



Basic Instructor Development Mid-America Technology Center

You are enrolled in the upcoming Basic Instructor Development (BID) class scheduled for **February 22-26, 2016**, at the **Mid-America Technology Center (MATC) located at 27438 Oklahoma 59 in Wayne, OK 73095**. See second map. Class will begin on Monday at 10:00 a.m. but will start at 8:00 a.m. the remainder of the week. Class will end at 5:00 p.m. daily and you will get an hour and a half (1 ½) for lunch to accommodate those eating lunch at JHCC. Your class coordinator is Don Givens and he can be reached at his office number during normal working hours at 405-425-7143.

FACILITY HOUSING: There will be no early check-in since this class doesn't start till 10:00 a.m. the first day. Your instructor will issue keys to everyone in housing on the first day of class. Participants staying in facility housing will need to bring money, personal hygiene items, sheets for a twin bed, blanket, pillowcase, towels, washcloths, etc. Although pillows are provided, you may wish to bring your own, as well as an egg crate foam mattress pad for comfort. Optional items you may wish to bring: alarm clock, blow dryer, fan, coffee pot, etc. There are no washer/dryer units on site, however, microwaves and refrigerators are provided. To locate the houses, see first illustration. Take the first left passed LARC off Hwy 39, which will be 156th Street. Continue until you reach Betty Lane for House 1 or Sunflower Blvd. for Houses 2 & 3. Keys will be turned back in to the instructor on Friday before the end of class.

MEALS: Breakfast, lunch and/or dinner will be provided at JHCC for participants assigned to facility housing who committed to the meal plan. Those who chose not to participate in the meal plan will be responsible for their own meals. If you signed up for meals you will be accountable for showing up. Meal times and location are identified below.

Meal	Dining Hours	Location
Breakfast	7:00 AM – 8:30 AM	Offender Chow Hall
Lunch	11:00 AM – 1:00 PM	Staff Dining Hours
Supper	4:00 PM – 5:30 PM	Offender Chow Hall

DIRECTIONS to MATC: From Interstate 35 take exit 86 and travel west on highway 59 approximately ½ mile and MATC will be on the south side of the highway. See illustration provided. You will need to bring your vehicle make, model & tag number, and your DOC ID badge or driver's license.

Dress is business casual; no jeans allowed. We look forward to meeting you and providing a fun learning experience.

BID

