

Confidential Questionnaire to References

Name of Reference: _____

Address: _____

Name of Applicant: _____

Reference's Association With Applicant: _____

The above listed applicant has applied for employment with the Oklahoma Department of Corrections and has either listed you as a reference or it has been determined that there is a past association. We are requesting your cooperation in responding to the following questions. This information will be held in the strictest confidence.

1. How long have you known this person? _____

2. What is the nature of your association with this person? _____

3. Please indicate any direct knowledge of this person in the following areas and provide an example or explanation for your response:

Is dependable/reliable Yes No Don't Know

Example: _____

Is trustworthy/honest Yes No Don't Know

Example: _____

Uses or has used illegal substances Yes No Don't Know

If yes, explain: _____

Engages in illegal activity Yes No Don't Know

If yes, explain: _____

Ever arrested or convicted for a criminal activity Yes No Don't Know

If yes, explain: _____

Gets along well with others Yes No Don't Know

Example: _____

Uses good judgement Yes No Don't Know

Example: _____

Has ever expressed intolerance for, or discriminated against any racial, religious group or person on account of gender Yes No Don't Know

If yes, explain: _____

Engaged in violent or assaultive behavior Yes No Don't Know

If yes, explain: _____

Thank you for your assistance. Please sign, date, and indicate a daytime telephone number at which you can be reached.

Signature

Date

Daytime #