

## **Use of Force by Probation and Parole Officers**

If a Probation and Parole officer discharges a firearm as a **Use of Force** and the discharge results in the injury to another, the officer will take the following immediate actions:

1. Ensure no additional threats to officer safety exist in the immediate area from other external threats.
2. Render emergency medical assistance to wounded individual(s).
3. Contact the agency of local jurisdiction, identify yourself (to include clothing description), and request immediate assistance and emergency medical care.
4. Secure the shooting scene area from contamination by others.
5. Remain at the shooting scene until released by the investigating authorities (unless immediate medical attention is needed).
6. Notify his/her immediate supervisor to request assistance at the scene as soon as possible.

If a Probation and Parole officer discharges a firearm as a **Use of Force** and the discharge results in no bodily injury to another, the officer will take the following actions:

1. Effect any arrest(s) warranted.
2. Contact the agency of local jurisdiction, identify yourself (to include clothing description), and request immediate assistance.
3. Secure the shooting scene area from contamination by others.
4. Remain at the shooting scene until released by the investigating authorities.
5. Make reasonable attempts to secure the property of arrested person(s).
6. Notify his/her immediate supervisor to request assistance at the scene as soon as possible.
7. Transport arrested person(s) to the local jail for holding and processing.

If a Probation and Parole officer discharges a firearm as a **Use of Force** and the discharge results in no bodily injury to another and all apprehensions are not made, the officer will take the following actions:

1. Contact the agency of local jurisdiction, identify yourself (to include clothing description), identify any individuals not apprehended, report direction and mode of travel of the individual(s) not apprehended and request immediate assistance.
2. Make attempts to locate any individual(s) that eluded apprehension.
3. Make reasonable attempts to secure the apprehended individual's property.
4. Remain at the shooting scene until released by the investigating authorities.
5. Notify his/her immediate supervisor to request assistance at the scene as soon as possible.
6. Transport any arrested person(s) to the local jail for holding and processing, if necessary.

The immediate supervisor will contact the district duty officer, who will ensure the assistant district supervisor and the district supervisor are notified.

The district supervisor will contact their chain of command and the department duty officer. The district supervisor will immediately request the Oklahoma State Bureau of Investigation (OSBI) to conduct an investigation of the incident. The office of the Inspector General will be notified of any use of deadly force resulting in death or injury.

Upon arriving at the scene of the incident, the immediate supervisor will offer support to the officer while interviewing the officer regarding the circumstances of the shooting.

If the officer has sustained an injury, the supervisor will ensure the officer is transported for medical attention and will report the injury in accordance with OP-110345 entitled "Workers' Compensation Insurance and Accommodations for Injured/Impaired Employees." Prior to leaving the scene of the incident for medical attention, the immediate supervisor will advise the investigating authority of the need for medical attention and the intended destination for such medical attention.

In addition to the above, the immediate supervisor will;

1. Advise the involved officer(s) of the investigatory process. The officer(s) will be placed on suspension with pay for a minimum of three days, and provided notice in accordance with Merit Rule 530:10-11-120;
2. Take custody of the officer's firearm if it has not been surrendered to the investigating authority and make arrangements to issue the involved officer(s) replacement firearm(s), if needed; and

3. Ensure the officer's family is contacted and advised of the situation. The family member will be advised not to travel to the scene of the incident.

The investigating authority will contact the wounded individual's family/next of kin in the event of death or injury to the individual.

Prior to going off duty, the involved officer(s) will complete and submit a detailed report of the incident to the supervisor utilizing the "Incident/Staff Report" (OP-050109, Attachment A).

The immediate supervisor will arrange for a critical incident debriefing with all DOC staff that were present at the scene of the incident, using the DOC Employee Assistance Representative. The initial debriefing will occur within 72 hours of the incident.

If the injured person is a Department of Corrections' offender, the immediate supervisor will make arrangements for security at any medical facility to which the offender is transported. If local charges are to be filed, the agency of local jurisdiction will assume responsibility for security.

For all incidents discussed above, the officer involved in the discharge of a firearm will be drug tested within 24 hours, in accordance with OP-110602 entitled "Reasonable Suspicion Drug and Alcohol Testing Program."