

**OKLAHOMA BOARD OF CORRECTIONS MEETING**

Oklahoma Department of Corrections  
3400 N Martin Luther King Avenue  
Oklahoma City, Oklahoma

**1. Opening and Roll Call**

**Matthew McBee, Chair**

Chair McBee called the regular meeting of the Oklahoma Board of Corrections (BOC) to order at 1:00 p.m. at Oklahoma Department of Corrections Administration (ODOC) on Thursday, March 29, 2012. Those Board members in attendance were:

David Henneke	Ted Logan	Matthew McBee	Linda Neal
Robert Rainey	Earnest Ware	Gerald Wright	

A quorum was present and the meeting continued. Chair McBee welcomed everyone and thanked them for their attendance. He recognized and introduced Mr. Rainey’s youngest daughter, who was in attendance at the meeting. He also recognized Mr. Cody Inman from Governor Fallin’s office and Ms. Kelly Doyle with Center for Employment Opportunities (CEO).

**2. Old Business**

**Matthew McBee, Chair**

There was no old business brought before the Board and the item was closed.

**3. Approval of February 23, 2012, Board Meeting Minutes**

**Matthew McBee, Chair**

Chair McBee opened the floor for approval of the minutes from the February 23, 2012, meeting of the Oklahoma Board of Corrections. No comments or questions were raised by the Board regarding the minutes.

**Motion:** Mr. Henneke made a motion to approve the meeting minutes. Ms. Neal seconded the motion. The results of the roll call were as follows: Mr. Henneke – yes; Mr. Logan – yes; Mr. McBee – yes; Ms. Neal – yes; Mr. Rainey – yes; Mr. Ware – yes; Mr. Wright – yes.

The meeting minutes were approved; no other comments or questions were made and the item was closed.

**4. Director’s Comments**

**Justin Jones, Director**

Chair McBee opened the floor to Director Jones, who provided the following updates to the BOC.

- Per state statute, Director Jones advised the Board of an emergency purchase made in March 2012. On March 6, 2012, high winds caused the roll-roofing on Jess Dunn Correctional Center’s (JDCC) “D Unit” to peel back, leaving the entire roof exposed. The weather forecast predicted heavy rain throughout the next week and there was concern that this could cause additional property damage if the repairs were not made before the onset of the rain. An attempt was made to resolve the issue without declaring an emergency by putting a bid out with a 24-hour closing date; however, there were no responses. The estimated total cost of materials was \$15,000. ODOC will complete all labor and installation of the roof.
- ODOC is working with the HBO documentary series focusing on special education and learning disabilities programs inside corrections. On February 16, 2012, DCTV production staff, along with the programs administrator, Clint Castleberry, visited JDCC’s Education Department for this purpose.
- The Agri-Services dairy farm at Jackie Brannon Correctional Center (JBCC) has increased the size of the milking herd by 67; due to the expansion, JBCC increased the ability to produce 2% milk consistently and provide excess milk to sell to outside markets, averaging \$20,000 per month into the agency revolving account.
- Oklahoma Correctional Industries (OCI) won a competitive bid to provide \$26,000 in park furniture for the City of Chickasha.
- OCI implemented a training project for offenders to learn welding at the Dick Conner Correctional Center Metal Fabrication Operation. They are training and testing to receive their state certifications as G3 or G6 plate and/or

pipe welders. As there is a significant demand for these types of skilled workers in the oil field industry, it is felt this will greatly help offenders reintegrate back into the private sector.

- ODOC continues with the planning to retrofit doors and locking mechanisms at DCCC. ODOC is currently at 95% of the planning process and will soon submit the plans for bid processing.
- Camera installation at the Oklahoma State Penitentiary (OSP) is in the final stages of completion; installation of cameras will then begin at either Lexington Assessment and Reception Center or James Crabtree Correctional Center.
- SandRidge Energy, Inc. donated \$50,000 to support the ReMerge project, which also has a combination of funding from the George Kaiser Family Foundation and the In As Much Foundation.
- Dr. Donald Sutmiller, ODOC Chief Medical Officer, met with representatives of a digital X-Ray company regarding statewide provision of digital X-Rays, which is anticipated to be in place by mid-year.
- During the past fiscal year, thirty-four (34) offenders received associate degrees. This number represents a historic high for the education unit, and Director Jones commended all staff involved with the accomplishment.
- Since February 23, 2012, ODOC has hired nine (9) new teachers for educational programs within the institutions.
- There were 913 offenders participating in substance abuse training or programs during the last month.
- On February 24, 2012, Northwest District Community Corrections Supervisor Mike Carr met with George Barbour, the General Manager of Pelagic Tank, LLC. Pelagic Tank, a manufacturing company that makes heaters, heater tanks, and oil and gas tank vessels, is a new company in the Enid metro area in desperate need of welders, and is paying employee wages ranging from \$12 to over \$20 per hour. Since that meeting, Enid Community Corrections Center has sent seven CareerTech Welding Program offenders to work release at Pelagic Tank, LLC.
- On February 28, 2012, Director Jones met with Dr. Terry Cline, Commissioner of Health, to discuss Governor Fallin's Executive Order banning all smoking on state owned, leased, or contracted property. Currently, smoking is allowed at all ODOC minimum security and community corrections facilities; a request for an exception to the smoking cessation at these facilities was denied. ODOC will begin implementing policy and procedures to ban smoking at the aforementioned facilities. Staff will draft correspondence to Dr. Cline requesting grant money from the tobacco settlement trust funds to assist with tobacco cessation for the offenders.
- Leadership Oklahoma visited McAlester, Oklahoma, on March 2, 2012, for an overview of Criminal Justice. The group met and visited with offenders from JBCC and OSP, toured the meat-packing plant and farm, and also toured OSP. There were several legislators in attendance for this group and it also included Mr. Ken Miller, State Treasurer.
- ODOC hosted the Safety and Security Cabinet Meeting at Joseph Harp Correctional Center (JHCC) on March 6, 2012. In attendance were several administrators and directors of state public safety agencies, who toured JHCC afterwards. Director Jones extended his appreciation to Warden Mike Addison for hosting the meeting.
- ODOC is currently in the process for securing a contract on a lockbox. The Lock Box is an automated system that would allow ODOC to access and manage offender monies more efficiently and accurately. Cashier's checks and money orders would be sent directly to the Lock Box by the offender's family; within two days, that money would be available to the offender.
- Timothy Stemple #261686 was executed on March 15, 2012, and the next one is scheduled for April 12, 2012, for Garry Thomas Allen #129275. This year, ODOC may possibly have seven (7) executions, which is double the average number of executions usually occurring in Oklahoma. The record was eighteen executions in the year 2001.
- April 15-17, 2012, Director Jones will be in Washington D.C. for a follow-up meeting on the national study on recidivism reduction.

No further comments were made and the item was closed.

## 5. Budget Report

**Greg Sawyer, Chief  
Departmental Services**

Chair McBee opened the floor to Mr. Sawyer for the ODOC Budget Report as of February 29, 2012. Mr. Sawyer provided the following information:

- Expenditure summary – Based on eight months of expenditure data, a surplus of \$7.5 million exists for fiscal year 2012. This surplus is \$1.6 million more than reported the previous month. The report does not take into account changes in staffing or offender population that may occur through the course of the fiscal year.
- Payroll – The overall funded payroll is 69.7%. This totals 4,110.1 out 5,894.6 authorized FTE. At the end of February, 4,052.7 positions were filled for a rate of 68.8% with 57.4 FTE under the funded rate. A surplus of \$6.2 million currently exists.
- Contract Beds – Expenditure trends are based on current offender levels as of the end of February. A \$1.5 million surplus exists at this time. Any offender growth during the course of the fiscal year that would require additional contract bed space will increase this deficit.
- Medical and Mental Health Services – Medical and mental health expenditures for February reflect a deficit of \$177,236 exists should current expenditure trends continue.

Mr. Sawyer then opened the floor for questions or comments. No further questions or comments were noted and the item was closed.

## 6. Population Report

**Laura Pitman, Ph.D., Deputy Director  
Institutions, Division I**

Chair McBee opened the floor to Dr. Pitman for the ODOC Population Update as of February 6, 2012. Dr. Pitman provided the following information:

Total System Offender Population = 25,648	County Jail Offender Backup = 1,242
Total Incarcerated Population = 24,278	Halfway Houses = 1,123
DOC Facilities = 17,947	Probation Supervision Offenders = 21,002
Private Prisons = 4,747	Parole Supervision Offenders = 3,170
County Jails with Contracts = 461	Total System Population = 49,820

Chair McBee then opened the floor for questions and comments. Mr. Henneke queried the number of offenders on ankle monitors. Dr. Pitman did not have the requested information; however, Mr. Reginald Hines stated that there are currently 702 offenders on ankle monitors. Mr. Hines stated the number of offenders on ankle monitors has been fluctuating between 700 and 712. Mr. Henneke requested that this number be incorporated into the monthly report and other board members were in agreement. Mr. Henneke then queried if the program had been successful to which Mr. Hines responded that the program has a 90-92% success rate. Chair McBee then inquired as to the total capacity of offenders allowed to participate in the program. Director Jones stated that with the changes in Speaker Kris Steele's bill last year, ODOC has increased the daily average by approximately 275-300 offenders. Mr. Hines stated that last year, the total numbers for offenders participating in the program were approximately 400. Director Jones stated that he believes the numbers have leveled off on the average and there will probably not be more fluctuation from the numbers reported by Mr. Hines. No further questions or comments were made and the item was closed.

## 7. Female Offender Update

**Laura Pitman, Ph.D., Deputy Director  
Institutions, Division I**

Chair McBee opened the floor to Dr. Pitman for an update on the female offender population. Dr. Pitman provided the following information:

- The Female Offender Diversion Program in both Tulsa and Oklahoma Counties has been funded by a justice assistance grant for the last three years in the amount of \$350,000. An application was recently submitted for a fourth year of assistance for the same amount of funding as previously received.
- The Female Intervention and Diversion Program focuses on offenders from Oklahoma and Tulsa County with moderate to high LSI-R scores, substance abuse or mental health treatment needs, and who otherwise would be revoked from supervision, but are sent directly to the program. The female offenders receive treatment for substance abuse, mental health co-occurring disorders, domestic violence and sexual assault counseling, education and vocational training, employment and parenting skills, in addition to safe housing, medical care, child care, and transportation assistance.
  - To date, there are 161 women currently in the program; 86 from Tulsa and 75 from Oklahoma City.
  - The average age of the women is 34 years; the youngest is 19 years old and the oldest is 67.

- Of the minor children represented by these women, there are 133.
- The average age of the minor children is 11 years and 66 of the children are females.
- Seventy-five women have completed the program while 11 have been revoked.
- Of the 11 women who were revoked, four were for new law violations, six were for technical violations, and one was for both law and technical violations.
- Differences between those women that have completed and those that have been revoked are noted as:
  - More women who have completed the program (58.9%) have minor children in their custody or in the custody of a family member.
  - The women who complete the program are slightly older (35.1 years old) than the women who do not complete (33.8 years old).
  - Women who complete the program score more in the moderate category of the LSI-R while those that do not complete are in the high category.
  - Seven women out of the eleven that did not complete the program were absconders.

With this information, they are better able to determine quickly who will need additional assistance in order to successfully complete the program and can take steps to ensure those women receive that assistance.

Dr. Pitman then opened the floor for questions or comments. Mr. Logan began by commending Dr. Pitman on the progress of the female offender program through the last several years. He provided some brief information on the history of incarcerated women and stated that ODOC has come a long way in treating and rehabilitating female offenders; however, he stated, there is still a long ways to go. Mr. Logan then queried what the greatest needs and priorities are at this time for female offenders. Dr. Pitman stated that for female offenders, the diversion programs are showing success with fewer females coming into the ODOC system.

Chair McBee commented on the success of the programs as being a win-win situation for the female offenders and also for ODOC. Mr. Henneke questioned if funding for diversion programs was still an issue in some areas. Ms. Neal noted that there had been discussions of costs associated with implementing diversion programs in some of the higher-incarceration rated counties. Dr. Pitman stated that Comanche County is the next county they are targeting for implementation of a female diversion program.

Chair McBee asked for final questions or comments. None were raised and the item was closed.

## **8. Center for Employment Opportunities (CEO)**

**Kelly Doyle, County Director  
CEO**

Chair McBee opened the floor to Ms. Doyle for a presentation on the Center for Employment Opportunities (CEO). Ms. Doyle first introduced her guest, Mr. Michael Price, who is one of the success stories of CEO. She stated that Mr. Price was a participant in their first class and said she would provide more information on him shortly.

Ms. Doyle stated that CEO opened their doors in Tulsa in July 2011. They are modeled after the program in New York; although their administrative offices are located in New York, they do have a central office in Tulsa. The Tulsa CEO was implemented with the assistance of grant monies from Social Innovation Fund and also with assistance from the George Kaiser Family Foundation. Their goal is to provide immediate, effective and comprehensive employment services to men and women with recent criminal convictions. She stated that all the participants they assist have to be on community supervision and CEO works with Tulsa County Probation and Parole to obtain referrals for their clients. Ms. Doyle stated that as of this date, 106 offenders have completed the CEO Life Skills Education (LSE) portion of their program.

Although the program initially allowed sex offenders to participate in the program, the entities employing CEO's work crews expressed displeasure and indicated they would not participate in the program if sex offenders were utilized. There was also an issue with hiring offenders with an arson conviction due to insurance coverage. For these reasons, CEO does not provide services for offenders with sex offenses or arson convictions. CEO also targets offenders that are ages 18-25 years for employment on the work crews.

Ms. Doyle stated that they receive referrals from the Tulsa County probation officers. Individuals start on a Tuesday and participate in the four-day LSE class. All of the documents needed for employment are gathered during this time and the

individuals receive instructions on interviewing, discussion of their convictions, etc. When they graduate, each participant is given a pair of steel-toed boots, a passport to success which helps them to evaluate their work, and an ID. On the following Monday, they become employees of CEO and begin working at a transitional job (TJ).

CEO currently has three contracted crews: Tulsa County, the Metropolitan Environmental Trust, and the City of Sand Springs and City of Jenks are sharing a crew. On Monday, April 2, 2012, a crew will begin working at Tulsa Community College. Initial plans did not include a third crew until 2013 or a fourth crew until 2014, so the implementation of the last two crews indicates there is an interest in assisting and utilizing these type of work crews, which is very encouraging for CEO.

CEO has vocational staff working to move the individuals from the TJs into private sector jobs. Because the CEO staff works with the offenders every day, they can monitor and evaluate the participant's ability to be on time, communicate and be productive. Since opening in July and having 106 offenders complete their program, CEO has placed 62 people in private sector employment. CEO continues checking in with the participants for up to a year, ensuring they are doing well in their jobs. CEO's Passport to Success (PTS) provides a means of evaluating the offender's work ethics: timeliness, compatibility with co-workers, professionalism on the job site, etc. Each work crew has a trained CEO supervisor who transports the participants to the work site, ensures a facility's daily production goals are met and evaluates the participants' performance on the crew. Ms. Doyle stated that CEO also carries insurance coverage and assumes all responsibility for directly paying and managing the crew participants.

Ms. Doyle stated that CEO wants to be distinguished from offender crews. The participants have been released to the community, which allows more flexibility to work in the community. Their crews have demolished buildings, worked on landscaping, flower bed care, operating a recycling baling center, etc. CEO staff utilizes salesforce.com to monitor daily outcomes and long-term trends so that adjustments can be made quickly and training provided to staff as needed. Salesforce.com allows CEO to measure over 40 outcomes in categories ranging from LSE completion to the TJ "show-up" rate, to the status of all active participants.

An intense, three year study was completed on CEO's program in 2004. The study contained 1,000 participants from the New York City CEO program. Half of the participants (the program group) received CEO's full service program while the other half (the control group) received limited services. After three years of following those individuals, the study found a statistically significant reduction in recidivism in the program group.

Ms. Doyle then invited Mr. Price to provide information on his experience with CEO. Mr. Price began by suggesting the program being implemented in Oklahoma City as well as Tulsa. He stated the program kept him from doing things that he might have otherwise participated in if he had just been released to the community. The program put money in his pocket very quickly, which is something that most offenders do not have when they are released. With money in his pocket at the end of each day, Mr. Price stated that he could make it to work the next day. He stated the program had been great and the people in the program were wonderful to him. Mr. Price then stated that CEO did not just help him; they also helped his family by finding places for them to stay, providing clothing, helping with doctor appointments, etc. With CEO's help, he has been able to find work in the construction industry and he believes that those doors would have been shut to him without that assistance. With the daily entries from his CEO supervisors on his PTS evaluation, Mr. Price was able to show prospective employers that he was ready and willing to work.

Chair McBee then queried Mr. Price when he finished the CEO program to which Mr. Price responded he had completed it one year ago. Mr. Henneke then queried as to Mr. Price's employment; Mr. Price stated he worked for a construction company in Edmond, Oklahoma. Chair McBee questioned if he had been with that company since November to which Mr. Price responded yes. Director Jones then asked Mr. Price to relay how his success this time compared with prior releases to the community. Mr. Price stated that this time, he was incarcerated for 22 ½ years and he decided this time that when he discharged, he needed something to do. He stated he changed his heart and decided to "go straight". When the program offered the opportunity for participation, he took it. Mr. Price stated that he feels if he had not had the program, he would have made bad choices within the year resulting in another incarceration.

Director Jones and the board members thanked Mr. Price for speaking. Mr. Henneke then asked Ms. Doyle how the program is funded and how the participants are paid. Ms. Doyle stated the grant money was used to open the office in Tulsa and will be covered for approximately three years. At that time, they will have to seek additional funding through private partners. The grant funding has also been used to provide a "try before you buy" work crew to the different entities as an introduction. The future plan is to one day share the costs with the work sites and eventually have the crew services fully funded by the employer alone.

Mr. Henneke queried about the participants' identification, such as drivers licenses. Ms. Doyle stated they have been discussing applying for a grant to fund a transportation employee who would also work with the Department of Public Safety in order to assist the participants with obtaining their licenses and possibly upgrading them to CDLs. Ms. Doyle stated that transportation is going to be an issue for a while because even if the participant has a driver's license, they will not have the funds to make car payments or pay for auto insurance. Director Jones stated that he believes it can cost the offenders anywhere between \$500 and \$1,000 to reinstate their driver's licenses. Ms. Doyle stated part of their intake is to query how much the participants owe in order to assist them with reinstatements. Ms. Doyle said the average is around \$992. Those that did not have a drug conviction are able to get their licenses back much faster.

Chair McBee asked Ms. Doyle how long CEO had been in New York City and how CEO chose Tulsa as their next location. Ms. Doyle stated they pursued CEO, telling them that Tulsa had a distinct need for this type of program. CEO has been working on transitional jobs for thirty years and has had their own non-profit since 1996. Chair McBee asked if the program was the same as in New York and California and had they faced the same obstacles as in Tulsa. Ms. Doyle said the basic program is the same in each location, but there are some differences. Tulsa has a unique transportation issue that other locations are not experiencing. The other locations are placing more people in food service industries, while Tulsa participants are more in the production industries.

No other comments or questions were raised and the item was closed.

## 9. Legislative Update

**Neville Massie, Executive Assistant**

Chair McBee opened the floor to Ms. Massie for the legislative update. Ms. Massie provided the following information on ODOC initiatives:

- HB 2364 – contraband cell phone bill; passed out of the Senate Public Safety committee and now on its way to the floor of the Senate.
- HB 2366 – occupational licensing bill; has not had a committee hearing as of today's date. The companion bill on the Senate side was not heard; although it was heard in the House, it remains to be seen if it receives a hearing in the Senate.
- SB 1069 – offender cremation bill; heard and passed out of Public Safety Appropriations Sub-committee on Monday, March 26, in the House.
- SB 1551 – educational requirements for certain positions; heard on Wednesday, March 28, in the House Public Safety and passed. It was amended to read "any degree from an accredited university."

Ms. Massie stated that next week is the deadline for bills assigned to one committee to be heard and then April 5 is the deadline for those bills assigned to dual committees. Ms. Massie then provided information on initiatives ODOC is monitoring:

- HB 3009 – law enforcement and correctional officers killed in the line of duty; wording has been amended to include correctional employees. It passed out of the Senate Public Safety on this date.
- HB 3044 – limits agencies to 100% of this year's budgeted FTE. The title is off the bill so it will be coming back. It was amended in committee and was originally 105%. The author was not aware what the impact would be but was willing to look at the issue.
- HB 2520 – would require posting of positions and if they are not posted for six months, the agency would lose the authorization to fill that position.
- HB 3052 – Speaker Steele's bill; originally dually assigned to Senate Judiciary and Senate Appropriations. It was on the agenda this week for Senate Judiciary.
- SB 1908 – by Sen. Russell pertaining to boards; heard on March 28 in House committee and failed.
- SB 1046 – originally made all employees unclassified; it was amended and now it mostly addresses training hours for supervisors and sets fines for non-compliance for not completing mandatory training hours.
- SJR 25 – grants Pardon and Parole board authority to grant parole on certain offenses; carried over from last year and will be put to a vote of the people. It has passed both the House and Senate and has now been sent to the Secretary of State's office for placement on a ballot.

Ms. Massie then asked for questions or comments about the information provided. Mr. Henneke queried if the Secretary of State can change the language of SJR 25. Ms. Massie stated that it has to be issued as passed by the House and Senate and the language cannot be changed.

No further questions or comments were made and the item was closed.

#### 10. Approval of Board Policy

Justin Jones, Director

- *P-010300, Mission and Organization of the ODOC*
- *P-070100, Provisions of Food Services*
- *P-080100, Mission and Management of Correctional Industries*
- *P-110100, Uniform Personnel Standards*
- *P-130100, ODOC Annual Inspections and Monitoring*
- *P-140100, Offender Medical, Mental Health, and Dental Care*

Chair McBee opened the floor to Director Jones for discussion of the policies. Director Jones began with P-010300 stating that the sections listing every facility and/or unit location within the ODOC were deleted as they were redundant; ODOC is now required by the Office of Personnel Management (OPM) and Office of State Finance to submit organizational charts for every unit with the agency. The deletion was approved by the Executive Committee as language that was no longer necessary. The only other changes to the policy were the effective date and the names of the BOC chair and vice-chair.

The next policy, P-070100, only changed the effective date, and the names of the BOC chair and vice-chair. P-080100 had wording changes more in line with the changes in the culture of corrections, focusing on improving recidivism and reentry. Changes were also made to the introduction statement of P-110100, making it more direct and concise with OPM's language. No changes other than the effective date, and the names of the BOC chair and vice-chair were made to P-130100. P-140100 had changes to offender routine sick calls. The policy change also allows for triaging the daily sick calls according to their criticality.

Director Jones recommended that the Board approve all six policies with one motion and vote.

**Motion:** Mr. Rainey made a motion to approve all six policies. Mr. Ware seconded the motion. The results of the roll call were as follows: Mr. Henneke – yes; Mr. Logan – yes; Mr. McBee – yes; Ms. Neal – yes; Mr. Rainey – yes; Mr. Ware – yes; Mr. Wright – yes.

No other comments or questions were made and the item was closed.

#### 11. Approval/Confirmation of Appointment

David Parker, Deputy Director  
Institutions, Division III

- *Tracy McCollum, Warden  
Oklahoma State Reformatory*

Chair McBee opened the floor to Mr. Parker for confirmation/approval of Mr. McCollum's appointment to Warden for Oklahoma State Reformatory (OSR). Mr. Parker shared Mr. McCollum's career progression with ODOC and then asked for the Board's confirmation of Mr. McCollum's assignment to Warden of OSR.

**Motion:** Mr. Henneke made a motion to approve Mr. McCollum's appointment. Mr. Logan seconded the motion. The results of the roll call were as follows: Mr. Henneke – yes; Mr. Logan – yes; Mr. McBee – yes; Ms. Neal – yes; Mr. Rainey – yes; Mr. Ware – yes; Mr. Wright – yes.

Mr. McCollum thanked the Board for the confidence in his appointment as Warden. He stated he knows that the position will come with many challenges and he looks forward to addressing them as they arise. Mr. McCollum then introduced his wife, Mrs. Cindy McCollum, and acknowledged her support.

No further questions or comments were made and the item was closed.

#### 13. Program Update

Clint Castleberry, Administrator  
Programs Unit

- *Statewide Program Update*

Chair McBee opened the floor to Mr. Castleberry who began by thanking the Board for allowing him to present information on the status of the programs unit after suffering huge budget cuts in the last few years. Mr. Castleberry provided information on the multiple funding sources and how they fluctuated the last several years. He stated that ODOC has a long history of successfully receiving federal treatment grants to fund program needs with the most

enduring being the Residential Substance Abuse Treatment (RSAT). This grant provides funds for seven programs statewide, at male and female facilities, and at minimum and community facilities. He also noted that there are Justice Assistance Grant (JAG) funds and the Special Population Treatment Unit (SPTU) funds. There are also some non-specific funds from the Oklahoma Department of Mental Health and Substance Abuse Services (ODMHSAS) which is detailed to the probation and parole population. The operating budget for the Programs unit provides additional funding to support a number of things like curriculum, training, as well as assessment practices for different programs across the state.

Directing attention to the trends information provided, Mr. Castleberry stated that from FY 2008 – FY 2012, the federal grant funding increased in some of ODOC's worst budget years while the operating and SPTU funds saw gradual declines. The federal funding received boosts from the Reinvestment Act funding provided to justice agencies. However, they have only funded programs that are already implemented. The JAG provides funding for the JBCC substance abuse program as well as Female Diversion. There has also been a re-funding of the RSAT grant as they do not typically cover a full year of funding for the seven ODOC sites. Once the RSAT funds are exhausted, the JAG funds can then be utilized. The JAG funding through reinvestments has run its course and the next awards they make will be the last of that funding. At the federal level, there is some questioning as to what vehicle will be in place for JAG funding as they go into the next cycle. Due to this reason, Mr. Castleberry stated ODOC will see a decrease in the federal funding levels.

Looking at the education funding, Mr. Castleberry stated it was a little more difficult to discern a pattern with the funding vehicles the federal government uses. The majority of information provided in the budget summary chart; for example, the Individuals with Disabilities Act (IDEA) and the Adult Basic Education and Title I Funds are a percentage of what the Oklahoma State Department of Education (OSDE) receives. It is not a mandatory dollar amount provided to ODOC for our program needs, but is a percentage of their total funding. Because ODOC has a long-standing relationship with the OSDE, they utilize the significant number of GEDs that ODOC provides in a year's time to insure the state meets its GED-pass rate. The chart also shows a steady decline in operating funds from FY 2008 to FY 2012. The Workplace and Community Transition Training for Incarcerated Individuals, which was essentially a Pell Grant, has been eliminated at the federal level.

Participation and completion numbers from FY 2010 through FY 2012 shows a decline in both areas, but this is directly linked to the funding awards not covering a full year of participation for the seven sites and being dependent on the operating budget for continuation of the programs. Mr. Castleberry then opened the floor for questions and comments on this portion of his presentation. Mr. Henneke queried about the revolving fund affecting the programs to which Mr. Castleberry replied without the revolving fund, programmatic size must be decreased. Mr. Rainey asked what trends are being seen and Mr. Castleberry stated the grant applications are becoming more stringent in terms of measuring outcomes. He stated they are also becoming more prescriptive in what they demand of the awards to grantees and they have seen everything from no match up to a fifty percent match of funding by the grantee. Mr. Castleberry stated they are awarding larger amounts of funding to lesser numbers of grantees. No further questions or comments were made in reference to the funding.

Mr. Castleberry then provided the achievements of the various programs even though tough economic times have decreased participation. They have started some very small substance abuse (SA) programs at community corrections centers, for example Union City Community Correctional Center has a SA program that has been running for almost a year. They have also looked at awarding achievement credits for programs that traditionally did not receive them. These programs have good outcomes and can be monitored through quality assurance measures and checks so that offenders can receive achievement credits. For example, offenders participating in college courses - 34 received their associate degrees in the last year and two received bachelor degrees – can now also receive achievement credits for completion of college degrees. The Programs unit has several private entities and foundations creating and providing scholarship funds specific to institutions to allow offenders to participate in these college classes.

According to Mr. Castleberry, ODOC was one of the few original Second Chance Act Grant awardees invited back for a second round of award funding. They continue to develop and experiment with transitional services for offenders exiting back to Oklahoma City. To date, 151 individuals have participated in the program and they met their target goal the first year. Additional information was provided on progress of offender identification card issues with Oklahoma Department of Public Safety.

No further questions and/or comments were raised and the item was closed.

## 12. Committee Reports

## Committee Chairs

Chair McBee then opened the floor for comments from the Committee Chairs.

- **Budget – Chair Robert Rainey, Members Gerald Wright and Matthew McBee**  
Mr. Rainey stated the committee had no report for the Board at this time.
- **Female Offender – Chair Ted Logan, Members David Henneke and Linda Neal**  
Mr. Logan stated the committee had no report for the Board at this time.
- **Public Policy – Chair Gerald Wright, Members David Henneke and Earnest Ware**  
Mr. Wright stated the committee had no report for the Board at this time.
- **Population/Private Prisons – Chair David Henneke, Members Ted Logan and Robert Rainey**  
Mr. Henneke stated the committee had no report for the Board at this time.
- **Public Affairs/State Boards Interface – Chair Earnest Ware, Members Gerald Wright and Linda Neal**  
Mr. Ware stated the committee had no report for the Board at this time.
- **Executive – Chair Matthew McBee, Members Linda Neal and Ted Logan**  
Chair McBee stated the committee had nothing further to report for the Board at this time.

## 15. New Business (*Any matter not known about or which could not have been reasonably foreseen prior to the time of posting.*) 25 O.S. § 311

Matthew McBee, Chair

Chair McBee opened the floor for any new business. Mr. Rainey requested audience and was given the floor. Mr. Rainey stated that he wanted to mention his second six-year term expired this month. He expressed his appreciation to all of the staff, Director Jones, and the entire board. He stated that it had been a remarkable challenge to be a member of the Board of Corrections and that he had never been as challenged personally or professionally as he had been on this Board. Mr. Rainey then stated that after discussion with his family, he will not be seeking reappointment to the Board. He then extended his thanks again to Director Jones, executive staff, and other ODOC personnel.

## 16. Announcements

Matthew McBee, Chair

Chair McBee opened the floor for announcements but none were raised and the item was closed.

## 17. A. Consideration of Motion to Adjourn to Executive Session

Mike Oakley, General Counsel

Pursuant to "Title 25, 307.B" for the following reasons:

1. *"Discussion of employment, hiring, appointment, promotion, salary, demotion, discipline, or resignation of any individual salaried public officer or employee."*
4. *"Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation or proceeding in the public interest."* [Director's Evaluation, Offender Deaths, and Pending Investigation]

### B. Adjourn to Executive Session

### C. Return from Executive Session

### D. Announcement by the Chair as to the necessity of any Board action, if necessary, as a result of the Executive Session

### E. Vote, if necessary

Chair McBee opened the floor to Mr. Oakley. Mr. Oakley advised that this agenda item calls for Executive Session and advised that a motion be made to adjourn.

**Motion:** Ms. Neal made a motion to adjourn to Executive Session. Mr. Henneke seconded the motion. The results of the roll call were as follows: Mr. Henneke – yes; Mr. Logan – yes; Mr. McBee – yes; Ms. Neal – yes; Mr. Rainey – yes; Mr. Ware – yes; Mr. Wright – yes.

Chair McBee adjourned the meeting at 2:20 p.m. At 2:46 p.m., the Board returned to the meeting room and Mr. Oakley advised that a motion to return from Executive Session was needed.

**Motion:** Mr. Henneke made a motion to return from Executive Session. Mr. Logan seconded the motion. The results of the roll call were as follows: Mr. Henneke – yes; Mr. Logan – yes; Mr. McBee – yes; Ms. Neal – yes; Mr. Rainey – yes; Mr. Ware – yes; Mr. Wright – yes.

The meeting reconvened at 2:46 p.m. There was nothing to vote on from Executive Session and no other comments or questions were made so the item was closed.

**18. Adjournment**

**Matthew McBee, Chair**

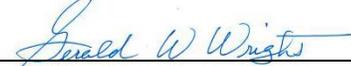
There being no further business to come before the meeting, Chair McBee requested to adjourn the meeting.

**Motion:** Mr. Hennek made a motion to adjourn the meeting. Mr. Logan seconded the motion. The results of the roll call were as follows: Mr. Henneke – yes; Mr. Logan – yes; Mr. McBee – yes; Ms. Neal – yes; Mr. Rainey – yes; Mr. Ware – yes; Mr. Wright – yes.

The meeting was adjourned at 2:47 p.m.

I hereby certify that these minutes were duly approved by the Board on the 26<sup>th</sup> day of April, 2012, in which a quorum was present and voting.

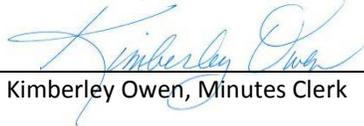
Approved by:



\_\_\_\_\_  
Gerald W. Wright, Secretary of the Board

\_\_\_\_\_  
April 27, 2012

Submitted by:



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Kimberley Owen, Minutes Clerk