

Oklahoma Department of Corrections
Basic Medication Administration Learning Assessment Test

This learning assessment test is used as a screening tool to ensure safe medication administration. Nurses and CMA's must complete and pass this learning assessment test with a score of 90 percent or higher.

Test Date: _____ Total Points: ____/28 Score: _____

Name of Employee: _____ Facility _____

Directions: Circle the correct answer.

1. A patient is to receive Ampicillin, one gram. The Ampicillin comes in 500 MG tablets. How many tablets should be given?
 - a. 4 tablets
 - b. 2 tablets
 - c. 1 tablet

2. If you are teaching a patient who is taking antihypertensive medication, you should instruct them to:
 - a. Rest after taking the medication if dizziness occurs
 - b. Report any dizziness as they may need a dose change
 - c. Skip the next scheduled dose if dizziness occurs

3. Which of these doses is the smallest?
 - a. 0.075 mg
 - b. 0.1 gm
 - c. 10 mg

4. If an oral medication comes supplied as 50 MG per ML, how many ML would deliver a dose of 200 MG?
 - a. 2 ml
 - b. 3 ml
 - c. 4 ml

5. What is a concern for diabetic patients taking beta blockers?
 - a. His HR and BP could become unstable
 - b. The beta blocker could mask s/s of hypoglycemia
 - c. He might not take the medication after discharge
 - d. There is no reason for any concern

6. Match the drug name with the drug category:

_____ Mortin	a. Antihistamine
_____ Keflex	b. Antidepressant
_____ Prozac	c. Antibiotic
_____ Benadryl	d. Betablocker
_____ Alenolol	e. Non-steroidal Anti-inflammatory

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- 7. The seven “rights” of medication administration are:**
- Patient; drug; dose; route; time; reason; documentation.
 - Drug; duty; season; mealtime; urgency; place; time.
 - On; off; injection; plan; day; physician; nurse.
 - None of the above
- 8. It is acceptable practice for pre-filled syringes to be used for TST administration.**
- True
 - False
- 9. A common side effect of Clonidine is:**
- Dizziness
 - Drowsiness
 - Orthostatic hypotension
 - All of the above
- 10. Dilantin 100 mg PO TID is ordered. You have Dilantin 125 mg/5 ml. How much do you give?**
- 1 ml
 - 4 ml
 - 2.5 ml
 - 3 ml
- 11. Label Reads: “Haldol Decanoate 100mg/mL solution injectable”. Order is 150 mg every 2 weeks. How many mL would you give?**
- 1 mL
 - 1.5 mL
 - 2 mL
 - 3 mL
- 12. Convert 220lb into kilograms.**
- 120 kg
 - 220 kg
 - 75 kg
 - 100 kg
- 13. Elderly patients (over 55) mental health patients on psychotropic medications and patients on medications that affect the autonomic nervous system have the greatest risk potential for cold related illness?**
- True
 - False
- 14. A vial of NPH insulin is labeled “100 units/mL”. How much NPH insulin should be withdrawn to administer 70 unit dose?**
- 0.07 mL
 - 0.7 mL
 - 1.7 mL
 - 7 mL

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15. Levothyroxine is available in mcg. 75mcg of Levothyroxine is equal to _____mg?
- 0.75 mg
 - 0.175 mg
 - 0.075 mg
 - 75 mg
16. Before administering Digoxin to a patient, you must check the patients' _____?
- Temperature
 - Apical Pulse
 - Blood Pressure
 - Respirations
17. Ordered Lovenox 30mg subcutaneous every 12 hours after hip replacement. On hand: 40mg/0.4mL prefilled. How many mL will be administered?
- 0.4 mL
 - 0.3 mL
 - 3 mL
 - 0.03 mL
18. You have an order to give 75mg Lopressor. It comes in 50mg tabs. How many tabs are you going to administer?
- 2 tab
 - 2 tabs
 - 1.5 tabs
 - ½ tab
19. How many milligrams are equivalent to 0.025 grams?
- 2.5 mg
 - 25 mg
 - 250 mg
 - 0.25 mg
20. When administering TB medications, you must count every other dose and document it on the EMAR?
- True
 - False
21. Upon receipt of a controlled medication from the pharmacy, once the medication has been entered into the controlled substance book, the manifest/delivery sheet can be discarded.
- True
 - False
22. There are 25 tablets of Tylenol #3 in inventory. Inmate Collins receives ½ tablet during medication pass. How would this be documented on the stock Tylenol #3 inventory record?
- ½ documented in dose given and 1 documented in dose wasted
 - 24 documented in # on hand column and 24 documented in balance column
 - 1 documented in dose given and ½ documented in dose wasted
 - 25 documented in on hand column and 24 documented in balance column

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- 23. Which statement accurately reflects proper procedure for wasting medication?**
- Wasting medication must be witnessed and the witness must sign the witness signature column.
 - If a witness is available they should sign the witness signature column
 - Schedule II narcotics must be witnessed when wasted. Others are not required.
 - The person administering the medication can also witness the waste and sign both columns
- 24. Which statement concerning the waste of controlled medications is FALSE?**
- The wasting of a complete dose of controlled medication must be witnessed.
 - The wasting of a partial dose of controlled medication does NOT need to be witnessed.
 - The dose must be documented in the "Doses Wasted" column, along with the corresponding date and time.
 - Both the nurse and the witness must sign the controlled medication book acknowledging the waste.
- 25. Which of the following statements describes appropriate narcotics documentation actions?**
- Use erasers or whiteout to carefully correct any documentation errors
 - A highlighter is used to denote discontinued medication on the index
 - Never use staples on inventory pages
 - Each facility determines the pen colors to use in documenting narcotics administration
- 26. After completing the count at the beginning of the shift, the nurse discovers that she must cover in the segregation unit for morning rounds. During that time, other staff members will be passing meds, including several narcotics doses. What is the best action to take?**
- Give the keys to the med pass nurse until return from the segregation unit
 - Recount the narcotics with the med pass nurse before giving her the keys and leaving for the segregation unit.
 - Leave the narcotics keys in the med cart hidden behind the stock meds for safety
 - Take the narcotics keys to the segregation unit and ask for a call to return to Medical when the narcotics dose is needed.
- 27. A new nurse is getting instruction on how to perform narcotics count at shift change. Which statement about the narcotics count is correct?**
- The on-coming nurse reads from the book and the off-going nurse reads from the medication cards
 - Start the count from the index and count all medications that are listed against the medication cards
 - Mark the Inventory Book page on the medication cards. Start at the front of the inventory and count the medications in alphabetical order
 - The off-going nurse reads from the medication cards and the on-coming nurse reads from the index
- 28. Which controlled substance procedures require 2 signatures in the count book? (Circle all that apply)**
- Wasting ½ tablet of klonopin during medication pass
 - Administering 2 tablets of Tylenol #3 as ordered for pain
 - Adding 30 tablets of lorazepam to inventory
 - Removing 15 tablets of ativan for destruction due to expiration