



Oklahoma Department of Corrections
Progress Report for Interstate Compact Offenders

Offender Name: _____ ODOC#: _____ Other State #: _____
Report Period: _____ Through: _____
Current Facility: _____

Institutional Adjustment *(include overall adjustment, disciplinary history, attitude, behavior, etc.) PLEASE ATTACH COPIES OF ALL DISCIPLINARY REPORTS RECEIVED DURING THIS REPORT PERIOD.*

Work Status *(job type, number of days worked per week, performance):*

School/Program Participation *(type of program, frequency of attendance, dates attended, performance, certificates, completions, etc.):*

Summary/Additional Comments:

Questions should be directed to the ICC Coordinator at Lexington Assessment and Reception Center.

Prepared By: _____
(name) (title) (date)

Staff Signature

Progress Report for Interstate Compact Offenders **Instructions**

Progress Reports are completed twice annually (January and July) for each offender who is housed in Oklahoma from another state per the Corrections Compact Agreement.

Different states have different methods of sentence administration. In some states, release dates are only adjusted twice annually, and those states rely on receipt of this information from us to ensure that the sentences of their offenders are administered according to their state's statute(s) and established policies. They, in turn, provide us with similar reports concerning Oklahoma offenders housed in other jurisdictions.

- **First Section**

The Progress Report arrives at the facility with the first section (name, DOC#'s, report period, and facility) already completed.

- **Institutional Adjustment**

"Institutional Adjustment" consists of a brief narrative about the offender, completed by the case manager; should include a statement about adjustment, attitude, behavior, and most importantly, a description of disciplinary misconducts the offender has received during the report period. **A copy of the misconduct report and the disciplinary hearing action form is to be attached to the form (other attachments, such as incident reports, etc., are not necessary).**

- **Work Status**

"Work Status" needs to describe the offender's job assignment, how many days per week he/she works, and an average of his/her performance evaluation.

- **School/Program Participation**

Include all programs in which the offender is participating. **If the offender has completed a program, please attach a copy of the certificate of completion.**

- **Summary/Additional Comments**

This section is for the case manager / other staff member to provide any additional information they deem important that have not been addressed in previous sections.

Lastly, the case manager should enter their name, job title, and date, and sign the form.