

**OKLAHOMA BOARD OF CORRECTIONS MEETING**  
Hillside Community Corrections Center  
330 N Martin Luther King Avenue  
Oklahoma City, Oklahoma

**1. Opening and Roll Call**

**Matthew McBee, Chair**

Chair McBee called the regular meeting of the Oklahoma Board of Corrections (BOC) to order at 1:02 p.m. at Hillside Community Corrections Center (HCCC) on Thursday, April 26, 2012. Those Board members in attendance were:

David Henneke	Ted Logan	Matthew McBee	Linda Neal
Robert Rainey	Earnest Ware		

Member Gerald Wright was absent from the meeting; however, a quorum was present and the meeting continued. Chair McBee welcomed everyone and thanked them for their attendance. Mr. Cody Inman from Governor Fallin's office and ODOC nurses, teachers, and volunteers were recognized by Chair McBee and welcomed to the meeting. Chair McBee added that he appreciated the services provided by the ODOC nurses, teachers, and volunteers. He stated that these three groups were integral to reentry, education, and programming for offenders.

**2. Welcome/Remarks**

**Sharon Harrison, District Supervisor**

**Female Offender Community Corrections/Residential Services**

Chair McBee recognized and opened the floor to DS Harrison for welcome and remarks. DS Harrison welcomed Chair McBee, the Board members and Director Jones to HCCC. DS Harrison began by explaining that HCCC was once the Mabel Bassett Correctional Center (MBCC). MBCC moved to McLoud, Oklahoma, in May 2003 and in June 2003, HCCC was established at this site. The facility capacity is 249 female offenders; as of this date, the count is at 233. The women at HCCC participate in Prisoner Public Works Programs (PPWP), with crews at the Governor's mansion, the Food Bank, FLEET management, the Department of Public Safety, the Board of Education, Tourism, and the Department of Central Services. Various programs are provided at HCCC including Thinking for a Change, Literacy and GED, OCARTA (Oklahoma Citizen Advocates for Recovery and Treatment), Domestic Violence, Genesis 1, Girl Scouts Behind Bars, Co-Occurring Disorder Group Counseling, NA/AA, and Helping Women Recover. HCCC also has a host of volunteers that provide religious services at the facility; however, church volunteers also provide transportation to community church services for the women at HCCC. HCCC also participates in community activities by providing clean-up crews for various events such as the Oklahoma City Memorial Marathon, the Martin Luther King Annual Parade, and the Oklahoma City NAMIWalk.

DS Harrison once again welcomed everyone to HCCC and closed her presentation. No further questions or comments were raised and the item was closed.

**3. Old Business**

**Matthew McBee, Chair**

There was no old business brought before the Board and the item was closed.

**4. Approval of March 29, 2012, Board Meeting Minutes**

**Matthew McBee, Chair**

Chair McBee opened the floor for approval of the minutes from the March 29, 2012, meeting of the Oklahoma Board of Corrections. No comments or questions were raised by the Board regarding the minutes.

**Motion:** Mr. Rainey made a motion to approve the meeting minutes. Ms. Neal seconded the motion. The results of the roll call were as follows: Mr. Henneke – yes; Mr. Logan – yes; Mr. McBee – yes; Ms. Neal – yes; Mr. Rainey – yes; Mr. Ware – yes; Mr. Wright – absent.

The meeting minutes were approved; no other comments or questions were made and the item was closed.

**5. Director's Comments**

**Justin Jones, Director**

Chair McBee opened the floor to Director Jones, who provided the following updates to the BOC.

- William S. Key Correctional Center and James Crabtree Correctional Center (JCCC) underwent the American Correctional Association (ACA) Reaccreditation Audits in April and both received outstanding scores of 100% on both mandatory and non-mandatory standards.
- On March 22, the Offender Veteran's Club at JCCC sponsored their annual veteran's banquet with approximately 60 offenders and several staff attending. Special guest speaker was Major General (Retired) Rita A. Aragon, Secretary of the Military and Veterans Affairs for the State of Oklahoma. As a result of that event, two meetings have occurred with Major General Aragon to discuss the veterans within ODOC and special re-entry needs for this group of offenders.
- The Oklahoma Tax Commission will purchase \$300,000 in office furniture from Oklahoma Correctional Industries (OCI).
- As requested previously by the Board, there are currently 379 Puerto Rican offenders at Cimarron Correctional Facility (CCF). Contract monitors and Private Prisons and Jail Administration staff reviewed 949 classification packets for Puerto Rican offenders with 323 being considered for transfer to CCF.
- OCI Agri-Services had 1,247 calves born this spring during the calving season.
- Eddie Warrior Correctional Center (EWCC) hosted Play Days on March 20-21 for children to visit their mothers. There were 149 children who participated in this event.
- NorthCare hosted graduation for the Oklahoma County Female Diversion Program on March 27. There were 10 graduates and all were released from their probation supervision requirements this month as well.
- The Messages Project Mother's Day filming was completed at EWCC on March 27. Almost 60 messages were filmed and are being mailed to the children at their current homes.
- The Faith and Character Community Program at MBCC currently has 79 participants with 40 in the Character Track and 39 in the Faith Track. There are also 7 offenders serving as Peer Facilitators. Oklahoma State Reformatory (OSR) currently has 93 participants in the Faith and Character Community Program with 46 in the Character Track and 47 in the Faith Track. There are 19 offenders serving as Peer Facilitators at OSR.
- The Internal Affairs Fugitive Apprehension Unit apprehended 35 ODOC fugitives that were listed on the fugitive website, which is an increase of 3% compared to the first quarter of 2011. The unit also assisted probation and parole officers with the apprehension of 27 offenders and the US Marshal's Task Force in serving 21 felony warrants. As of April 1, the Internal Affairs Intelligence Unit has registered 2,031 offenders as Security Threat Group members.
- Representative Sue Tibbs, who was an ally of ODOC, passed away on Friday, April 6. Her memorial services were held on Wednesday, April 7, in Tulsa and Director Jones, along with Ms. Neville Massie and other staff members, attended her funeral. Ms. Massie was also able to attend the public memorial held by the Oklahoma Legislature on Thursday, April 12, in honor of Representative Tibbs.
- There was a delay in the execution of Gary Allen on Thursday, April 12, and the execution of Michael Selsor is scheduled for Tuesday, May 1.
- Since the Board meeting in March, Director Jones has attended meetings on Capitol Hill with the Council of State Governments Justice Center to discuss funding of the Second Chance Act and nationwide reentry initiatives.
- The Correctional Officer and Probation and Parole Officer Recognition Luncheon is Monday, April 30, at National Cowboy Hall of Fame followed by recognition from the House of Representatives at 1:30 p.m. and the Oklahoma Senate at 2:00 p.m.

Director Jones closed his comments by thanking Board members Ted Logan and Robert Rainey for their years of service to the Board of Corrections. He offered his sincere appreciation for their citizenship and active volunteerism with the Board. Director Jones has visited with the two new Board members and expects Senate confirmation before the next Board meeting on May 24.

No further comments were made and the item was closed.

## 6. Approval of Prison Industry Enhancement (PIE) Contracts

**JD Colbert, Administrator  
Oklahoma Correctional Industries**

Chair McBee opened the floor to Mr. Colbert for information on the PIE Contracts. Mr. Colbert stated he met with Director Jones and Deputy Director David Parker on April 20 regarding the existing partnerships with the PIE Contracts. Mr. Colbert then provided the following information on the contracts:

- Back Office Support Systems, Inc. (BOSS) has contracts at three different locations: OSR, MBCC, and Joseph Harp Correctional Center (JHCC).
  - First BOSS work crew was implemented at OSR in August 2009 and they currently employ 31-45 offenders. The BOSS work crew at OSR is out-bound telemarketing for long distance phone packages.
  - BOSS was implemented at MBCC in July 2010 and they currently employ 94 offenders on two separate shifts. They are an outbound telemarketing program for communication systems, which includes the hardware.
  - BOSS implemented a program at JHCC in September 2010. It also operates two shifts, employing 54 offenders, for outbound telemarketing of communications systems.
- Greenwave Concepts, LLC, was implemented at Lexington Assessment and Reception Center in December 2010 for telemarketing of electricity sales. They currently employ 40 offenders in this work crew.
- Fulfillment Services, Inc. employs 16 offenders at JHCC and is a long-standing contract. They have been employing offenders since 1989. They are a business-to-business telemarketing for outdoor sports and they currently employ 16 offenders.
- J. T. C. Prison Industries, LLC, was implemented at a private prison in 1996 and then moved to EWCC in 2005. They currently employ 16 offenders to repackage products for a nationwide company that buys overstocked items for resell.
- Memory Lane, Inc., a division of Classmates.com, employs 33 offenders at JHCC to image school yearbooks. This program was implemented in November 2011.
- SMF Constructors, Inc. was implemented at Dick Conner Correctional Center (DCCC) in June 2008. They currently employ 30 offenders to manufacture steel jail products.
- Hurd Outdoors is also at DCCC and was implemented in January 2009. Approximately 30 offenders manufacture game feeders for this company.
- Area Septic Services, Inc. is another company employing 31 offenders at DCCC and was implemented in March 2011. The offenders manufacture storm shelters and components.
- The Oklahoma Publishing Co. is the final company utilizing 7 offenders at DCCC to refurbish outdoor newspaper racks/machines. They have been employing offenders since June 2010.
- Institutional Supply Corp. is a new company to begin utilizing offender work forces to manufacture jail mattresses. They are waiting for approval on raw materials before continuing production. They will employ 30-35 offenders once production starts.

Chair McBee queried about the average wage for offenders employed by these programs. Mr. Colbert responded the offenders earn \$1.45 per hour. Chair McBee then asked how the pay rate compared to a normal crew in the facility, such as kitchen or lawn crews. Mr. Colbert stated that he was not able to provide that information but he believed that it was higher than the facility work crews.

Ms. Neal asked if there had been a good response from the offenders in reference to these jobs and if there was a waiting list to work on these crews. Mr. Colbert stated there had been a very good response to the program and that because they are growing so fast, there is not a waiting list at this time. Director Jones added that there had been movements between facilities to accommodate the needs of the crews. Offenders that were not interested in working were moved to allow placement of working offenders at the facilities where these programs were implemented.

No further questions or comments were raised, so Chair McBee asked for a motion to approve the contracts.

**Motion:** Mr. Henneke made a motion to approve all contracts with one vote. Mr. Logan seconded the motion. The results of the roll call were as follows: Mr. Henneke – yes; Mr. Logan – yes; Mr. McBee – yes; Ms. Neal – yes; Mr. Rainey – yes; Mr. Ware – yes; Mr. Wright – absent.

The contracts were approved and the item was closed.

## 7. Budget Report

**Greg Sawyer, Chief  
Departmental Services**

Chair McBee opened the floor to Mr. Sawyer for the ODOC Budget Report as of March 31, 2012. Mr. Sawyer provided the following information:

- Expenditure summary – Based on nine months of expenditure data, a surplus of \$7.9 million exists for fiscal year 2012. This surplus is \$400,000 more than reported the previous month. The report does not take into account changes in staffing or offender population that may occur through the course of the fiscal year.
- Payroll – The overall funded payroll is 69.7%. This totals 4,110.1 out 5,894.6 authorized FTE. At the end of March, 4,041.4 positions were filled for a rate of 68.6% with 68.7 FTE under the funded rate. A surplus of \$5.9 million currently exists.
- Contract Beds – Expenditure trends are based on current offender levels as of the end of March. A \$2.2 million surplus exists at this time. Any offender growth during the course of the fiscal year that would require additional contract bed space will increase this deficit.
- Medical and Mental Health Services – Medical and mental health expenditures for March reflect a deficit of \$241,477 exists should current expenditure trends continue.

Mr. Sawyer then opened the floor for questions or comments. No further questions or comments were noted. Chair McBee asked if the Budget Committee would like to add anything. Mr. Rainey stated the committee met earlier in the day and there was nothing further to add to Mr. Sawyer's information. The item was closed.

## 8. Population Report

**Edward Evans, Associate Director  
Field Operations**

Chair McBee opened the floor to Mr. Evans for the ODOC Population Update as of April 2, 2012. Mr. Evans provided the following information:

Total System Offender Population = 25,699	County Jail Offender Backup = 1,373
Total Incarcerated Population = 24,329	Halfway Houses = 1,114
DOC Facilities = 18,022	Probation Supervision Offenders = 21,088
Private Prisons = 4,740	Parole Supervision Offenders = 3,173
County Jails with Contracts = 453	Total System Population = 49,960

Mr. Evans also stated the number of offenders on GPS status is 682; 175 are female and 507 are male. This information was requested by the Board at the March 29 meeting. Chair McBee then opened the floor for questions and comments. No further questions or comments were raised. Chair McBee asked Mr. Henneke, Population/Private Prisons Committee Chair if there was anything from the committee meeting to be discussed, but Mr. Henneke stated there was nothing else to add. The item was then closed.

## 7. Female Offender Update

**Laura Pitman, Ph.D., Deputy Director  
Institutions, Division I**

Chair McBee opened the floor to Dr. Pitman for an update on the female offender population. Dr. Pitman provided the following information:

- The Female Offender Diversion Program in both Tulsa and Oklahoma Counties has been funded by a justice assistance grant for the last three years in the amount of \$350,000. An application was recently submitted for a fourth year of assistance for the same amount of funding as previously received.
- The Female Intervention and Diversion Program focuses on offenders from Oklahoma and Tulsa County with moderate to high LSI-R scores, substance abuse or mental health treatment needs, and who otherwise would

be revoked from supervision, but are sent directly to the program. The female offenders receive treatment for substance abuse, mental health co-occurring disorders, domestic violence and sexual assault counseling, education and vocational training, employment and parenting skills, in addition to safe housing, medical care, child care, and transportation assistance.

- To date, there are 161 women currently in the program; 86 from Tulsa and 75 from Oklahoma City.
- The average age of the women is 34 years; the youngest is 19 years old and the oldest is 67.
- Of the minor children represented by these women, there are 133.
- The average age of the minor children is 11 years and 66 of the children are females.
- Seventy-five women have completed the program while 11 have been revoked.
- Of the 11 women who were revoked, four were for new law violations, six were for technical violations, and one was for both law and technical violations.
- Differences between those women that have completed and those that have been revoked are noted as:
  - More women who have completed the program (58.9%) have minor children in their custody or in the custody of a family member.
  - The women who complete the program are slightly older (35.1 years old) than the women who do not complete (33.8 years old).
  - Women who complete the program score more in the moderate category of the LSI-R while those that do not complete are in the high category.
  - Seven women out of the eleven that did not complete the program were absconders.

With this information, they are better able to determine quickly who will need additional assistance in order to successfully complete the program and can take steps to ensure those women receive that assistance.

Dr. Pitman then opened the floor for questions or comments. Mr. Logan began by commending Dr. Pitman on the progress of the female offender program through the last several years. He provided some brief information on the history of incarcerated women and stated that ODOC has come a long way in treating and rehabilitating female offenders; however, he stated, there is still a long ways to go. Mr. Logan then queried what the greatest needs and priorities are at this time for female offenders. Dr. Pitman stated that for female offenders, the diversion programs are showing success with fewer females coming into the ODOC system.

Chair McBee commented on the success of the programs as being a win-win situation for the female offenders and also for ODOC. Mr. Henneke questioned if funding for diversion programs was still an issue in some areas. Ms. Neal noted that there had been discussions of costs associated with implementing diversion programs in some of the higher-incarceration rated counties. Dr. Pitman stated that Comanche County is the next county they are targeting for implementation of a female diversion program.

Chair McBee asked for final questions or comments. None were raised and the item was closed.

## 9. Legislative Update

**Neville Massie, Executive Assistant**

Chair McBee opened the floor to Ms. Massie for the legislative update. Ms. Massie stated today was the deadlines for bills to be heard in the opposite house. She said that the Senate had finished its work on Wednesday, April 25, and the House is still in session on this date. The following information was provided on ODOC initiatives:

- HB 2364 – contraband cell phone bill; Governor Fallin signed the bill on April 18.
- SB 1069 – offender cremation bill; Governor Fallin signed the bill on April 17.
- SB 1551 – educational requirements for certain positions; heard in the House and amended. It is now back in the Senate and awaiting approval of the amendments. The amendments in the House were regarding the language to say “any degree” for education requirements of certain ODOC positions.

Ms. Massie also provided information on the following ODOC monitored bills:

- HB 3009 – law enforcement and correctional officers killed in the line of duty; wording has been amended to include correctional employees. Governor Fallin signed the bill on April 24.
- HB 3052 – Speaker Steele’s Justice Reinvestment Initiative bill; was amended on the Senate side and no longer includes language allowing 85% crime offenders to bank earned credits. It must go back to the House for consideration of the Senate amendments.
- SB 1253 – auditor and inspector’s office; was amended on Wednesday, April 25, to allow the Auditor and Inspector to conduct performance audits at his discretion. Currently, the Governor, Chief Executive Officer, or legislature can request these audits. It passed the House on April 25.
- SB 1355 – process for offenders to seek removal from the Sex Offender Registry; includes language requiring ODOC to be served and appear at court hearing. The title has been struck and it will go to conference so we can be involved in new language.
- SB 1539 – Allows ODOC to accept and process Ag products from public and export to foreign markets – feral hog bill. It has been amended in House to allow offenders to go on private land to harvest red cedar trees. It goes back to the Senate for consideration of House amendments.

Ms. Massie also stated that several of the income tax bills have passed and will go to conference. The acceptance of amendments or rejection of amendments and bills going to conference will be the work going forward.

Chair McBee opened the floor for questions. No further questions or comments were made and the item was closed.

#### 10. Approval of Board Resolutions

**Greg Thomas, Administrator  
Personnel**

- *2011 Correctional Officer of the Year – Richard Lynch  
Oklahoma City Community Corrections Center*
- *Correctional Officer Supervisor of the Year – Lewis Layton  
Mack Alford Correctional Center (MACC)*
- *Public Service Recognition Week (May 6-12)*

Chair McBee opened the floor to Mr. Thomas for presentation of the Board resolutions. Mr. Thomas began with the 2011 Correctional Officer of the Year, Mr. Richard Lynch. He read the following resolution:

*WHEREAS, correctional officers are trained professionals who unselfishly provide humane conditions of confinement while ensuring security of the state’s correctional institutions and contributing to the rehabilitation of offenders; and*

*WHEREAS, the Oklahoma Department of Corrections is extremely fortunate to have correctional officers who are conscientious, dedicated, and committed to performing their duties in a professional manner; and*

*WHEREAS, each year one correctional officer is selected as the outstanding officer for his facility as well as his division; and*

*WHEREAS, the Oklahoma Department of Corrections conducts a comprehensive interview process and selects an Agency Correctional Officer of the Year who exemplifies high standards and serves as a role model for others to follow in fulfilling the agency’s mission of “Protecting the Public, the Employee and the Offender”:*

*BE IT THEREFORE RESOLVED that the Oklahoma Board of Corrections does hereby announce and proclaim to all, its recognition of RICHARD J. LYNCH, Oklahoma City Community Corrections Center, as the 2011 Agency Correctional Officer of the Year.*

*ADOPTED this 26<sup>th</sup> day of April, 2012.*

**Motion:** Mr. Henneke made a motion to approve the resolution. Mr. Ware seconded the motion. The results of the roll call were as follows: Mr. Henneke – yes; Mr. Logan – yes; Mr. McBee – yes; Ms. Neal – yes; Mr. Rainey – yes; Mr. Ware – yes; Mr. Wright – absent.

Mr. Lynch was present in the audience and was recognized for his accomplishment. Mr. Thomas then recognized the 2011 Correctional Officer Supervisor of the Year, Mr. Lewis Layton. He read the following resolution:

*WHEREAS, correctional officers are trained professionals who unselfishly provide humane conditions of confinement while ensuring security of the state’s correctional institutions and contributing to the rehabilitation of offenders; and*

WHEREAS, the Oklahoma Department of Corrections is extremely fortunate to have correctional officers who are conscientious, dedicated, and committed to performing their duties in a professional manner; and

WHEREAS, each year one correctional officer supervisor is selected as the outstanding officer supervisor for his facility as well as his division; and

WHEREAS, the Oklahoma Department of Corrections conducts a comprehensive interview process and selects an Agency Correctional Officer Supervisor of the Year who exemplifies high standards and serves as a role model for others to follow in fulfilling the agency's mission of "Protecting the Public, the Employee and the Offender":

BE IT THEREFORE RESOLVED that the Oklahoma Board of Corrections does hereby announce and proclaim to all, its recognition of LEWIS ALLEN LAYTON, Mack Alford Correctional Center, as the 2011 Agency Correctional Officer Supervisor of the Year.

ADOPTED this 26<sup>th</sup> day of April, 2012.

**Motion:** Mr. Henneke made a motion to approve the resolution. Mr. Logan seconded the motion. The results of the roll call were as follows: Mr. Henneke – yes; Mr. Logan – yes; Mr. McBee – yes; Ms. Neal – yes; Mr. Rainey – yes; Mr. Ware – yes; Mr. Wright – absent.

Mr. Layton was not present at the meeting. Mr. Thomas then provided the reading of the Public Service Recognition Week Board Resolution, as follows:

WHEREAS, May 6-12, 2012, is Public Service Recognition Week; and

WHEREAS, the Oklahoma Department of Corrections has over 4,000 employees who dedicate themselves to providing countless hours of essential services to the citizens of the state of Oklahoma; and

WHEREAS, these employees provide these services with the highest degree of professionalism, proficiency, honor, and dedication and are committed to fulfilling the Department of Corrections mission of "Protecting the Public, the Employees, and the Offenders," 24 hours a day, 365 days a year; and

WHEREAS, this dedication and commitment to serve and the value of the services provided is worthy of the highest form of recognition and commendation:

BE IT THEREFORE RESOLVED that the Oklahoma Board of Corrections does hereby announce and proclaim to all, its recognition of the employees of the Oklahoma Department of Corrections for the essential services they perform on a daily basis.

ADOPTED this 26<sup>th</sup> day of April, 2012.

**Motion:** Mr. Henneke made a motion to approve the resolution. Mr. Ware seconded the motion. The results of the roll call were as follows: Mr. Henneke – yes; Mr. Logan – yes; Mr. McBee – yes; Ms. Neal – yes; Mr. Rainey – yes; Mr. Ware – yes; Mr. Wright – absent.

No other comments or questions were made and the item was closed.

#### 11. Approval of Board Resolutions

- *National Volunteer Appreciation Week (April 15-21, 2012)*
- *National Nurses Appreciation Week (May 6-12, 2012)*
- *National Teachers Appreciation Week (May 7-11, 2012)*

**Leo Brown, Coordinator  
Religious and Volunteer Services**

**Kenny Holloway, Deputy Director  
Treatment and Rehabilitative Services**

Chair McBee opened the floor to Mr. Brown who stated he was honored to speak to the Board and recognize the volunteers in conjunction with National Volunteer Week. Mr. Brown stated that ODOC is committed to a positive partnership between the agency and its volunteers. This partnership is an essential part of achieving the department's mission. The contributions of the agency volunteers have a significant impact in many areas of the agency, especially in the areas of rehabilitation. National Volunteer Week began in 1974 when President Richard Nixon signed an executive order establishing the week as an annual celebration of volunteering. Every president since 1974 has signed a proclamation promoting National Volunteer Appreciation Week. Additionally, governors, mayors, and other elected public officials make statements or sign proclamations in support of this week. National Volunteer Week is therefore a

time set aside to show appreciation for volunteers across the country and to call the public's attention to all they do to improve our communities.

Mr. Brown stated that volunteerism is vital to ODOC and is even exemplified by the members of the Board of Corrections. ODOC currently has over 3,500 active volunteers within the agency. Last year, volunteers donated in excess of 150,000 hours of service. The monetary value of their services, using figures provided from Independent Sector, a well-recognized leadership forum for charities, foundations, and corporations, would be worth more than \$2.6 million.

The largest number of volunteers is those providing religious services. Whether they drive hundreds of miles to lead a worship service or pick up offenders at a community corrections center and take them to their religious meetings, volunteers are fulfilling an important need. Many success stories of offenders have traced their transformation to a faith decision made while incarcerated. Obviously, preaching and religious teaching is something that cannot be provided by staff and therefore must be provided by our volunteers, which they do in amazing ways.

According to Mr. Brown, an increasing number of our volunteers are providing faith-based programs - programs that address criminogenic needs from a faith perspective, such as substance abuse, anger management, and family relationships. Programs, such as AA and NA, have hundreds of volunteers that help offenders deal with addictive behaviors. Other programs like New Life Behavior, Character First, and I Can address thinking and behavioral patterns that need to be changed for the offender to be successful. The Oklahoma Marriage Initiative, Girl Scouts Beyond Bars, Long Distance Dads and other family relationship programs can help offenders restore and maintain marriage and family relationships. This can improve their chances to be successful when they reenter the community as well as create healthier families and fewer generational incarcerations.

Mr. Brown stated that a growing number of volunteer organizations are working with offenders in reentry. Organizations like Genesis One, Oxford House, Hand Up, Living Faith, etc., are providing housing, mentoring, job skills and placement, and other programs needed to help offenders successfully reenter our communities. Many of these same volunteers are now partners in the female offender diversion programs underway in Tulsa and Oklahoma City.

Mr. Brown stated these are just a very few of the services and programs offered through our volunteers. Services, programs, and faith groups are far too numerous to name individually; but individually, each one is making a contribution to our agency. Mr. Brown introduced and thanked several volunteers in attendance: Donna Thompson, Fairview Baptist Church and the Oklahoma Baptist State Convention; Pastor L J Traylor, Back to Basics; Jacqueline Benson and Carmelita Stringer, Girl Scouts Behind Bars; Eydie Youngblood, Starting Over; Virginia Brendle, Gift Mentoring Program; Marcia Manning, Redemption Church and Criminal Justice & Mercy Ministries of the United Methodist Church; and John Easley, Genesis One.

Mr. Brown then read the following resolution:

*WHEREAS, millions of volunteers work in their communities across our nation and throughout our state utilizing their time and their talents daily to make a difference in the lives of others; and*

*WHEREAS, the Oklahoma Department of Corrections is privileged to have thousands of men and women who tirelessly give of themselves to provide much needed programmatic and occupational services in facilities, districts and units across the great state of Oklahoma; and*

*WHEREAS, these volunteers are dedicated to serving as positive role models for the offender population, leading offenders toward pro-social behavior while incarcerated, supporting offenders in reentry, and providing much needed resources that assist the Oklahoma Department of Corrections in fulfilling its mission in a professional manner; and*

*WHEREAS, April 15-21, 2012 is National Volunteer Week and provides a most appropriate time to recognize these volunteers for demonstrating, on a daily basis, the true spirit of giving;*

*BE IT THEREFORE RESOLVED that the Oklahoma Board of Corrections does hereby announce and proclaim to all its recognition and sincere appreciation of Oklahoma Department of Corrections volunteers and the invaluable services they provide.*

*ADOPTED this 26<sup>th</sup> day of April, 2012.*

**Motion:** Mr. Henneke made a motion to approve the resolution. Mr. Ware seconded the motion. The results of the roll call were as follows: Mr. Henneke – yes; Mr. Logan – yes; Mr. McBee – yes; Ms. Neal – yes; Mr. Rainey – yes; Mr. Ware – yes; Mr. Wright – absent.

Chair McBee then opened the floor to Mr. Holloway for presentation of the National Nurses Appreciation Week (May 6-12, 2012) and National Teachers Appreciation Week (May 7-11, 2012). Mr. Holloway began by stating that ODOC, under the umbrella of the Lakeside High School at OSR, provides Literacy, Adult Basic Education, and GED classes to the offender population. According to statistics in FY 2011, offenders entered ODOC with a 7<sup>th</sup> grade 4<sup>th</sup> month education level; 52% reported they did not have a high school diploma or GED. Last year, 2,053 offenders participated in Literacy programming; 2,267 in Adult Basic Education; and 2,347 in GED classes. Of those that participated in GED classes, 1,090 completed and received their GED, which was a 10% increase from the previous year with less staff. According to Mr. Holloway, all of the federal funding was cut for the college courses last year, but there are still 1,900 offenders working on their college classes and eleven offenders obtained their degrees last year.

Mr. Holloway stated that education staff has devoted their lives to learning and each day, ODOC teachers provide instruction to over 2,100 student offenders. ODOC correctional teachers not only serve the agency, but most importantly, those offenders that are motivated to embrace the educational opportunities that are afforded to them. Mr. Holloway then introduced representatives from the education department that was present in the audience: Dean Wood, Jackie Brannon Correctional Center (JBCC); Leatha Brannon, JBCC; Jack Bowers, James Crabtree Correctional Center (JCCC); Kim Olson, JCCC; Deborah Owens, John Lilley Correctional Center; Tom Larman, MBCC, and Lowell Doss, MBCC. Mr. Holloway thanked them all for attending the meeting and then noted that superintendent, Pam Humphries, was unable to attend due to a family emergency and was missed. Mr. Holloway then read the following resolution:

*WHEREAS, the Department of Corrections employs 67 full-time certified teachers and administrators across the state who work diligently to ensure that the educational needs of offenders are served; and*

*WHEREAS, these certified, professional staff are called upon to provide educational services to offenders with more concentrated special needs in a challenging population who have, for the most part, been unsuccessful in the public school setting; and*

*WHEREAS, the education staff must meet and maintain rigorous standards to remain accredited through three entities: State Department of Education, North Central Association Commission on Accreditation and School Improvement, AdvancEd, and the American Correctional Association; and*

*WHEREAS, the knowledge and academic skills provided to offenders through the services of the correctional education unit consistently prove to be one of the main deterrents against offenders recidivating back into the system; and*

*WHEREAS, the provision of education by the teachers in corrections proves to be a cost savings to the State of Oklahoma each year through reduction in incarceration services; and*

*WHEREAS, National Teachers' Week will be celebrated from May 7-11, 2012, with May 8 known as National Teachers' Day, a day in which to "Thank a Teacher":*

*THEREFORE, BE IT RESOLVED that we, the Oklahoma Board of Corrections, request that all Oklahomans join us in honoring the professionalism, commitment, and compassion of the education staff of the Oklahoma Department of Corrections.*

*BE IT FURTHER RESOLVED, that we, the Oklahoma Board of Corrections, affirm our appreciation for the accomplishments and efforts of our certified education staff to improve the academic achievements, job employability, and lives of the offenders under their care.*

*ADOPTED this 26<sup>th</sup> day of April 2012.*

**Motion:** Mr. Henneke made a motion to approve the resolution. Ms. Neal seconded the motion. The results of the roll call were as follows: Mr. Henneke – yes; Mr. Logan – yes; Mr. McBee – yes; Ms. Neal – yes; Mr. Rainey – yes; Mr. Ware – yes; Mr. Wright – absent.

Mr. Holloway then provided information on National Nurses Appreciation Week, May 6-12, 2012. According to Mr. Holloway, ODOC Medical Services provides medical care and health education to over 18,000 offenders every day. During March 2012, nurses responded to over 7,100 sick call requests and coordinated 10,568 medical appointments in local clinics. The backbone of Medical Services is the nursing staff. Mr. Holloway stated that 169 nursing staff includes patient care assistants, licensed practical nurses (LPN), and registered nurses (RN). The nursing staff is the frontline of the medical care system and are the primary contacts for the offenders requiring immediate medical care. The nursing staff utilizes protocols to triage offender medical needs and provide immediate medical services or schedule them with another provider later in the day. In March 2012, nurses completed 2,594 nursing protocols across the state and administered medical services directly to the offenders who did not need to see a physician or mid-level practitioner. Many of ODOC's nursing staff also work on the mental health units and provide assistance to the mental health staff and support of those offenders who have mental illness.

The ODOC nursing staff are not only called to attend the sick and injured; they are called to serve the disadvantaged in society. Their compassion and dedication to helping their fellow man is demonstrated each and every day by what they do. Mr. Holloway then recognized those in attendance at the meeting who were recognized as outstanding nursing staff for 2011: David Killebrew, LPN, who was selected as the ODOC Nurse of the Year and his supervisor, Christine Kampas, Nursing Manager, OSP; nominee Katrinka Sutton, LPN, and her supervisor, Robert Silvis, Nursing Manager, DCCC; and absent from the meeting was nominee Heather Knight, RN, MACC. Mr. Holloway also recognized Genese McCoy, Administrator of Medical Services, and Dr. Don Suttmiller, Chief Medical Officer. The following resolution was then read by Mr. Holloway:

*WHEREAS, the Department of Corrections employs 174 professional nurses across the state who work diligently, 365 days per year to provide nursing services to our offenders; and*

*WHEREAS, these dedicated staff are called on to provide nursing care to an underserved and challenging population, and respond to that vocation unselfishly; and*

*WHEREAS, the quality services provided by nurses continue to be a critical component of the Oklahoma Department of Corrections health care delivery system both now and in the future; and*

*WHEREAS, National Nurses Week is celebrated annually from May 6, also known as National Nurses Day, through May 12, the birthday of Florence Nightingale, the founder of modern nursing. This year's theme "Nurses: Advocating, Leading, Caring" is in celebration of the importance of nurses in the lives of all U.S. citizens:*

*THEREFORE, BE IT RESOLVED, that we, the Oklahoma Board of Corrections, request that all Oklahomans join us in honoring the strength, commitment, and compassion of the nursing staff of the Oklahoma Department of Corrections, and*

*BE IT FURTHER RESOLVED, that we, the Oklahoma Board of Corrections, affirm our appreciation for the accomplishments and efforts of our professional nursing staff to improve the lives and health of the offender patients under their care.*

*ADOPTED this 26<sup>th</sup> day of April 2012.*

**Motion:** Mr. Henneke made a motion to approve the resolution. Mr. Logan seconded the motion. The results of the roll call were as follows: Mr. Henneke – yes; Mr. Logan – yes; Mr. McBee – yes; Ms. Neal – yes; Mr. Rainey – yes; Mr. Ware – yes; Mr. Wright – absent.

Chair McBee extended a special thanks to all ODOC nurses, teachers and volunteers. He stated that ODOC depends on their service and sometimes they are not thanked enough for what they do in the agency. No further questions or comments were made and the item was closed.

## 12. Genesis One

**John Easley, Director  
Genesis One**

Chair McBee opened the floor to Mr. Easley. Mr. Easley thanked Chair McBee, the Board members, and Director Jones for allowing him to speak on behalf of his program. Mr. Easley stated that Genesis One has been available for eleven years in ODOC. He stated that he was a businessman and when he sold his company, he became involved in prison ministry programs. He said it was not long before he realized that there was something more needed than just a revival and then packing up to leave the offenders to continue on their journey alone. He wanted the offenders to address their needs so when they left the system, they did not end up right back inside prison.

Genesis One chapters are established within participating prisons that utilize the resources already available within the prison. Each new member offender is assisted in developing a customized Life Plan that uses existing resources that fulfill the offender's needs. Mr. Easley said it is a very structured program of pre-release development. The offender is monitored throughout the program and has mandatory components within the program that must be completed, i.e., attend two church services per week; attend accountability groups every week; etc. Mr. Easley then held up the pamphlet he had distributed to the Board members, drawing attention to the image of a \$50 bill on the front. Mr. Easley stated that he discovered if the offender did not do anything while incarcerated to set up a support system, upon discharge they would receive a \$50 check and would be sent out to the community with nothing but the check and possibly a bus ticket. Part of his program is identifying community resources for the offender before they discharge to assist them with a support system. If the offender is compliant with all requirements of the program during incarceration, upon discharge, they are connected with an established network of support systems in the community.

Mr. Easley opened the floor for any questions or comments. Mr. Rainey queried the goals for Genesis One in Oklahoma to which Mr. Easley responded they would like to have the program in every facility within the state and eventually move to other states as well. Mr. Rainey then queried of the obstacles that prevents the program from being at every facility. Mr. Easley stated the program requires a volunteer's commitment to provide the programs at those facilities that may be in the less populated areas of the state. He then stated that the program is not funded by government monies or grants and is currently funded by private individuals, various churches, and community organizations. Mr. Rainey then asked if ODOC could assist with the program to expand it. Mr. Easley stated he felt the department should look at the concept of Genesis One and formulize a similar program for offenders. Finally, Mr. Henneke congratulated Mr. Easley on the successful numbers of the program.

No further questions and/or comments were raised and the item was closed.

## 13. Program Update

- *Certified Welding Program - DCCC*

**JD Colbert, Administrator  
Oklahoma Correctional Industries**

Chair McBee opened the floor to Mr. Colbert for an update on the welding program. Mr. Colbert stated the program is a G3/G6 state certification of offender welders that was implemented a few years ago. He stated that in the past, there were issues with qualified people coming to the facilities to test offender welders for certification. Recently, however, six offenders were tested and G3 certified in plate welding. They will now be trained to prepare for G6 certification in plate welding and following certification in that, they will be trained and certified in G3 and G6 pipe welding. Mr. Colbert stated these certifications are quite valuable to the offenders once they return to the community as there is a demand for welders in the private sector. Mr. Colbert stated they plan to expand this program, but it is difficult to get the offenders tested. Once the offender has achieved the welds that the tester wants them to complete, the welds are taken to a laboratory and given multiple other tests to ensure the weld is within guidelines.

The floor was opened for questions. Ms. Neal queried the number of offenders that were currently participating in the program. Mr. Colbert responded that just the six previously mentioned in his information were enrolled in the program. Chair McBee asked about the biggest barrier to getting the testers to come out to the facility to which Mr. Colbert responded that he believes it is time and money. Chair McBee then asked about community contacts for the offenders once they are released to offer support for their skill set and employment. Mr. Colbert stated that currently, this is a very informal program and is in the initial stages, so this aspect has not been pursued at this point. However, Mr. Colbert stated that he does not feel the offenders will have any issues finding employment utilizing their welding skills after release. Ms. Neal then queried if it would be difficult for the offenders to be employed based on their criminal history. Mr. Colbert stated that he did not feel it would be an issue in this type of employment. No further questions and/or comments were raised and the item was closed.

## 12. Committee Reports

Committee Chairs

Chair McBee then opened the floor for comments from the Committee Chairs.

- **Budget – Chair Robert Rainey, Members Gerald Wright and Matthew McBee**  
Chair McBee stated the information on the budget committee had been given earlier and there was nothing else to report.
- **Female Offender – Chair Ted Logan, Members David Henneke and Linda Neal**  
Mr. Logan stated the committee had no report for the Board at this time.
- **Public Policy – Chair Gerald Wright, Members David Henneke and Earnest Ware**  
Mr. Ware stated the committee met earlier in the day with Ms. Massie but had nothing further to report for the Board at this time.
- **Population/Private Prisons – Chair David Henneke, Members Ted Logan and Robert Rainey**  
Chair McBee stated the information on the committee had already been heard and there was nothing else to report.
- **Public Affairs/State Boards Interface – Chair Earnest Ware, Members Gerald Wright and Linda Neal**  
Mr. Ware stated the committee had no report for the Board at this time.
- **Executive – Chair Matthew McBee, Members Linda Neal and Ted Logan**  
Chair McBee stated the committee had met and minutes were provided to the Board members in their packets. There was nothing further to report for the Board at this time.

## 15. New Business (*Any matter not known about or which could not have been reasonably foreseen prior to the time of posting.” 25 O.S. § 311*)

Matthew McBee, Chair

Chair McBee opened the floor for any new business. Chair McBee noted that Governor Mary Fallin has selected two new Board members to replace Mr. Logan and Mr. Rainey, although they have not yet been confirmed by the Senate. Chair McBee stated he and others will miss both members. Their time served on the Board is a large volume of knowledge that will be lost when they leave. Chair McBee then opened the floor to allow Mr. Logan and Mr. Rainey a chance to address the Board and other meeting attendees.

Mr. Logan stated that it has been a pleasure to serve on the Board. He stated that he felt serving on the Board was an important position and he expressed appreciation to the rest of the Board members. He also wished the Board continued success in their endeavors. Chair McBee thanked Mr. Logan and again stated his institutional knowledge would be missed. The floor was then opened to Mr. Rainey.

Mr. Rainey stated that serving on the Board was the most professionally challenging experience he has had and certainly the largest budget that he has helped with, but most definitely the most rewarding partially because of the employees and staff. He stated it was his pleasure and privilege to serve on the Board under three governors, three directors, and with numerous Board members. He also stated it was an amazing experience for him and he will miss it. The floor was then opened for other comments.

Mr. Henneke thanked Mr. Logan and Mr. Rainey for their dedication and sincerity to do the right thing for the department. He stated that both would be missed greatly. Ms. Neal stated that both men have been a great role model for her and she felt fortunate to have help and guidance from them over the last few years.

No further comments or announcements were made and the item was closed.

## 16. Announcements

Matthew McBee, Chair

Chair McBee opened the floor for announcements but none were raised and the item was closed.

## 17. A. Consideration of Motion to Adjourn to Executive Session

Mike Oakley, General Counsel

Pursuant to “Title 25, 307.B” for the following reasons:

4. *“Confidential communications between a public body and its attorney*

concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation or proceeding in the public interest.” [Offender Deaths and Pending Investigation]

**B. Adjourn to Executive Session**

**C. Return from Executive Session**

**D. Announcement by the Chair as to the necessity of any Board action, if necessary, as a result of the Executive Session**

**E. Vote, if necessary**

Chair McBee opened the floor to Mr. Oakley; however, Mr. Oakley was not in attendance and Director Jones introduced Mr. Larry Foster as the General Counsel designee. Mr. Foster advised that this agenda item calls for Executive Session and advised that a motion be made to adjourn.

**Motion:** Mr. Rainey made a motion to adjourn to Executive Session. Mr. Henneke seconded the motion. The results of the roll call were as follows: Mr. Henneke – yes; Mr. Logan – yes; Mr. McBee – yes; Ms. Neal – yes; Mr. Rainey – yes; Mr. Ware – yes; Mr. Wright – yes.

Chair McBee adjourned the meeting at 2:17 p.m. At 3:02 p.m., the Board returned to the meeting room and Mr. Foster advised that a motion to return from Executive Session was needed.

**Motion:** Mr. Henneke made a motion to return from Executive Session. Mr. Logan seconded the motion. The results of the roll call were as follows: Mr. Henneke – yes; Mr. Logan – yes; Mr. McBee – yes; Ms. Neal – yes; Mr. Rainey – yes; Mr. Ware – yes; Mr. Wright – yes.

The meeting reconvened at 3:04 p.m. There was nothing to vote on from Executive Session and no other comments or questions were made so the item was closed.

**18. Adjournment**

**Matthew McBee, Chair**

There being no further business to come before the meeting, Chair McBee requested to adjourn the meeting.

**Motion:** Mr. Ware made a motion to adjourn the meeting. Mr. Logan seconded the motion. The results of the roll call were as follows: Mr. Henneke – yes; Mr. Logan – yes; Mr. McBee – yes; Ms. Neal – yes; Mr. Rainey – yes; Mr. Ware – yes; Mr. Wright – yes.

The meeting was adjourned at 3:05 p.m.

I hereby certify that these minutes were duly approved by the Board on the 29<sup>th</sup> of June, 2012, in which a quorum was present and voting.

Approved by:



Gerald W. Wright, Secretary of the Board

June 29, 2012

Submitted by:



Kimberley Owen, Minutes Clerk