Witness Discretionary Action Record

Investigating Officer (print)_____

The following action has been taken with regards to witness testimony:

1. _____ I have elected to take a written statement from _____(Print)(witness) in lieu of allowing live testimony at the disciplinary hearing. Reasons: _____

2. _____ I have disqualified as a witness(Print) _____ because the testimony is not ___relevant/material, ____ is repetitive/duplicative, ____ the witness did not witness the incident and has no direct knowledge of the facts. Reasons given for this determination: _____.

3. _____ I have disallowed the reporting staff member as a witness, because he/she has completed a written report documenting the incident/requested information.

4. _____ Witness/es refused to make a statement.

5. _____ Other _____

6. Statement

Witness' Signature	Disciplinary Coordinator's Signature	/ / / Date	Time

Distribution
Original: Commitment Document Folder with Offense Report
First Copy: Field File
Second Copy: Offender with Offense Report