones for allowing him to speak on behalf of his program. Mr. Easley stated that Genesis One has been available for eleven years in ODOC. He stated that he was a businessman and when he sold his company, he became involved in prison ministry programs. He said it was not long before he realized that there was something more needed than just a revival and then packing up to leave the offenders to continue on their journey alone. He wanted the offenders to address their needs so when they left the system, they did not end up right back inside prison.

Genesis One chapters are established within participating prisons that utilize the resources already available within the prison. Each new member offender is assisted in developing a customized Life Plan that uses existing resources that fulfill the offender's needs. Mr. Easley said it is a very structured program of pre-release development. The offender is monitored throughout the program and has mandatory components within the program that must be completed, i.e., attend two church services per week; attend accountability groups every week; etc. Mr. Easley then held up the pamphlet he had distributed to the Board members, drawing attention to the image of a \$50 bill on the front. Mr. Easley stated that he discovered if the offender did not do anything while incarcerated to set up a support system, upon discharge they would receive a \$50 check and would be sent out to the community with nothing but the check and possibly a bus ticket. Part of his program is identifying community resources for the offender before they discharge to assist them with a support system. If the offender is compliant with all requirements of the program during incarceration, upon discharge, they are connected with an established network of support systems in the community.

Mr. Easley opened the floor for any questions or comments. Mr. Rainey queried the goals for Genesis One in Oklahoma to which Mr. Easley responded they would like to have the program in every facility within the state and eventually move to other states as well. Mr. Rainey then queried of the obstacles that prevents the program from being at every facility. Mr. Easley stated the program requires a volunteer's commitment to provide the programs at those facilities that may be in the less populated areas of the state. He then stated that the program is not funded by government monies or grants and is currently funded by private individuals, various churches, and community organizations. Mr. Rainey then asked if ODOC could assist with the program to expand it. Mr. Easley stated he felt the department should look at the concept of Genesis One and formulize a similar program for offenders. Finally, Mr. Henneke congratulated Mr. Easley on the successful numbers of the program.

No further questions and/or comments were raised and the item was closed.

## 13. Program Update

- *Certified Welding Program - DCCC*

**JD Colbert, Administrator  
Oklahoma Correctional Industries**

Chair McBee opened the floor to Mr. Colbert for an update on the welding program. Mr. Colbert stated the program is a G3/G6 state certification of offender welders that was implemented a few years ago. He stated that in the past, there were issues with qualified people coming to the facilities to test offender welders for certification. Recently, however, six offenders were tested and G3 certified in plate welding. They will now be trained to prepare for G6 certification in plate welding and following certification in that, they will be trained and certified in G3 and G6 pipe welding. Mr. Colbert stated these certifications are quite valuable to the offenders once they return to the community as there is a demand for welders in the private sector. Mr. Colbert stated they plan to expand this program, but it is difficult to get the offenders tested. Once the offender has achieved the welds that the tester wants them to complete, the welds are taken to a laboratory and given multiple other tests to ensure the weld is within guidelines.

The floor was opened for questions. Ms. Neal queried the number of offenders that were currently participating in the program. Mr. Colbert responded that just the six previously mentioned in his information were enrolled in the program. Chair McBee asked about the biggest barrier to getting the testers to come out to the facility to which Mr. Colbert responded that he believes it is time and money. Chair McBee then asked about community contacts for the offenders once they are released to offer support for their skill set and employment. Mr. Colbert stated that currently, this is a very informal program and is in the initial stages, so this aspect has not been pursued at this point. However, Mr. Colbert stated that he does not feel the offenders will have any issues finding employment utilizing their welding skills after release. Ms. Neal then queried if it would be difficult for the offenders to be employed based on their criminal history. Mr. Colbert stated that he did not feel it would be an issue in this type of employment. No further questions and/or comments were raised and the item was closed.

## 12. Committee Reports

Committee Chairs

Chair McBee then opened the floor for comments from the Committee Chairs.

- **Budget – Chair Robert Rainey, Members Gerald Wright and Matthew McBee**  
Chair McBee stated the information on the budget committee had been given earlier and there was nothing else to report.
- **Female Offender – Chair Ted Logan, Members David Henneke and Linda Neal**  
Mr. Logan stated the committee had no report for the Board at this time.
- **Public Policy – Chair Gerald Wright, Members David Henneke and Earnest Ware**  
Mr. Ware stated the committee met earlier in the day with Ms. Massie but had nothing further to report for the Board at this time.
- **Population/Private Prisons – Chair David Henneke, Members Ted Logan and Robert Rainey**  
Chair McBee stated the information on the committee had already been heard and there was nothing else to report.
- **Public Affairs/State Boards Interface – Chair Earnest Ware, Members Gerald Wright and Linda Neal**  
Mr. Ware stated the committee had no report for the Board at this time.
- **Executive – Chair Matthew McBee, Members Linda Neal and Ted Logan**  
Chair McBee stated the committee had met and minutes were provided to the Board members in their packets. There was nothing further to report for the Board at this time.

## 15. New Business (*Any matter not known about or which could not have been reasonably foreseen prior to the time of posting.” 25 O.S. § 311*)

Matthew McBee, Chair

Chair McBee opened the floor for any new business. Chair McBee noted that Governor Mary Fallin has selected two new Board members to replace Mr. Logan and Mr. Rainey, although they have not yet been confirmed by the Senate. Chair McBee stated he and others will miss both members. Their time served on the Board is a large volume of knowledge that will be lost when they leave. Chair McBee then opened the floor to allow Mr. Logan and Mr. Rainey a chance to address the Board and other meeting attendees.

Mr. Logan stated that it has been a pleasure to serve on the Board. He stated that he felt serving on the Board was an important position and he expressed appreciation to the rest of the Board members. He also wished the Board continued success in their endeavors. Chair McBee thanked Mr. Logan and again stated his institutional knowledge would be missed. The floor was then opened to Mr. Rainey.

Mr. Rainey stated that serving on the Board was the most professionally challenging experience he has had and certainly the largest budget that he has helped with, but most definitely the most rewarding partially because of the employees and staff. He stated it was his pleasure and privilege to serve on the Board under three governors, three directors, and with numerous Board members. He also stated it was an amazing experience for him and he will miss it. The floor was then opened for other comments.

Mr. Henneke thanked Mr. Logan and Mr. Rainey for their dedication and sincerity to do the right thing for the department. He stated that both would be missed greatly. Ms. Neal stated that both men have been a great role model for her and she felt fortunate to have help and guidance from them over the last few years.

No further comments or announcements were made and the item was closed.

## 16. Announcements

Matthew McBee, Chair

Chair McBee opened the floor for announcements but none were raised and the item was closed.

## 17. A. Consideration of Motion to Adjourn to Executive Session

Mike Oakley, General Counsel

Pursuant to “Title 25, 307.B” for the following reasons:

4. *“Confidential communications between a public body and its attorney*

concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation or proceeding in the public interest.” [Offender Deaths and Pending Investigation]

**B. Adjourn to Executive Session**

**C. Return from Executive Session**

**D. Announcement by the Chair as to the necessity of any Board action, if necessary, as a result of the Executive Session**

**E. Vote, if necessary**

Chair McBee opened the floor to Mr. Oakley; however, Mr. Oakley was not in attendance and Director Jones introduced Mr. Larry Foster as the General Counsel designee. Mr. Foster advised that this agenda item calls for Executive Session and advised that a motion be made to adjourn.

**Motion:** Mr. Rainey made a motion to adjourn to Executive Session. Mr. Henneke seconded the motion. The results of the roll call were as follows: Mr. Henneke – yes; Mr. Logan – yes; Mr. McBee – yes; Ms. Neal – yes; Mr. Rainey – yes; Mr. Ware – yes; Mr. Wright – yes.

Chair McBee adjourned the meeting at 2:17 p.m. At 3:02 p.m., the Board returned to the meeting room and Mr. Foster advised that a motion to return from Executive Session was needed.

**Motion:** Mr. Henneke made a motion to return from Executive Session. Mr. Logan seconded the motion. The results of the roll call were as follows: Mr. Henneke – yes; Mr. Logan – yes; Mr. McBee – yes; Ms. Neal – yes; Mr. Rainey – yes; Mr. Ware – yes; Mr. Wright – yes.

The meeting reconvened at 3:04 p.m. There was nothing to vote on from Executive Session and no other comments or questions were made so the item was closed.

**18. Adjournment**

**Matthew McBee, Chair**

There being no further business to come before the meeting, Chair McBee requested to adjourn the meeting.

**Motion:** Mr. Ware made a motion to adjourn the meeting. Mr. Logan seconded the motion. The results of the roll call were as follows: Mr. Henneke – yes; Mr. Logan – yes; Mr. McBee – yes; Ms. Neal – yes; Mr. Rainey – yes; Mr. Ware – yes; Mr. Wright – yes.

The meeting was adjourned at 3:05 p.m.

I hereby certify that these minutes were duly approved by the Board on the 29<sup>th</sup> of June, 2012, in which a quorum was present and voting.

Approved by:

\_\_\_\_\_  
Gerald W. Wright, Secretary of the Board

\_\_\_\_\_  
June 29, 2012

Submitted by:

\_\_\_\_\_  
Kimberley Owen, Minutes Clerk



## **MEMORANDUM**

**June 14, 2012**

**To:** Matthew H. McBee, Chairman, Board of Corrections  
Linda Neal, Vice Chairman, Board of Corrections  
Ged Wright, Secretary, Board of Corrections  
Earnest D. Ware, Member, Board of Corrections  
Steve Burrage, Member, Board of Corrections  
Kevin Gross, Member, Board of Corrections  
Michael Roach, Member, Board of Corrections  
Justin Jones, Director  
Ed Evans, Associate Director, Field Operations  
Linda Parrish, Deputy Director, Administrative Services  
Kenny Holloway, Deputy Director, Treatment and Rehabilitative Services  
Dr. Laura Pitman, Deputy Director of Division I Institutions  
Renee Watkins, Deputy Director of Division II Institutions  
David Parker, Deputy Director of Division III Institutions  
Reginald Hines, Deputy Director, Community Corrections  
Sharon Neumann, Deputy Director, Community Sentencing and Information Services  
Joyce Jackson, Executive Communications Manager

**From:** Greg Sawyer, Chief of Departmental Services *95 6-14-12*

**Subject:** FY 2012 Fiscal Expenditure Trending Report as of 05/31/2012

The report continues to focus on the major expenditure categories that historically represent 80% of all department costs: payroll, contract beds, and offender medical services.

### **Expenditure Summary**

Based on eleven months of expenditure data a surplus of \$4.5 million exists for fiscal year 2012. This surplus is \$2.7 million less than was reported the previous month. The report does not take into account changes in staffing or offender population that may occur through the course of the fiscal year.

### **Payroll**

The overall funded payroll is 69.7%; this totals 4,110.1 out of 5,894.6 authorized FTE. At the end of May, 4,018.0 positions were filled for a rate of 68.2% with 92.1 FTE under the funded rate. A surplus of \$2.6 million currently exists.

**Contract Beds**

Expenditure trends are based on current offender levels as of the end of May. A \$1.5 million surplus exists at this time. Any offender growth during the course of the fiscal year that would require additional contract bed space will increase this deficit.

**Medical and Mental Health Services**

Medical and mental health expenditure trends for May reflect a surplus of \$416,396 exists should current expenditure trends continue.

- CC Marilyn Anderson, House Fiscal Staff
- Sean Wallace, Senate Fiscal Staff
- Josh Maxey, Office of State Finance
- Neville Massie
- Dr. Don Suttmiller
- Jerry Massie
- Greg Thomas
- Tom James
- Greg Williams
- Ron Wiser
- Chris Kennedy



## Population Update

### Population Information as of June 4, 2012 Compared to June 6, 2011

<b>Total System Offender Population</b>	
Current Population	25,830
Population Last Year	25,364
Change from last year	466

<b>DOC Facilities</b>	
Current Population	18,105
Population Last Year	17,924
Change	181

<b>Private Prisons</b>	
Current Population	4,763
Population Last Year	4,722
Change	41

<b>County Jail Contracts</b>	
Current Population	496
Population Last Year	435
Change	61

<b>Halfway Houses</b>	
Current Population	1,112
Population Last Year	1,147
Change	(35)

<b>Out Count</b>	
Current Population	690
Population Last Year	671
Change	19

<b>GPS</b>			
	Males	Females	Total
Current Population	478	178	656
Population Last Year	364	95	459
Change	114	83	197

<b>EMP</b>			
	Males	Females	Total
Current Population	6	2	8
Population Last Year	4	2	6
Change	2	0	2

<b>Probation Supervision</b>	
Current Population	20,895
Population Last Year	21,852
Change	(957)

<b>Parole Supervision</b>	
Current Population	3,108
Population Last Year	3,318
Change	(210)

<b>Total System Population</b>	
Current System Population	49,833
Population Last Year	50,534
Change	(701)

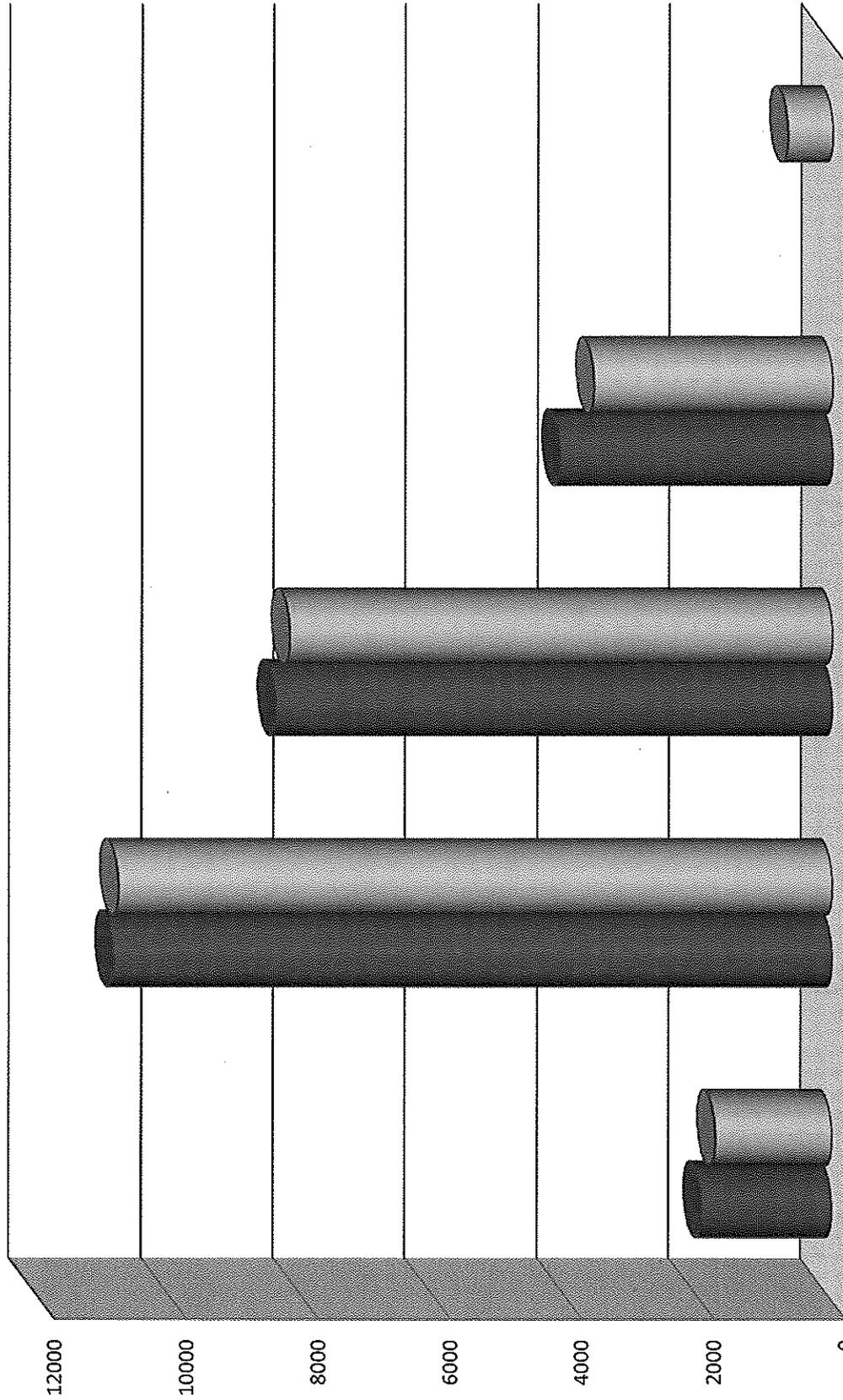
<b>County Jail Inmate Backup</b>	
June 4, 2012	1,560
Population Last Year	1,327
Change	233

<b>Pardon &amp; Parole Board Results</b>	
Month: May 2012	
Considered	533
Denied	358
Recommended	175
Percentage Recommended	32.83%

<b>Governor's Actions</b>	
Month: May 2012	
Reviewed	59
Denied	31
Approved	28
Percentage Approved	47.46%

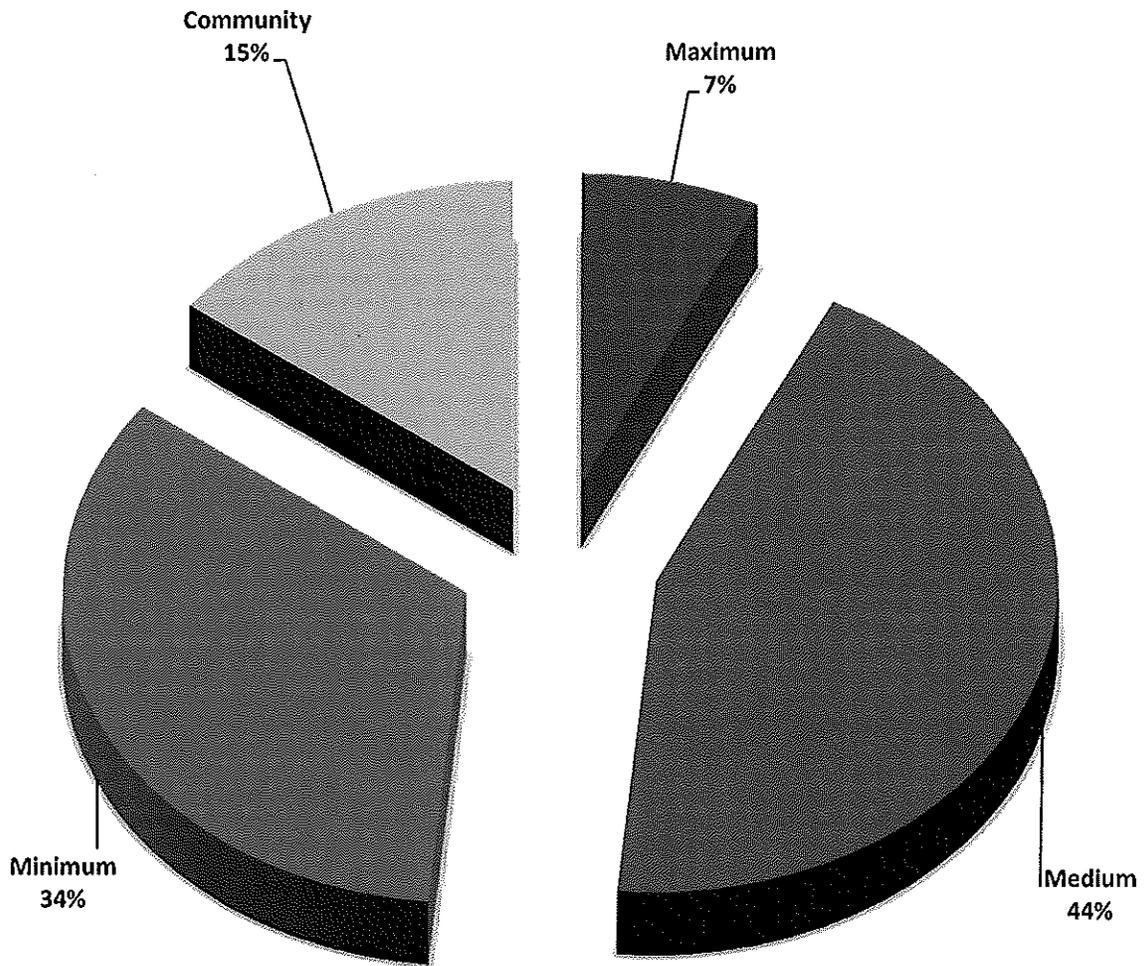
<b>Effective Parole Rate</b>	
Month: May 2012	
Percentage Recommended by Board	32.83%
Percentage Approved by Governor	47.46%
Effective Parole Rate	15.58%

# Offender and Bed Distribution 6/4/2012

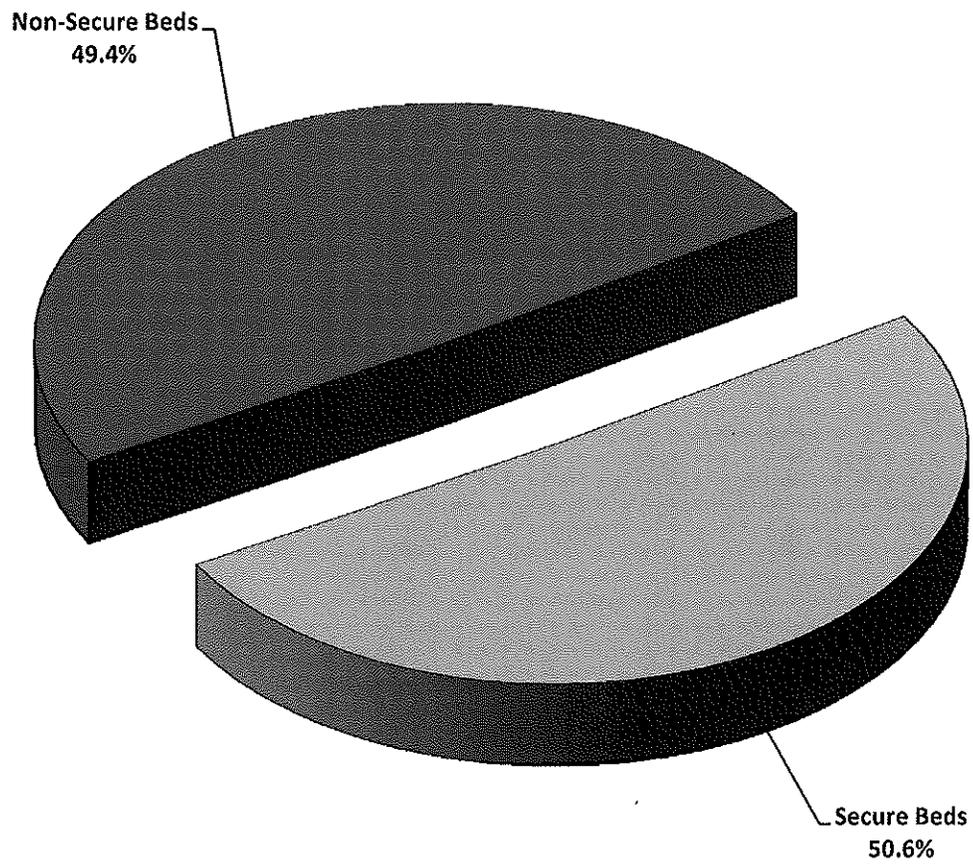


	Maximum	Medium	Minimum	Community	Outcount
<b>Beds</b>	1986	10907	8452	4148	
<b>Offenders</b>	1774	10831	8241	3625	690

# Offender Distribution By Security Level 6/4/2012



**Percentage Of Offenders In Secure And Non-Secure  
Beds  
6/4/2012**





AMENDMENT #5

FY 2012 ANNUAL RENEWAL OF THE  
CORRECTIONAL SERVICES CONTRACT

BETWEEN

CORRECTIONS CORPORATION OF AMERICA

AND

OKLAHOMA DEPARTMENT OF CORRECTIONS

THIS CORRECTIONAL SERVICES CONTRACT, dated as of the 1<sup>st</sup> day of October 2009, by and between the CORRECTIONS CORPORATION OF AMERICA (the Contractor) and the OKLAHOMA DEPARTMENT OF CORRECTIONS (the "State).

WITNESSETH:

NOW, THEREFORE, in consideration of the joint and mutual exercise of their powers, and in consideration of the joint and mutual exercise of their powers, and in consideration of the mutual covenants herein contained, the parties hereto recite and agree to amend the current Contract, with existing amendments, previous annual renewals still applying to this renewal contract, unless otherwise specified, with the agreements as described herein as follows. Article 2, Section 2.2, Article 3, Section 3.1, Section 3.2, Article 5, Section 5.18, Section 5.26, Section 5.37, Article 6, Section 6.2, Section 6.5, Article 7, Section 7.1, Article 11, Section 11.13, Appendix A, Appendix B and Appendix C are amended as follows.

ARTICLE 2  
TERM OF CONTRACT

Section 2.2 Term of Agreement. The Contractor agrees to renew the contract with the State for a period beginning July 1, 2012 and ending June 30, 2013, with one one-year renewal option remaining beginning July 1, 2013 and ending June 30, 2014, or until all funds budgeted for such services have been expended, whichever is earlier. The term of this Contract is by agreement between the parties subject to the availability of funds appropriated by the legislature for such purpose as set out in Section 10.5 of this Contract; provided however that this Agreement shall not be construed to encumber state funds beyond the amount appropriated for such Fiscal Year.

ARTICLE 3  
OFFENDERS

Section 3.1 Offender Housing. The Contractor agrees to provide appropriate housing in accordance with the Operating Standards for 900 medium security offenders at Cimarron Correctional Facility, 360 maximum and 1260 medium security offenders at Davis Correctional Facility which number may increase or decrease in which case the payment will be adjusted accordingly. The number of beds in this contract may be expanded by mutual consent of the parties with the per diem cost for additional beds to be negotiated.

Section 3.2 Housing of Offenders From Other Jurisdictions. Contractor may make beds above 900 at the Cimarron Correctional Facility available to another jurisdiction. Prior to contracting for housing any federal offender or offender from another state, Contractor shall give the Department the first right to contract for placement of Oklahoma offenders in the available capacity per O.S. 57 563.2. The Contractor will give the Department written notice of such intent prior to housing another jurisdiction's offenders and the Department may, within fifteen (15) business days from receipt of such notice, notify Contractor in writing of its intent to reserve all such beds for its use. Such beds shall be made available to the Department at the current per diem rate in effect for the Cimarron Correctional Facility. The monthly payments for such beds shall be based upon the beds actually used by the Department subject to the guarantee provided in Section 7.1 Any time that the Department is not occupying or paying for at least 98% of 2280 beds as provided in Section 7.1 or in the event that the Contractor does not receive the annual increase provided for in Section 7.2, the price at which such beds will be made available to the Department shall be subject to negotiation. If the Department notifies Contractor of its intent to reserve all such beds, it will have fifteen(15) business days after providing notice in which to house offenders in the reserved beds or relinquish the beds to the Contractor.

ARTICLE 5  
FACILITY OPERATIONS AND SERVICES

Section 5.18 Use of Force; Notification.

- A. The Contractor will comply with Department policy regarding use of force standards and serious incident reporting. The Department may retain use of force video recordings and agrees that such recordings are confidential, proprietary, security sensitive and exempt from public disclosure. The Contractor will maintain a copy of the video recording for a period of at least two (2) years from the date of the incident.
  
- E. If after action reviews conducted by the Department and the Contractor following a major disturbance provide different conclusions regarding the cause of the incident or are inconclusive, the the Department or CCA may have a 3<sup>rd</sup> party arbiter provide his/her professional opinion regarding the cause of the incident. CCA and the Department shall mutually agree upon the 3<sup>rd</sup> party arbiter. If the parties are unable to mutually agree upon the

3<sup>rd</sup> party arbiter, each party shall appoint a representative and the representatives of each party shall agree upon the 3<sup>rd</sup> party arbiter. The cost of the 3<sup>rd</sup> party arbiter shall be shared equally between the parties.

#### Section 5.26 Offender Work

A. The Contractor shall establish offender work programs in accordance with this Contract, Department policy and state and federal law. The Contractor will provide the Department a copy of the job description signed by the offender that describes the safety training provided. Offenders will be appropriately trained prior to assuming job duties. Training will be documented in the offender's field file by completion of OP-100401, Attachment D.

Section 5.37 Offender Programs. All programs will be approved by the Department Programs Administrator and Contract Monitor in accordance with OP-090101. Contractor will provide Thinking for a Change which will target criminogenic needs and the reduction of criminal risk of the offender and all other programs referred in this contract. Program participation will be recorded on all participants and submitted monthly per operating standards. Programs, except for education and vocational training, will be assessed and evaluated by Department staff according to the Correctional Program Checklist (CPC). Programs must be assessed as "Effective" or "Highly Effective" (reflected on prior versions of the audit instrument as "satisfactory" or above) to be an approved program. Corrective action plans must be submitted to the Contract Monitor on programs assessed as less than satisfactory and/or have noted deficiencies. Programs with deficiencies will be reassessed upon completion of the tasks in the corrective action plan, but no later than one year from the date of the corrective action plan for programs with major deficiencies. The LSI and ASUS will be used to assess appropriate placements and graduates of the therapeutic community. The Department hereby requests that the Contractor maintain one unit, consisting of 240 beds, as a chemical dependency therapeutic unit at Davis Correctional Facility. During the period the Contractor is paid the per diems in Section 7.1.D, the Therapeutic Community program will be suspended.

### ARTICLE 6 CONTRACTOR'S EMPLOYEES

#### Section 6.2 Personnel.

A. The Contractor shall provide qualified personnel to deliver twenty-four hour care and supervision to incarcerated individuals, as well as administrative, treatment and support service personnel for the overall operation of the Facility according to its staffing pattern hereto approved by the Department and set out in Appendix E hereto. No reduction of the staffing pattern shall be permitted that may materially affect the services provided by the facility as contracted or which affects the per diem rate. The approved Facility Staffing Plan levels must be continuously maintained through the use of full-time, part-time, over-time or contract labor. It is understood that the Department will be notified of any correctional officer series position that is not filled within 45 days by a full-time employee (FTE) or

Contract Employee and informed of the Facility's plan to insure that services associated with the position in question are supplied. If a replacement employee associated with a vacant position is not hired within forty-five (45) days from the date the position becomes vacant, then penalties equal to the salary and benefits for that position may be withheld from the monthly revenue payment from the forty-sixth day of vacancy until the date that the position is filled. Overtime of other staff may not be utilized to fill the vacancy for longer than forty-five days. It is understood that the Department will be notified of any other position that is not filled within sixty (60) days by a FTE or Contract Employee and informed of the Facility's plan to insure that services associated with the position in question are supplied. If a replacement employee associated with a vacant position is not hired within the timeframes above from the date the position becomes vacant, then penalties equal to the salary and benefits for that position may be withheld from the monthly revenue payment from the sixty-first day of vacancy until the date that the position is filled. Overtime of other staff may not be utilized to fill the vacancy for longer than sixty days. For purposes of this section, positions are considered filled when an incumbent begins Pre-Service training or Orientation, whichever occurs first. It is understood that the approved Staffing Plan as set out in Appendix E is based upon the Facility census of 660 offenders at Cimarron Correctional Facility and 1,620 offenders at Davis Correctional Facility. If the average daily population (ADP) of less than 540 offenders for Cimarron Correctional Facility or 1,500 offenders for Davis Correctional Facility exists for 30 days or more, then the Contractor may submit an amended staffing plan for State approval. If the offender population at Cimarron Correctional Facility exceeds 660, staffing will be adjusted as mutually agreed upon by the parties. During the period the Contractor is paid the per diems in Section 7.1.D, the Department will not penalize the Contractor for vacancies as described above. The Contractor must adhere to Appendix E as amended effective November 1, 2009. If the vacancy rate for any month falls below 80% of the total positions on the amended staffing patterns, the Contractor will be assessed penalties accordingly as described above.

B. If the count for the 240 bed Therapeutic Community at Davis Correctional Facility decreases by 60 for 30 days or more, the Contractor may submit an amended staffing plan for State approval. During the period the Contractor is paid the per diems in Section 7.1.D, the Therapeutic Community program will be suspended.

Section 6.5 Employee Records. The Contractor shall maintain a personnel file for each employee that contains records of the background investigation, dates of employment, training, performance appraisals conducted at least annually, disciplinary actions, accommodations, licensure and certificates for professional employees, and related records. Personnel files shall be accessible to the Department upon request. The Contractor shall notify the Department of employee disciplinary actions arising from security concerns, conduct implicating moral issues or conduct involving interacting with offenders and in cases where staff resign during or in lieu of an investigation involving security concerns, conduct implicating moral issues, or conduct involving interaction with inmates. Privacy and confidential rights will be strictly followed.

ARTICLE 7  
COMPENSATION AND ADJUSTMENTS

Section 7.1 Management Payment.

B. Davis Correctional Facility

3. The Department hereby requests that the Contractor maintain one unit, consisting of 240 beds, as a chemical dependency therapeutic unit at Davis Correctional Facility. During the period the Contractor is paid the per diems as provided in Section 7.1.D below, the Therapeutic Community program will be suspended.

C. Guarantee

If on a quarterly basis the Department does not use 98% of the total 2,280 beds at the Cimarron Correctional Facility (660 medium) and Davis Correctional Facility (360 maximum and 1,260 medium), the Department shall also pay Contractor for the difference between the actual beds used and 98% of the above mentioned total facility beds on a quarterly basis at the rate of \$49.00. In the event that the Department exercises its "first right of refusal" as provided in Section 3.2, the number of beds to which the 98% applies shall be increased by that number of beds over which the Department exercises its first right of refusal. The total 2,280 beds to which the guarantee applies only includes the first 660 medium beds at the Cimarron Correctional Facility and does not include the 240 medium beds added as a result of the renewal for July 1, 2012 to June 30, 2013 . The invoice for any additional amounts owned by the Department as a result of the quarterly reconciliation shall be submitted by Contractor at the end of each quarter. Payment shall be made within thirty (30) days of receipt of the invoice by the State.

D. During the period from July 1, 2012 through June 30, 2013 as services are rendered and amounts become billable, the Department will pay the Contractor a per diem of \$57.96 for maximum security beds at the Davis Correctional Facility and a per diem of \$ 44.03 for medium security beds at the Cimarron Correctional Facility and the Davis Correctional Facility. To the extent funding to compensate the Contractor under the Contract is partially or fully restored prior to June 30, 2013, the parties shall meet at the earliest mutual convenience to discuss reverting to the previous terms of the October 1, 2009 contract.

ARTICLE 11  
MISCELLANEOUS

Section 11.13 Notices

All Vendor notices, reports, billing and correspondence will be sent to:

Oklahoma:     Greg Williams  
                  Private Prison and Jail Administration  
                  3400 Martin Luther King Ave.  
                  Oklahoma City, Oklahoma 73111  
                  405-425-7100  
                  405-425-3654 Fax

APPENDIX A  
DEPARTMENT & DIVISION POLICIES AND DIRECTIVES  
APPLICABLE TO CONTRACTOR

Add-OP040204 "Segregation Measures"

APPENDIX B  
HEALTH SERVICES

O. Medical Records: The Department medical record will be transferred with the offender to the private facility. All offender xrays will be forwarded to the Medical Unit at the Lexington Assessment and Reception Center. Upon the return of an offender to a Department facility, the offender's Department medical record and a complete copy of all medical records generated during incarceration at the private facility will be provided to the Department health services personnel. The Contractor will retain offender prescription refill requests for six (6) months after an offender is transferred from the Facility.

APPENDIX C  
LIQUIDATED DAMAGES

Add "Erroneous Releases" to the Service Area with a Relative Value of 4. The Department may enhance "Erroneous Releases" to the Service Area with a relative value of 5 if the release occurred as a direct result of the Contractor's failure to provide appropriately trained staff to fulfill the Contractor's responsibilities under Section 5.22, provided, however, this enhancement shall apply in lieu of the enhancement pursuant to Section 10.2.D.

All other terms and conditions of the Correctional Services Contract, including all amendments, remain the same and continue in effect through the term of this annual renewal contract.

IN WITNESS WHEREOF, the parties hereto have executed this Contract on the \_\_\_\_ day of \_\_\_\_ 2012.

State of Oklahoma

Corrections Corporation of America

\_\_\_\_\_  
Edward L. Evans, Associate Director  
Department of Corrections

\_\_\_\_\_  
Natasha Metcalf, Vice President  
Partnership Development

Approved as to Form:

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Michael Oakley, General Counsel  
Department of Corrections

The undersigned authorities, each of them respectively, have reviewed the contract for compliance with the provisions of applicable statutes 57 O.S. 1997 Supp sections 561 and 561.1 as well as all other applicable statutes and the contract conforms with those requirements.

Approved:

---

Alecia George  
Assistant Attorney General  
Attorney General's Office

Approved:

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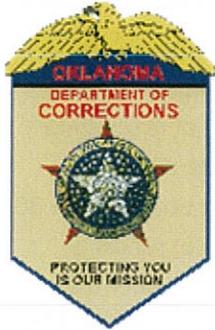
John Morrison, Administrator  
Department of Central Services

Approved as to Form:

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Kimberlee Williams  
General Counsel  
Department of Central Services





## 2012 session DOC Initiatives

### Bill Portfolio

#### 7 Bills On Report

**HB2364**  **Paraphrase:** HB2364, by Rep. Lisa J. Billy, R-Purcell, Rep. Scott Inman, D-Oklahoma City, and Sen. Greg Childers, R-Del City, modifies language related to contraband in jails or prisons, allowing any electronic communication device that has no identifiable owner and that has been seized to be disposed of or sold by the agency that seized the device. (Amended by House, Stricken Title, Emergency Measure, Dormant) - © 2012 eCapitol, LLC. All rights reserved.

**Effective Date:** 11/01/2012 **Emergency:** No

**Principal Authors:** Billy, Lisa J. (H); Inman, Scott (H); Childers, Greg (S)

**Status:** Governor Action - Signed **Status Date:** 04/18/2012

**HB2366**  **Paraphrase:** HB2366, by Rep. Lisa J. Billy, R-Purcell and Sen. Harry Coates, R-Seminole, modifies language related to the powers of the Board of Governors of the Licensed Architects, Landscape Architects and Registered Interior Designers of Oklahoma, stating that its power to suspend, revoke or refuse to renew a license, registration or certificate is limited to a person with a felony conviction for a crime that substantially relates to the practice of architecture, landscape architecture or interior design or poses a reasonable threat to public safety or who has been found guilty for other offenses related to the practices governed by the board. It also states that people eligible to take the Board of Podiatric Medical Examiners' examination must not have been convicted of any crime involving moral turpitude or a felony crime that substantially relates to the practice of podiatric medicine or poses a reasonable threat to public safety. It limits the State Board of Cosmetology's ability to deny, revoke, suspend or refuse to renew a license to a person with a conviction of a felony crime that substantially relates to the practice of cosmetology or poses a reasonable threat to public safety. The bill also limits the Funeral Board's ability to deny, revoke, suspend or refuse to issue or renew a license to a person convicted of a felony crime that substantially relates to the occupation of a funeral director or poses a reasonable threat to public safety. It limits the State Board of Licensure for Professional Engineers and Land Surveyors' ability to suspend, revoke or refuse to issue or renew a certificate to a person convicted of or entering a plea of nolo contendere to a felony crime that substantially relates to the practice of engineering or land surveying or poses a reasonable threat to public safety. It limits the State Board of Medical Licensure and Supervision's ability to refuse to issue a license or suspend or revoke a license to

those convicted of a felony crime that substantially relates to the occupation of athletic trainers or poses a reasonable threat to public safety. It limits the Real Estate Appraiser Board's ability to revoke, suspend or discipline a certificate holder to a person convicted or who entered a plea of guilty or nolo contendere for a felony crime that substantially relates to the practice of real estate appraisals or poses a reasonable threat to public safety. It also allows a real estate applicant whose license or certificate is denied or not renewed to appeal the decision to the board within 30 days of that decision, and after a hearing and final action of the board to deny or not renew a license or certificate, the applicant may appeal the final decision to the district court under the Administrative Procedures Act. The measure also limits the State Board of Medical Licensure and Supervision's ability to refuse to issue, renew or suspend or revoke a license to a person who has been convicted of a crime that substantially relates to the occupation of physical therapy or occupational therapy or poses a reasonable threat to public safety. It states that denial of an occupational therapy license may be appealed in accordance with the Administrative Procedures Act. It limits the State Board of Examiners of Psychologists' ability to suspend, place on probation, require remediation or revoke the license of a psychologist convicted of a felony crime that substantially relates to the business practices of psychology or poses a reasonable threat to public safety. It removes language regarding such actions for conviction of any crime or offense that reflects the inability of the practitioner to practice psychology with due regard for the health and safety of clients or patients. It also states that the administrator of the Department of Consumer Credit will find ineligible an applicant who has a felony crime conviction that substantially relates to the occupation of a pawnbroker or poses a reasonable threat to public safety. It limits the Board of Examiners for Speech-Language Pathology and Audiology's ability to suspend or revoke a license to a person convicted or who has pled guilty or nolo contendere to a felony crime that substantially relates to the business practices of speech-language pathology or audiology or poses a reasonable threat to public safety. It removes language regarding appeals or other proceedings pending to have the conviction or plea set aside. The bill limits the State Department of Health's ability to deny, revoke, suspend or place on probation a license or specialty designation issued under the Licensed Professional Counselors Act, the Marital and Family Therapist Licensure Act or the Licensed Behavioral Practitioner Act to a person convicted of a felony crime that substantially relates to the practice of counseling or poses a reasonable threat to public safety or a person convicted of a misdemeanor involving moral turpitude. (Amended by House, Stricken Title, Emergency Measure, Dormant) - © 2012 eCapitol, LLC. All rights reserved.

**Effective Date:** 07/01/2012 **Emergency:** Yes

**Principal Authors:** Billy, Lisa J. (H); Coates, Harry (S)

**Status:** Failed Deadline **Status Date:** 04/05/2012

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**HB2376**

**Paraphrase:** HB2376, by Rep. Sue Tibbs, R-Tulsa, modifies language regarding the Department of Corrections director's ability to request that an inmate be placed on the pardon and Parole Board's docket for a medical reason, clarifying that such provisions apply to inmates serving minimum sentences and when the board makes a determination that the medical issue of the inmate has rendered the inmate no longer a threat to public safety. (Dormant) - © 2012 eCapitol, LLC. All rights reserved.

**Effective Date:** 11/01/2012 **Emergency:** No

**Principal Authors:** Tibbs, Sue (H)

**Status:** Failed Deadline **Status Date:** 03/01/2012

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**HB2432**



**Paraphrase:** HB2432, by Rep. Paul D. Roan, D-Tishomingo, removes language stating that if the execution of the death sentence in state statute is declared unconstitutional, than the sentence of death is to be carried out by electrocution. (Dormant) - © 2012 eCapitol, LLC. All rights reserved.

**Effective Date:** 11/01/2012 **Emergency:** No

**Principal Authors:** Roan, Paul D. (H)

**Status:** Failed Deadline **Status Date:** 03/01/2012

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**SB0569**



**Paraphrase:** SB0569, by Sen. Harry Coates, R-Seminole, allows for the prohibition or revocation of licenses or renewal licenses for architects and landscape architects, podiatric physicians, cosmetologists, funeral directors, professional engineers and land surveyors, athletic trainers and apprentices, real estate appraisers, physical therapists, occupational therapists, psychologists, pawnbrokers, speech-language pathologists and audiologists, professional counselors, marital and family therapists, and licensed behavioral practitioners when the applicant or licensee has been convicted of a crime that "substantially relates" to the occupation or that "poses a reasonable threat" to the public or others in the occupation. (Carryover Bill, Emergency Measure, Dormant) - © 2012 eCapitol, LLC. All rights reserved.

**Effective Date:** 07/01/2011 **Emergency:** Yes

**Principal Authors:** Coates, Harry (S)

**Status:** Failed Deadline **Status Date:** 02/27/2012

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**SB1069**



**Paraphrase:** SB1069, by Sen. Don Barrington, R-Lawton and Rep. Josh Cockroft, R-McLoud, directs that in the event of an inmate's death when his/her designee declines to accept the inmate's remains and the Department of Corrections pays for cremation, the costs of cremation will be deducted from any balance due to the inmate's designee. - © 2012 eCapitol, LLC. All rights reserved.

**Effective Date:** 11/01/2012 **Emergency:** No

**Principal Authors:** Barrington, Don (S); Cockroft, Josh (H)

**Status:** Governor Action - Signed **Status Date:** 04/17/2012

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**SB1551**



**Paraphrase:** SB1551, by Sen. Ralph Shortey, R-Oklahoma City and Rep. Lee Denney, R-Cushing, requires the director of corrections to have knowledge and skill in the correctional field and a master's degree and five years professional level work experience in corrections or a bachelor's degree and six years professional level work experience in corrections. It requires the

deputy director of corrections to have knowledge and skill in the correctional field and a master's degree and four years professional level work experience in corrections or a bachelor's degree and five years of work experience in corrections. It requires a warden for a penal institution to have a bachelor's degree from an accredited college of university or a bachelor's degree and six years of professional level work experience in corrections. It removes language related to the qualifications of probation-parole officers. (Amended by House, Amended by Senate, Committee Substitute) - © 2012 eCapitol, LLC. All rights reserved.

**Effective Date:** 11/01/2012 **Emergency:** No

**Principal Authors:** Shortey, Ralph (S); Denney, Lee (H)

**Status:** Governor Action - Signed **Status Date:** 05/16/2012

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## 2012 session DOC monitored bills

### Bill Portfolio

#### 36 Bills On Report

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**HB1985**  **Paraphrase:** HB1985, by Rep. Chuck Hoskin, D-Vinita and Sen. Sean Burrage, D-Claremore, provides that any veteran who meets the basic qualifications for a position be interviewed in person in order to allow the veteran to demonstrate any transferable skills acquired in military service. The bill also clarifies references to the Department of Veterans Affairs. (Amended by House, Amended by Senate, Stricken Title, Carryover Bill) - © 2012 eCapitol, LLC. All rights reserved.

**Comments:** Signed copy to Linda Parrish 5-30-2012

**Effective Date:** 11/01/2012 **Emergency:** No

**Principal Authors:** Hoskin, Chuck (H); Burrage, Sean (S)

**Status:** Governor Action - Signed **Status Date:** 05/25/2012

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**HB2197**  **Paraphrase:** HB2197, by Rep. Jason Murphey, R-Guthrie and Sen. Josh Brecheen, R-Coalgate, creates the Cost Reduction and Saving Act. The bill provides that the state purchasing director may form an advisory committee consisting of representatives from entities exempted from the provisions of the Oklahoma Central Purchasing Act to allow committee members to provide input into the development of shared state purchasing contracts, collaboratively participate in the integration of their purchasing platforms or electronic purchasing catalogs, analyze solutions that may be used by state government to meet the purchasing needs of the entities, explore joint purchases of general use items that result in mutual procurement of quality goods and services at the lowest reasonable cost and explore flexibility, administrative relief and transformation changes through utilization of procurement technology. The bill also permits the state purchasing director to invite representatives of local government and local common education entities to participate as members of the advisory committee. The bill removes language permitting the state travel office to divide the state into high travel areas and low travel areas. The bill provides it is the policy of each state agency to prepay airline fares and lodging expenses using a purchase card issued to the agency where employees of the agency are traveling on behalf of state government whenever possible. The bill also directs the chief information officer to require that agency purchasing software consider whether proprietary or open-source software provides the most cost-effective solution for the agency. The bill permits the chief information officer to allow a public agency to

utilize state technology contracts duly awarded by this state under the Oklahoma Central Purchasing Act. (Amended by House, Amended by Senate) - © 2012 eCapitol, LLC. All rights reserved.

**Comments:** signed copy to Linda Parrish 5-30-2012

**Effective Date:** 08/23/2012 **Emergency:** No

**Principal Authors:** Murphey, Jason (H); Brecheen, Josh (S)

**Status:** Governor Action - Signed **Status Date:** 04/23/2012

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**HB2262**



**Paraphrase:** HB2262, by Rep. T.W. Shannon, R-Lawton and Sen. Clark Jolley, R-Edmond, modifies language related to the Long-Range Capital Planning Commission, directing that the commission's capital plan include findings of the Oklahoma State Government Asset Reduction and Cost Savings Program and the indexing of the most necessary capital improvements to the expenditure of funds from the Maintenance of State Buildings Revolving Fund created by the bill. The fund is to serve as a depository for proceeds from the sale of state-owned properties pursuant to the Oklahoma State Government Asset Reduction and Cost Savings Program, with expenditures limited exclusively to maintaining and repairing state-owned buildings. The measure also modifies language related to the commission's policy advisory committee, changing reference to the Office of Public Affairs to the Department of Central Services. (Amended by Senate, Emergency Measure) - © 2012 eCapitol, LLC. All rights reserved.

**Effective Date:** 07/01/2012 **Emergency:** Yes

**Principal Authors:** Shannon, T.W. (H); Jolley, Clark (S)

**Status:** Governor Action - Signed **Status Date:** 04/24/2012

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**HB2288**



**Paraphrase:** HB2288, by Rep. Emily Virgin, D-Norman and Sen. John Sparks, D-Norman, expands the conditions under which a state employee may opt out of the basic health insurance plan to include employees who will be covered by a separate group health insurance plan at or before the beginning of the next plan year. (Amended by House, Amended by Senate, Stricken Title, Committee Substitute) - © 2012 eCapitol, LLC. All rights reserved.

**Comments:** Signed copy to Linda Parrish 6-12-2012

**Effective Date:** 11/01/2012 **Emergency:** No

**Principal Authors:** Virgin, Emily (H); Sparks, John (S)

**Status:** Governor Action - Signed **Status Date:** 06/08/2012

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**HB2322**



**Paraphrase:** HB2322, by Rep. Randy McDaniel, R-Edmond and Sen. Bill Brown, R-Broken Arrow, removes language directing the Oklahoma Public Employees Retirement System Board of Trustees to adopt a cost of living adjustment actuarial assumption in its annual actuarial valuation report. It also states that elected officials who are first elected or appointed on or after Nov. 1, 2011, are eligible to make the election of an alternate multiplier and contribution rate. The bill also

modifies retirement benefits for elected officials first elected or appointed to elected office on or after Nov. 1, 2011, who have a minimum of 10 years of participating service, directing that 100 percent benefits are available for those age 62, rather than 65, with 93.33 percent of benefits available for those age 61, and 86.67 percent of benefits available for those age 60. It repeals language directing the executive director of the system to keep records on Members Accumulated Contribution Reserve, Retirement Benefit Accumulation Reserve and Retirement Benefit Payment Reserve. (Emergency Measure) - © 2012 eCapitol, LLC. All rights reserved.

**Effective Date:** 07/01/2012 **Emergency:** Yes

**Principal Authors:** McDaniel, Randy (H); Brown, Bill (S)

**Status:** Governor Action - Signed **Status Date:** 04/23/2012

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**HB2330**



**Paraphrase:** HB2330, by Rep. Lewis Moore, R-Arcadia and Sen. Bill Brown, R-Broken Arrow, allows an agency, board, commission, higher education institution, career technology or common education institution to contract with a third-party vendor to perform any and all employment screenings, background checks and credit checks. The bill requires vendors to be a member of the National Association of Professional Background Screeners. (Amended by Senate, Stricken Title) - © 2012 eCapitol, LLC. All rights reserved.

**Comments:** Signed copy to Linda Parrish, Ed Evans and Johnny Blevins 5-30-2012

**Effective Date:** 11/01/2012 **Emergency:** No

**Principal Authors:** Moore, Lewis (H); Brown, Bill (S)

**Status:** Governor Action - Signed **Status Date:** 05/29/2012

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**HB2499**



**Paraphrase:** HB2499, by Rep. Randy Grau, R-Edmond and Sen. Greg Treat, R-Oklahoma City, creates the Oklahoma Regional Jail District Act, allowing any county or combination of counties by resolution of their governing boards to jointly create a regional jail district for the purpose of planning, financing, constructing, maintaining and operating a jail located within the boundaries of the county. It states that such a district does not have the power of eminent domain. It grants a regional jail district the power to adopt bylaws and rules; maintain an office in one or more member counties; execute leases and contracts; acquire, construct, repair, improve and extend jail facilities; sell, assign, mortgage and grant security interest in properties; collect rentals and other fees; and issue bonds. The measure states that any regional jail district is to be governed by a commission, which is to appoint a director to administer the regional jail. It allows the regional jail to hold prisoners who have pled guilty or been found guilty of a crime or prisoners who are being held prior to or during trial, and it allows each county within the regional jail district to keep its own jail for holding any prisoners who have pled guilty or been found guilty of a crime or who are being held prior to or during trial. - © 2012 eCapitol, LLC. All rights reserved.

**Effective Date:** 11/01/2012 **Emergency:** No

**Principal Authors:** Grau, Randy (H); Treat, Greg (S)

**Status:** Governor Action - Signed **Status Date:** 04/09/2012

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**HB2568**  **Paraphrase:** HB2568, by Rep. Harold Wright, R-Weatherford and Sen. Anthony Sykes, R-Moore, modifies penalties for someone found driving while intoxicated or under the influence of a substance when the person causes an accident resulting in great bodily injury to any other person. It increases the maximum imprisonment term from five to 10 years. (Amended by House, Committee Substitute) - © 2012 eCapitol, LLC. All rights reserved.

**Comments:** Signed copy to Jim Rabon 5-30-2012

**Effective Date:** 11/01/2012 **Emergency:** No

**Principal Authors:** Wright, Harold (H); Sykes, Anthony (S)

**Status:** Governor Action - Signed **Status Date:** 04/27/2012

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**HB2580**  **Paraphrase:** HB2580, by Rep. Jeannie McDaniel, D-Tulsa and Sen. Brian Crain, R-Tulsa, adds a grandparent to the list of people that may file or request the district attorney file a petition with the district court to determine whether an individual is a person requiring treatment. - © 2012 eCapitol, LLC. All rights reserved.

**Effective Date:** 11/01/2012 **Emergency:** No

**Principal Authors:** McDaniel, Jeannie (H); Crain, Brian (S)

**Status:** Governor Action - Signed **Status Date:** 04/09/2012

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**HB2646**  **Paraphrase:** HB2646, by Rep. David Ralph Brumbaugh, R-Broken Arrow and Sen. David Fuller Holt, R-Oklahoma City, increases the number of members on the State Use Committee from five to seven and designates those members be the director of the Department of Human Services, or a designee, and a certified procurement officer of any state agency appointed by the state purchasing director who will represent the customer agencies of the state of Oklahoma. The bill permits the state use contracting officer to grant a temporary exception for the purchase of a product on the open market until a new fair market value can be set by the committee when an established approved fair market price of a product or service is discovered to be legitimately higher than current market prices. (Amended by House, Committee Substitute) - © 2012 eCapitol, LLC. All rights reserved.

**Comments:** Signed copy to Linda Parrish and Tina Hicks 5-30-2012

**Effective Date:** 08/23/2012 **Emergency:** No

**Principal Authors:** Brumbaugh, David Ralph (H); Holt, David Fuller (S)

**Status:** Governor Action - Signed **Status Date:** 05/25/2012

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**HB2647**  **Paraphrase:** HB2647, by Rep. David Ralph Brumbaugh, R-Broken Arrow and Sen. Clark Jolley, R-Edmond, requires leased vehicles, in addition to those owned by a state agency, to be affixed

with the "State of Oklahoma" designation and adds leased vehicles to certain statutory references concerning vehicle operation. It provides that vehicles utilized by Council on Law Enforcement Education and Training-certified officers and state employees primarily employed in investigative activities may be exempt from the requirements subject to the approval of the state fleet manager. The bill exempts state-owned vehicles from the motor vehicle excise tax and the motor vehicle rental tax. The bill allows state employees to be exempt from the reimbursement requirements of the Trip Optimizer system when utilizing a personally owned vehicle and to seek reimbursement according to the schedule that the Office of State Finance is permitted to publish. The bill permits the schedule to categorize reimbursement rates by type of vehicle and prohibits it from exceeding standard mileage reimbursement rates established by the Internal Revenue Service. The bill establishes procedures for calculating reimbursement rates. The bill that permits a state employee to use their own automobile when they would have to travel 30 miles or more one-way in order to obtain a fleet or rental vehicle and permitting the costs of trips of less than 30 miles to be calculated to determine whether it would be cheaper for the employee to use their own vehicle or to use a state-provided car. (Amended by House, Committee Substitute) - © 2012 eCapitol, LLC. All rights reserved.

**Comments:** signed copy to Linda Parrish 5-31-2012

**Effective Date:** 11/01/2012 **Emergency:** No

**Principal Authors:** Brumbaugh, David Ralph (H); Jolley, Clark (S)

**Status:** Governor Action - Signed **Status Date:** 05/30/2012

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**HB2655**  **Paraphrase:** HB2655, by Rep. Fred Jordan, R-Jenks and Sen. Brian Crain, R-Tulsa, clarifies that a digitized image or electronic copy of an original or certified copy of an original instrument or document satisfies the requirement that the document be an original or certified copy of the instrument or document, as long as it is submitted for recording electronically under the Uniform Real Property Electronic Recording Act. - © 2012 eCapitol, LLC. All rights reserved.

**Effective Date:** 11/01/2012 **Emergency:** No

**Principal Authors:** Jordan, Fred (H); Crain, Brian (S)

**Status:** Governor Action - Signed **Status Date:** 04/13/2012

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**HB2656**  **Paraphrase:** HB2656, by Rep. Fred Jordan, R-Jenks and Sen. Brian Crain, R-Tulsa, clarifies the definition of "electronic signature" under the Uniform Real Property Electronic Recording Act. - © 2012 eCapitol, LLC. All rights reserved.

**Effective Date:** 11/01/2012 **Emergency:** No

**Principal Authors:** Jordan, Fred (H); Crain, Brian (S)

**Status:** Governor Action - Signed **Status Date:** 04/13/2012

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**HB2834**

**Paraphrase:** HB2834, by Rep. Scott Martin, R-Norman and Sen. Rick Brinkley, R-Owasso, modifies language regarding the Executive Branch Reform Act of 1986, removing reference to a cabinet area consisting of the Information Services Division of the Office of State Finance. It states that at any time during the governor's term of office, the cabinet may be modified at the sole discretion of the governor subject to Senate confirmation. (Amended by House, Committee Substitute) - © 2012 eCapitol, LLC. All rights reserved.

**Effective Date:** 11/01/2012 **Emergency:** No

**Principal Authors:** Martin, Scott (H); Brinkley, Rick (S)

**Status:** Governor Action - Signed **Status Date:** 04/24/2012

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**HB2939**

**Paraphrase:** HB2939, by Rep. David Derby, R-Owasso and Sen. Rick Brinkley, R-Owasso, clarifies the duties of a state agency to keep, maintain and open to any person all records of the agency in compliance with the Oklahoma Open Records Act even if the records have been transmitted to or stored by the Information Services Division of the Office of State Finance or to the chief information officer. The bill also provides that employees transferred to the Information Services Division who are members of the Teachers' Retirement System may choose to remain part of that system. It requires the Information Services Division of OSF to bill state agencies at an estimated cost for services provided and suggested by the division. It requires the Information Services Division to publish a schedule of costs for each service provided and requires the division to enter into an agreement with each state agency for services prior to those services being provided. The measure states that the cost of services provided by the Information Services Division will not exceed the amount appropriated for such services. The bill requires state agencies to process payments under the agreement for services provided in a timely manner and in the event of delinquent payments, the Information Services Division has the authority to request the Division of Central Accounting and Reporting of the Office of State Finance to create vouchers and process payments to the Information Services Division against the funds of the delinquent agency. The bill states that in the event of a dispute over services provided under the agreement, no voucher may be processed until the dispute between the Information Services Division and the agency is resolved. The measure requires participants in the Teachers' Retirement System who are transferred pursuant to the Information Technology Consolidation and Coordination Act and wish to continue participating in the system to submit in writing their intention within 30 days of the effective date of the bill. The measure also states that any transferred employee who has begun participating in the Oklahoma Public Employees Retirement System and wishes to return to the Teachers' Retirement System have any credits accrued after the transfer moved from OPERS to the TRS upon their election to move back to TRS. The measure states that the election to continue or return to the Teachers' Retirement System is irrevocable and effective until employment with the Office of State Finance is terminated. (Amended by House, Committee Substitute) - © 2012 eCapitol, LLC. All rights reserved.

**Comments:** Signed copy to Linda Parrish and Mike Oakley 5-30-2012

**Effective Date:** 08/23/2012 **Emergency:** No

**Principal Authors:** Derby, David (H); Brinkley, Rick (S)

**Status:** Governor Action - Signed **Status Date:** 05/25/2012

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**HB3009**  **Paraphrase:** HB3009, by Rep. Randy Terrill, R-Moore and Sen. Rob Johnson, R-Kingfisher, states that a person commits murder in the first degree when that person intentionally causes the death of a law enforcement officer, correctional office or corrections employee while the officer or employee is in the performance of official duties. - © 2012 eCapitol, LLC. All rights reserved.

**Comments:** Signed copy to Ed Evans, Reggie Hines, Johnny Blevins and Mike Oakley 5-30-2012

**Effective Date:** 11/01/2012 **Emergency:** No

**Principal Authors:** Terrill, Randy (H); Johnson, Rob (S)

**Status:** Governor Action - Signed **Status Date:** 04/24/2012

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**HB3049**  **Paraphrase:** HB3049, by Rep. Mike Sanders, R-Kingfisher and Sen. AJ Griffin, R-Guthrie, makes it unlawful for a registered aggravated sex offender to reside with a minor child or establish any other living accommodation where a minor resides. It allows the person to reside with a minor child if the person is the parent, stepparent or grandparent of the minor child and the minor child was not the victim of the offense for which the person is required to register. The bill makes any intentional violation of the law a felony. (Amended by House, Committee Substitute) - © 2012 eCapitol, LLC. All rights reserved.

**Comments:** Signed copy to Reggie Hines, Jim Rabon and Milt Gilliam 5-30-2012

**Effective Date:** 11/01/2012 **Emergency:** No

**Principal Authors:** Sanders, Mike (H); Griffin, AJ (S)

**Status:** Governor Action - Signed **Status Date:** 05/22/2012

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**HB3052**  **Paraphrase:** HB3052, by Rep. Kris Steele, R-Shawnee and Sen. Brian Bingman, R-Sapulpa, directs the eligibility form for drug court to include a clear statement that during participation in the program, should the offender fail to comply with the terms of the agreement, the offender may be sanctioned to serve a term of confinement of up to six months in an intermediate sanctions facility operated by the Department of Corrections. It prohibits a drug court participant from being allowed to serve more than two separate terms of confinement in an intermediate revocation facility. It also modifies the timeline during which a court may modify a sentence or revocation to any time within 24 months after a sentence is imposed or within 24 months after probation has been revoked. It states that any application for sentence modification filed beyond 12 months of the initial sentence being imposed must be approved by the district attorney. It states that when a person is convicted for a felony offense and taken into custody, he/she is required to submit to an approved risk mental health and substance abuse assessment and evaluation to be administered and scored by assessment personnel certified by the Department of Mental Health and Substance Abuse Services. It grants access to the results to the court, district attorney, arrested person and counsel for the arrested person, and it states that the assessment results are not admissible as evidence in the criminal case unless specifically waived by the defendant or to determine sentencing options

for a defendant who has pled guilty and punishment is to be determined at the discretion of the court. It directs the court and district attorney to consider the results of the risk, mental health and substance abuse assessment and evaluation to determine sentencing options for the person. The bill directs a court beginning Nov. 1, 2012, to include a term of post-imprisonment supervision in the sentence of any person convicted of a felony and sentenced to a term of confinement with the Department of Corrections. It clarifies that the post-imprisonment supervision will include nine months to one year following confinement, and it clarifies that the term of confinement plus the period of post-imprisonment supervision will not exceed the expiration of the maximum term of confinement provided for by law for conviction of the offense. The measure states that the court will not include a term of post-imprisonment supervision for any person who has been sentenced to life or life without parole or who has received the maximum term of confinement provided for by law for conviction of the offense. It allows a sentencing judge to prescribe a one-time referral to a term of confinement for six months in an intermediate revocation facility operated by DOC, and it allows a person to be sanctioned and serve additional terms of confinement in an intermediate revocation facility upon approval of the district attorney. It prohibits earned credit deductions from being credited or recorded for any person who is referred to an intermediate revocation facility for violating any of the terms and conditions of probation. The bill directs a probation and parole officer to notify DOC if a probationer has been charged with committing a felony, charged with committing a misdemeanor that reflects a propensity for violence, convicted of a misdemeanor offense or has escaped from custody. It allows DOC to issue a warrant for the arrest of the probationer, which has the force and effect of any warrant of arrest issued by a district court in the state. It states that the probationer, after arrest, will be immediately incarcerated in the nearest county jail or intermediate sanction facility to await action by the court as to whether disciplinary sanctions will be imposed. It clarifies that nothing precludes a district attorney from initiating an application to revoke a suspended sentence without a recommendation from DOC or from initiating an application to revoke a suspended sentence and referring the person to an intermediate revocation facility without a recommendation from DOC. It allows repeated violations by a probationer of the terms and conditions of probation to result in a revocation proceeding. The measure also directs DOC to develop a matrix of technical violations and sanctions for persons supervised by DOC. It authorizes DOC to use a violation response and intermediate sanction process to apply to technical violations of probationers, and it provides guidelines for implementation. It also authorizes DOC to establish facilities to be designated as intermediate sanctions facilities for the purpose of temporarily confining offenders who have violated the terms and conditions of probation and whose sentence would otherwise be revoked. It states that the maximum confinement period is six months. The bill modifies language related to a second or subsequent offense including any Schedule III, IV or V substance or marijuana being a felony, specifying that the second or subsequent violation during the period of any court-imposed probationary term or within 10 years of the date following completion of any sentence or judgment is subject to imprisonment of two to 10 years and a \$5,000 fine. It states that second or subsequent offense committed outside of these circumstances is a felony, punishable by imprisonment in the custody of DOC for one to five years and a fine of up to \$5,000. The measure also creates the Justice Reinvestment Grant Program, contingent on appropriate funds designated from Justice Reinvestment grants. It authorizes the Office of the Attorney General to award one or more competitive grants to local law enforcement agencies to provide funding for new initiatives and strategies to combat violent crime. It establishes eligibility criteria for the grants. The bill

authorizes the Office of Attorney General to collect information sufficient to meet its responsibilities related to the auditing of justice reinvestment initiatives in the state, and it directs the attorney general's report to include the number of grants awarded and the name of the law enforcement agency receiving the grant. It directs a detailed report of the data analysis to be provided by the attorney general to the governor, House speaker and Senate president pro tempore by Jan. 1, 2017. (Amended by House, Committee Substitute) - © 2012 eCapitol, LLC. All rights reserved.

**Effective Date:** 11/01/2012 **Emergency:** No

**Principal Authors:** Steele, Kris (H); Bingman, Brian (S)

**Status:** Governor Action - Signed **Status Date:** 05/09/2012

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**HB3053**



**Paraphrase:** HB3053, by Rep. Kris Steele, R-Shawnee and Sen. Kimberley David, R-Wagoner, creates the Government Administrative Process Consolidation and Reorganization Reform Act of 2012. It changes the name of the Office of State Finance to the Office of Management and Enterprise Services. It consolidates the Office of Personnel Management Division into the Office of Management and Enterprise Services. It states that when the term "Office of Personnel Management" is used within the Oklahoma statutes, it shall mean the Office of Management and Enterprise Services. It removes language related to the duties of the Office of Management and Enterprise Services. It requires employees appointed to professional personnel positions to complete an initial training program within one year after assuming the professional personnel position. It creates a revolving fund for the Office of Management and Enterprise Services to be designated the Human Capital Management Revolving Fund consisting of fees received by the office for providing training for a certified public managers program and all other funds received by the office, except for appropriated monies and monies received as payment for administrative expenses. The bill requires any monies in or obligations against the Employee Benefits Revolving Fund and the Benefits Council Administration Revolving Fund to be transferred to the Human Capital Management Revolving Fund. The bill also creates the Oklahoma Employees Insurance and Benefits Act. The bill abolishes the State and Education Employees Group Insurance Board and the Oklahoma State Employees Benefits Council and directs references to the board and council to mean the Oklahoma Employees Insurance and Benefits Board, to consist of seven members. It lists the Office and Management and Enterprise Service's duties and responsibilities with respect to the administration of the flexible benefits plan authorized pursuant to the State Employees Flexible Benefits Act. The bill provides duties of the board and authorizes the director of the Office of Management and Enterprise Services to hire an administrator for the board. The bill provides that the board administrator will serve at the pleasure of the Office of Management and Enterprise Services director. It allows the director to hire a maximum of two attorneys for purposes of administering the Oklahoma Employees Insurance and Benefits Act. The bill also dissolves the Benefits Council Administration Revolving Fund and states any reference in the statutes to the "Benefits Council Administration Revolving Fund" shall be construed to mean the Human Capital Management Revolving Fund. It states that beginning Jan. 1, 2013, a participant's benefit allowance shall not be less than that for plan year 2012 benefit allowance amounts. It provides for the total amount of a participant's benefit allowance. The bill requires the director of the Office of Management and Enterprise Services to form a working group to study the Oklahoma Employees Insurance and Benefits Plan structure, including, but not limited to, future

recommendations for the state employee flexible benefits allowance and the potential of funding on employee health savings accounts and to provide a report of the working group study and recommendations to the Legislature and governor no later than Dec. 31, 2012. It also repeals language related to the Office of Personnel Management. It repeals language related to the State and Education Employees Group Insurance Board. It repeals language related to the Oklahoma State Employees Benefits Council. It directs the Office of State Finance director to develop processes and procedures to guide state agencies in preparation of performance reporting metrics to be published for each cabinet, state agency and statewide and agency-specific initiatives. It states that the metrics are to account for input, output and outcome measures and provide benchmarks to which the performance measures can be compared for evaluation of performance. The bill directs the performance metrics showing agency and agency program-level performance to be published on performance.ok.gov. (Amended by House, Committee Substitute) - © 2012 eCapitol, LLC. All rights reserved.

**Comments:** signed copy to Linda Parrish 5-30-2012

**Effective Date:** 11/01/2012 **Emergency:** No

**Principal Authors:** Steele, Kris (H); David, Kimberley (S)

**Status:** Governor Action - Signed **Status Date:** 05/29/2012

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**HB3079**



**Paraphrase:** HB3079, by Rep. Jason Murphey, R-Guthrie and Sen. Kimberley David, R-Wagoner, changes references to the Office of State Finance to the Office of Management and Enterprise Services. The bill updates statutory references to the Department of Agriculture, Food and Forestry. The bill also provides the Office of Management and Enterprise Services will perform the duties provided in the Oklahoma Employees Insurance and Benefits Act and removes references the Oklahoma State and Education Employees Group Insurance Board. (Amended by House, Committee Substitute) - © 2012 eCapitol, LLC. All rights reserved.

**Comments:** Signed copy to Linda Parrish 6-1-2012

**Effective Date:** 08/23/2011 **Emergency:** No

**Principal Authors:** Murphey, Jason (H); David, Kimberley (S)

**Status:** Governor Action - Signed **Status Date:** 05/29/2012

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**HB3091**



**Paraphrase:** HB3091, by Rep. Cory T. Williams, D-Stillwater and Sen. Rob Johnson, R-Kingfisher, states that a court that has discharged a youthful offender without a judgment of guilty and the charge has been dismissed with prejudice may order any law enforcement agency over which the court has jurisdiction to expunge all files and records pertaining to the arrest and conviction of the offender. The bill allows the court to order the court clerk to expunge the entire file and record of the case. The measure allows judicial members, district attorneys, the youthful offender, counsel for the youthful offender, employees of juvenile bureaus and the Office of Juvenile Affairs assigned juvenile court intake responsibilities and the Department of Corrections to access expunged records without a court order for the purpose of determining whether to dismiss an action, seek a voluntary probation, file a petition or information or for purposes of

sentencing or placement in a case where the offender is alleged to have committed a subsequent youthful offender act, a juvenile delinquent act or any adult criminal offense. The bill states that any record sealed be ordered unsealed when the records are requested for use in any subsequent prosecution. The bill provides qualifications for the filing of a motion for expungement. The bill states that expunged youthful offender records be admissible in any subsequent criminal prosecution to prove the existence of a prior conviction or prior deferred judgment without the necessity of a court order requesting the unsealing of the records. - © 2012 eCapitol, LLC. All rights reserved.

**Comments:** Signed copy to Jim Rabon 5-30-2012

**Effective Date:** 11/01/2012 **Emergency:** No

**Principal Authors:** Williams, Cory T. (H); Johnson, Rob (S)

**Status:** Governor Action - Signed **Status Date:** 05/04/2012

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**SB0987**



**Paraphrase:** SB0987, by Sen. Susan Paddack, D-Ada and Rep. Tom Newell, R-Seminole, modifies language relating to the definition of first-degree murder, adding language to include instances when a death results from unlawful distribution or dispensing of synthetic controlled substances or manufacturing or attempting to manufacture a controlled dangerous substance. (Amended by House, Amended by Senate, Committee Substitute) - © 2012 eCapitol, LLC. All rights reserved.

**Comments:** Signed copy to Jim Rabon 5-30-2012

**Effective Date:** 11/01/2012 **Emergency:** No

**Principal Authors:** Paddack, Susan (S); Newell, Tom (H)

**Status:** Governor Action - Signed **Status Date:** 05/08/2012

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**SB1083**



**Paraphrase:** SB1083, by Sen. Don Barrington, R-Lawton and Rep. Jason Nelson, R-Oklahoma City, requires the following state agencies to provide or contract to provide debriefing and counseling services for state employees who are affected by violent or traumatic events that occur in the workplace: the Department of Human Services, the Department of Mental Health and Substance Abuse Services, the Department of Corrections, the Department of Transportation and the Office of Juvenile Affairs. It allows state employees affected by violent or traumatic events in the workplace have the option to refuse the debriefing and counseling. It directs the director of the Office of State Finance to promulgate rules implementing the bill, which are to include specific types of events that will qualify for services. - © 2012 eCapitol, LLC. All rights reserved.

**Comments:** Signed copy to Linda Parrish 5-30-2012

**Effective Date:** 11/01/2012 **Emergency:** No

**Principal Authors:** Barrington, Don (S); Nelson, Jason (H)

**Status:** Governor Action - Signed **Status Date:** 05/04/2012

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**SB1095**  **Paraphrase:** SB1095, by Sen. Charlie Laster, D-Shawnee and Rep. Weldon Watson, R-Tulsa, authorizes the chair of the State Board of Examiners of Psychologists, upon the concurrence of the vice chair that an emergency exists, to conduct a hearing to temporarily suspend the license of any person under the board's jurisdiction. (Amended by House, Amended by Senate, Committee Substitute) - © 2012 eCapitol, LLC. All rights reserved.

**Comments:** signed copy to Kenny Holloway and Dr. Powitzky 5-30-2012

**Effective Date:** 11/01/2012 **Emergency:** No

**Principal Authors:** Laster, Charlie (S); Watson, Weldon (H)

**Status:** Governor Action - Signed **Status Date:** 05/08/2012

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**SB1187**  **Paraphrase:** SB1187, by Sen. Susan Paddack, D-Ada and Rep. Todd Thomsen, R-Ada, permits the Council on Law Enforcement Education and Training to waive all or part of any money due to the council if deemed uncollectable by the council. (Amended by Senate) - © 2012 eCapitol, LLC. All rights reserved.

**Comments:** Signed copy to Linda Parrish 5-30-2012

**Effective Date:** 11/01/2012 **Emergency:** No

**Principal Authors:** Paddack, Susan (S); Thomsen, Todd (H)

**Status:** Governor Action - Signed **Status Date:** 04/17/2012

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**SB1199**  **Paraphrase:** SB1199, by Sen. Patrick Anderson, R-Enid and Rep. Randy Grau, R-Edmond, requires that interest accrue on all child support and other support orders. The bill also establishes that past due child support payments accruing after the establishment of a current order will draw interest from the date they become delinquent and that lump sum judgments for support owed prior to the establishment of current support will draw interest from the first day of the month after the lump sum judgment is entered. It allows a designee of the director of the Department of Human Services to review decisions of the department after certain hearings. The bill also updates statutory references. (Amended by House, Committee Substitute) - © 2012 eCapitol, LLC. All rights reserved.

**Comments:** Signed copy to Ed Evans, Reggie Hines, Kenny Holloway and Clint Castleberry 5-30-2012

**Effective Date:** 11/01/2012 **Emergency:** No

**Principal Authors:** Anderson, Patrick (S); Grau, Randy (H)

**Status:** Governor Action - Signed **Status Date:** 05/15/2012

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**SB1246**  **Paraphrase:** SB1246, by Sen. Brian Bingman, R-Sapulpa and Rep. Fred Jordan, R-Jenks, states that if a claimant in a workers' compensation case is charged with workers' compensation fraud, any pending workers' compensation proceeding shall be stayed after the preliminary hearing is

concluded and the claimant is bound over and shall remain stayed until the final disposition of the criminal case. (Amended by House, Committee Substitute) - © 2012 eCapitol, LLC. All rights reserved.

**Comments:** Signed copy to Mike Oakley 5-30-2012

**Effective Date:** 11/01/2012 **Emergency:** No

**Principal Authors:** Bingman, Brian (S); Jordan, Fred (H)

**Status:** Governor Action - Signed **Status Date:** 05/15/2012

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**SB1277**



**Paraphrase:** SB1277, by Sen. Kimberley David, R-Wagoner and Rep. Glen Mulready, R-Tulsa, adds a definition of "licensed alcohol and drug counselor/mental health or LADC/MH" under the Licensed Alcohol and Drug Counselors Act. It removes language requiring that an applicant for a license to practice as a licensed alcohol and drug counselor have a master's degree in behavioral science, successfully completed at least one year of full-time supervised work, successfully completed at least 180 clock hours of education related to alcohol and drug counseling and successfully completed at least 300 hours of supervised practicum. It modifies the language regarding requirements for a license to practice as a licensed alcohol and drug counselor, specifying certain educational requirements. The measure states that the scope of practice of a licensed alcohol and drug counselor who meets the educational requirements may include assessment, diagnosis and treatment of mental health disorders and is to be designated "licensed alcohol and drug counselor/mental health." - © 2012 eCapitol, LLC. All rights reserved.

**Comments:** Signed copy to Kenny Holloway and Clint Castleberry 5-30-2012

**Effective Date:** 11/01/2012 **Emergency:** No

**Principal Authors:** David, Kimberley (S); Mulready, Glen (H)

**Status:** Governor Action - Signed **Status Date:** 04/17/2012

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**SB1279**



**Paraphrase:** SB1279, by Sen. Kimberley David, R-Wagoner and Rep. Glen Mulready, R-Tulsa, modifies the definition of "professional service" under the Professional Entity Act to include a licensed alcohol and drug counselor or a licensed behavioral practitioner. - © 2012 eCapitol, LLC. All rights reserved.

**Effective Date:** 11/01/2012 **Emergency:** No

**Principal Authors:** David, Kimberley (S); Mulready, Glen (H)

**Status:** Governor Action - Signed **Status Date:** 04/13/2012

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**SB1539**



**Paraphrase:** SB1539, by Sen. Josh Brecheen, R-Coalgate and Rep. Don Armes, R-Faxon, permits the Department of Corrections to accept and process agricultural products from the public and to export the resulting products to foreign markets. It also modifies language regarding the use

of prisoners for public work, expanding the definition of "public purpose" to include harvesting eastern red cedar trees. (Amended by House) - © 2012 eCapitol, LLC. All rights reserved.

**Comments:** Signed copy to Ed Evans, Renee Watkins and Brad Bailey 5-10-2012

**Effective Date:** 11/01/2012 **Emergency:** No

**Principal Authors:** Brecheen, Josh (S); Armes, Don (H)

**Status:** Governor Action - Signed **Status Date:** 05/08/2012

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**SB1874**

**Paraphrase:** SB1874, by Sen. Brian Crain, R-Tulsa and Rep. Colby Schwartz, R-Yukon, provides that all revocation, suspension, cancellation or denial periods of time of driving privileges will be considered served on successful graduation from an Oklahoma Drug Court Program unless evidence of drug or alcohol use occurring post-graduation is acquired by the Department of Public Safety. The bill states that the waiver applies only to Class D driving privileges and that it does not require the department to grant driving privileges to an individual not otherwise eligible. The bill requires electronic notification of graduation from a drug court program to be provided to the department by the court clerk in the county where the program is located. - © 2012 eCapitol, LLC. All rights reserved.

**Comments:** Signed copy to Reggie Hines and Milt Gilliam 5-30-2012

**Effective Date:** 11/01/2012 **Emergency:** No

**Principal Authors:** Crain, Brian (S); Schwartz, Colby (H)

**Status:** Governor Action - Signed **Status Date:** 04/30/2012

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**SB1875**

**Paraphrase:** SB1875, by Sen. David Fuller Holt, R-Oklahoma City and Rep. Gary Banz, R-Midwest City, creates the Safari McDoulett Community Service Act. It permits a county that has a community service program to impose a community service program assessment upon a majority vote of the board of county commissioners. The bill sets the community service program assessment at a minimum of \$25 and not to exceed \$250 for each felony or misdemeanor for which a person is ordered to complete community service. The bill sets the community service program assessment at a minimum of \$25 and not to exceed \$250 against a child each time the child is adjudicated as a delinquent child or agrees to a deferred adjudication, provided the delinquent child is ordered to complete community service in the community service program of the county. The bill requires all money collected to be forwarded monthly by the court clerk to the community service program revolving fund of the county. (Emergency Measure) - © 2012 eCapitol, LLC. All rights reserved.

**Effective Date:** 07/01/2012 **Emergency:** Yes

**Principal Authors:** Holt, David Fuller (S); Banz, Gary (H)

**Status:** Governor Action - Signed **Status Date:** 05/03/2012

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**SB1975**  **Paraphrase:** SB1975, by Sen. Clark Jolley, R-Edmond, Sen. Ron Justice, R-Chickasha, Rep. Scott Martin, R-Norman, and Rep. Earl Sears, R-Bartlesville, appropriates \$6.8 billion to the various executive, legislative and judicial agencies. - © 2012 eCapitol, LLC. All rights reserved.

**Comments:** Signed copy to Linda Parrish and Greg Sawyer 5-30-2012

**Effective Date:** 07/01/2012 **Emergency:** No

**Principal Authors:** Jolley, Clark (S); Justice, Ron (S); Martin, Scott (H); Sears, Earl (H)

**Status:** Governor Action - Signed **Status Date:** 05/29/2012

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**SB1988**  **Paraphrase:** SB1988, by Sen. Clark Jolley, R-Edmond, Sen. Ron Justice, R-Chickasha, Rep. Scott Martin, R-Norman, and Rep. Earl Sears, R-Bartlesville, requires the Department of Corrections to use \$2.9 million of the funds appropriated by SB 1975 for security enhancements, population reduction and renovation at the Oklahoma State Penitentiary. It also requires the department to spend an amount equal to what it spent on private prisons and halfway houses in FY2012 plus an additional \$2 million. The bill also authorizes the department to spend \$1.25 million for the Industries Revolving Fund to perform the duties imposed on the department by law. - © 2012 eCapitol, LLC. All rights reserved.

**Comments:** Signed copy to Ed Evans, Linda Parrish and Greg Sawyer 6-1-2012

**Effective Date:** 08/23/2012 **Emergency:** No

**Principal Authors:** Jolley, Clark (S); Justice, Ron (S); Martin, Scott (H); Sears, Earl (H)

**Status:** Governor Action - Signed **Status Date:** 05/30/2012

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**SB1991**  **Paraphrase:** SB1991, by Sen. Clark Jolley, R-Edmond, Sen. Ron Justice, R-Chickasha, Rep. Scott Martin, R-Norman, and Rep. Earl Sears, R-Bartlesville, modifies duties of the Oklahoma Commission on Children and Youth, directing it to establish services for the children of incarcerated parents. It states that such duties include coordinating research, collecting data, creating a resource clearinghouse and coordinating an advisory committee to work collaboratively with agencies and service providers to better meet the needs and improve the quality of life for children of incarcerated parents. It repeals language establishing the Coordinated Database System for Children Act. (Amended by House, Amended by Senate, Carryover Bill, Committee Substitute, Constitutional Amendment) - © 2012 eCapitol, LLC. All rights reserved.

**Comments:** Signed copy to Kenny Holloway and Laura Pitman 6-1-2012

**Effective Date:** 07/01/2012 **Emergency:** Yes

**Principal Authors:** Jolley, Clark (S); Justice, Ron (S); Martin, Scott (H); Sears, Earl (H)

**Status:** Governor Action - Signed **Status Date:** 05/30/2012

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**SJR0025**  **Paraphrase:** SJR0025, by Sen. Josh Brecheen, R-Coalgate, Rep. Kris Steele, R-Shawnee, and Rep. Sue Tibbs, R-Tulsa, proposes a constitutional amendment granting the Pardon and Parole

Board by majority vote the authority to grant parole for all offenses after conviction, upon restrictions and limitations deemed proper by the board or required by law, except for persons sentenced to death, life without parole or a violent offense. It clarifies that the Pardon and Parole Board shall have no authority to grant but may recommend parole for persons sentenced for certain violent crimes or the exceptions to nonviolent offenses. It grants the governor power to grant commutations, pardons and paroles for all offenses not eligible for parole by the Pardon and Parole Board and for which the board has issued a favorable recommendation. - © 2012 eCapitol, LLC. All rights reserved.

**Effective Date:** // **Emergency:** No

**Principal Authors:** Brecheen, Josh (S); Steele, Kris (H); Tibbs, Sue (H)

**Status:** Secretary of State **Status Date:** 03/20/2012

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**Approval of Board Resolutions**

• Ted Logan  
• David Henneke

• Robert Rainey

# Oklahoma Board of Corrections

# Resolution

**WHEREAS**, Theodore “Ted” Logan was appointed to the Oklahoma Board of Corrections by the Governor of the State of Oklahoma and confirmed by the Senate on April 6, 2004; and

**WHEREAS**, Theodore “Ted” Logan was a dedicated and committed board member during his eight year term, to include serving outstandingly in the capacity of secretary (July 1, 2007 - June 30, 2008), vice chair (July 1, 2008 - June 30, 2009), and chair (July 1, 2010 - June 30, 2011); and

**WHEREAS**, Theodore “Ted” Logan dutifully and distinctly carried out his duties and responsibilities as a member and officer of the Oklahoma Board of Corrections and was instrumental in guiding the department in creating a female offender division, and was a valuable and contributing member on several board committees to include: executive committee, budget committee, female offender committee, legislative/public policy committee, population/private prisons committee, public affairs/state boards interface committee, and Ad Hoc training committee; and

**WHEREAS**, Theodore “Ted” Logan’s service on the board has contributed to the efficiency and betterment of the operations of the Oklahoma Department of Corrections:

**BE IT THEREFORE RESOLVED**, that the Oklahoma Board of Corrections does hereby recognize the leadership, support, and contributions of former board member, Theodore “Ted” Logan, and expresses sincere appreciation for his dedicated service to the Oklahoma Department of Corrections, the Oklahoma Board of Corrections and the State of Oklahoma.

**ADOPTED** this 29<sup>th</sup> day of June, 2012.

\_\_\_\_\_  
MATTHEW H. MCBEE, Chairman

\_\_\_\_\_  
LINDA K. NEAL, Vice Chairman

\_\_\_\_\_  
GERALD W. WRIGHT, Secretary

\_\_\_\_\_  
STEVE BURRAGE, Member

\_\_\_\_\_  
KEVIN J. GROSS, Member

\_\_\_\_\_  
MICHAEL W. ROACH, Member

\_\_\_\_\_  
EARNEST WARE, Member

# Oklahoma Board of Corrections

# Resolution

**WHEREAS**, Robert Lee Rainey was appointed to the Oklahoma Board of Corrections by the Governor of the state of Oklahoma and confirmed by the Senate on April 12, 2000; and

**WHEREAS**, Robert Lee Rainey was a dedicated and committed board member during his twelve year term, to include serving outstandingly in the capacity of secretary (July 1, 2002 - June 30, 2003), vice chair (July 1, 2003 - June 30, 2004), and chair (July 1, 2005 - June 30, 2007); and

**WHEREAS**, Robert Lee Rainey dutifully and distinctly carried out his duties and responsibilities as a member and officer of the Oklahoma Board of Corrections and was instrumental in developing process and outcome measures for the Board and an evaluation process on the Director, and was a valuable and contributing member on several board committees to include: executive committee, budget committee, legislative/public policy committee, population/private prisons committee, public affairs/state boards interface committee, and Ad Hoc medical committee; and

**WHEREAS**, Robert Lee Rainey's service on the board has contributed to the efficiency and betterment of the operations of the Oklahoma Department of Corrections:

**BE IT THEREFORE RESOLVED**, that the Oklahoma Board of Corrections does hereby recognize the leadership, support, and contributions of former board member, Robert Lee Rainey, and expresses sincere appreciation for his dedicated service to the Oklahoma Department of Corrections, the Oklahoma Board of Corrections and the state of Oklahoma.

**ADOPTED** this 29<sup>th</sup> day of June, 2012.

\_\_\_\_\_  
MATTHEW H. MCBEE, Chairman

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LINDA K. NEAL, Vice Chairman

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GERALD W. WRIGHT, Secretary

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STEVE BURRAGE, Member

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KEVIN J. GROSS, Member

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MICHAEL W. ROACH, Member

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EARNEST WARE, Member

# Oklahoma Board of Corrections

# Resolution

**WHEREAS**, David C. Henneke was appointed to the Oklahoma Board of Corrections by the Governor of the state of Oklahoma and confirmed by the Senate on May 25, 1999; and

**WHEREAS**, David C. Henneke was a dedicated and committed board member during his thirteen year term, to include serving outstandingly in the capacity of secretary (July 1, 2001 - June 30, 2002), vice chair (July 1, 2002 - June 30, 2003); and chair (July 1, 2003 - June 30, 2004), and (July 1, 2007 - June 30, 2008); and

**WHEREAS**, David C. Henneke dutifully and distinctly carried out his duties and responsibilities as a member and officer of the Oklahoma Board of Corrections and was a valuable and contributing member on several board committees to include: executive committee, budget committee, legislative/public policy committee, population/private prisons committee, public affairs/state boards interface committee, and female offender committee, as well as serving on the Ad Hoc director's search committee and training committee, and went beyond the call of duty on many occasions to assist correctional operations, especially in Northwest Oklahoma and Enid; and

**WHEREAS**, David C. Henneke's service on the board has contributed to the efficiency and betterment of the operations of the Oklahoma Department of Corrections:

**BE IT THEREFORE RESOLVED**, that the Oklahoma Board of Corrections does hereby recognize the leadership, support, and contributions of former board member, David C. Henneke, and expresses sincere appreciation for his dedicated service to the Oklahoma Department of Corrections, the Oklahoma Board of Corrections and the state of Oklahoma.

**ADOPTED** this 29<sup>th</sup> day of June, 2012.

\_\_\_\_\_  
MATTHEW H. MCBEE, Chairman

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LINDA K. NEAL, Vice Chairman

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GERALD W. WRIGHT, Secretary

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STEVE BURRAGE, Member

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KEVIN J. GROSS, Member

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MICHAEL W. ROACH, Member

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EARNEST WARE, Member



Johnny Blevins, Administrator

# INTERNAL AFFAIRS

# Introduction

- The Office of Internal Affairs consists of four separate units which operate together under the Administrator of Internal Affairs to meet the mission of the Oklahoma Department of Corrections.
  - Security/Communications Unit
  - Fugitive Apprehension Unit
  - Investigations Unit
  - Intelligence Unit

# Security/Communications Unit

- Security staff is responsible for the safety and security of DOC Headquarters.
- This unit is also responsible for coordinating the return of all departmental fugitives when apprehended outside of the state.

There are also times when they coordinate moves outside of state for offenders deemed to be high security risks due to Security Threat Group Affiliation or for offenders that may be harmed if housed within the Oklahoma system.

# Security/Communications Unit

## Continued

- Communications staff complete pre employment record checks, enter Department NCIC records (Escapes, and Parole Warrants), and maintains the fugitive website.
- The Communications staff also provide services to all DOC staff regarding NCIC record checks and vehicle registration information.
- Communications staff are also responsible for entering DOC sex offenders into NCIC.

# Security/Communications Unit Continued

Department of Corrections Toll  
Free Escapsee Fugitive Hotline :

1-866-363-1119

# Fugitive Apprehension Unit

- The Fugitive Apprehension Unit is responsible for investigating and apprehending fugitives from the Department of Corrections.
- This Unit also participates as members of the US Marshal's Fugitive Task Force. Agents are available to assist all DOC staff with the execution of warrants.

# Fugitive Apprehension Unit Continued



In January 2011, the DOC fugitive list consisted of 84 lifetime fugitives. During calendar year 2011, an additional 145 offenders were reported as escapes from Community Corrections and Minimum security (no escapes occurred from a med. or max. security facility). In 2011, there were 45 parole absconders added to the list. Through calendar year 2011, 199 DOC fugitives were apprehended.

Agents also assisted with the arrest of 64 offenders under the supervision of Probation and Parole.

# Fugitive Apprehension Unit

## Continued

- The department also has a Memorandum of Understanding with both the Northern and Western Oklahoma District United States Marshal's offices.
- As a result, Agents assisted the violent crime task forces in serving 85 additional felony warrants.

# Investigations Unit

- The Investigations Unit is responsible for conducting all administrative and criminal investigations which involve offenders, employees, or other identified criminal activity which impacts correctional operations. Cases range from simple policy violations to complex criminal investigations to include all homicides.

# Investigations Unit Continued

- Investigative Agents are assigned to offices in McAlester, Oklahoma City, and Tulsa to shorten response times as they assist facilities across the state.

# Investigations Unit

## Continued

- Assaults are one of the many types of investigations conducted by Internal Affairs Agents. Agents interview suspects, victims, and witnesses, and often take photographs to document the assault. These photographs may later be used as evidence in criminal proceedings.

# Investigations Unit Continued

- In 2011, Internal Affairs completed 205 investigations presenting 57 cases for criminal prosecution throughout the state.
- Agents also completed 63 preliminary inquiries, 65 employee background investigations, and 22 computer forensic audits.

# Intelligence Unit

- The Intelligence Unit is responsible for gathering information regarding serious incidents involving staff, organized criminal activity, narcotics trade, as well as gang and terroristic activity within DOC. This information is obtained from various sources.
  - Incident Reports
  - Serious Incident Reports/Media Attention
  - Completed Internal Affairs Investigations

# Intelligence Unit Continued

- The Intelligence Unit also reviews information regarding DOC fugitives, analyzes the information, and provides possible leads to the Fugitive Apprehension Unit.
  - Parole Absconder Checklist (OP-160901, Attachment B)
  - Escape Checklist (OP-050103C)
  - Approved Visitor Card (OP-030118C)
  - Internet, Local Law Enforcement, and other sources

# Intelligence Unit Continued

- Responsible for maintaining the visitor restriction for DOC.
  - [visitor.restrictions@doc.state.ok.us](mailto:visitor.restrictions@doc.state.ok.us)
- Responsible for preparing the monthly crime alert bulletin and ensuring distribution to internal and external stakeholders.
  - [crime.alert@doc.state.ok.us](mailto:crime.alert@doc.state.ok.us)

# Intelligence Unit Continued

- The Intelligence Unit will ensure that an offender is assessed into a Security Threat Group (STG) once reliable, documented history of gang activity while confined or in the community is obtained.
- The Intelligence Unit will maintain a database of suspected and validated STG members, which will be available to staff as deemed necessary by each facility head. There are currently over 2,000 offenders listed in the STG database.

# Intelligence Unit Continued

- The Intelligence Unit shares information with outside law enforcement in order to develop professional working relationships, and assist with ongoing investigations in the community.
- The Intelligence Unit assists with the forensic analysis of cellular telephones confiscated inside institutions and has access to state of the art equipment to retrieve information stored within cellular devices and Subscriber Information Modules (SIM).

# Intelligence Unit Continued



# Intelligence Unit Continued



# Internal Affairs Staff

- Johnny Blevins, Administrator (405)425-2567
  - Autumn Gwin, Administrative Assistant  
(405) 425-2571
  - Kendall Ballew, Supervisor (918) 647-8909
  - Carl Wilks, Supervisor (918) 295-3201
    - Janie Hartzell, Administrative Assistant II  
(918)295-3207



**Figure 1**

**Test of Adult Basic Education (TABE) Scores\*  
Fiscal Year 2011 Prison Receptions**

\*Most recent assessment score obtained during the period of 0-90 days from prison admission.

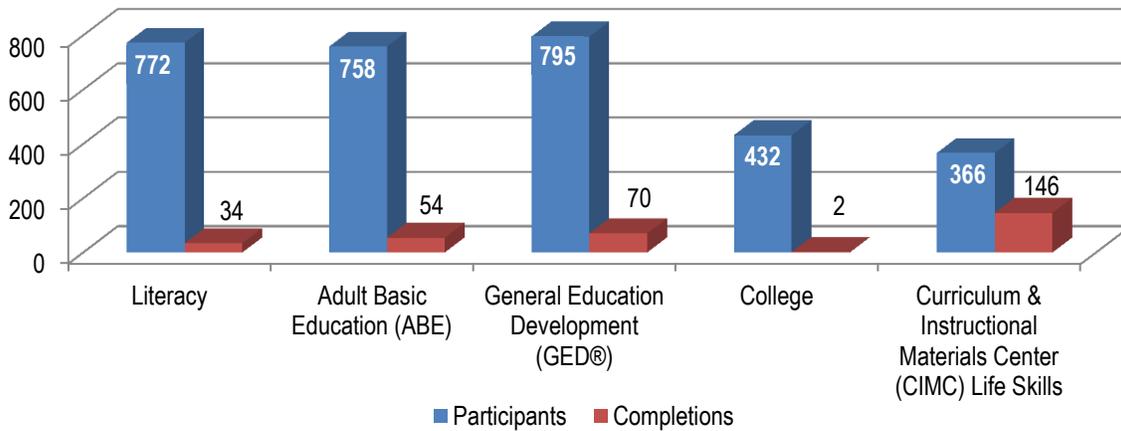
Note: These numbers are representative of all offenders received during FY11 (N=8,352)

Female Male Overall

Reading Level	9.0	7.6	7.8
Math Level	7.0	6.9	6.9
Language Level	8.2	6.8	7.0
Total Battery	8.2	7.2	7.4

**Figure 2**

**Educational Programming- May 2012**



**Figure 3**

**Case Plan Needs of Incarcerated Offenders\***

\*Excludes escapees and global positioning satellite, electronic monitoring program placements as well as offenders serving time on an active death, life without parole, or life sentence.

Incarcerated population on 6/15/11

Case Plan Type	Case Plan Need	Number	Percent
Substance Abuse	No	9,427	42.15%
	Yes	12,938	57.85%
Cognitive Behavioral	No	6,328	28.29%
	Yes	16,037	71.71%
Education	No	9,785	43.75%
	Yes	12,580	56.25%
<b>Overall Total</b>		<b>22,365</b>	<b>100%</b>

**Figure 4**

**Treatment and Cognitive Behavioral Programming- May 2012**

