



**State of Oklahoma
Department of Central Services
Central Purchasing**

**Sole Source or Sole Brand
Acquisition** Signature On File
74 O.S.

TYPE 3

Acquisition Type (check one): Sole Source Sole Brand

State Agency: Department of Corrections - 131

Supplier Name: Morse Watchmans

Supplier Address: 2 Morse Road, Oxford, CT 06478

Supplier Telephone: 203-264-4949

I hereby affirm that pursuant to the provisions of the attached requisition or contract that (name of supplier) Morse Watchmans is the only person or business entity singularly qualified to provide the acquisition, and if a product is the only brand or product which is unique, for the following reasons:

The Morse Watchman Key Cabinet was established by the DOC Technology Committee as the standard brand to be utilized across all facilities for the purpose of providing a uniform system throughout the department. Currently all facilities throughout the agency, with the exception of one, has this brand of key cabinet, allowing for a uniform system that does not duplicate cost and time for maintenance, installation, and training. The existing computer software is only compatible with the Morse Watchman cabinet and would have to be replaced in order to install and utilize any other brand of cabinet.

Strict key control policies are critical to security in DOC facilities. Having one system/brand department wide provides a consistency in processes that strengthens security within the facilities. See attached for additional documentation.

The following is a brief description of all efforts which were made to verify that the services or products to be purchased pursuant to the provisions of the attached requisition or contract qualify as a sole source or sole brand acquisition:

The brand was established by the DOC Technology Committee as the brand required to provide a uniform system agencywide. See attached letter - no authorized resellers that can provide this item to the State of Oklahoma.

I understand that the signing of this certification knowing such information to be false may subject me to punishment for perjury.

Signature On File

U [Type Title] Signature & Date 8-13-15

____ [Type Title] Signature & Date

Randy Pogue

From: Russell Martinsen <russell@morsewatchman.com>
Sent: Tuesday, February 12, 2013 12:40 PM
To: Randy Pogue
Subject: RE: Authorized Dealers or Authorized Resellers

Hi Randy;

We do not have any authorized resellers in the State of Oklahoma.

Morse Watchmans Inc. handles the State of Oklahoma directly.

From: Randy Pogue [<mailto:randy.pogue@doc.state.ok.us>]
Sent: Tuesday, February 12, 2013 1:30 PM
To: Russell Martinsen
Subject: RE: Authorized Dealers or Authorized Resellers

Mr. Martinsen,

My boss requested that I come back and clarify. We understand that you don't have any authorized dealers, but do you have any authorized resellers? If so, who are they? Thanks for your help.

Randy Pogue

Contract & Acquisitions Agent III
Oklahoma Department of Corrections
Purchasing Unit
PO Box 18919
Oklahoma City, OK 73154-0919
405-425-2638 fax 405-425-2574
randy.pogue@doc.state.ok.us

From: Russell Martinsen [<mailto:russell@morsewatchman.com>]
Sent: Tuesday, February 12, 2013 12:19 PM
To: Randy Pogue
Subject: RE: Authorized Dealers or Authorized Resellers

Hello Randy;

Morse Watchmans Inc. does not have any authorized dealers in the State of Oklahoma.

We have elected to handle the State of Oklahoma directly.

We have been doing so for the past 10 years.

If you have any questions or need anything please let me know.

From: Randy Pogue [<mailto:randy.pogue@doc.state.ok.us>]
Sent: Tuesday, February 12, 2013 12:56 PM

To: Russell Martinsen

Subject: Authorized Dealers or Authorized Resellers

Mr. Martinsen,

Have a question when you get a chance, please. I was just wondering if Morse Watchman has any authorized dealers or authorized resellers in the state of Oklahoma. Thanks for your help. Have a great day.

Randy Pogue

Contract & Acquisitions Agent III

Oklahoma Department of Corrections

Purchasing Unit

PO Box 18919

Oklahoma City, OK 73154-0919

405-425-2638 fax 405-425-2574

randy.pogue@doc.state.ok.us

HARDWARE:

- System sizes, available to handle up to 15 cabinets.
- Standard cabinet sizes:
Large Cabinet: (up to 96 keys) (27 ½" w x 29 ½" h x 9 ¾" d)
(70cm w x 75cm h x 25cm d)
Small Cabinet: (up to 48 keys) (20 ½" w x 29 ½" h x 9 ¾" d)
(52cm w x 75cm h x 25cm d)
Control Box: (20" w x 4 ½" h x 11" d) (51cm w x 12cm h x 28cm d)
- Cabinet construct: 18 Gauge steel CABINET,
13 Gauge steel DOOR.
- Secured cabinet with electric lock that only opens if user has access to the Keys requested. (Medeco) mechanical key override for emergencies.
- Alarmed cabinet for unauthorized use.
- Built-in 2 line by 16 character display with backlite for night use and 12 button Alpha-Numeric Keypad.
- Key locations are identified by Built-in Display and illuminating key location.
- Each Key is electronically locked in its location, and can only be released if the User has access to that Key or Keys.
- Monitored battery backup for 48 hours and Lithium backup battery holds memory after a long term power loss.
- Two RS-232 serial ports for printing or Biometric Fingerprint Reader and communicating with computer.
- Communications and electrical connections external or internal.
- Built-In Internal Card Reader Interface and Relay Input Interface.
- User serviceable.
- Smartkeys are available in eight colors to distinguish special keys-(red, blue, yellow, green, black, brown, gray, white). Keys are fitted to a Smartkey by 1/8" stainless steel ring and do not require tools needed to attach keys to Smartkey. Smartkeys are reusable.
- Configurations available to accommodate Folger Adams or oversize keys.

OPTIONS:

- Built-in 80 column serial printer and / or Internal Modem.
- Door available in durable, see-through polycarbonate.
- 4 sets of Internal relay contacts for external alarm monitoring.
- Dual Remote Keypad/Display.
- Serial Server Device allows PC communication with KeyWatcher through Network via TCP/IP.
- Readers available: Biometric Fingerprint, Magstripe, Barcode, and proximity.
- Optional SQL Server version available.
- Non-Random Key Return. Keys required to be returned to specific location.
- Duress Panic Alarm. Allows a user to trigger a silent alarm in an emergency.
- Door Control triggers relay output when specific group keys are returned.
- Multi-User Key Access. Includes:
 - Dual / Triple User Access. Keys can be setup to require two / three user codes to be released.
 - Departmental Access. Used in conjunction with Dual / Triple User Access. Restricts keys by departments.
 - Dual / Triple User Return. Used in conjunction with Dual / Triple User Access. Require two / three user codes to return keys.

SOFTWARE:

- Random Return Feature allows Users to return keys to any open location within the cabinet, therefore protecting sensitive Keys from pattern location placement.
- All key movements are tracked by Time, Date and User Code.
- Key removal by number or name.
- Programmable to release Keys within specified day(s) of week to Users only within certain time zones.
- Provides an alarm for Overdue Keys, Illegal Removals, Door Left Open, Illegal Entry, and Invalid Keys.
- Capability to handle up to 2000 User Codes & multiple access levels.
- Key Reservations allow keys to be reserved for a specific user.
- Authorized Users can enable an Emergency Release function for keys.
- Multiple-Key access. Allows the number of keys a user can have out at any given time to be set from 0-15 (0 being unlimited).
- Able to store 250 groups. Each group can be programmed with up to 100 keys and can be setup to release either the next available key or all the keys in the group.
- Performs all KEY-PRO III software functions through modem, LAN, or RS-232.
- Stores 4000 transactions. Archive warning alarm available to insure transactions are collected.
- Capable of producing reports that include "Key Name", "User Name", "Time & Date" of transaction with no computer needed.
- Reports can be printed locally or remotely.
- Audit trail reports by Key, User, Events, Alarms, and by Date.
- One-Time User Codes. Allows a temporary user code to be programmed.
- Instant Key Release. Allows keys to be automatically released and returned.
- User Disable. Allows a user to be temporarily suspended from using the system.
- Auto Activation / Deactivation. Allows users to be setup with a start and end date for access to the system.
- Keypad logon Disable. Allows a user to be setup to access the system using a login method other than the keypad. Such methods include a Card Reader, Fingerprint Reader, or Software.
- Notes feature allows a note to be assigned to the transaction when removing or returning a key.
- Import Utility. Allows outside information for users or cards to be imported.
- Priority E-mail Alerts. Allows automatic e-mails to be sent for specified alarms, key removals, and key returns.
- Auto-Transaction Gathering. Allows the transactions to be automatically downloaded.
- Enrollment Station. Allows users to be automatically added to multiple systems when they are added at a specific KeyWatcher.
- Add / Remove KeyWatchers. Allows only specific systems to be available on the software. This is useful for facilities with multiple installations of the software with multiple KeyWatcher's.

U.S. Patents: 6,431,438 / 6,609,657 / 6,981,639



think inside the box

KEYWATCHER® key control and management solutions

M
MORSE
WATCHMANS



think inside the box

KeyWatcher is ideal for:

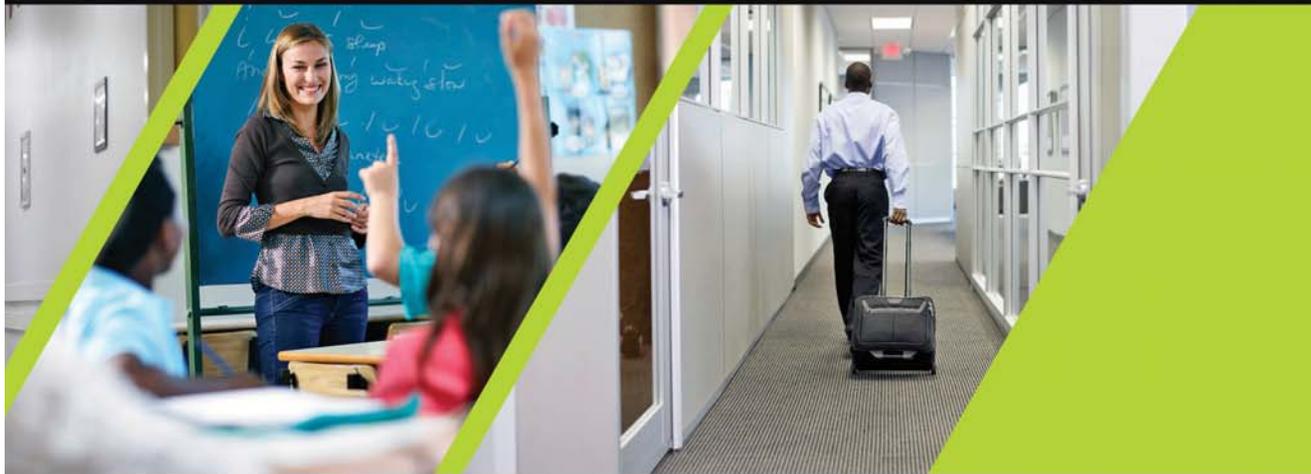
- casino and gaming industries
- correctional facilities
- healthcare facilities
- hotels and resorts
- conference centers
- government agencies
- multifamily buildings
- control rooms
- corporate buildings
- educational institutions
- automotive businesses

Now there is an integrated key control and management solution that's modular, scalable and designed for interoperability with access control and other systems. It's KeyWatcher from Morse Watchmans, the security management company with over 100 years of service to the industry.

With KeyWatcher, access to the box and to individual keys is under your complete control. You decide who has permission to remove each key, and with KeyWatcher's advanced communications capabilities, you always know who removed any key and when it was taken. It's the solution that gives you more value, more storage and more convenient accessibility.

And because we engineered KeyWatcher with a modular design, you can configure the exact components you need like key slots, card slots and lockers, with the ability to change modules where and when you need to. KeyWatcher is scalable, too, so it can grow as your needs grow. It's all part of Morse Watchmans' outside the box thinking – that you'll find right inside the box.





the product of intelligent engineering

The KeyWatcher Key Management System provides a new sophisticated design and improved access control. Its illuminated key storage system makes finding keys a cinch and provides twice the amount of storage, while using minimal wall space.

Built into a rugged steel cabinet with highly illuminated key slots, the improved design makes it easier to locate keys and maximize wall space. The exterior design of the cabinet has been enhanced to blend in with today's office environments, while the key control system seamlessly controls and monitors keys.

Morse Watchmans engineered the keypad and control console of the new KeyWatcher system to be extremely user-friendly and accessible to the handicapped. The aesthetically pleasing, smart design actually helps to reduce wall space, while providing easier access. Each key storage system is powered by AC electricity and is supported by a 48-hour backup battery.



features and options:

- easily identify the proper keys
- return keys to any location
- rugged, functional design uses less wall space
- user interface controls various access devices
- ergonomic design offers ease of use
- backed by industry-leading warranties





the integrated access control solution

KeyWatcher is designed for complete interactivity with your other business systems. By opening our protocols to a wide range of integration partners, Morse Watchmans makes it possible for you to implement connectivity across systems on any level you choose. For example, by integrating your KeyWatcher system with your access control system, your access control system will know which users have keys and which do not. A user who has taken a specific key from KeyWatcher can be denied egress from the facility until the key is returned – and selected management can be alerted via email if a key has not been returned on time.

By engineering KeyWatcher with the ability to communicate across systems, Morse Watchmans helps our customers maintain best-in-breed security solutions without the need to overhaul or replace costly installations.

KeyWatcher has a built-in RS-232 communications port for direct connectivity to printers or other devices, or networked connectivity via Ethernet.





modular, scalable design lets you customize your KeyWatcher system

From a single key management system to multiple cabinets holding hundreds of keys, it's easy to expand KeyWatcher as your needs grow. Each additional unit can be controlled by a single console and monitored by the advanced Key-Pro software.

KeyWatcher can hold keys of almost any size, including Folger Adam keys. Plus, the systems are capable of incorporating additional lockers for valuable items. Available modules include 16-key, 8-key, 6-key, card, and a variety of locker sizes. These modules can be customized in a wide range of cabinet sizes. You can even create your own customized cabinet system online using our KeyWatcher Configurator at morsewatchmans.com.

Key and Card Modules



16-Key Module



8 Key Module



Folger Adam Keys



Card Module

SmartKey Locker Modules



- expandable up to 2,000 keys
- locate any key with illuminated key slots
- return any key to any slot





secure and vandal-resistant

KeyWatcher sounds an alarm if:

- a user tries to gain access to or dislodge a key with force
- an invalid user code is entered three times consecutively (systems go into an automatic alert mode and lock down for four minutes)
- the door is left open for more than 10 seconds after use
- a key is missing or not returned on time
- there is a power failure
- a key is returned by the wrong user
- a user forces the cabinet doors open

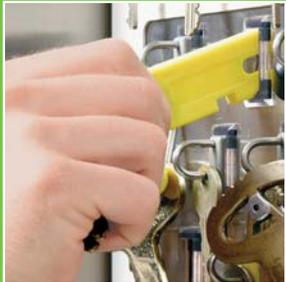
With a built-in keypad and up to 2,000 assignable user codes with PINs (Personal Identification Numbers), KeyWatcher provides unmatched flexibility. The system allows security managers the discretion to appoint one of five different levels of access for each employee. In addition, it offers the expandability of interfacing with a variety of access control devices.

The illuminated two line by 16 character screen clearly displays messages and user prompts for a variety of different functions, including removal and replacement of keys.

Built using stainless steel, the cabinet is designed to resist abuse and is wired with a tamper-proof mechanism.

The alarm sound emanates from the KeyWatcher and can be wired throughout the facility and other sounding devices. Any PC with speakers running Key-Pro software can emit an alarm as well, and alarms can be sent automatically via email to designated managers.





smart keys provide data and convenience

Keys are secured to a Smart Key locking mechanism and identification chip for additional security and functionality. When a Smart Key is inserted into a KeyWatcher key slot, identification chip data is stored and then retrieved after a key is properly accessed. Users can only access keys from the cabinets with a proper user code, as designated by their security managers.

Smart Keys help make KeyWatcher an easy-to-use key control system. The Random Key Return feature allows users to return keys to any open location in the cabinet and the system will remember the new location for that key. This avoids confusion or misplacement error – a real time saver and convenience to each user. There is also an option available for users who prefer keys to be returned to their original location.

New Key Reservations

With Key Reservations, authorized users can even reserve a key in the system for a specified timeframe. It's a convenient, easy way to guarantee access when a key is needed.





KEY INVENTORY REPORT

Morse Watchmans Inc.

CREATED BY: Unknown
Report Date/Time: 6/9/2006 5:10:00

NAME	BOX#	SLOT#
Sony_Corp()	1	1
Production RM-		
Shipping		
Master Supply		
Sales-2		
Sales-3		
Slot Machine		
Slot		
Blue Van (12		
Administrat		
Apartment		
Maintenanc		
Slot Mach		
Blue Porc		
Blue Key		

AUDIT

DATABASE NAME: Any_Co

TRANSACTION DATE:

TRANSACTION TIME:

TRANSACTION DOWN

DAILY TIME FILE

USER(s): 0001

REPORT TYPE:



optimize performance capabilities and ROI with Key-Pro software

Maximize your key management system with user-friendly Key-Pro software. A PC application with remote access capabilities, Key-Pro lets system managers establish permission levels for each User Code and monitor data from any desktop connected to the network.

The software can run activity reports, sort based on different criteria, view and print reports, and more. System managers can generate practical management reports, which trace key movements by time, date and user code. An audit trail report indicates the time and date of every key accessed by a user for a given time parameter.

A built-in scheduler automatically downloads all data to a secure PC, allowing system managers to sort and analyze information to maintain maximum control of access and security issues. KeyWatcher now offers the capability to send priority email alerts to security managers, keeping them informed of the whereabouts of Smart Keys.

Key-Pro provides:

- detailed key management reporting options
- centralized programming
- advanced network capabilities
- improved system communications
- exclusive real-time transaction polling
- priority e-mail alerts
- real-time transactions screens
- audible alarm notifications
- key reservation interface





keep larger objects secure with SmartKey Locker Systems

SmartKey Locker systems are the solution for securing, controlling and tracking larger objects. Now access to laptop computers, cash trays and more can be managed as efficiently as keys. Items can be returned to any open locker for convenience. SmartKey Locker systems can be set up as a personal storage space for one or multiple users, and like all Morse Watchmans solutions, they are customizable and scalable. It's just one more way Morse Watchmans continues to use outside-the-box thinking – inside the box.



SmartKey Lockers secure:

- notebook PCs
- PDAs
- weapons
- data terminals
- cell phones
- hand-held radios
- cash trays
- personal items





tamper-proof key-rings

Only Morse Watchmans manufactures Key-Rings™ that incorporate ease-of-use, a tamper-proof locking mechanism and unique identification system. You can add or remove keys without the need to cut through the stainless steel and destroy the entire key ring. Morse Watchmans' Replaceable Hub Technology allows you to re-use the key ring and replace the hub at a fraction of the cost. Simple to work and easy to re-use, tamper-proof Key-Rings add security and value.

- reusable 5/32" stainless steel rings
- smart-switch solution replaces welded and crimped rings
- incorporates cost-saving Replaceable Hub Technology
- serialized/color-coded hubs identify rings and prevent substitution





customer service guaranteed

Morse Watchmans has earned its reputation with commitment to customer service and total satisfaction. The KeyWatcher Key Management System is backed by an exclusive two-year warranty on all parts. Another advantage you'll have when selecting Morse Watchmans is free lifetime phone support. It's all about key control, security and service.



customize your own system with the KeyWatcher configurator at www.morsewatchmans.com





scalable solutions

- casino and gaming industries • correctional facilities
 - healthcare facilities • hotels and resorts
 - conference centers • government agencies
 - multifamily buildings • control rooms
 - corporate buildings • educational institutions
 - automotive businesses
- and more

www.morsewatchmans.com

USA
2 Morse Road, Oxford, CT 06478
800.423.8256 • 203.264.4949
fax: 203.264.8367

UK
2 Nottingham Road, Daybrooks
Nottingham NG5 6JQ
0115-967-1567
fax: 0115-967-1306

6430-00A



Purchase Order

Dispatch via Print

Department of Corrections
DEPARTMENT OF CORRECTIONS
3400 MARTIN LUTHER KING AVE
OKLAHOMA CITY OK 731360400

Supplier: 0000068015
MORSE WATCHMANS INC
2 MORSE RD
OXFORD CT 06478-1040

Purchase Order	Date	Revision	Page
1319062153	09/22/2015		1
Payment Terms	Freight Terms		Ship Via
0 Days	Free on board at Destination		Common
Buyer	Phone		Currency
Brian Shubin	405/425-2650		USD

Ship To: DEPARTMENT OF CORRECTIONS
CHARLES E "BILL" JOHNSON CORR. CNTR.
1856 E. FLYNN ST
ALVA OK 73717-3005

Bill To: DEPARTMENT OF CORRECTIONS
CHARLES E "BILL" JOHNSON CORR. CNTR.
1856 E. FLYNN ST
ALVA OK 73717-3005

Tax Exempt? Y **Tax Exempt ID:** 736017987

Line-Sch	Cat CD / Item Id	Description	Quantity	UOM	PO Price	Extended Amt	Due Date
----------	------------------	-------------	----------	-----	----------	--------------	----------

1- 1	46171619 / 1000017718	CONTROL SYSTEMS: security or access	1.0000	EA	20,460.0000	20,460.00	09/22/2015
------	-----------------------	-------------------------------------	--------	----	-------------	-----------	------------

SOLE SOURCE PURCHASE OF KEY WATCHER SYSTEM

KEYWATCHER ILLUMINATED SYSTEMS / 192 LOCKING KEY RING LOCATIONS / 3 CABINETS

- 1 KW-8047 MAIN CPU CABINET/ 6 MODULE CABINET CONFIGURATION
- 6 KW-8039 MODULE/ 16 KEY RING LOCATIONS EACH MODULE 16/16/16/16/16
- 96 (SK30) SMARTKEYS
KEY-PRO SOFTWARE / WINDOWS
- 1 KW-8215 LANTRONIX SERIAL SERVER(ALLOWS A NETWORK CONNECTION)
- 1 KW-8504-5 DUAL REMOTE KEYPAD & DISPLAY/ WALL MOUNT
INTERFACE PC CABLE
2 YEAR WARRANTY
TELEPHONE TECHNICAL SUPPORT PACKAGE INCLUDED
OWNERS MANUAL

ADDITIONAL EQUIPMENT:

- 1 KW-8048 ADD ON CABINET/ 3 MODULE CABINET CONFIGURATION
- 3 KW-8039 MODULES/ 16 KEY RING LOCATIONS EACH MODULE/ 16/16/16/
- 48 (SK30) SMARTKEYS

CONTROL ROOM/ ADD ON CABINET

- 1 KW-8048 ADD ON CABINET/ 3 MODULE CABINET CONFIGURATION
- 3 KW-8039 MODULES/ 16 KEY RING LOCATIONS EACH MODULE/ 16/16/16/
- 48 (SK30) SMARTKEYS

PRICE.....\$ 22,350.00
 TRADE IN OF KEYWATCHER SERIAL # 005423 PURCHASED 8/1999.....- 2,400.00
 PACKAGE PRICE.....\$ 19,950.00
 SHIPPING.....\$ 510.00

Total PO Amount 20,460.00

COMMENTS:
SOLE SOURCE PURCHASE

FY16 ONE TIME PURCHASE

JUSTIFICATION:
1. Definition of the requirement: What are we buying?

Signature On File



Purchase Order

Dispatch via Print

Department of Corrections
DEPARTMENT OF CORRECTIONS
3400 MARTIN LUTHER KING AVE
OKLAHOMA CITY OK 731360400

Supplier: 0000068015
MORSE WATCHMANS INC
2 MORSE RD
OXFORD CT 06478-1040

Purchase Order	Date	Revision	Page
1319062153	09/22/2015		2
Payment Terms	Freight Terms		Ship Via
0 Days	Free on board at Destination		Common
Buyer	Phone		Currency
Brian Shubin	405/425-2650		USD

Ship To: DEPARTMENT OF CORRECTIONS
CHARLES E "BILL" JOHNSON CORR. CNTR.
1856 E. FLYNN ST
ALVA OK 73717-3005

Bill To: DEPARTMENT OF CORRECTIONS
CHARLES E "BILL" JOHNSON CORR. CNTR.
1856 E. FLYNN ST
ALVA OK 73717-3005

Tax Exempt? Y **Tax Exempt ID:** 736017987

Line-Sch	Cat CD	Item Id	Description	Quantity	UOM	PO Price	Extended Amt	Due Date
----------	--------	---------	-------------	----------	-----	----------	--------------	----------

KEY WATCH SECURITY SYSTEM

2. Analysis of existing agency resources: Is this requirement available elsewhere in the agency?
NOT AVAILABLE ELSEWHERE IN THE AGENCY

3. Objective of the acquisition: Why do we need to buy this?
THIS IS REQUIRED TO ENFORCE STRICT KEY CONTROL POLICIES WHICH ARE CRITICAL TO SECURITY OF THE FACILITY.

4. Evaluation of the procurement method: What procurement method will be used to acquire this?
SOLE SOURCE

5. Development of specifications: If bidding, are specifications non-restrictive to maximize reasonable competition?
N/A

6. Pertinent information: List any other information needed to support the acquisition.
N/A

7. Labor: Describe any labor that will be involved with the acquisition including who will be doing the labor (i.e. installation, start up, inspection).
BJCC MAINTENCE AND KEY CONTROL PERSONNEL WILL INSTALL

8. Total project: If this acquisition is part of a project, what is the estimated total project amount? How much has been spent to date and thru what procurement method the money was spent (I.E. statewide contract - purchase order release or super p-card transaction; inter/intra-agency; open market bids; local purchase order).
THIS IS TOTAL PROJECT

FUNDING ALLOCATION:
131 / 541220 / 1000 / 19630 / 6262700 / 17
FACILITY NAME: BILL JOHNSON CORRECTIONAL CENTER
FACILITY CONTACT:
ACCOUNTANT - ANITA DONLEY 580-327-8000, EXT 126
KEY OFFICER ꞵ TOBY KIRYAKAKIS 580-327-8000, EXT 112

VENDOR CONTACT: Russell Martinsen, tel: 203-264-4949 ext 531

NOTICE TO VENDORS:

F.O.B. Destination. Bid price shall include all deliveries F.O.B. Destination. Destination shall mean delivered to the receiving dock or other point specified in the purchase order. The State assumes no responsibility for goods until accepted at the receiving point in good condition. Title and risk of loss or damage to all items shall be the responsibility of the contract supplier until accepted by the ordering agency. Contractors shall be responsible for filing, processing, and collecting all damage claims.

TERMINATION FOR CAUSE: The supplier may terminate the Contract for default or other just cause with a 30-day written request and upon written approval from DOC. The State may terminate the Contract for default or any other just cause upon a 30- day written notification to the supplier. The State may terminate the Contract immediately, without a 30-day written notice to the supplier, when violations are found to be an impediment to the function of an agency and detrimental to its cause, when conditions preclude the 30-day notice, or when DOC determines that an administrative error occurred prior to Contract performance. If the Contract is terminated, the State shall be liable only for payment for products and/or services delivered and accepted.

TERMINATION FOR CONVENIENCE: The State may terminate the Contract, in whole or in part, for convenience if DOC determines that termination is in the State's best interest. The agency shall

Signature On File



Purchase Order

Dispatch via Print

Department of Corrections
DEPARTMENT OF CORRECTIONS
3400 MARTIN LUTHER KING AVE
OKLAHOMA CITY OK 731360400

Supplier: 0000068015
MORSE WATCHMANS INC
2 MORSE RD
OXFORD CT 06478-1040

Purchase Order	Date	Revision	Page
1319062153	09/22/2015		3
Payment Terms	Freight Terms		Ship Via
0 Days	Free on board at Destination		Common
Buyer	Phone		Currency
Brian Shubin	405/425-2650		USD

Ship To: DEPARTMENT OF CORRECTIONS
CHARLES E "BILL" JOHNSON CORR. CNTR.
1856 E. FLYNN ST
ALVA OK 73717-3005

Bill To: DEPARTMENT OF CORRECTIONS
CHARLES E "BILL" JOHNSON CORR. CNTR.
1856 E. FLYNN ST
ALVA OK 73717-3005

Tax Exempt? Y **Tax Exempt ID:** 736017987

Line-Sch	Cat CD	Item Id	Description	Quantity	UOM	PO Price	Extended Amt	Due Date
----------	--------	---------	-------------	----------	-----	----------	--------------	----------

terminate the Contract by delivering to the supplier a Notice of Termination for Convenience specifying the terms and effective date of Contract termination. The Contract termination date shall be a minimum of 60 days from the date the Notice of Termination for Convenience is issued by the agency. If the Contract is terminated, the State shall be liable only for products and/or services delivered and accepted, and for costs and expenses (exclusive of profit) reasonably incurred prior to the date upon which the Notice of Termination for Convenience was received by the supplier.

FUNDING: Due to possible future reductions in State and/or Federal appropriations, the Department cannot guarantee the continued availability of funding for this contract. In the event funds to finance this contract become unavailable, either in full or in part, due to such reductions in appropriations, the Department may terminate or reduce the contract in consideration and upon notice in writing to the Vendor. The Department shall be the final authority as to the availability of funds. In the event of non-appropriation or discontinuance of funding for this contract, the Vendor will be paid for products and/or services provided up to the effective date of termination.

SECURITY. Contractors employees, agents, and representatives shall comply with all security and identification procedures at DOC facilities. DOC is responsible for alerting Contractor to these requirements prior to the commencement of work.

Security requirements may include, but are not limited to:

Identification: All employees, agents, and representatives of the Contractor, while working on State property, shall carry or display acceptable identification.

Vehicle Security: Drivers must turn off vehicle motors and lock cab doors whenever their truck is unattended. Trucks shall be searched prior to entry and exit, causing up to a 30 minute delay each way.

Offender Contact: Contractors employees, agents, and representatives shall minimize interaction with offenders or patients, and shall report any verbal contact to DOC facility security staff before leaving the site.

Subject to Search: All persons, vehicles, packages and equipment entering a DOC facility are subject to search. Persons are typically pat searched and required to clear metal detection devices. Packages, briefcases, purses, etc., searched with x-ray equipment. Drug K-9 may also be used to search persons, vehicles, packages, and equipment.

Contraband: Contractors employees, agents, and representatives shall not have any weapons (including jack knives or box cutters), cell phones, pagers, drugs, tobacco products or any item deemed by facility to be potential contraband. Correctional officers can hold these items for delivery drivers at the delivery sally-port and return them as the driver exits the grounds. Any illegal items shall not be returned and shall be reported to local law enforcement.

Security Clearance: Contractors employees, agents, and representatives who enter secure facilities shall have prior approval to enter from facility security staff, generally involving a background check to ensure that they are not convicted felons. The Contractor shall submit background check requests a minimum of two weeks prior to arriving at the facility. At the facilities discretion, Contractor shall comply with any requests to reassign a Contractor employee, agent, or representative, whether or not the individual has passed the background check if it is determined by facility that there is a security concern.

Authorized Signature



Purchase Order

Dispatch via Print

Department of Corrections
DEPARTMENT OF CORRECTIONS
3400 MARTIN LUTHER KING AVE
OKLAHOMA CITY OK 731360400

Supplier: 0000068015
MORSE WATCHMANS INC
2 MORSE RD
OXFORD CT 06478-1040

Purchase Order	Date	Revision	Page
1319062153	09/22/2015		4
Payment Terms	Freight Terms		Ship Via
0 Days	Free on board at Destination		Common
Buyer	Phone		Currency
Brian Shubin	405/425-2650		USD

Ship To: DEPARTMENT OF CORRECTIONS
CHARLES E "BILL" JOHNSON CORR. CNTR.
1856 E. FLYNN ST
ALVA OK 73717-3005

Bill To: DEPARTMENT OF CORRECTIONS
CHARLES E "BILL" JOHNSON CORR. CNTR.
1856 E. FLYNN ST
ALVA OK 73717-3005

Tax Exempt? Y **Tax Exempt ID:** 736017987

Line-Sch	Cat CD	Item Id	Description	Quantity	UOM	PO Price	Extended Amt	Due Date
----------	--------	---------	-------------	----------	-----	----------	--------------	----------

Tobacco Use Prohibited. The use of tobacco products is prohibited throughout all indoor and outdoor areas of property owned, leased, loaned or under the control of DOC, including parking lots owned or under the control of DOC.

Authorized Signature