

Interoffice Memorandum

DATE:

TO: Departing Employee

FROM: Joe M. Allbaugh, Director

SUBJ: EMPLOYEE EXIT SURVEY SYSTEM

As director of the Oklahoma Department of Corrections (ODOC), I am committed to continuously examining organizational performance and the causes of employee separations.

Your honest responses during the on-line Human Capital Management (HCM) exit survey are extremely important to this agency.

Your feedback provides the agency a means of assessing employee satisfaction. Exit survey data, in conjunction with ongoing employee retention survey data, will be used to make improvements in agency operations as well as employee/management relations.

The information from the HCM survey will be entered into a computer file, without reference to your name, and the actual paperwork will be destroyed.

Your assistance is greatly appreciated and I wish you every success in the future.

(R 3/16)