

**OKLAHOMA
BOARD OF CORRECTIONS
SPECIAL MEETING**

February 13, 2014

Oklahoma Department of Corrections
Oklahoma City, Oklahoma



OKLAHOMA BOARD OF CORRECTIONS SPECIAL MEETING

Oklahoma Department of Corrections
3400 N Martin Luther King Avenue
Oklahoma City, Oklahoma
10:00 a.m., Thursday, February 13, 2014



AGENDA

1. Opening and Roll Call Kevin Gross, Chair
2. Old Business Kevin Gross, Chair
3. Approval of BOC Meeting Minutes Kevin Gross, Chair
 - Special Meeting on January 8, 2014
 - Regular Meeting on January 9, 2014
 - Special Meeting on January 17, 2014
4. Interim Director's Comments Edward L. Evans, Interim Director
5. General Counsel Comments Regarding Title 57, Section 512.C Mike Oakley, General Counsel
6. Approval of Board Policy Edward L. Evans, Interim Director
 - P-170100, Community Sentencing
7. Budget Update Ashlee Clemmons, Acting Chief
Business Operations
8. Population Update Laura Pitman, Ph.D., Deputy Director
Institutions, Division I
9. Legislative Update Neville Massie, Executive Assistant
10. Committee Reports Committee Chairs

Standing Committees:

 - Budget – Chair Steve Burrage, Members Gene Haynes and Michael Roach
 - Female Offender – Chair Linda Neal, Members Frazier Henke and Earnest Ware
 - Public Policy/Public Affairs – Chair Earnest Ware, Members Gene Haynes and Frazier Henke
 - Population/Private Prisons – Chair Linda Neal, Members Steve Burrage and Michael Roach
 - Executive – Chair Kevin Gross, Members Linda Neal and Michael Roach
11. Announcements Kevin Gross, Chair
12. Approval to Adjourn for Executive Session to Discuss: Mike Oakley, General Counsel

OKLAHOMA BOARD OF CORRECTIONS

Mission Statement

We are a select group of Governor-appointed, politically diverse volunteers which directs, advocates, and holds accountable stakeholders to effect best correctional practices.

"Advocating Correctional Excellence"

- Investigation of Suicide by John Leach #117376
- Investigation of Homicide of Christopher Glass #279434

“Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.” 25 O.S. § 307.B.4.

13. Approval to Return from Executive Session Mike Oakley, General Counsel
14. Adjournment Kevin Gross, Chair

The next regular meeting of the Board of Corrections is scheduled for 1:00 p.m. on Thursday, March 6, 2014, at Kate Barnard Community Corrections Center in Oklahoma City, Oklahoma.

Updated on 2/6/2014 4:22:02 PM

OKLAHOMA BOARD OF CORRECTIONS

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We are a select group of Governor-appointed, politically diverse volunteers which directs, advocates, and holds accountable stakeholders to effect best correctional practices.

“Advocating Correctional Excellence”



Approval of
Board Meeting Minutes

**OKLAHOMA BOARD OF CORRECTIONS
SPECIAL MEETING**

Oklahoma Department of Corrections
Administration
3400 N Martin Luther King Ave
Oklahoma City, Oklahoma
January 8, 2014

1. Roll Call

Kevin Gross, Chair

Chair Gross called the special meeting of the Oklahoma Board of Corrections (BOC) to order at 11:07 a.m. at the Oklahoma Department of Corrections Administration on Wednesday, January 8, 2014. Chair Gross asked the clerk to call the roll:

Steve Burrage, Secretary	Present	Linda Neal, Member	Present
Kevin Gross, Chair	Present	Michael Roach, Vice Chair	Present
Gene Haynes, Member	Absent	Earnest Ware, Member	Present
Frazier Henke, Member	Present		

Calling of the roll reflected a quorum was present.

2. Approval to Adjourn for Executive Session

Mike Oakley, General Counsel

- Interviews of Applicants for Director of Corrections

Mr. Oakley advised the Board of the need to adjourn to Executive Session for interviews of the applicants under consideration for Director of Corrections.

Motion: Mr. Roach made a motion to adjourn for Executive Session and Mr. Ware seconded the motion. The results of the roll call were: Mr. Burrage – yes; Mr. Gross – yes; Mr. Henke – yes; Ms. Neal – yes; Mr. Roach – yes; Mr. Ware – yes.

The adjournment was approved by majority vote and the Board adjourned at 11:07 a.m. to Executive Session.

3. Approval to Return from Executive Session for Lunch Break

Mike Oakley, General Counsel

The Board returned to the meeting room at 12:43 p.m. Mr. Oakley advised the Board of the approval needed to return from Executive Session.

Motion: Ms. Neal made a motion to return from Executive Session and Mr. Roach seconded the motion. The results of the roll call were: Mr. Burrage – yes; Mr. Gross – yes; Mr. Henke – yes; Ms. Neal – yes; Mr. Roach – yes; Mr. Ware – yes.

The return was approved by majority vote and the Board resumed the meeting at 12:44 p.m. to eat lunch.

4. Approval to Adjourn for Executive Session

Mike Oakley, General Counsel

- Interviews of Applicants for Director of Corrections

Mr. Oakley advised the Board of the need to adjourn to Executive Session to continue interviews of the applicants under consideration for Director of Corrections.

Motion: Mr. Henke made a motion to adjourn for Executive Session and Mr. Ware seconded the motion. The results of the roll call were: Mr. Burrage – yes; Mr. Gross – yes; Mr. Henke – yes; Ms. Neal – yes; Mr. Roach – yes; Mr. Ware – yes.

The adjournment was approved by majority vote and the Board adjourned at 1:23 p.m. to Executive Session.

5. Approval to Return from Executive Session

Mike Oakley, General Counsel

The Board returned to the meeting room at 2:35 p.m. Mr. Oakley advised the Board of the approval needed to return from Executive Session.

Motion: Mr. Henke made a motion to return from Executive Session and Mr. Roach seconded the motion. The results of the roll call were: Mr. Burrage – yes; Mr. Gross – yes; Mr. Henke – yes; Ms. Neal – yes; Mr. Roach – yes; Mr. Ware – yes.

The return was approved by majority vote and the Board resumed the meeting at 2:36 p.m. Chair Gross advised there was not any actions to take after Executive Session.

6. Adjournment

Kevin Gross, Chair

There being no further business to come before the Board, Chair Gross requested a motion to adjourn the meeting.

Motion: Ms. Neal made a motion to adjourn the meeting and Mr. Henke seconded the motion. The results of the roll call were: Mr. Burrage – yes; Mr. Gross – yes; Mr. Henke – yes; Ms. Neal – yes; Mr. Roach – yes; Mr. Ware – yes.

The adjournment was approved by majority vote and the meeting ended at 2:38 p.m.

Submitted to the Board of Corrections by:

Kimberley Owen, Minutes Clerk

Date

I hereby certify that these minutes were duly approved by the Board on the sixth day of February 2014 in which a quorum was present and voting.

Approved by:

B. Steve Burrage, Secretary of the Board

Date

**OKLAHOMA BOARD OF CORRECTIONS
REGULAR MEETING**

Oklahoma Department of Corrections
Administration
3400 N Martin Luther King Ave
Oklahoma City, Oklahoma
January 9, 2014

1. Roll Call

Kevin Gross, Chair

Chair Gross called the regular meeting of the Oklahoma Board of Corrections (BOC) to order at 9:00 a.m. at the Oklahoma Department of Corrections Administration on Thursday, January 9, 2014. Chair Gross asked the clerk to call the roll:

Steve Burrage, Secretary	Present	Linda Neal, Member	Present
Kevin Gross, Chair	Present	Michael Roach, Vice Chair	Present
Gene Haynes, Member	Present	Earnest Ware, Member	Present
Frazier Henke, Member	Present		

Calling of the roll reflected a quorum was present.

2. Approval to Adjourn for Executive Session

Mike Oakley, General Counsel

- Interviews of Applicants for Director of Corrections

Mr. Oakley advised the Board of the need to adjourn to Executive Session for interviews of the applicants under consideration for Director of Corrections.

Motion: Mr. Roach made a motion to adjourn for Executive Session and Mr. Haynes seconded the motion. The results of the roll call were: Mr. Burrage – yes; Mr. Gross – yes; Mr. Haynes – yes; Mr. Henke – yes; Ms. Neal – yes; Mr. Roach – yes; Mr. Ware – yes.

The adjournment was approved by majority vote and the Board adjourned at 9:03 a.m. to Executive Session.

3. Approval to Return from Executive Session for Lunch Break

Mike Oakley, General Counsel

The Board returned to the meeting room at 12:38 p.m. Mr. Oakley advised the Board of the approval needed to return from Executive Session.

Motion: Mr. Henke made a motion to return from Executive Session and Mr. Burrage seconded the motion. The results of the roll call were: Mr. Burrage – yes; Mr. Gross – yes; Mr. Haynes – yes; Mr. Henke – yes; Ms. Neal – yes; Mr. Roach – yes; Mr. Ware – yes.

The return was approved by majority vote and the Board resumed the meeting at 12:39 p.m. to eat lunch.

4. Roll Call

Kevin Gross, Chair

The Board returned from eating lunch and Chair Gross called the meeting to order. He asked the clerk to call the roll:

Steve Burrage, Secretary	Present	Linda Neal, Member	Present
Kevin Gross, Chair	Present	Michael Roach, Vice Chair	Present
Gene Haynes, Member	Present	Earnest Ware, Member	Present
Frazier Henke, Member	Present		

Calling of the roll reflected a quorum was present.

5. Approval of Board Meeting Minutes

Kevin Gross, Chair

- November 21, 2013, Special Meeting Minutes
- November 22, 2013, Regular Meeting Minutes

Chair Gross stated prior to the meeting, the Board had received the Special Meeting minutes from November 21, 2013, and the Regular Meeting minutes from November 22, 2013.

Motion: Ms. Neal made a motion to approve the minutes from both meetings and Mr. Henke seconded the motion. The results of the roll call were: Mr. Burrage – abstain from November 21 but yes on November 22; Mr. Gross – yes; Mr. Haynes – yes; Mr. Henke – abstain; Ms. Neal – yes; Mr. Roach – yes; Mr. Ware – yes.

The minutes for both meetings were approved by majority vote.

6. Interim Director's Comments

Edward L. Evans, Interim Director

Interim Director Evans provided the following update:

- In accordance with Title 74, Central Purchasing Act Emergency Acquisitions, Interim Director Evans authorized an emergency purchase on December 6, 2013. Howard McLeod Correctional Center and Mack Alford Correctional Center experienced power outages during an ice storm. Due to the extreme temperatures and loss of power, the facilities were authorized to purchase propane heaters and generators for \$12,586. Because the equipment could not be delivered in time, they were also authorized under Title 61, Construction and Properties, the rental of two (2) phase 3 generators for \$8,077.
- In accordance with Title 61 and Title 74, Interim Director Evans authorized an emergency purchase on December 11, 2013, at Union City Community Corrections Center. Three housing units were without heat due to broken heater exchanges. Due to the extreme temperatures, the facility was authorized to replace the heater exchanges at a cost of \$15,360 in accordance with Title 74. They were also authorized to rent a crane in accordance with Title 61 to assist with placing the heater exchanges on the roof of the building for \$5,000.
- Throughout 2013, several medium and minimum security facilities have hosted Major General Rita Aragon, secretary of Oklahoma's Military and Veterans Affairs, and the volunteers with Battle Buddies of Oklahoma, which provides re-entry assistance for incarcerated veterans who are discharging their sentences.
- On November 4, 2013, Deputy Director David Parker met with the City of McAlester to discuss the prison rodeo which used to be held at Oklahoma State Penitentiary. The City of McAlester requested the agency's consideration of beginning the prison rodeo again and allowing advertisements of the rodeo to include the name of the facility in conjunction with the Professional Bull Riders event. Deputy Director Parker advised the City of McAlester of the severely inadequate staffing to supervise rodeo offenders and facilities sending contestants as well as the cost prohibitive repairs and upkeep of the rodeo grounds.
- On November 21, 2013, Northeast Oklahoma Correctional Facility kicked off a food drive for the Craig County Backpack Program which is sponsored by the Salvation Army. The program provides food for after school and weekends to children who have been identified by their school as needing assistance.
- Joseph Harp Correctional Center Warden Mike Addison, Lexington Assessment and Reception Center Warden Jim Farris, and staff from both facilities met with Lieutenant Governor Todd Lamb and Representatives Lisa Billy and Bobby Cleveland on December 5, 2013, to discuss rural communities and to highlight ODOC pay and lack of funding.
- Interim Director Evans attended the John Lilley Correctional Center's 30th Anniversary ceremony on December 18, 2013.
- During the wardens' and administrators' meeting on January 7, 2014, Interim Director Evans provided an update on the agency's budget needs, proposed payroll request and supplemental funding request. Also discussed was the recent Oklahoma Corrections Professionals correspondence to staff which advised them to file a grievance against ODOC.
- Agri-services vegetable production in 2013 was approximately 797,000 pounds. The produce, valued at \$489,500, was distributed to facility kitchens throughout the year.
- Kenneth Hogan #171894 is scheduled for execution on Thursday, January 23, 2014.

7. Approval of Board Policy

Edward L. Evans, Interim Director

- P-010100, System of Manuals, Handbooks, and Monitoring Procedures
- P-020700, Oklahoma Department of Corrections Information System

- P-030200, Offender Housing, Job and Program Integration
- P-040100, Security Standards for the Oklahoma Department of Corrections
- P-080100, Mission and Management of Correctional Industries
- P-090100, Provisions of Programs
- P-140100, Offender Medical, Mental Health, and Dental Care
- P-160100, Purpose and Function of Probation and Parole

Interim Director Evans stated there were eight Board of Corrections' policies in annual review this date. The most significant change is to Policy 010100, System of Manuals, Handbooks, and Monitoring Procedures. Language was changed in Section II.A., titled Board Policy, which will read, "Upon the approval of the Board and the Signature of the chairperson, the department ensures distribution and accessibility of policy." The change to the language in Section II.A., removes the signature line for vice chair on all Board policies, including the remaining policies presented this date.

Interim Director Evans stated it was his assessment that changes to the other policies were sentence structure and grammatical changes which would not change the operational practice of the agency. He recommended approval of the eight policies.

Motion: Mr. Burrage made a motion to approve all of the policies with one vote and Mr. Roach seconded the motion. The results of the roll call were: Mr. Burrage – yes; Mr. Gross – yes; Mr. Haynes – yes; Mr. Henke – yes; Ms. Neal – yes; Mr. Roach – yes; Mr. Ware – yes.

The policies were approved by majority vote.

8. Budget Update

**Ashlee Clemmons, Acting Chief
Business Operations**

Ms. Clemmons provided the following budget update as of November 30, 2013:

FY2014 Budget Work Program		
Appropriated		\$471,443,633
200 Fund		\$18,757,331
205 Fund		\$2,957,068
Total – BWP		\$493,158,032*
<i>*Excludes Prison Industries and Community Sentencing and Federal Funds</i>		
Y-T-D Expenditures		\$(183,033,259)
Appropriated	\$(181,195,953)	
200 Fund FY 14	\$(1,420,857)	
205 Fund FY 14	\$(416,449)	
Encumbrances		\$(126,423,189)
Committed		\$(2,181,516)
Remaining Payroll		\$(146,097,220)
Available Balance		\$35,422,848
Appropriated Operating Funds		
Budgeted		\$471,443,633
Expenditures Y-T-D		\$(181,195,953)
Encumbrance Y-T-D		\$(118,124,244)
Total Committed Y-T-D		\$(738,337)
Available Balance		\$171,385,099
Less:		
Payroll		\$(146,097,220)
Available Balance		\$25,287,879
200 Revolving Fund		
Beginning Cash Balance 7/1/2013		\$8,847,121
Revenue Received Y-T-D		\$7,466,693

Expenditures Y-T-D	\$(14,884,433)
Adjustments Y-T-D	\$(500)
Ending Balance	\$1,428,881

205 Revolving Fund	
Beginning Cash Balance 7/1/2013	\$1,100,947
Revenue Received Y-T-D	\$3,357,767
Expenditures Y-T-D	\$(3,692,543)
Adjustments Y-T-D	\$0.00
Ending Balance	\$766,171

280 Revolving Fund	
Beginning Cash Balance 7/1/2013	\$4,307,972
Revenue Received Y-T-D	\$10,851,690
Expenditures Y-T-D	\$(9,312,635)
Adjustments Y-T-D	\$(4,751)
Ending Balance	\$5,842,276

No further questions or comments were made.

9. Approval of Revised FY 2015 Budget Request

**Ashlee Clemmons, Acting Chief
Business Operations**

Ms. Clemmons stated the department is requesting approval for Priority B on the FY 2015 Appropriation Request. This request includes \$14,234,371 for additional funds for staffing pay adjustments. These adjustments are necessary to facilitate the agency's ability to recruit and retain staff. The documentation provided to the Board shows the breakdown of the staffing pay adjustments. It includes the following:

- 7% salary increase for all levels of Correctional Officer and increase the hiring rates for Correctional Officer from \$11.83 per hour to \$14.00 per hour.
- 5% salary and hiring rate increase for all other classified employees
- 5% salary increase for all unclassified employees

Mr. Burrage queried if Priority A would also be approved by the Board at this time. Ms. Clemmons stated Priority A was previously approved by the Board in October 2013 and the approval this date was to include Priority B in the appropriations request.

Motion: Mr. Burrage made a motion to approve the FY 2015 Budget Request to include Priority B and Mr. Haynes seconded the motion. The results of the roll call were: Mr. Burrage – yes; Mr. Gross – yes; Mr. Haynes – yes; Mr. Henke – yes; Ms. Neal – yes; Mr. Roach – yes; Mr. Ware – yes.

No further questions or comments were made.

10. Approval of FY 2014 Supplemental Budget Request

**Ashlee Clemmons, Acting Chief
Business Operations**

Ms. Clemmons stated the agency is requesting approval for a supplemental appropriations request for FY 2014. The amount requested is \$13,317,746 and will fully fund contracted beds for FY 2014. Ms. Clemmons stated the department's current population growth requires additional funding to adequately house more offenders. The breakdown for the request is as follows:

Current contract services deficit	\$10,702,166
Growth of male offenders into halfway houses	\$1,334,580
Growth of male offenders into private prisons	\$1,281,000
Total Contract Offender Growth	\$13,317,746

Mr. Burrage noted there is full disclosure of the balances held in any of the revolving funds and as of November 30, 2013, there is \$8 million available.

Motion: Mr. Burrage made a motion to approve the supplemental FY 2014 Budget Request and Mr. Roach seconded the motion. The results of the roll call were: Mr. Burrage – yes; Mr. Gross – yes; Mr. Haynes – yes; Mr. Henke – yes; Ms. Neal – yes; Mr. Roach – yes; Mr. Ware – yes.

No further questions or comments were made.

11. Approval of Average Daily Rate Per Inmate

**Ashlee Clemmons, Acting Chief
Business Operations**

Ms. Clemmons stated the agency is required by statute to provide to the Board the actual daily cost per inmate. Operational costs are required at each major category: maximum, medium, minimum, and community. Per the statute, the Board shall adopt the average daily cost per inmate per facility category each January for the immediately preceding year.

Public Only			
Facility Type	FY 2013 Budgeted	FY 2013 Actual	FY 2014 Budgeted
Maximum Security	\$68.93	\$87.01	\$82.68
Medium Security – Male	\$40.60	\$40.50	\$42.05
Medium Security – Female	\$36.95	\$38.21	\$38.64
Medium Security – Combined Average	\$40.07	\$40.17	\$41.56
Minimum Security – Male	\$37.82	\$38.50	\$38.31
Minimum Security – Female	\$34.74	\$36.23	\$36.27
Minimum Security – Combined Average	\$37.47	\$38.25	\$38.08
Community Correction Centers	\$33.87	\$40.67	\$38.00
Community Work Centers	\$30.66	\$35.12	\$31.05

Motion: Mr. Burrage made a motion to approve the rates as presented and Mr. Henke seconded the motion. The results of the roll call were: Mr. Burrage – yes; Mr. Gross – yes; Mr. Haynes – yes; Mr. Henke – yes; Ms. Neal – yes; Mr. Roach – yes; Mr. Ware – yes.

No further questions or comments were made.

12. Population Update

**Laura Pitman, Ph.D., Deputy Director
Institutions, Division I**

Dr. Pitman provided the population update as of December 2, 2013:

Total System Offender Population = 26,854	EMP = 15
DOC Facilities = 18,082	PPCS = 1
Private Prisons = 5,811	Probation Supervision = 21,203
County Jails with Contracts = 594	Parole Supervision Offenders = 3,157
Halfway Houses = 1,143	Total System Population = 51,214
Out Count (jails, hospitals, etc.) = 663	County Jail Backup = 1,649
GPS = 545	

Dr. Pitman stated the total system offender growth has been 1,041 over the previous year and the majority of that growth has been housed in private prisons. No further questions or comments were made.

13. Approval of Facility Capacity Increase

**Laura Pitman, Ph.D., Deputy Director
Institutions, Division I**

- Idabel Community Work Center

Dr. Pitman stated the Idabel Community Work Center recently moved into a new location and it has the capability of housing ten (10) more offenders than the previous location. Per OP-150205, the Board must approve any

modifications of facility capacities.

Motion: Mr. Burrage made a motion to approve the capacity increase and Mr. Ware seconded the motion. The results of the roll call were: Mr. Burrage – yes; Mr. Gross – yes; Mr. Haynes – yes; Mr. Henke – yes; Ms. Neal – yes; Mr. Roach – yes; Mr. Ware – yes.

The facility capacity increase was approved by majority vote.

14. Approval of Request for Proposal on Contract Private Prison Beds

**Greg Williams, Administrator
Private Prisons and Jail Administration**

Mr. Williams stated Dr. Pitman’s report shows the agency is experiencing growth and the projected growth over the next year will exceed the state’s resources currently available. He recommended the Board approve a Request for Proposal (RFP) for additional private prison beds.

Chair Gross queried about the number of beds the RFP will be requesting. Mr. Williams stated they will request rates on 350 – 2,000 beds.

Motion: Mr. Roach made a motion to approve the Request for Proposal and Mr. Henke seconded the motion. The results of the roll call were: Mr. Burrage – yes; Mr. Gross – yes; Mr. Haynes – yes; Mr. Henke – yes; Ms. Neal – yes; Mr. Roach – yes; Mr. Ware – no.

The Request for Proposal was approved by majority vote. No further questions or comments were made.

15. Approval of Evaluation Criteria for Request for Proposal on Contract Private Prison Beds

**Greg Williams, Administrator
Private Prisons and Jail Administration**

Mr. Williams stated the Board is required by state statute to approve the evaluation criteria for the Request for Proposal on private prison beds. The criteria under consideration were provided to the Board prior to the meeting.

Motion: Mr. Roach made a motion to approve the evaluation criteria and Mr. Burrage seconded the motion. The results of the roll call were: Mr. Burrage – yes; Mr. Gross – yes; Mr. Haynes – yes; Mr. Henke – yes; Ms. Neal – yes; Mr. Roach – yes; Mr. Ware – yes.

The evaluation criteria were approved by majority vote.

16. Committee Reports

Committee Chairs

Chair Gross asked the committee chairs for their reports.

- **Budget Committee**
Mr. Burrage stated the agency is working on proper utilization of resources and still requires more funding.
- **Female Offender Committee**
Ms. Neal stated there was no report from the committee.
- **Public Policy/Public Affairs Committee**
Mr. Ware stated there was nothing to report from the committee.
- **Population/Private Prisons Committee**
Ms. Neal stated the committee met on January 8, 2014, and Dr. Pitman had already provided everything the committee discussed during the meeting.
- **Executive Committee**
Chair Gross stated the committee met via telephone on December 30, 2013, to discuss the agenda for the meetings on January 8, 2014, as well as this date.
- **Ad Hoc – Director Search Committee**
Chair Gross stated the committee had been working for several months to find the next Director of Corrections. Applicants were interviewed on January 8, 2014, and this date. Background investigations will be completed and it is hoped the committee will have a proposal for the Director of Corrections at the meeting in February.

17. New Business

Kevin Gross, Chair

Chair Gross queried if Interim Director Evans would like to comment on the recent publicity about the agency, the justice reinvestment initiative, and the reaction of the staff in terms of how it is being perceived. He wondered if there was anything the Board needed to do to assist Interim Director Evans with some of the issues.

Interim Director Evans stated he appreciated Chair Gross allowing him to address the issues during the Board meeting. He stated he believes the staff has always understood ODOC provides secure, safe and constitutional care for the offenders entrusted to the agency’s supervision. Interim Director Evans stated he is responding to the negative things being said in the media by putting together a comprehensive list of the agency’s accomplishments. One of the most disturbing comments to him was the agency does not have the security of the staff in mind. He believes there have been a number of things the managers in the agency have been able to accomplish with hard work and without funding which have made the department successful. He stated he is proud to say the staff of ODOC stands among all state corrections agencies across the nation as one of the top in performances and accountabilities. He stated the majority of staff knows the management style of the agency and what has been practiced over the years shows the care and concern for the employees.

Interim Director Evans stated he believes the Board can be most helpful when giving the staff an opportunity to speak about the issues during their meetings. He stated the Board also shows support when they provide the resources needed for the agency. Interim Director Evans stated he felt the agency has improved but will need additional funding if the state continues to incarcerate more offenders. He stated the agency will continue to utilize the funds available as efficiently and as accountably as possible to ensure the environment for the staff is safe.

Chair Gross expressed his support and stated the Board is aware of the problems with capacity and budget issues. He believes the actions taken at the meeting this date is a sign of the support the agency has from the Board.

18. Announcements

Kevin Gross, Chair

No announcements were made.

19. Adjournment

Kevin Gross, Chair

There being no further business to come before the Board, Chair Gross requested a motion to adjourn the meeting.

Motion: Mr. Roach made a motion to adjourn the meeting and Mr. Burrage seconded the motion. The results of the roll call were: Mr. Burrage – yes; Mr. Gross – yes; Mr. Haynes – yes; Mr. Henke – yes; Ms. Neal – yes; Mr. Roach – yes; Mr. Ware – yes.

The adjournment was approved by majority vote and the meeting ended at 1:34 p.m.

Submitted to the Board of Corrections by:

Kimberley Owen, Minutes Clerk

Date

I hereby certify that these minutes were duly approved by the Board on the sixth day of February 2014 in which a quorum was present and voting.

Approved by:

B. Steve Burrage, Secretary of the Board

Date

**OKLAHOMA BOARD OF CORRECTIONS
SPECIAL MEETING**

Oklahoma Department of Corrections
Administration
3400 N Martin Luther King Ave
Oklahoma City, Oklahoma
January 17, 2014

1. Roll Call

Kevin Gross, Chair

Chair Gross called the regular meeting of the Oklahoma Board of Corrections (BOC) to order at 10:00 a.m. at the Oklahoma Department of Corrections Administration on Friday, January 17, 2014. Chair Gross asked the clerk to call the roll:

Steve Burrage, Secretary	Present	Linda Neal, Member	Present
Kevin Gross, Chair	Present	Michael Roach, Vice Chair	Present
Gene Haynes, Member	Present	Earnest Ware, Member	Present
Frazier Henke, Member	Absent		

Calling of the roll reflected a quorum was present. Chair Gross then opened the floor for comments by Representative Gus Blackwell.

Representative Blackwell thanked Chair Gross for allowing him to comment before leaving the meeting for a prior commitment. He stated the Board had received correspondence from him addressing the utilization of halfway houses and his belief ODOC was not following the intent of the law. Representative Blackwell stated Title 57, Section 521.C instructs ODOC to place offenders close to release in a halfway house and ODOC has not abided by this directive, choosing instead to follow administrative policy and procedure. He then urged the Board to reconsider depopulating Avalon Tulsa Halfway House, referring to recent serious incidents which have occurred at state facilities Mabel Bassett Correctional Center and Oklahoma State Reformatory. Representative Blackwell stated these facilities are not being closed down and he asked the Board to reconsider another way to address the issues at Avalon Tulsa Halfway House. He provided his telephone number to the Board and advised he was available for communication about the issues. Representative Blackwell then thanked Chair Gross again for allowing him to speak and for the members' work on the Board.

No further comments were made and the item was closed.

2. Approval to Adjourn for Executive Session

Mike Oakley, General Counsel

- Investigation of Avalon Tulsa Halfway House
- Discussion to select the Director of Corrections
- Discussion of the Director of Corrections' salary

Mr. Oakley advised the Board of the need to adjourn to Executive Session for discussion of the investigation regarding incidents at Avalon Tulsa Halfway House as well as to discuss and select the Director of Corrections and negotiate his salary.

Motion: Mr. Roach made a motion to adjourn for Executive Session and Mr. Burrage seconded the motion. The results of the roll call were: Mr. Burrage – yes; Mr. Gross – yes; Mr. Haynes – yes; Ms. Neal – yes; Mr. Roach – yes; Mr. Ware – yes.

The adjournment was approved by majority vote and the Board adjourned at 10:05 a.m. to Executive Session.

3. Approval to Return from Executive Session

Mike Oakley, General Counsel

The Board returned to the meeting room at 12:16 p.m. Mr. Oakley advised the Board of the approval needed to

return from Executive Session.

Motion: Mr. Burrage made a motion to return from Executive Session and Mr. Ware seconded the motion. The results of the roll call were: Mr. Burrage – yes; Mr. Gross – yes; Mr. Haynes – yes; Ms. Neal – yes; Mr. Roach – yes; Mr. Ware – yes.

The return was approved by majority vote and the Board resumed the meeting at 12:18 p.m.

4. If Appropriate, Approval of Director of Corrections and Salary

Kevin Gross, Chair

Chair Gross asked for a motion of approval for the Director of Corrections.

Motion: Mr. Roach made a motion to approve the selection of Robert Patton as Director of Corrections and to set the salary at \$160,000 per year; Mr. Ware seconded the motion. The results of the roll call were: Mr. Burrage – yes; Mr. Gross – yes; Mr. Haynes – yes; Ms. Neal – yes; Mr. Roach – yes; Mr. Ware – yes.

The selection of Mr. Robert Patton and setting of his salary were approved by majority vote. Chair Gross congratulated Mr. Patton who thanked the Board for their approval. Chair Gross noted Mr. Patton joins ODOC from Arizona where he is the Division Director of Operations for the Department of Corrections. Chair Gross stated the Board looks forward to his successful and long-lasting term as Director.

5. Public Comments From Avalon Tulsa Halfway House

Kevin Gross, Chair

Chair Gross stated the Board would entertain comments from the administration of Avalon Correctional Services. Mr. Brian Costello, president of Avalon Correctional Services, greeted the Board and thanked them for allowing him to provide comments at the meeting. He stated he was notified by ODOC on Tuesday, January 14, 2014, of the immediate depopulation of Avalon Tulsa Halfway House due to concerns about offender safety and loss of confidence in the facility's administration. He stated the action was shocking to their administration and the decision to depopulate was based on the preliminary findings from an investigation by ODOC Internal Affairs; however, Avalon Correctional Services administration had not yet been made aware of those preliminary findings.

Mr. Costello stated their agency takes offender safety very seriously and they have never overlooked concerns or allegations when brought to their attention. He stated it goes to the core of their mission which they have been performing for the past 28 years in Oklahoma. Mr. Costello stated the video released to the media is the same incident reported in November and it is believed to have occurred on August 24, 2013. The fight was not reported to Avalon administration by staff or residents at that time, but as soon as information about the fight was received in November 2013, an internal investigation was conducted to ensure the safety of the offenders and the staff. Mr. Costello stated no credible evidence was found to indicate the incident was supported or instigated by staff and it was not considered an on-going concern. In November 2013, Avalon administration took immediate steps to increase security monitor presence in the dorm areas of the facility and conducted additional training for staff on ways to handle a situation such as this one which may occur in the future.

Mr. Costello stated Avalon Correctional Services would like to offer a proposal in response to the concerns outlined in the correspondence from Mr. Reginald Hines. He stated the proposal would address the primary and immediate concerns of ODOC and prevent the depopulation and eventual closure of the Avalon Tulsa Halfway House. Two of the primary concerns, lack of confidence in the facility's administration and offender safety, would first be addressed by removal of the facility administrator. The administrator would be replaced by the vice-president of Operations, Mr. Chris Villalobos, until a suitable replacement could be identified. Secondly, Avalon Correctional Services would offer to post and pay a full-time, around-the-clock ODOC monitor in the facility to ensure offender safety and compliance until all investigations are complete and reports are reviewed by ODOC, Avalon Correctional Services and the Board.

Mr. Costello stated after the conclusion of the investigations and review of the reports, Avalon Correctional Services proposes to work with ODOC at the direction of the Board and determine what other changes may be required to ensure the continued viability of the facility and reintegration programs provided to offenders housed there. The main benefit is to do the right thing for the offenders housed at Avalon Tulsa Halfway House and would keep approximately 100 offenders employed in the community and forty (40) who are assigned to Public Works crews around the Tulsa area. It would also allow another forty (40) offenders to search for employment with assistance from the facility staff.

Mr. Costello stated the letter from ODOC indicates the Carver Center Halfway House in Oklahoma City will be limited to 225 offenders. He stated the facility is not affected by the investigation and has a contract for 300 beds. He stated the facility being limited to 225 does not seem to be a necessary or warranted action at this time.

Mr. Costello stated Avalon Correctional Services administration understands the department's concerns and they believe this proposal effectively addresses those concerns on an interim basis. He urged the Board to consider the proposal presented this date and reach an agreement on its implementation with ODOC leadership. He thanked the Board for their time and consideration.

Chair Gross thanked Mr. Costello and opened the floor for questions or comments by the Board but none were made. Chair Gross noted the issue was not on the agenda as an action item for Board approval. He stated the Board was not prepared to take any action today but encouraged Mr. Costello to work with ODOC leadership to resolve the issues.

6. Adjournment

Kevin Gross, Chair

There being no further business to come before the Board, Chair Gross requested a motion to adjourn the meeting.

Motion: Mr. Burrage made a motion to adjourn the meeting and Ms. Neal seconded the motion. The results of the roll call were: Mr. Burrage – yes; Mr. Gross – yes; Mr. Haynes – yes; Ms. Neal – yes; Mr. Roach – yes; Mr. Ware – yes.

The adjournment was approved by majority vote and the meeting ended at 12:26 p.m.

Submitted to the Board of Corrections by:

Kimberley Owen, Minutes Clerk

Date

I hereby certify that these minutes were duly approved by the Board on the sixth day of February 2014 in which a quorum was present and voting.

Approved by:

B. Steve Burrage, Secretary of the Board

Date



Approval of Board Policy

Section-17 Community Sentencing	P-170100	Page: 1	Effective Date: 02/12/2014
Community Sentencing	ACA Standards: 2-CO-1A-15		
Kevin J. Gross, Chair Oklahoma Board of Corrections <hr style="width: 50%; margin-left: auto; margin-right: 0;"/>			

Community Sentencing

I. Purpose/Function

A. Management of Systems

It is the policy of the Oklahoma Board of Corrections that the Department of Corrections (DOC) implement and administer the Oklahoma Community Sentencing Act and any additional provisions of law relating to the operation and management of a statewide community sentencing system.

B. Duties

The Department of Corrections will have the duty to:

1. Administer a statewide community sentencing system pursuant to the provisions of the Oklahoma Community Sentencing Act and other provisions of law;
2. Establish goals and standards for the statewide community sentencing system and the local community sentencing systems;
3. Promulgate rules pursuant to the Administrative Procedures Act for the implementation and operation of the Oklahoma Community Sentencing Act;
4. Provide technical assistance and administrative support to each local community sentencing system;
5. Review, analyze, and fund local system plans within budgetary limitations;
6. Provide performance-based evaluations for all service providers of the statewide system; and
7. Report annually (by January 15 of each year) to the legislature and the Governor on the statewide system.

II. References

22 O.S. § 988.1 through 988.24

III. Action

The director is responsible for compliance with this policy.

The director is responsible for the annual review and revisions of this policy.

Any exception to this policy statement will require prior written approval from the Board of Corrections.

This policy is effective as indicated.

Replaced: Policy Statement No. P-170100 entitled "Community Sentencing" dated August 23, 2011

Distribution: Policy and Operations Manual
Department Website



Budget Update

Department of Corrections
FY-14 Budget Activity Report
as of December 31, 2013

Department of Corrections
FY-14 Summary of Budget Projections
as of December, 2013

FY2014 Budget Work Program

Appropriated	\$	471,443,633
200 Fund	\$	18,760,181
205 Fund	\$	2,978,320
Total - BWP	\$	493,182,134 *

** Excludes Prison Industries and Community Sentencing and Federal funds.*

Y-T-D Expenditures	\$	(224,665,089)
Appropriated	\$	(222,297,741)
200 Fund FY 14	\$	(1,770,774)
205 Fund FY 14	\$	(596,574)
Encumbrances	\$	(116,743,833)
Committed	\$	(2,176,532)
Remaining Payroll	\$	(125,578,790)
Available Balance	\$	24,017,890

Department of Corrections
Appropriated Operating Funds
As of 12/31/2013

Budgeted	\$	471,443,633
Expenditures Y-T-D	\$	(222,297,741)
Encumbrance Y-T-D	\$	(108,795,452)
Total Committed Y-T-D	\$	<u>(736,532)</u>
Available Balance	\$	139,613,908
Less:		
Payroll	\$	(125,578,790)
Available Balance	\$	14,035,118

Department of Corrections
200 Revolving Fund Summary
As of 12/31/2013

Beginning Cash Balance 07/01/2013	\$	8,847,121
Revenue Received Y-T-D	\$	8,390,232
Expenditures Y-T-D	\$	(15,756,961)
Adjustments Y-T-D	\$	(500)
Ending Balance 12/31/2013	\$	1,479,892

Description of Fund:

Revolving fund that uses revenues in conjunction with appropriated funds to maintain the Department's operating budget. Revenue comes from a variety of sources:

Program Support

Offenders on work release give up to 50% of their net pay or the per diem rate, whichever comes first to supplement the cost of their incarceration.

Probation & Parole Fees

Probationers & Parolees pay a court ordered supervision fee of up to \$40.00 a month. The fee is used toward probation officers' salaries.

Medical Co pays

Inmates are required to pay a co pay of \$2.00 for medical treatment

Prisoner Public Work Crews

Facilities receive payment from federal, state, and local government entities for inmate labor, officer supervision when applicable, and transportation charges.

State Criminal Alien Assistance Funding

Federal Funds for the reimbursement of expenses for incarcerated aliens

Other Reimbursed Amounts

Funds from overpayments, returns, copies, FEMA, GPS, Private Prison monitoring (Non Oklahoma used facilities) and other miscellaneous reimbursements.

Misc. - Vendors, Copies, Notary, Rent, Sales, Refunds etc.

Department of Corrections
205 Revolving Fund Summary
As of 12/31/2013

Beginning Cash Balance 07/01/2013	\$	1,100,947
Revenue Received Y-T-D	\$	3,590,065
Expenditures Y-T-D	\$	(3,943,153)
Adjustments Y-T-D		
Ending Balance 12/31/2013	\$	<hr/> 747,859

Description of Fund:

Funds are generated through Canteen sales and a portion of telephone revenues, along with other miscellaneous sources (i.e. vending machines and crafts). This revenue provides funding for Offender and Staff needs, maintains the canteens and Offender Banking System.

Department of Corrections
280 Revolving Fund Summary
As of 12/31/2013

Beginning Cash Balance 07/01/2013	\$	4,307,972
Revenue Received Y-T-D	\$	12,724,011
Expenditures Y-T-D	\$	(11,130,325)
Adjustments Y-T-D	\$	(4,751)
Ending Balance 12/31/2013	\$	<u>5,896,907</u>

Description of Fund

Revenue received from Manufactured and Agricultural goods and services for services for use by the department, other State Agencies and for sale to other not-for-profit entities. Funds received from sale of products are used for labor costs and materials.

Oklahoma Department of Corrections
FY 2014 Appropriated Operating Budget through December 2013

Account Code	Budgeted	Expenditures	Encumbered	Pre-Encumbered	Total Committed	Available Balance
11,12,13 Payroll	\$ 253,476,335.00	\$ 124,177,417.67	\$ 3,128,291.41		\$ 127,305,709.08	\$ 126,170,625.92
15 Professional Services	117,355,368.00	53,367,729.52	60,483,264.03	448,003.13	114,298,996.68	3,056,371.32
17 Moving Expenses						
19 Inter/Intra Agency Payments	60,000.00	18,119.59	41,880.41		60,000.00	
21, 22 Travel	1,069,154.00	493,961.53	439,760.29		933,721.82	135,432.18
31 Misc. Admin. Expenses	13,643,671.00	6,378,207.63	6,965,462.51	0.31	13,343,670.45	300,000.55
32 Rent	3,355,510.00	1,519,659.94	1,214,346.23	229.12	2,734,235.29	621,274.71
33 Maintenance and Repair	8,926,391.00	2,537,753.09	1,144,760.85	97,171.00	3,779,684.94	5,146,706.06
34 Specialized Supplies and Materials	33,419,775.00	15,078,939.28	14,690,653.60		29,769,592.88	3,650,182.12
35 Production, Safety and Security	2,126,457.00	813,483.22	1,425,361.25	82,686.00	2,321,530.47	(195,073.47)
36 General Operating Expenses	1,327,305.00	343,977.90	172,826.05		516,803.95	810,501.05
37 Shop Expense	1,292,840.00	593,810.19	610,479.50		1,204,289.69	88,550.31
41 Furniture and Equipment	3,042,103.00	367,223.82	990,993.02	242.01	1,358,458.85	1,683,644.15
42 Library Equipment and Resources	177,492.00	15,573.43	373.75		15,947.18	161,544.82
43 Lease Purchases	2,300,100.00	1,122,600.34	1,177,660.74		2,300,261.08	(161.08)
44 Livestock - Poultry		24,250.00	76,250.00		100,500.00	(100,500.00)
45,46 Building, Construction and Renovation	338,597.00	83,063.03	228,968.32	107,500.00	419,531.35	(80,934.35)
48 Debt Service	3,001,800.00	1,490,540.65	1,457,250.03		2,947,790.68	54,009.32
51 Offender Pay and Health Services	3,275,031.00	1,164,515.59	1,842,321.47		3,006,837.06	268,193.94
52 Tuitions, Awards and Incentives	1,500.00	22,111.00	21,195.97		43,306.97	(41,806.97)
53 Refunds and Restitutions	118,000.00	108,834.00			108,834.00	9,166.00
54 Jail Backup, County Jails and Other	11,946,493.00	7,367,887.00	3,135,454.00		10,503,341.00	1,443,152.00
55,59 Assistance Payments to Agencies						
60 Authority Orders			5,841,406.81	700.00	5,842,106.81	(5,842,106.81)
61 Loans, Taxes and Other Disbursements	50.00	1,591.79			1,591.79	(1,541.79)
62 Transfers - Out Sourced Health Care	9,174,035.00	4,284,342.32	3,015,657.68		7,300,000.00	1,874,035.00
64 Merchandise for Resale	2,015,626.00	922,147.95	690,834.54		1,612,982.49	402,643.51
TOTAL	\$ 471,443,633.00	\$ 222,297,740.48	\$ 108,795,452.46	\$ 736,531.57	\$ 331,829,724.51	\$ 139,613,908.49

Funding						
19240 GRF - Duties	\$ 12,130,266.00	\$ 12,130,266.00			\$ 12,130,266.00	\$ -
19331 GRF - Carryover	\$ 7,712,565.00		\$ 7,712,565.00		\$ 7,712,565.00	\$ -
19430 GRF - Duties	443,731,068.00	\$ 202,297,740.48	101,082,887.46	736,531.57	304,117,159.51	139,613,908.49
57603 Duties	7,869,734.00	7,869,734.00			7,869,734.00	-
TOTAL	\$ 471,443,633.00	\$ 222,297,740.48	\$ 108,795,452.46	\$ 736,531.57	\$ 331,829,724.51	\$ 139,613,908.49
					Remaining Payroll	125,578,790.42
						14,035,118.07

Oklahoma Department of Corrections
Statement of Revenues, Expenditures and Changes in Fund Balances
Non-Appropriated Funds
July 1, 2013 through December 31, 2013

		200 Fund	205 Fund	280 Fund	Funds
Revenue Revenues					
<u>Code</u>	<u>Current:</u>				
331	Other Fines, Forfeits, Penalties	\$ 139,779.15	\$ -	\$ -	\$ 139,779.15
431	Rent from Land	28,095.68			28,095.68
520	Reimbursement for Administrative Expense	663,436.90			663,436.90
521	Reimbursement for Data Processing Expense	4,560.00			4,560.00
522	Reimbursement for Telecommunication Exp.				-
530	Reimbursement for Travel Expense	5,901.40			5,901.40
552	Reimbursement of Federal Payroll	1,296,642.00			1,296,642.00
556	Federal Funds from Other State Agency	47,600.54			47,600.54
581	Reimbursement for Funds Expended	1,167,795.44			1,167,795.44
711	Farm Products General			3,988,609.47	3,988,609.47
731	Laboratory and Medical Services	66,949.37			66,949.37
741	Canteen and Concession Income	4,731.96	1,590,065.26	8,687,844.80	10,282,642.02
791	Other Sales and Services	1,363.09		13,410.00	14,773.09
811	Offender Medical Co-pays and Judgments	1,661,448.86			1,661,448.86
821	Deposits by Patients and Offenders	3,260,221.78	2,000,000.00	34,146.78	5,294,368.56
836	Sale of Salvage	33,901.47			33,901.47
881	Purchase Card Payments	7,805.00			7,805.00
	<i>Total Revenues</i>	<u>8,390,232.64</u>	<u>3,590,065.26</u>	<u>12,724,011.05</u>	<u>24,704,308.95</u>
Account Expenditures					
<u>Code</u>	<u>Current:</u>				
11,12,13	Payroll			3,400,354.26	3,400,354.26
15	Professional Services	7,558,199.60	326,689.85	288,573.96	8,173,463.41
21, 22	Travel	4,524.30	10,550.00	27,691.70	42,766.00
31	Misc. Admin. Expenses	18,802.93	114,573.66	442,808.13	576,184.72
32	Rent	64,088.60	68,693.32	89,250.85	222,032.77
33	Maintenance and Repair	468,567.86	672,768.00	534,578.17	1,675,914.03
34	Specialized Supplies and Materials	159,195.03	1,220,151.53	305,412.57	1,684,759.13
35	Production, Safety and Security	185,819.90	38,931.06	312,605.66	537,356.62
36	General Operating Expenses	4,968.23	69,460.54	42,759.93	117,188.70
37	Shop Expense	160,434.61	26,053.50	772,838.23	959,326.34
41	Furniture and Equipment	746,447.12	773,984.58	572,122.74	2,092,554.44
42	Library Equipment and Resources		2,846.86	1,141.83	3,988.69
43	Lease Purchases				-
44	Livestock and Poultry	39,150.00			39,150.00
45	Land and Right-of-way	336,208.38			336,208.38
46	Building, Construction and Renovation	1,012,866.24	234,510.66	11,490.53	1,258,867.43
48	Debt Service				-
51	Offender Pay and Health Services			697,796.36	697,796.36
52	Tuitions, Awards and Incentives		1,614.81		1,614.81
53	Refunds and Restitutions			111.90	111.90
54	Jail Backup, County Jails and Other	3,961,416.62			3,961,416.62
55	Payment to Gov. Sub-Division				-
59	Assistance Payments to Agencies	230,497.91			230,497.91
61	Loans, Taxes and other Disbursements			108.28	108.28
62	Transfers - Out Sourced Health Care	798,232.13	382,324.61		1,180,556.74
64	Merchandise for Resale	7,541.44		3,630,680.23	3,638,221.67
	<i>Total Expenditures</i>	<u>15,756,960.90</u>	<u>3,943,152.98</u>	<u>11,130,325.33</u>	<u>30,830,439.21</u>
	<i>Excess of Revenues Over (Under) Expenditures</i>	<u>(7,366,728.26)</u>	<u>(353,087.72)</u>	<u>1,593,685.72</u>	<u>(6,126,130.26)</u>
Special and Extraordinary Items					
	Carried Over Cash				-
	<i>Total Special and Extraordinary Items</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<i>Net Change in Fund Balances</i>	<u>(7,366,728.26)</u>	<u>(353,087.72)</u>	<u>1,593,685.72</u>	<u>(6,126,130.26)</u>
Cash					
	Beginning Cash Balance	8,847,120.53	1,100,946.95	4,307,971.83	14,256,039.31
	Revenue Received this Year	8,390,232.64	3,590,065.26	12,724,011.05	24,704,308.95
	Expenditures made this Year	(15,756,960.90)	(3,943,152.98)	(11,130,325.33)	(30,830,439.21)
	Beginning Change in Liabilities	(500.00)		(4,750.90)	(5,250.90)
	Transfers				-
	Adjustments				-
	<i>Ending Cash Balance</i>	<u>\$ 1,479,892.27</u>	<u>\$ 747,859.23</u>	<u>\$ 5,896,906.65</u>	<u>\$ 8,124,658.15</u>

Oklahoma Department of Corrections
Statement of Revenues, Expenditures and Changes in Fund Balances
Non- Appropriated Funds
For the Month of December 2013

		200 Fund	205 Fund	280 Fund	Funds
Revenue Revenues					
<u>Code</u>	<u>Current:</u>				
331	Other Fines, Forfeits, Penalties	\$ 16,431.35	\$ -	\$ -	\$ 16,431.35
431	Rent from Land	4,131.60			4,131.60
520	Reimbursement for Administrative Expense	90,589.43			90,589.43
521	Reimbursement for Data Processing Expense	1,140.00			1,140.00
522	Reimbursement for Telecommunication Exp.				-
530	Reimbursement for Travel Expense	1,847.61			1,847.61
552	Reimbursement of Federal Payroll				-
556	Federal Funds from Other State Agency				-
581	Reimbursement for Funds Expended	98,287.38			98,287.38
711	Farm Products General			530,612.79	530,612.79
731	Laboratory and Medical Services	7,375.93			7,375.93
741	Canteen and Concession Income	603.17	232,298.02	1,331,956.44	1,564,857.63
791	Other Sales and Services	52.91		3,060.00	3,112.91
811	Offender Medical Co-pays and Judgments	253,208.25			253,208.25
821	Deposits by Patients and Offenders	441,442.64		6,691.71	448,134.35
836	Sale of Salvage	5,802.08			5,802.08
881	Purchase Card Payments	2,626.81			2,626.81
	<i>Total Revenues</i>	<u>923,539.16</u>	<u>232,298.02</u>	<u>1,872,320.94</u>	<u>3,028,158.12</u>
Account Expenditures					
<u>Code</u>	<u>Current:</u>				
11,12,13	Payroll			541,229.15	541,229.15
15	Professional Services	258,070.34		46,857.61	304,927.95
21, 22	Travel	635.50	5,000.00	3,700.50	9,336.00
31	Misc. Admin. Expenses	10,622.17	19,447.51	74,306.26	104,375.94
32	Rent	1,426.70	6,382.42	58,934.90	66,744.02
33	Maintenance and Repair	6,178.00	101,724.21	119,971.14	227,873.35
34	Specialized Supplies and Materials		81,590.88	29,745.16	111,336.04
35	Production, Safety and Security	7,117.23	865.61	58,114.84	66,097.68
36	General Operating Expenses		4,462.36	5,427.50	9,889.86
37	Shop Expense		453.65	124,898.87	125,352.52
41	Furniture and Equipment	46,753.00	21,659.94	86,861.94	155,274.88
42	Library Equipment and Resources		391.12		391.12
43	Lease Purchases				-
44	Livestock and Poultry				-
45	Land and Right-of-way	19,098.22			19,098.22
46	Building, Construction and Renovation	154,949.15	8,632.10	4,999.99	168,581.24
48	Debt Service				-
51	Offender Pay and Health Services			177,018.34	177,018.34
52	Tuitions, Awards and Incentives				-
53	Refunds and Restitutions				-
54	Jail Backup, County Jails and Other	341,969.00			341,969.00
55	Payment to Gov. Sub-Division				-
59	Assistance Payments to Agencies	4,321.55			4,321.55
61	Loans, Taxes and other Disbursements				-
62	Transfers - Out Sourced Health Care	20,291.68			20,291.68
64	Merchandise for Resale	1,094.36		485,623.87	486,718.23
	<i>Total Expenditures</i>	<u>872,526.90</u>	<u>250,609.80</u>	<u>1,817,690.07</u>	<u>2,940,826.77</u>
	<i>Excess of Revenues Over (Under) Expenditures</i>	<u>51,012.26</u>	<u>(18,311.78)</u>	<u>54,630.87</u>	<u>87,331.35</u>
Special and Extraordinary Items					
	Carried Over Cash				-
	<i>Total Special and Extraordinary Items</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<i>Net Change in Fund Balances</i>	51,012.26	(18,311.78)	54,630.87	87,331.35
Cash					
	Beginning Cash Balance	1,507,654.54	770,345.80	5,879,620.99	8,157,621.33
	Revenue Received this Month	923,539.16	232,298.02	1,872,320.94	3,028,158.12
	Expenditures made this Month	(872,526.90)	(250,609.80)	(1,817,690.07)	(2,940,826.77)
	Beginning Change in Liabilities	(78,774.53)	(4,174.79)	(37,345.21)	(120,294.53)
	Transfers				-
	Adjustments				-
	<i>Ending Cash Balance</i>	<u>\$ 1,479,892.27</u>	<u>\$ 747,859.23</u>	<u>\$ 5,896,906.65</u>	<u>\$ 8,124,658.15</u>

Oklahoma Department of Corrections
Statement of Revenues, Expenditures and Changes in Fund Balances
Federal Funding
July 1, 2013 through December 31, 2013

		410 Fund	430 Fund	490 Fund	Funds
Revenue Revenues					
<u>Code</u>	Current:				
556	Federal Funds Rec'd from Non-Gov. Ag.	\$ 281,252.40	\$ 183,464.71	\$ -	\$ 464,717.11
561	Private Grants and Donations for Opns.	-	373,360.30	(84,023.45)	289,336.85
581	Reimbursements	-	37,437.37	-	37,437.37
	<i>Total Revenues</i>	<u>281,252.40</u>	<u>594,262.38</u>	<u>(84,023.45)</u>	<u>791,491.33</u>
Account Expenditures					
<u>Code</u>	Current:				
11,12,13	Payroll	-	-	-	-
15	Professional Services	262,187.40	577,777.37	427,580.75	1,267,545.52
21, 22	Travel	10,971.63	-	-	10,971.63
31	Misc. Admin. Expenses	415.11	1,105.77	-	1,520.88
32	Rent	7,545.07	-	-	7,545.07
33	Maintenance and Repair	26,434.79	-	-	26,434.79
34	Specialized Supplies and Materials	-	953.00	-	953.00
35	Production, Safety and Security	-	-	-	-
36	General Operating Expenses	16,130.98	3,084.78	-	19,215.76
37	Shop Expense	-	-	-	-
41	Furniture and Equipment	32,187.05	-	-	32,187.05
42	Library Equipment and Resources	1,046.88	-	-	1,046.88
43	Lease Purchases	-	-	-	-
44	Livestock and Poultry	-	-	-	-
45	Land and Right-of-way	-	-	-	-
46	Building, Construction and Renovation	-	-	-	-
48	Debt Service	-	-	-	-
51	Offender Pay and Health Services	-	-	-	-
52	Tuitions, Awards and Incentives	-	-	-	-
53	Refunds and Restitutions	-	-	-	-
54	Jail Backup, County Jails and Other	-	4,727.14	-	4,727.14
55	Payment to Gov. Sub-Division	-	-	-	-
59	Assistance Payments to Agencies	-	128,162.20	431.66	128,593.86
61	Loans, Taxes and Other Disbursements	-	-	-	-
62	Transfers - Out Sourced Health Care	-	-	-	-
64	Merchandise for Resale	-	-	-	-
	<i>Total Expenditures</i>	<u>356,918.91</u>	<u>715,810.26</u>	<u>428,012.41</u>	<u>1,500,741.58</u>
	<i>Excess of Revenues Over</i>				
	<i>(Under) Expenditures</i>	<u>(75,666.51)</u>	<u>(121,547.88)</u>	<u>(512,035.86)</u>	<u>(709,250.25)</u>
Special and Extraordinary Items					
	Carried Over Cash	-	-	-	-
	<i>Total Special and Extraordinary Items</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<i>Net Change in Fund Balances</i>	(75,666.51)	(121,547.88)	(512,035.86)	(709,250.25)
Cash					
	Beginning Cash Balance	482,837.97	250,472.95	543,971.49	1,277,282.41
	Revenue Received this Year	281,252.40	594,262.38	(84,023.45)	791,491.33
	Expenditures made this Year	(356,918.91)	(715,810.26)	(428,012.41)	(1,500,741.58)
	Beginning Change in Liabilities	-	-	-	-
	Transfers	-	-	-	-
	Adjustments	-	-	-	-
	<i>Ending Cash Balance</i>	<u>\$ 407,171.46</u>	<u>\$ 128,925.07</u>	<u>\$ 31,935.63</u>	<u>\$ 568,032.16</u>

Oklahoma Department of Corrections
Statement of Revenues, Expenditures and Changes in Fund Balances
Federal Funding
For the Month of December 2013

	410 Fund	430 Fund	490 Fund	Funds
Revenue Revenues				
Code Current:				
556 Federal Funds Rec'd from Non-Gov. Ag.	\$ 32,675.14	\$ -	\$ -	\$ 32,675.14
561 Private Grants and Donations for Opns.	-	-	-	-
581 Reimbursements	-	-	-	-
<i>Total Revenues</i>	<u>32,675.14</u>	<u>-</u>	<u>-</u>	<u>32,675.14</u>
Account Expenditures				
Code Current:				
11,12,13 Payroll	-	-	-	-
15 Professional Services	-	(546.25)	-	(546.25)
21, 22 Travel	-	-	-	-
31 Misc. Admin. Expenses	-	54.23	-	54.23
32 Rent	89.02	-	-	89.02
33 Maintenance and Repair	151.48	-	-	151.48
34 Specialized Supplies and Materials	-	-	-	-
35 Production, Safety and Security	-	-	-	-
36 General Operating Expenses	8,003.38	-	-	8,003.38
37 Shop Expense	-	-	-	-
41 Furniture and Equipment	-	-	-	-
42 Library Equipment and Resources	1,046.88	-	-	1,046.88
43 Lease Purchases	-	-	-	-
44 Livestock and Poultry	-	-	-	-
45 Land and Right-of-way	-	-	-	-
46 Building, Construction and Renovation	-	-	-	-
48 Debt Service	-	-	-	-
51 Offender Pay and Health Services	-	-	-	-
52 Tuitions, Awards and Incentives	-	-	-	-
53 Refunds and Restitutions	-	-	-	-
54 Jail Backup, County Jails and Other	-	-	-	-
55 Payment to Gov. Sub-Division	-	-	-	-
59 Assistance Payments to Agencies	-	59,370.12	-	59,370.12
61 Loans, Taxes and Other Disbursements	-	-	-	-
62 Transfers - Out Sourced Health Care	-	-	-	-
64 Merchandise for Resale	-	-	-	-
<i>Total Expenditures</i>	<u>9,290.76</u>	<u>58,878.10</u>	<u>-</u>	<u>68,168.86</u>
<i>Excess of Revenues Over (Under) Expenditures</i>	<u>23,384.38</u>	<u>(58,878.10)</u>	<u>-</u>	<u>(35,493.72)</u>
Special and Extraordinary Items				
Carried Over Cash	-	-	-	-
<i>Total Special and Extraordinary Items</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>Net Change in Fund Balances</i>	23,384.38	(58,878.10)	-	(35,493.72)
Cash				
Beginning Cash Balance	383,787.08	187,803.17	31,935.63	603,525.88
Revenue Received this Month	32,675.14	-	-	32,675.14
Expenditures made this Month	(9,290.76)	(58,878.10)	-	(68,168.86)
Beginning Change in Liabilities	-	-	-	-
Transfers	-	-	-	-
Adjustments	-	-	-	-
<i>Ending Cash Balance</i>	<u>\$ 407,171.46</u>	<u>\$ 128,925.07</u>	<u>\$ 31,935.63</u>	<u>\$ 568,032.16</u>



Population Update

Population Update

Population Information as of December 31, 2013
Compared to December 31, 2012

Total System Offender Population	Females	Males	Total
Current Population	2,874	23,841	26,715
Population Last Year	2,676	23,576	26,252
Change from last year	198	265	463

DOC Facilities	Females	Males	Total
Current Population	2,368	15,672	18,040
Population Last Year	2,156	15,761	17,917
Change	212	(89)	123

Private Prisons	Females	Males	Total
Current Population	0	5,824	5,824
Population Last Year	0	5,139	5,139
Change	0	685	685

County Jail Contracts	Females	Males	Total
Current Population	0	517	517
Population Last Year	0	631	631
Change	0	(114)	(114)

Halfway Houses	Females	Males	Total
Current Population	285	837	1,122
Population Last Year	300	887	1,187
Change	(15)	(50)	(65)

Out Count	Females	Males	Total
Current Population	56	610	666
Population Last Year	51	613	664
Change	5	(3)	2

GPS	Females	Males	Total
Current Population	165	366	531
Population Last Year	169	535	704
Change	(4)	(169)	(173)

EMP	Females	Males	Total
Current Population	0	14	14
Population Last Year	0	9	9
Change	0	5	5

PPCS	Females	Males	Total
Current Population	0	1	1
Population Last Year	0	1	1
Change	0	0	0

Probation Supervision	Females	Males	Total
Current Population	5,018	16,241	21,259
Population Last Year	4,869	16,105	20,974
Change	149	136	285

Parole Supervision	Females	Males	Total
Current Population	488	2,704	3,192
Population Last Year	495	2,546	3,041
Change	(7)	158	151

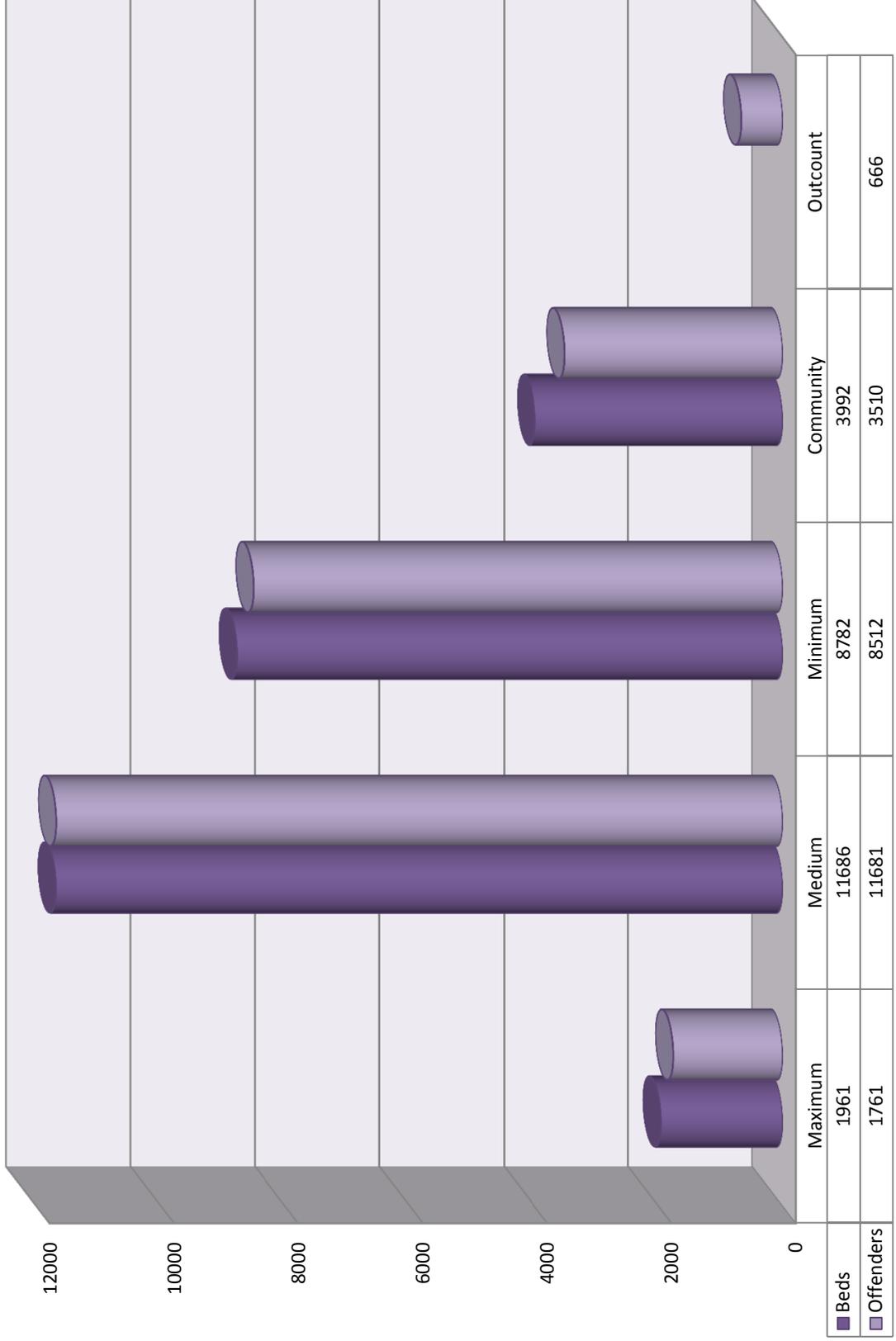
Total System Population	Females	Males	Total
Current System Population	8,380	42,786	51,166
Population Last Year	8,040	42,227	50,267
Change	340	559	899

County Jail Inmate Backup	Females	Males	Total
December 31, 2013	88	1,632	1,720
Population Last Year	81	1,537	1,618
Change	7	95	102

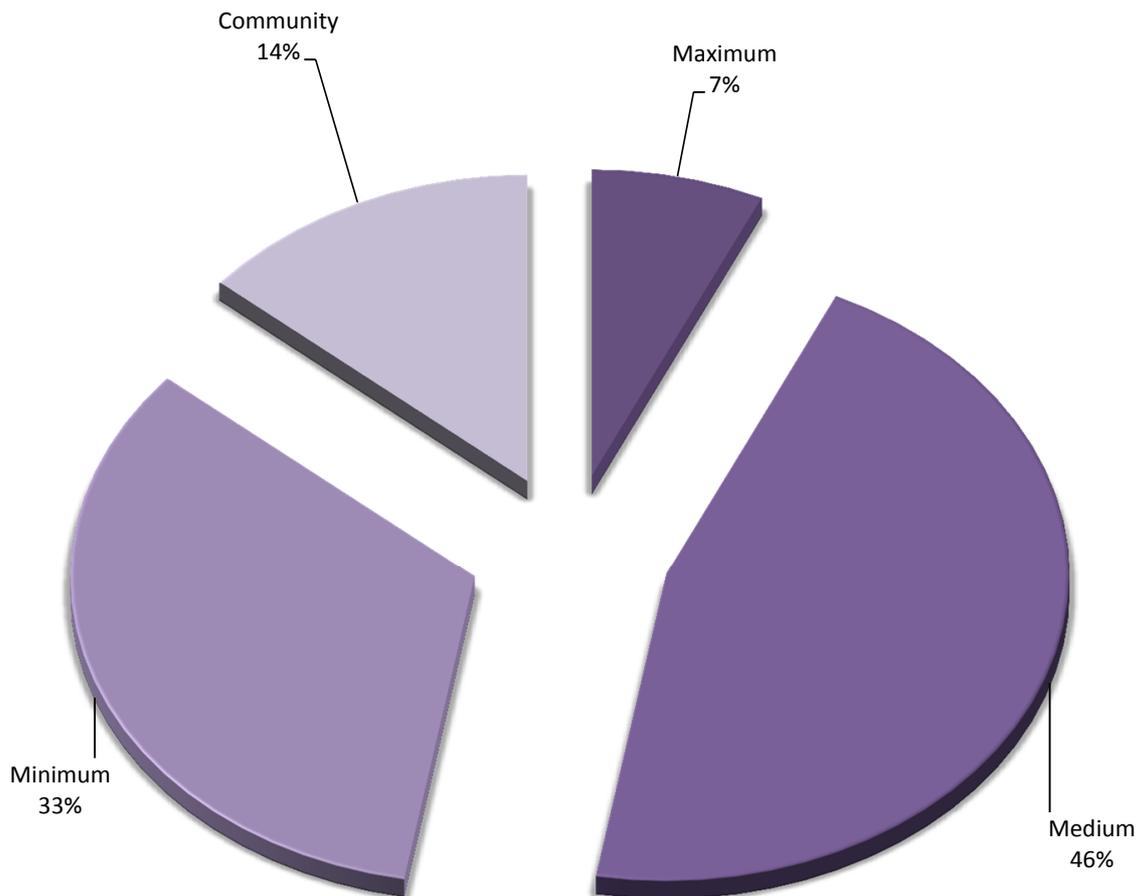
Pardon & Parole Board Results	Females	Males	Total
Month: December 2013			
Considered	44	535	579
Denied	19	394	413
Recommended	25	141	166
Percentage Recommended	56.82%	26.36%	28.67%

Governor's Actions	Females	Males	Total
Month: December 2013			
Reviewed	0	13	13
Approved	0	3	3
Denied	0	10	10
Percentage Approved	0.00%	23.08%	23.08%

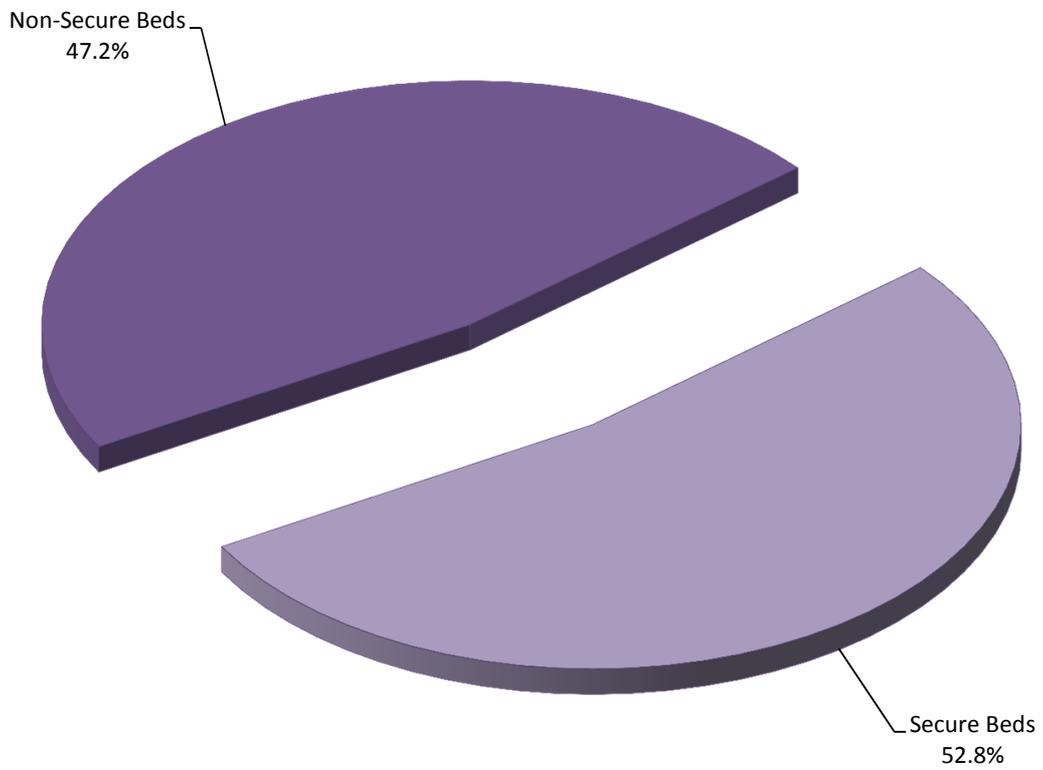
Offender and Bed Distribution 12/31/2013



Offender Distribution By Security Level 12/31/2013



**Percentage Of Offenders In Secure And Non-Secure
Beds
12/31/2013**



Offenders In DOC Facilities v. Contract Facilities 12/31/2013

