

**TITLE 195 – BOARD OF DENTISTRY  
CHAPTER 1 - ORGANIZATION, OPERATION, AND PURPOSES**

**195:1-1-1. Purpose**

~~The rules of this chapter describe the purpose and authority of the Board and set forth certain policies regarding the Board office, written communications with the Board, and public inspection of Board records. The Oklahoma Board of Dentistry is a constitutionally created and statutorily codified Board created for the purposes specified within 59 O.S. § 328.1 et. seq., the State Dental Act.~~

**195:1-1-2. Board authority and purposes, composition and duties, quorum**

~~(a) —The Board of Governors of the Registered Dentists of Oklahoma being the statutory governing body of the Registered Dentists of Oklahoma and having its authority prescribed by the State Dental Act, Title 59 O.S. 328.1 et seq., incorporates, as its object and purpose, the said State Dental Act and specifically Section 328.2 thereof. Upon statehood, the Board of Dentistry was created in Article 5 section 39 and required to be statutorily codified. The Oklahoma legislature has declared in 59 O.S. § 328.2 that dentistry in the state of Oklahoma affects the public health safety and welfare of its citizens. This Board is duty bound by the Constitution and legislature to protect does therefore recognize and proclaim that the practice of dentistry in this State fundamentally affects the public health, safety and welfare of all the people of Oklahoma through the powers vested in the Board as listed in 59 O.S. § 328.1 et. seq.~~

~~(b) —This Board of Governors composed of eleven (11) members is vested with powers and duties:~~

~~(1) —to enforce the provisions of the State Dental Act;~~

~~(2) —to perform the executive function of the organization;~~

~~(3) —to examine all candidates for dental licenses;~~

~~(4) —to inspect dental offices and dental laboratories;~~

~~(5) —to establish minimum standards of dental care;~~

~~(6) —to examine candidates for certification as dental hygienists;~~

~~(7) —to issue dental laboratory permits upon appropriate application;~~

~~(8) —to conduct hearings regarding complaints against dentists and dental hygienists and~~

~~(9) —to exercise such disciplinary powers as are conferred by the State Dental Act.~~

~~(e) —A quorum of the Board of Governors will consist of a simple majority of the total Board membership. (quorum covered in 328.10) (powers covered in 328.15)~~

~~(b) The Oklahoma legislature has authorized and empowered the Board to enact Rules as may be necessary to regulate the practice of Dentistry, pursuant to 59 O.S. § 328.15.~~

**195:1-1-3. Rules promulgated by the Board**

In keeping with its authority and purposes, this Board has promulgated separate schedules of rules which are: Internal Operation and Procedure; Examination and Licensing of Dentists, Dental Hygienists, and Dental Specialists; Rules and Regulations for Dental Assistants, Dental Hygienists, and Dentists; Official Board Interpretations and Declaratory Rulings and Resolutions; Public Rules of Hearings and Procedures of the Board.

[Source: Amended at 20 Ok Reg 2336, eff 7-11-03]

**195:1-1-4. Board office**

The office of the Board of Governors of the Registered Dentists of Oklahoma is in Oklahoma City, Oklahoma. Regular office hours shall be maintained each day except Saturday and Sunday and any day authorized by State Officials to be closed. ~~legal holiday established by statute or proclamation of the Governor.~~

**195:1-1-5. Written communications to the Board**

~~Every communication in writing to the Board shall be addressed to the Executive Secretary of the Board at the principal office unless the Board directs otherwise.~~

**195:1-1-6. Public inspection of certain records**

All public records of the Board shall be made available for public inspection pursuant to the Oklahoma Open Records Act 51 O.S. § 24A.5. at the office during regular office hours. Copies of public records of the Board shall be made and certified upon pre-payment of the copying fee set forth in the fee schedule enacted by the Board.

[**Source:** Amended at 14 Ok Reg 1539, eff 7-1-97; Amended at 20 Ok Reg 2336, eff 7-11-03; Amended at 25 Ok Reg 1102, eff 7-1-08]



**TITLE 195 – BOARD OF DENTISTRY  
CHAPTER 2 – INTERNAL OPERATIONS AND PURPOSES**

**195:2-1-3. Appointment of Advisory Members**

(a) ~~The president shall have authority to appoint advisory members as he or she deems necessary, with Board approval.~~

(b) ~~The appointee shall assist only in an advisory capacity and shall not have a vote on matters acted upon by the Board.~~

~~[Source: Amended at 20 Ok Reg 2337, eff 7-11-03]~~

**195:2-1-5. Annual meeting of the Board**

~~The annual Meeting a regularly scheduled meeting of the Board will be held in the second quarter of each calendar year. At this time reports of the proceedings of the Board since the last annual meeting, reports of officers, and committees, and recommendations of the Board shall be received. Board member positions up for election shall be elected. The newly elected or appointed Board Members will be installed and Board officers will be elected. Newly elected Board members shall serve in an ex-officio capacity until the beginning of the next fiscal year pursuant to 59 O.S. § 328.10.~~

~~[Source: Amended at 20 Ok Reg 2337, eff 7-11-03]~~

**195:2-1-6. Annual registration fee for registered members in the Armed Services, and members retired from the practice of dentistry because of age or physical disability**

(a) ~~Should a registered person have held an Oklahoma license for twenty five (25) years and have kept such license active by the paying of the annual registration fee, and should such person become physically disabled because of age or disability, and have retired from the practice of dentistry the annual registration fee will be waived and a renewal certificate issued without cost to the registered member. Such registered member must submit to the Secretary of the Board, a letter from the Board Member from that district, or a letter from the Secretary of his local Dental Society, that such disability has occurred. The waiver of fees may be continued so long as said retirement continues because of age or physical disability.~~

(b) ~~Each person entering the Armed Services will be charged a renewal fee in accordance with that charged to dentists licensed in Oklahoma and residing outside Oklahoma.~~

**195:2-1-7. Fees**

Fees charged by the Board are hereby set as follows:

~~(1) LICENSE, CERTIFICATE AND PERMIT APPLICATION FEES:~~

~~(A) License or Certificate by Examination~~

~~(i) Dentist \$200.00~~

~~(ii) Dental Hygienist \$100.00~~

~~(B) License or Certificate by Credentialing~~

~~(i) Dentist \$500.00~~

~~(ii) Dental Hygienist \$150.00~~

~~(C) Dental Specialty License by Examination \$300.00~~

~~(D) Dental Specialty License by Credentialing \$500.00~~

- ~~(E) Faculty Permit
 
  - ~~(i) Dentist \$100.00~~
  - ~~(ii) Dental Hygienist \$50.00~~~~
- ~~(F) Dental Intern Permit \$100.00~~
- ~~(G) Temporary Certificate to Practice Dental Hygiene \$50.00~~
- ~~(H) Dental Assistant permit for Expanded Duties \$10.00~~
- ~~(I) Permit to Operate Dental Laboratory \$20.00~~
- ~~(J) General Anesthesia Permit Dentist \$100.00~~
- ~~(K) Conscious Sedation Permit Dentist \$100.00~~

~~(2) RE-EXAMINATION FEES:~~

- ~~(A) License or Certificate by Examination
 
  - ~~(i) Dentist \$200.00~~
  - ~~(ii) Dental Hygienist \$100.00~~~~
- ~~(B) Dental Specialty License by Examination \$300.00~~
- ~~(C) (A) Theoretical or Written Only Re-Examination
 
  - ~~(i) Dentist or Hygienist - \$10.00~~
  - ~~(ii) Dental Hygienist \$10.00~~~~

~~(3) ANNUAL RENEWAL FEES:~~

- ~~(A) Dentist \$150.00~~
- ~~(B) Dental Hygienist \$75.00~~
- ~~(C) Dental Specialty License \$150.00~~
- ~~(D) Faculty Permit
 
  - ~~(i) Dentist \$50.00~~
  - ~~(ii) Dental Hygienist \$50.00~~~~
- ~~(E) Dental Intern Permit \$50.00~~
- ~~(F) Dental Assistant, permit for Expanded Duties \$25.00~~
- ~~(G) Permit to Operate a Dental Laboratory \$20.00~~
- ~~(H) General Anesthesia Permit Dentist \$100.00~~
- ~~(I) Conscious Sedation Permit Dentist \$100.00~~

~~(4) PENALTY FEES FOR LATE RENEWAL OF LICENSE, CERTIFICATE OR PERMIT:~~

- ~~(A) Dentist \$100.00~~
- ~~(B) Dental Hygienist \$50.00~~
- ~~(C) Dental Specialty License \$100.00~~
- ~~(D) Dental Assistant Permit for Expanded Duties \$20.00~~
- ~~(E) Permit to Operate a Dental Laboratory \$20.00~~
- ~~(F) General Anesthesia Permit Dentist \$100.00~~
- ~~(G) Conscious Sedation Permit Dentist \$100.00~~

~~(5) OTHER FEES:~~

- ~~(A) Duplicate License \$10.00~~
- ~~(B) Duplicate Certificate, Permit or Registration \$10.00~~
- ~~(C) Certificate of Good Standing \$10.00~~
- ~~(D) Professional Entity Certification Letter \$5.00~~

~~(E) Professional Entity Registration or Update - \$20.00~~

~~(F) Work Authorization Books - \$7.00~~

~~(G) Preparation of list of Dentists, Dental Hygienists, Dental Assistants who hold a Permit for Expanded Duties, and holders of a permit to Operate a Dental Laboratory - \$75.00 (All lists must be requested in writing noting the specific use of the list.)~~

~~(H) (B) Copies of Public Records - per page - \$0.25~~

[Source: Added at 14 Ok Reg 1540, eff 7-1-97; Amended at 19 Ok Reg 2024, eff 7-1-02; Amended at 27 Ok Reg 1378, eff 7-1-10]

**TITLE 195 – BOARD OF DENTISTRY  
CHAPTER 3 – COMPLAINTS, INVESTIGATIONS AND HEARINGS**

**195:3-1-1.1 Definitions**

The following words, when used in this chapter, shall have the following meaning, unless the context clearly indicates otherwise:

"**Act**" or "**Dental Act**" means the State Dental Act, Title 59 O.S. §§ 328.1 ~~et. seq. thru~~ 328.51(a).

"**Board**" means the Board of Dentistry.

"**Complaint**" means a written statement of complaint filed with the Board which is investigated or to be investigated by the Board and which may result in a formal Statement of Complaint in an individual proceeding filed pursuant to Article II of the Administrative Procedures Act.

"**Hearing**" means the trial mechanism employed by the Board in an individual proceeding.

"**Individual proceeding**" means the formal process by which the Board takes administrative action against a person licensed by the Board.

"**License**" means a license issued by the Board.

"**Parties**" means the respondent and the special prosecutor for the Board.

"**Principal Administrative Officer** Executive Director" ~~means the Principal Administrative Officer of the Board~~ shall be defined pursuant to 59 O.S. § 328.15(B).

"**Respondent**" means the person against whom an individual proceeding is initiated.

"**Review and investigative panel**" shall be defined by 59 O.S. § 328.43(a)

"**Staff**" means the personnel of the Board.

[Source: Added at 14 Ok Reg 1541, eff 7-1-97; Amended at 23 Ok Reg 1221, eff 7-1-06]

**195:3-1-2. Investigations**

~~(a) Any person may file a written and signed complaint with the Board alleging that another person has sought to practice or has illegally practiced dentistry or dental hygiene or has violated the Act or rules of the Board. The complaint need not be on any particular form but must be in writing and signed before it is presented to the Board representative for filing.~~

~~(b) Upon receipt of a complaint, the President of the Board shall appoint two Board members to act as a review panel during the investigation of the complaint. The review panel members shall not be from the same geographical region as that of the person named in the complaint or have a pecuniary interest in the outcome of the complaint. The review panel shall conduct or cause to be conducted an investigation and may utilize investigators and attorneys to conduct or assist in conducting the investigation. During the investigation, the review panel and investigators and attorneys may use any investigative mechanism authorized in the Act.~~

[Source: Amended at 14 Ok Reg 1541, eff 7-1-97; Amended at 20 Ok Reg 2338, eff 7-11-03; Amended at 23 Ok Reg 1221, eff 7-1-06]

**195:3-1-3.1. Emergency hearing**

In the event the investigative and review panel determines that an emergency exists for which immediate action on a license is warranted, including but not limited to suspension or revocation, the investigative and review panel shall so advise the President of the Board. Upon concurrence of the President of the Board, the President may convene a special or emergency hearing of the Board pursuant to the Administrative Procedures Act of the Oklahoma Statutes to summarily take action on such license. A written statement of the allegations constituting the emergency shall be provided to the Board as soon as practicable before the hearing. Notice of the hearing and the written statement of allegations constituting the emergency shall be provided to the respondent as soon as practicable before an emergency hearing of the Board.

[Source: Added at 23 Ok Reg 1221, eff 7-1-06]

#### **195:3-1-4. Statement of Complaint and notice of hearing; Setting of hearing date**

(a) The Statement of Complaint issued by the investigative review panel ~~Board~~ shall set forth all allegations of violations of the Act, proposed sanctions and requests for costs and attorneys' fees. The Statement of Complaint shall be prepared by the Executive Director or attorney who assisted in the investigation, or if no attorney assisted in the investigation, or by the attorney who will prosecute the respondent in a hearing before the Board.

(b) Upon the receipt of the statement of complaint, the Board President, shall serve as the Administrative Judge for the hearing with the assistance of judicial council, The statement of complaint shall be reviewed for sufficiency and he or she ~~At the time the Board accepts the recommendation of the review panel that an individual proceeding be commenced, with the assistance of the judicial counsel the Board~~ shall set a hearing date.

(c) A "Notice of Hearing" shall be prepared by the ~~Principal Administrative Officer~~ Executive Director or the attorney assisting with the prosecution or acting as the prosecutor, and served on the respondent with the Statement of Complaint. The Notice of Hearing shall specify the time, place and nature of the hearing, the legal authority under which it is to be conducted and cite any relevant statutory provisions. Service of the Statement of Complaint and Notice of the Hearing may be in person or by certified mail at the official address as listed with the Board. Service of the Notice of the Hearing shall be complete upon return to the Board of a card showing receipt of certified mail by the respondent or return to the Board of an affidavit of personal service.

(d) For the purpose of all hearing matters, in the event of a conflict of the President, the acting board president shall serve as the administrative judge.

[Source: Amended at 14 Ok Reg 1541, eff 7-1-97; Amended at 20 Ok Reg 2338, eff 7-11-03; Amended at 23 Ok Reg 1221, eff 7-1-06]

#### **195:3-1-4.1. ~~Matters prior to the hearing~~ Preliminary hearing matters, discovery and subpoenas.**

(a) The President of the Board may delegate any ministerial duties to the judicial counsel who shall serve as the Administrative Law Judge for all preliminary matters.

(b) Attorneys representing Respondents shall file a formal entry of appearance with the Board and/or Administrative Law Judge.

(c) A scheduling order shall be issued by the Administrative Law Judge and

~~At the same time the respondent is served with the Statement of Complaint and notice of the hearing, the respondent and prosecuting attorney (parties) shall be served with a scheduling order.~~



~~The scheduling order shall be prepared by the attorney advising the Board and approved by the President of the Board. The scheduling order shall advise the parties of the closing date for the exchange of and filing of witness and exhibit lists, the discovery cut-off date, the cut-off date for the filing of dispositive motions and any other matters determined to be necessary. A prehearing conference date, set no less than fourteen (14) days prior to the hearing shall also be set in the scheduling order. Either party may file a written motion for modification of the scheduling order for good cause. The filing party must indicate whether the other party objects to the modification of the scheduling order.~~

~~(b)~~ (d) Either party may file a written motion for a change in the hearing date.. The motion shall state the amount of time desired and the reason or reasons for the request. The motion shall be filed no less than ten (10) ~~thirty (30)~~ working days before the date of the action for which the motion is filed.

~~(c) The President of the Board decide motions for modification of the scheduling order or for change in the hearing date for good cause shown by one of the parties.~~

and the Board may utilize the services of an attorney on all matters arising prior to the hearing.

[Source: Added at 14 Ok Reg 1541, eff 7-1-97; Amended at 23 Ok Reg 1221, eff 7-1-06]

### **195:3-1-5. Subpoenas and discovery**

(a) The parties may make written requests to the Board for the issuance of Subpoena or Subpoena Duces Tecum to persons desired as witnesses for depositions or for the hearing, and such Subpoenas Duces Tecum for the production of documents for discovery or the hearing. Such subpoenas ~~shall~~ may be issued by the President of the Board, the Administrative Law Judge or the Executive Director in the name of the Board. The requestor shall furnish the names and addresses of all such witnesses. ~~The Principal Administrative officer is hereby authorized to receive requests for subpoenas and issue the same over the Principal Administrative Officer's signature with the same force and effect as if it were signed and issued by the president of the Board.~~

(b) Requests for admission, requests for the production of documents, requests for inspection of property and depositions shall be permitted prior to the hearing. Objections to discovery requests will be permitted as in civil actions in the State of Oklahoma. Any dispute to the discovery requests will be decided by the President of the Board Administrative Law Judge.

[Source: Amended at 14 Ok Reg 1541, eff 7-1-97; Amended at 23 Ok Reg 1221, eff 7-1-06]

#### **195:3-1-5.1. Prehearing conference**

~~(a) The scheduled prehearing conference may be held by telephone if agreed to by the parties or ordered by the President of the Board.~~

~~(b) The attorney advising the Board shall, in the absence of the President of the Board, preside at the prehearing conference.~~

~~(c) The purpose of the prehearing conference is to ensure that all prehearing matters have been addressed, that the issues to be addressed at the hearing have been identified, that all discovery has been completed and that all matters necessary for the conduct of an orderly hearing have been addressed.~~

~~(d) An estimated length of the hearing shall be provided by the parties to the President of the Board.~~

[Source: Added at 14 Ok Reg 1541, eff 7-1-97; Amended at 23 Ok Reg 1221, eff 7-1-06]

### **195:3-1-6. Procedure for hearings**

(a) The hearing shall be conducted under the Administrative Procedures Act of the Oklahoma statutes and shall be presided over by the President of the Board, with the assistance of the judicial counsel, ~~or the Vice President in the absence of the President. In the event of the absence of of both the president and the Vice President,~~ the President shall designate a member of the Board to preside at the hearing in the case of absence or conflict. The rules of evidence used during the hearing shall be those specified by the Administrative Procedures Act. Witnesses shall be sworn upon oath and are subject to cross-examination. The President of the Board shall rule upon the admissibility of evidence or objections thereto, or upon other motions or objections arising in the hearing. The rulings of the President, in all questions, shall be the rulings of the Board unless reversed or modified by a majority vote of the Board.

(b) The Board may utilize the services and advice of the judicial counsel ~~its Attorney (serving as legal advisor)~~ regarding any matter of evidence, law, or procedure in the conduct of the hearing. All decisions concerning objections or procedure shall be made by the presiding Board member. A Board Attorney shall act as Special Prosecutor for the Board although any Board member may inquire of any witness concerning matters deemed relevant and competent and not otherwise offered into evidence.

(c) The Board shall admit and give probative effect all competent, relevant, and probative evidence, both oral and documentary, which tends to prove or disprove the allegations of the complaint. The board may exclude incompetent, irrelevant, immaterial and unduly repetitious evidence. The Board shall, insofar as possible, give effect to the fundamental rules of evidence recognized in courts of law. True copies of documents may be received if the original is unavailable. The Board is possessed of specialized knowledge, and such knowledge will be utilized along with all the evidence in arriving at a decision, when the complaint or investigation involves questions calling for such specialized knowledge. The standard of proof upon the Board in such hearing is by clear and convincing evidence.

(d) Whenever all the evidence has been presented, the respondent shall be afforded an opportunity to be heard in argument relative to the matters in issue.

[Source: Amended at 11 Ok Reg 2591, eff 7-1-94; Amended at 14 Ok Reg 1541, eff 7-1-97; Amended at 23 Ok Reg 1221, eff 7-1-06]

### **195:3-1-7. Issuance of final agency order**

After all parties involved in the individual proceeding have concluded their presentation, the Board jury panel shall deliberate, in executive session if desired. The Board jury panel shall vote in open session whether the Act was violated by the respondent. The Board shall make findings of fact and conclusions of law if it determines that the respondent violated the Act. If the Board finds that the Act was violated, the Board shall deliberate, in executive session if desired, to determine what, if any, sanctions shall be imposed upon the respondent. A final agency order will be prepared later in written form and mailed or to respondent at his ~~last known office~~ official address as listed by the Board and/or their attorney. The final agency order shall include separately stated Findings of Fact and Conclusions of Law and if respondent is found guilty of violations of the State Dental Act or enters his admissions thereof, the final agency order shall include the sanction or sanctions assessed. Appeals from the decision of the Board may be taken as provided by law.

[Source: Amended at 14 Ok Reg 1541, eff 7-1-97; Amended at 23 Ok Reg 1221, eff 7-1-06]

**195:3-1-8. Record of hearing**

(a) A record of all hearings shall be made. The record may be made by means of electronic, digital or stenographic means whichever the presiding officer designates. A transcript of the proceeding shall not be prepared except upon written application. The party requesting the transcript shall pay for its costs. Parties to any proceeding may have the proceeding transcribed by a court reporter at their own expense.

(b) The record of the hearing and the file containing the pleadings, motions, final agency order and other administrative records will be maintained in a place designated by the ~~Principal Administrative Officer~~ Executive Director of the Board. The ~~tape~~ digital or other type of recording audio or video or transcript of the proceeding shall be maintained for a period of one year. If the matter is on appeal, these records will be maintained until all appeals have been finally exhausted.

(c) If the respondent desires a stenographic record at the hearing, he or she shall make arrangements for the court reporter to be present at the hearing. If the stenographic record is transcribed, a copy shall be provided to the other party and the Board at the respondent's expense.

[Source: Amended at 14 Ok Reg 1541, eff 7-1-97; Amended at 23 Ok Reg 1221, eff 7-1-06]

**~~195:3-1-9. Petition for promulgation, amendment, or repeal of rules~~**

~~—All interested persons may request the Board to promulgate, amend or repeal a rule, such request to be made in writing and filed with the Executive Secretary. The request shall set forth fully the reasons for its submission; the alleged need or necessity therefor; whether or not the proposal conflicts with any existing rule, and what, if any, statutory provisions are involved. Such request shall be considered by the Board at its next regular meeting or may be continued for further consideration to a subsequent meeting. Upon this preliminary consideration, if the Board approves the proposed change, notice will be given that at a subsequent Board meeting, such proposal will be formally considered for adoption. If however, the Board initially determines that the proposal or request is not a necessary rule, amendment or repeal, the same will be refused and the decision reflected in the regular minutes of the Board.~~

**TITLE 195 – BOARD OF DENTISTRY**  
**CHAPTER 4 – CATASTROPHIC HEALTH EMERGENCY PLAN**

**195:4-1-1. Purpose**

~~The Board of Dentistry shall recognize a declared emergency and implement the existing Catastrophic Health Emergency Plan. All alternative standards of care shall be authorized during an official declared emergency as directed by the Board of Dentistry. The Executive Director shall be responsible for coordination of the dental profession's response, maintenance of necessary dental databases and activation of an emergency "phone tree"~~

~~[Source: Added at 27 Ok Reg 1379, eff 7-1-10]~~

**195:4-1-2. Recognition of dental providers**

~~—Dentists, dental hygienists and dental assistants should be considered as "acting within the scope of his or her profession when providing all needed care during a declared local, state or national emergency", and should be allowed to perform services requested of them when working under the supervision of a dentist or physician.~~

~~[Source: Added at 27 Ok Reg 1379, eff 7-1-10]~~

~~[Authority: 59 O.S., § 328.4, 328.15(A)]~~

~~[Source: Codified 7-1-10]~~

**TITLE 195 – BOARD OF DENTISTRY  
CHAPTER 10 – EXAMINATIONS AND LICENSING OF DENTISTS,  
DENTAL HYGIENISTS AND DENTAL SPECIALISTS**

**Subchapter 1 - Examination for Dentists and Dental Hygienists**

**195:10-1-1. Purpose**

The rules of this subchapter set forth the application procedures for the Board's requirements for licensing examination for dentists and dental hygienists. ~~They also specify the subject matter of the examination and the passing score.~~

**195:10-1-2. ~~Eligibility to take examination and application procedure~~**

All persons desiring to practice dentistry or dental hygiene in the State of Oklahoma shall be required to ~~pass satisfactorily an examination before receiving a license. An applicant, to be acceptable for examination for a license to practice dentistry in Oklahoma, must fulfill the following requirements:~~

- (1.) Applicants must fill out and return a fully completed official application to the Board.
- (2.) The requirements for dental and hygiene licenses are set forth in 59 O.S. § 328.21.

~~(2) Be twenty one years of age or over.~~

~~(3.)~~ (2.) Applicants must complete and return the official application of the Board, at least thirty (30) days prior to the next scheduled board meeting. announced dates for the examination. The application must be accompanied by a certified check or United States Postal Money Order to pay the examination fee as required by the Board, but not to exceed Two Hundred Dollars (\$200). application fee as set forth by law.

~~(4.) No application will be accepted less than thirty (30) days prior to the announced dates for the examination.~~

~~(5.) After the application has been processed and the applicant has been notified to appear before the Board for examination, and should the applicant fail to appear for the examination, his or her file and fee will be considered forfeited. Should the applicant file for a subsequent examination, such applicant will be considered a new applicant, and the fee for such examination will be as for other new applicants. A new application must be submitted each time an applicant expresses a desire to be examined.~~

~~(6)~~ (3.) If the applicant has not completed his or her last term in Dental School or Dental Hygiene School prior to making application, the Dean of the School ~~should~~ shall certify that he or she is a candidate for graduation, in order that the application can be processed. ~~No applicant will be allowed to take the examination until the Secretary of the Board has in possession a photostatic copy of the applicant's diploma.~~

~~(7) (4.) Applicants who are licensed and practicing dentistry or dental hygiene in another state must present with the application a photostatic copy of his or her degree(s), and a letter of good standing from any state in which they ever held a dental or dental hygiene license, and a statement or certificate signed by the Secretary of the State Dental Board of the state in which he or she is licensed that the applicant is engaged in the actual, lawful, practice of dentistry.~~

~~(8) (5.) The Board recognizes only those applicants who are students or graduates of Dental Schools in the United States or Canada, approved, conditionally, or provisionally approved by the Commission on Dental Accreditation of the American Dental Association, and the applicant must have or will receive a D.D.S. or D.M.D. Degree from that school.~~

~~(9) (6.) Applicant must attach a recent passport type photograph of self in place so designated on application blank.~~

~~(10) (7.) Applicant must present with application, a (official) transcript of his or her grades received during his or her academic years of training in dental school.~~

~~(11) Applicants shall be required to successfully complete Part I and Part II of the National Board (written theoretical) examination. Part I of the National Board examination shall be required prior to graduation from an accredited dental program. All dental applicants shall be required to complete Part II of the National Board examination within twenty-four (24) months of their date of graduation from an accredited dental program.~~

~~(12) (8.) Applicant will appear for personal interview, as requested by the Board.~~

~~(13) Applicants qualifying for a regional examination recognized by the Board who fail to make the required grade will not be issued a license, but may retake the examination specified in 59 O.S. Section 328.21 (F). The additional examinations will require a fee as set by the Board.~~

~~(14) (9.) Should an applicant fail the second clinical examination before further re-examination the Board may require evidence of additional education. After the third examination, the Board may deny the applicant further examination. Clinical examinations are recognized for a period of five-years.~~

~~(15) If the applicant successfully passes the examination and is licensed to practice dentistry in Oklahoma, he or she will be required to pay an annual registration fee each year, or his or her license will be cancelled as provided by law.~~

~~(16) A copy of the State Dental Act of Oklahoma and Rules and Regulations promulgated by the Board will be mailed to applicant with letter of notification acknowledging receipt of application.~~

~~(17) Applicants must show proof of malpractice insurance pertaining to acts performed at, during or for the clinical examination.~~

~~(18) Applicants must furnish their own patients, instruments, and materials.~~

(19) (10.) Address communications to the current address of the BOARD OF DENTISTRY office. Any licensee moving must notify the Board within 30 days of their new address.

11. Applicants must pass the Oklahoma Jurisprudence examination with a 70% or higher grade.

[Source: Amended at 20 Ok Reg 2339, eff 7-11-03; Amended at 22 Ok Reg 1435, eff 7-1-05]

### **195:10-1-3. Contents of examination**

The examination for a license to practice dentistry in Oklahoma will consist of:

~~(1) — Theoretical examination.~~

~~(A) — A theoretical examination which will be written and will usually consist of questions on the subjects of:~~

- ~~(i) — Operative Dentistry,~~
- ~~(ii) — Pharmacology, Prosthodontics,~~
- ~~(iii) — Oral Surgery/Anesthesia,~~
- ~~(iv) — Orthodontics/Pedodontics,~~
- ~~(v) — Oral Path/Radiology,~~
- ~~(vi) — Endodontics/Periodontics,~~
- ~~(vii) — Anatomic Sciences,~~
- ~~(viii) — Biochem/Physiology,~~
- ~~(ix) — Microbiology/Pathology, and~~
- ~~(x) — Dental Anatomy.~~

~~(B) — A passing score will be required to be obtained on each subject of the theoretical examination or the applicant will not be licensed to practice dentistry in the State of Oklahoma.~~

~~(C) — The Board may accept results of the Joint Commission on National Dental Examinations in lieu of its theoretical examination.~~

~~(2) — Written examination on the State Dental Act and the Board's rules.~~ as determined by the Board is required on a written examination on the State Dental Act of Oklahoma and the rules promulgated by the Board.

~~(3) — Clinical examination.~~

~~(A) — Clinical examinations may be conducted by a national or regional testing agency as recognized by the Board or at times and places determined appropriate by the Board and depending upon numbers of applications received.~~

~~(B) — A passing score must be obtained in the recognized clinical examination(s) to be eligible for licensure.~~

[Source: Amended at 19 Ok Reg 2025, eff 7-1-02; Amended at 20 Ok Reg 2339, eff 7-11-03]

### **Subchapter 3 – Examination for Dental Hygienists**

#### **195:10-3-1. Purpose**

The rules of this subchapter set forth the application procedure for the Board's licensing examination for Dental Hygienists. They also specify the subject matter.

#### **195:10-3-2. Eligibility to take examination and application procedure**

All persons desiring to practice dental hygiene in Oklahoma shall be required to pass satisfactorily an examination before receiving a Certificate of Ability to practice license. An applicant, to be acceptable for examination for a Certificate of Ability license to practice dental hygiene in Oklahoma, must fulfill the following requirements:

- (1) — Make application to the Board in writing. Forms are available upon request from the Office of the Board.
- (2) — Applicant must be eighteen years of age or over.
- (3) — Return the completed application at least thirty (30) days prior to the announced dates of the examination. The application must be accompanied by a Certified Check or United States Postal Money Order in an amount as set by the Board but not to exceed \$100.
- (4) — No application will be accepted for processing less than thirty (30) days before the announced dates of the examination.
- (5) — After an application has been processed and the applicant notified to appear before the Board for examination, and should the applicant fail to appear for the examination, his or her file and fee will not be returned, and the fee will be considered forfeited and any temporary permit terminated. Should the applicant file for a subsequent examination, such applicant will be considered a new applicant and the fee for such examination will be as for other new applicants. New applications must be submitted each time an applicant expresses a desire to be examined.
- (6) — If the applicant has not completed his or her last term in Dental Hygiene School prior to making application, the Dean of the Dental School or Director of the Dental Hygiene School should certify that he or she is a candidate for graduation in order that the application can be processed. No applicant will be allowed to take the examination until the Secretary of the Board has in possession, a photostatic copy of his or her Dental Hygiene Certificate of Graduation or diploma.
- (7) — An applicant who is not graduating from a Dental Hygiene School the year in which making application must present with the application a photostatic copy of his or her certificate and a statement or certificate signed by the Secretary of the State Dental Board of the state in which he or she is registered stating the applicant is in good standing.
- (8) — The Board recognizes only those applicants who are students or graduates of a Dental Hygiene School in the United States or Canada approved, conditionally or provisionally approved by the Commission on Dental Accreditation of the American Dental Association, and the applicant must have, or will receive a Dental Hygiene Certificate from that school.
- (9) — Applicant must attach a recent passport type photograph of self in place so designated on the application blank.
- (10) — Applicant must present with application a transcript of grades received during his or her academic years of training in Dental Hygiene School.
- (11) — Applicant will appear for personal interview, as requested by the Board.
- (12) — Applicants must furnish their patients, instruments and material. Applicants must show proof of malpractice insurance pertaining to acts performed at, during or for the examination.
- (13) — Applicants qualifying for an examination formulated and administered by the Board who fail to make the required grade will not be issued a Certificate of Ability, but may retake the examination. The additional examinations will require a fee as set by the Board.
- (14) — Should an applicant fail the second clinical examination before further re-examination the Board may require evidence of additional education. After the third examination, the Board may deny the applicant further examination.



~~(15) If the applicant successfully passes the examination and is granted a Certificate of Ability to practice dental hygiene in the State of Oklahoma, he or she will be required to pay an annual registration fee each year or his or her Certificate of Ability will be cancelled as provided by law.~~

~~(16) A copy of the State Dental Act of Oklahoma and Rules and Regulations promulgated by the Board will be mailed to applicant with application.~~

~~(17) All communications should be addressed to the current address of the BOARD OF DENTISTRY, Oklahoma City, Oklahoma.~~

~~[Source: Amended at 20 Ok Reg 2339, eff 7-11-03]~~

### **195:10-3-3. Contents of examination**

~~The examination for a certificate of ability to practice dental hygiene in Oklahoma will consist of:~~

~~(1) **Theoretical examination.**~~

~~(A) A written theoretical examination which will usually consist of questions on the subjects of:~~

~~(i) General Anatomy,~~

~~(ii) Dental Anatomy,~~

~~(iii) Physiology,~~

~~(iv) Histology,~~

~~(v) Pathology,~~

~~(vi) Radiology,~~

~~(vii) Chemistry,~~

~~(viii) Nutrition,~~

~~(ix) Microbiology,~~

~~(x) Pharmacology,~~

~~(xi) Dental Materials,~~

~~(xii) Preventive Dentistry~~

~~(xii) Local Anesthesia, and~~

~~(xiv) Community Dental Health, as applied to the functions a dental hygienist may carry out in practice.~~

~~(B) A passing score will be required to be obtained on the theoretical examination or applicant will not be granted a Certificate of Ability to practice Dental Hygiene in Oklahoma.~~

~~(C) The Board may accept results of the Joint Commission on National Dental Examinations in lieu of its theoretical examination.~~

~~(2) **Written examination on State Dental Act and Board's rules.** as determined by the Board is required on a written examination on the State Dental Act of Oklahoma and the rules promulgated by the Board.~~

~~(3) **Clinical examination.**~~

~~(A) Clinical examinations may be conducted by a national or regional testing agency as recognized by the Board and may be accepted by the Board pursuant to 59 O.S. § 328.21 by resolution. The resolution shall be posted on the website, or at times and places determined appropriate by the Board and depending upon numbers of applications received.~~

~~(B) A passing score must be obtained in the recognized clinical examination(s) to be eligible for a certificate of ability to practice dental hygiene.~~

~~[Source: Amended at 19 Ok Reg 2025, eff 7-1-02; Amended at 20 Ok Reg 2339, eff 7-11-03]~~

## **Subchapter 5 - Reciprocity and Criteria Approval**

### **195:10-5-2. Requirements for reciprocal licensure**

(a) The Board of Dentistry of the State of Oklahoma pursuant to the State Dental Act may license without examination any person who has been duly licensed to practice dentistry or dental hygiene in any state or territory of the United States, if said person produces satisfactory evidence to the Board that he or she has the required education and training and is in good standing, and does meet every other requirement set forth in 59 O.S. § 328.21(H) of the State Dental Act and ~~as may be set forth by this board~~ meet the following requirements;

(b) The applicant must:

(1) ~~Have been in active practice for at least five (5) years (two (2) for dental hygienists) immediately prior to making application (can include internship, residency, military, teaching, at the discretion of the Board).~~

(2) Have completed required application form with all supporting data and certification of licensure in good standing from all states licensed.

(3) Have paid required fee (non-refundable).

(4) ~~Have passed at least one practical examination for licensure that is equivalent to the examination required by Oklahoma.~~

(5) Have taken and passed the Oklahoma Jurisprudence Examination with a 70% passage rate.

(6) Have completed or satisfied any other requirements as may be set by the Board.

(7) Have successfully completed the National Board examinations administered by the Joint Commission on National Dental Examinations.

(8) Meet all other requirements of the State Dental Act.

(9) ~~Submit proof of a Federal registration in good standing for prescribing, dispensing, or administering controlled dangerous substances, if applicant is a dentist.~~

(10) Submit recent color passport type photograph.

(11) ~~Have all time units accounted for.~~

(12) Application must also include copy of diploma, National Board examination grades and transcript of dental and/or dental hygiene school grades.

(13) Three letters of recommendation from professional associates, i.e.: Associations, Boards, including letters from employers and associates listed under Practice History (Section 6 of the application). These letters should be mailed directly to the Board.

(c) The applicant may be requested to appear for personal interview.

[Source: Amended at 15 Ok Reg 2198, eff 7-1-98; Amended at 20 Ok Reg 2339, eff 7-11-03]

### **Subchapter 7 – Issuance of Temporary Licenses to Dental Hygienists, Faculty Permits, and Dental Intern Permits**

#### **~~195:10-7-1. Purpose~~**

~~The rules set forth in this subchapter establish the procedure for applying for temporary licenses to practice dental hygiene, faculty permits, and dental intern permits. They also set forth the criteria for granting such temporary licenses.~~

[Source: Amended at 15 Ok Reg 2199, eff 7-1-98]

#### **195:10-7-2. Requirements for the issuance of temporary licenses**

~~Temporary licenses to practice dental hygiene may be issued by the Board at its discretion to Dental Hygienists under the following terms and conditions:~~

~~(1) **Requirements for application.** An applicant for a temporary license to practice dental hygiene in Oklahoma shall file an application with the Board to take the next clinical examination required by the Board. Applicant must enclose with his or her application:~~

~~(A) National Board scores.~~

~~(B) Copy of Dental Hygiene Certificate of diploma from an accredited dental hygiene program.~~

~~(C) Submit a certificate verifying the results of the examination given to the applicant by the state or jurisdiction in which such applicant was heretofore issued a license to practice dental hygiene and a copy of the current license in good standing from the state.~~

~~(C) Must furnish proof of active practice in the two years preceding application.~~

~~(D) Must submit four (3) letters of recommendation.~~

~~(E) Submit an official transcript of dental hygiene school.~~

~~(2) **Issuance of a temporary license, expiration date.** After examination of the documents submitted with the application, if the Board finds that the applicant successfully passed the examination given by the other state or jurisdiction, is in good standing, and that the nature and extent of the examination given by the other state was equivalent to the clinical examination required by the Board, then the Board may issue to the applicant a temporary license to practice dental hygiene in the State of Oklahoma. Such temporary license shall expire as of the date the next clinical examinations required by the Board.~~

~~(3) **Fee.** A fee as set by the Board shall be charged for the issuance of a temporary license.~~

~~(4) **Examination on State Dental Act and Rules.** Applicants for a temporary license must come to the Board's office and pass a test regarding the content of the State Dental Act and Rules before a temporary license will be issued.~~

~~(5) **Personal Interview.** Applicant may be requested to appear for personal interview with the Board and/or its designated agent.~~

~~(6) The issuance of a temporary license gives said dental hygienist the same rights and privileges as a license in good standing, therefore, the responsibilities will be the same as one who holds a permanent license to practice dental hygiene; such dental hygienist will be liable and governed by all rules as one who holds an active license in good standing to practice dental hygiene.~~

~~[Source: Amended at 15 Ok Reg 2198, eff 7-1-98; Amended at 20 Ok Reg 2339, eff 7-11-03]~~

### **195:10-7-3. Temporary permits for internships, residencies, and dentist Employed by the State Health Department and dental school or dental hygiene school faculty permits**

~~Permits for internships, residencies, dentists employed by the State Health Department, and dental school or dental hygiene school faculty members may be issued by the Board to non-licensed dentists. Requests for temporary permits must be submitted by the Department Head and an application must be filed with the Board the same as if applying to take the Board's examination. Fees for issuance of such permits will be as set by the Board not to exceed \$100. Each applicant must successfully complete examination over the State Dental Practice Act.~~

## **Subchapter 9 - Recognition of Specialties**

### **195:10-9-1. Purpose**

The rules of this subchapter set forth the applications for a specialty license pursuant to 59 O.S. § 328.22. specialties within the field of dentistry that are recognized by the Board.

### **195:10-9-2. Specialties recognized by the Board and qualifying requirements**

- (1) The Board will at its discretion, recognize only those specialties as listed in 59 O.S. 328.22 and approved by the Commission on Dental Accreditation of the American Dental Association or a Board or Program recognized by the National Commission on Recognition of Dental Specialties and Certifying Boards. (Title 59 O.S. 328.22). The following specialties are recognized and defined by the Board, and any dentist, must fulfill the listed requirements to be allowed to take the examination
- (2) Candidates for licensure must meet all educational or other requirements of the CODA program or certifying specialty board to apply for a specialty dental license.
- (3) Candidates must complete all sections of the application form as requested by the Board, submit fees and proper documents in the manner as requested in the application.
- (4) A complete application with all requested documents for a specialty license must be submitted at least thirty (30) days prior to the meeting date to be heard.

### **195:10-9-3. Definitions of Specialties**

Definitions of dental specialties may be considered or utilized from the Commission on Dental Accreditation and/or a CODA approved program or a definition as recognized by the National Commission on Recognition of Dental Specialties and Certifying Boards.

#### **~~(1) Oral and Maxillofacial surgery.~~**

~~(A) **Definition:** The diagnosis, surgical and adjunctive treatment of diseases, injuries and defects involving both the functional and esthetic aspects of the hard and soft tissues of the oral and maxillofacial region.~~

~~(B) **Requirements:** Certificate of satisfactory completion of advanced training program in Oral Surgery approved by the Commission on Dental Accreditation of the American Dental Association and in a hospital approved by the Council on Hospital and Institutional Dental Service of the American Dental Association. This training program shall be for a minimum of three (3) years.~~

#### **~~(2) Orthodontics and Dentofacial Orthopedics.~~**

~~(A) **Definition:** The diagnosis, prevention, interception and correction of malocclusion, as well as neuromuscular and skeletal abnormalities of the developing or mature orafacial structures.~~

~~(B) **Requirements:** A minimum of two academic years of graduate training in a school approved or provisionally approved by the Commission on Dental Accreditation of the American Dental Association.~~

#### **~~(3) Pediatric Dentistry.~~**

~~(A) **Definition:** Pediatric Dentistry is an age defined specialty that provides both primary and comprehensive preventive and therapeutic oral health care for infants and children through adolescence, including those with special health care needs.~~

~~(B) **Requirements:** Two academic years of graduate study in a school approved or provisionally approved by the Commission on Dental Accreditation of the American Dental Association.~~

#### **~~(4) Periodontics.~~**

~~(A) — **Definition:** Periodontics is that specialty of dentistry which encompasses the prevention, diagnosis and treatment of diseases of the supporting and surrounding tissues of the teeth or their substitutes and the maintenance of the health, function and esthetics of these structures and tissues.~~

~~(B) — **Requirements:** Two academic years of graduate training in Periodontics in a school or other institution approved or provisionally approved by the Commission on Dental Accreditation of the American Dental Association.~~

~~(5) — **Prosthodontics.**~~

~~(A) — **Definition:** Prosthodontics is the dental specialty pertaining to the diagnosis, treatment planning, rehabilitation and maintenance of the oral function, comfort, appearance and health of patients with clinical conditions associated with missing or deficient teeth and/or oral and maxillofacial tissues using biocompatible substitutes.~~

~~(B) — **Requirements:** Successful completion of a two (2) year Prosthodontics Specialty Program resulting in a masters degree or certification approved or provisionally approved by the Commission on Dental Accreditation of the American Dental Association.~~

~~(6) — **Endodontics**~~

~~(A) — **Definition:** Endodontics is the branch of dentistry which is concerned with the morphology, physiology and pathology of the human dental pulp and periradicular tissues. Its study and practice encompass the basic and clinical sciences including biology of the normal pulp, the etiology, diagnosis, prevention and treatment of diseases and injuries of the pulp and associated periradicular conditions.~~

~~(B) — **Requirements:** Applicant must be a diplomate of the American Board of Endodontics or be certified as having successfully completed at least an eighteen-month graduate training program in endodontics, which is recognized and accredited by the Commission on Dental Accreditation of the American Dental Association and approved by the American Association of Endodontists.~~

~~(7) — **Oral and Maxillofacial Pathology.**~~

~~(A) — **Definition:** Oral pathology is the specialty of dentistry and discipline of pathology that deals with the nature, identification, and management of diseases affecting the oral and maxillofacial regions. It is a science that investigates the causes, processes, and effects of these diseases. The practice of oral pathology includes research and diagnosis of diseases using clinical, radiographic microscopic biochemical, or other examinations.~~

~~(B) — **Requirements:** Two years or six quarters of graduate study in a school approved or provisionally approved by the Commission on Dental Accreditation of the American Dental Association.~~

~~(8) — **Oral and Maxillofacial Radiology**~~

~~(A) — **Definition:** The specialty of dentistry and discipline of radiology concerned with the production and interpretation of images and data produced by all modalities of radiant energy that are used for the diagnosis and management of diseases, disorders and conditions of the oral and maxillofacial region.~~

~~(B) — **Requirements:** Two years of graduate study in a school approved or provisionally approved by the Commission on Dental Accreditation of the American Dental Association.~~

~~(9) — **Dental Public Health**~~

~~(A) — **Definition:** The science and art of preventing and controlling dental diseases and promoting dental health through organized community efforts. It is that form of dental practice which serves the community as a patient rather than the individual. It is concern with the dental health education of the public, with applied dental research, and with the administration of group dental care programs as well as the prevention and control of dental diseases on a community basis.~~

~~(B) — **Requirements:** A two-year dental public health program must encompass a minimum of two academic years in duration or a one-year dental public health program must encompass a minimum of twelve (12) months in duration with the applicant's possession of the degree of M.P.H. or a comparable degree. The advanced study program shall be a school approved or provisionally approved by the Commission on Dental Accreditation of the American Dental Association.~~  
~~[Source: Amended at 9 Ok Reg 1965, eff 6-11-92; Amended at 20 Ok Reg 2339, eff 7-11-03; Amended at 23 Ok Reg 1224, eff 7-1-06]~~

## ~~Subchapter 11—Specialty Examinations~~

### ~~195:10-11-1. Purpose~~

~~The rules of this subchapter set forth the procedures governing applications for specialty examinations. These rules set forth the subject matter of these examinations.~~

### ~~195:10-11-2. Time of examinations~~

~~Specialty examinations will be conducted in June of each year. At the discretion of the Board and upon receipt of a sufficient number of applications, specialty examinations may also be conducted in January.~~

### ~~195:10-11-3. Temporary licenses not issued~~

~~No temporary licenses will be issued.~~

### ~~195:10-11-4. Significance of specialty license; limitations of practice~~

~~The issuing of a specialist license by the Board is a special privilege granted to that member, which allows him to announce to the public that he is especially qualified in a particular branch of dentistry. Any member granted this special privilege must limit his practice to the specialty in which he is licensed.~~

### ~~195:10-11-5. Recognition of graduate education~~

~~The Board will not recognize any graduate education except that which is obtained at a University level. Only advanced dental specialty educational programs accredited by the Commission on Dental Accreditation of the American Dental Association shall be recognized.~~  
~~[Source: Amended at 23 Ok Reg 1224, eff 7-1-06]~~

### ~~195:10-11-6. Reexamination~~

~~An applicant who fails to achieve the required grade of 75% will not be issued a license but may take the examination at a subsequent date as announced by the Board. The applicant will be entitled to one additional examination for an additional fee. An applicant failing the examination on a second time may be re-examined, at the discretion of the Board. The fee for any subsequent examination will be the regular fee. After a third failure, the Board may deny applicant another examination or a specialty license.~~

~~[Source: Amended at 23 Ok Reg 1224, eff 7-1-06]~~

### ~~195:10-11-7. The application for examination~~

An applicant who has fulfilled the necessary requirements and desires to take the examination for licensure in a Specialty, must:

(1) — Make application to the Board in writing. Forms will be furnished and are available at the Office of the Board.

(2) — Return the completed application, with all supporting documents attached thereto, at least thirty (30) days prior to the announced dates for the examination. The application must be accompanied by a certified check or postal money order for the required fee, not to exceed \$300. No application will be accepted for processing less than thirty (30) days prior to the announced dates for the examination.

(3) — Submit a certificate reflecting completion of an accredited advanced training program. If the applicant has not yet graduated, the program chair or department head must send a letter designating the date of completion. No applicant will be allowed to take the specialty examination unless an official letter is confirmed.

[Source: Amended at 23 Ok Reg 1224, eff 7-1-06]

#### **195:10-11-8. Failure to appear; subsequent examination**

After the application has been processed and the applicant has been notified to appear before the Board for examination, and should the applicant fail to appear for said examination, the file and fee will not be returned and the fee shall be considered forfeited. Should the applicant file for a subsequent examination, applicant will be considered a new applicant and the fee for such examination shall be as for other new applicants.

#### **195:10-11-9. The Examination Committee**

(a) — The Specialty Examination Committee will consist of two or more members who are licensed in the Specialty in which the examination is being given, together with one or more Members of the Board. The Chairperson of the Committee will be a Dentist Member of the Board. All members of this Committee are to be appointed by the President of the Board. At the close of the examination, each Member of the Examination Committee will submit to the Board, a written report as to the passing or failing of the applicant.

(b) — If the Board elects to change the majority decision of the Examination Committee as to the passing or failing of the applicant, the Board will request the presence of the Members of the Examination Committee who are not Members of the Board to sit with the Board and discuss the examination. The Board hereby declares that the report of any Examination Committee is advisory only, and that it reserves the right in its discretion to adopt or reject such report. Only the Board shall designate the time and date or release the results of the examination. Specialty examiners shall not change the date, time, or content of examination.

[Source: Amended at 23 Ok Reg 1224, eff 7-1-06]

#### **195:10-11-10. The examination**

An applicant for licensure in a Specialty shall satisfactorily pass such examination as the Board may require. The examination will be both theoretical and practical.

(1) — Theoretical examination. The theoretical examination shall be in writing and will include all the subjects that are pertinent to the Specialty in which the applicant desires to be licensed. Written examinations may be supplemented by oral examinations. The Board shall accept any and all test results from the respective American Board(s) regarding written examinations for all specialties.

Written specialty examinations recognized by a regional testing agency may also be accepted as approved by the Board.

(2) ~~Practical examination. The practical examination will be designed to test the applicant's knowledge and skill of all phases of diagnosis and treatment in the specialty in which the applicant desires to be licensed. This may consist of case reports, clinical procedures on patients, and laboratory work. The following practical examinations will be required in the respective specialties:~~

~~(A) Oral and Maxillofacial Surgery.~~

~~(i) Surgical anatomy of the Head and Neck with both written and oral examination on subjects relating to Oral Surgery.~~

~~(ii) Applicant will furnish a list of fifteen (15) (within three (3) years) hospital cases (including case histories), certified by the Hospital Administrator, demonstrating diversities of experience in Oral Surgery.~~

~~(B) Orthodontics.~~

~~(i) Applicants for examination must submit the following pretreatment and post-treatment record materials for two cases treated exclusively by the applicants: Cephalometric radiographs, Cephalometric analysis, study models, extraoral photographs (profile and front view) and general radiographs or panoramic radiographs. One case must be treated by extraction of first or second premolars. Mutilated cases and surgical cases are not eligible. Applicants enrolled in a residency whose term is more than 24 months (or whose term is more than 30 days past the examination date in June) will be allowed to bring records of one case in progress in lieu of a completed case with case records as described for finished cases, provided that these cases have been treated solely by the applicant and have been in treatment at least 18 months.~~

~~(ii) Applicant must be prepared to demonstrate his ability to construct appliances on models or typodont submitted by applicant.~~

~~(iii) Applicant will be expected to diagnose and treatment plan cases provided by the Examining Committee.~~

~~(C) Pediatric Dentistry.~~

~~(i) Evaluation of the oral and perioral soft and hard tissues of a child.~~

~~(ii) Evaluation of the growth and development of a child and interceptive procedures as indicated.~~

~~(iii) Oral disease prevention and control for a child. Operative procedures for a child including amalgam, composite, and stainless steel crowns.~~

~~(D) Periodontics.~~

~~(i) Each applicant must submit two case reports that must be original, composed by the applicant, and of periodontal cases treated by the applicant. Both cases must have been treated within the last five (5) years. Both cases must document generalized moderate periodontitis (AAP Case Type III or greater) in both arches; there should be at least moderate pocket depth and moderate bone loss. Cases must be of sufficient complexity to test the diagnostic and therapeutic competence of an expert in periodontics.~~

~~(ii) The applicant will successfully complete an oral examination on periodontics and the cases presented.~~

~~(iii) The applicant will successfully complete a written examination on periodontics.~~

~~(E) Prosthodontics.~~

~~(i) All applicants must submit a patient history and treatment record of a patient for whom the required fabrication of at least two partial dentures involving both the maxilla and the mandible~~



~~has been completed. One of the partial dentures must be fixed, replacing one or more teeth; and one must be removable, incorporating a unilateral or bilateral distal extension base.~~

~~(ii) The applicant will successfully complete an oral examination on prosthodontics and the case presentation.~~

~~(iii) The applicant will successfully complete a written examination on prosthodontics.~~

~~(F) Endodontics.~~

~~(i) The presentation of ten cases, which were treated by the applicant, and which have follow-up radiographs.~~

~~(ii) An oral and written examination.~~

~~(G) Oral Pathology.~~

~~(i) An oral examination with a qualified pathologist as specified, required, and selected by the Board.~~

~~(ii) A written microscopic and clinical examination.~~

~~[Source: Amended at 9 Ok Reg 1965, eff 6-11-92; Amended at 23 Ok Reg 1224, eff 7-1-06; Amended at 24 Ok Reg 1480, eff 7-1-07]~~

**TITLE 195 – BOARD OF DENTISTRY  
CHAPTER 25 – RULES FOR CONTINUING EDUCATION**

**195:25-1-1. Purpose**

The rules of this chapter set forth the requirements for completing and reporting continuing education for dentists and dental hygienists.

**195:25-1-2. Continuing Education required**

- (a) Pursuant to Requirements for continuing education are listed in Title 59 O.S. 328.15(11), 328.41. ~~the Board shall require continuing education as a prerequisite for renewal of registration of dentists and dental hygienists. Any course is acceptable that contributes to updating and maintaining the knowledge and skills of the dentist and dental hygienist in the treatment of the individual dental patient.~~
- (b) ~~Courses directly related to provision of services and patient care shall be considered for credit. Courses dealing substantially with other subjects of professional concern are outside the scope of the continuing dental education program. Such courses or programs would include money management, investments, and professional organizational business meetings. However, the Board may allow exception as specified in Category D.~~
- (c) ~~Proof of CPR course provided by the American Heart Association/Health Care Provider Level or the American Red Cross/Professional Rescuer shall be required for every licensed dentist and dental hygienist once in each three (3) year reporting cycle. Courses for the Professional Rescuer sponsored by the American Safety and Health Institute and Programs sponsored by the Veterans Administration or Armed Forces shall also be recognized for approval.~~
- (d) ~~Proof of a course in Ethics shall be required for every licensed dentist and dental hygienist once in each three (3) year reporting cycle. Courses shall be given hour for hour credit. Dentists and dental hygienists may obtain continuing education in ethics from any designated category.~~

**195:25-1-3. Hours required for dentists**

~~The requirement for continuing education for Oklahoma licensed dentists will be sixty (60) credit hours for every three (3) year reporting period. The first reporting period will be July 1, 1980 through June 30, 1983.~~

**195:25-1-4. Hours required for hygienists**

~~The requirement for continuing education for Oklahoma licensed dental hygienists will be thirty (30) credit hours for every three (3) year reporting period. The first reporting period beginning on July 1, 1980 through June 30, 1983.~~

**195:25-1-5. Credits for initial reporting period**

Continuing education credits obtained from January 1, 1980 may be applied toward the initial reporting period requirement.

**195:25-1-6. Requirements for new graduates**

The continuing education requirements for new graduates (dentists and dental hygienists) will begin July 1, of the calendar year following their year of graduation.

**195:25-1-7. Categories of continuing education**

At least 50% of the continuing education requirement must be from category A and/or B. Not more than 50% of the requirement can be obtained from Category C. Continuing education must come from designated categories. A description of the categories of education programs is outlined below:

**(1) Category A.**

(A) Formalized structured learning situations at colleges or universities at regular undergraduate or college course levels will be allowed one (1) hour credit for each hour in attendance. Regular university or college courses are evaluated at semester hour, i.e.: A dentally related three (3) hour college credit course will be allowed three (3) hours of continuing education credit.

(B) Any university may co-sponsor a program within the State of Oklahoma. They must send a copy of the letter to the Board.

(C) Programs sponsored by the Veterans Administration or Armed Forces, given at a government facility will be granted hour for hour credit without university co-sponsorship.

**(2) Category B.**

(A) Formalized Meetings:

Meetings of the following recognized groups will be granted hour for hour credit for the scientific portions of their programs:

- (i) National professional organizations and their components
- (ii) University sponsored professional Alumni clinical meetings
- (iii) Organized Dental or Dental Hygiene Study Club Meetings
- (iv) Seminars sponsored by recognized Dental/Dental Hygiene constituent societies

(B) Advanced Study:

Graduate study, internships, residencies, Dentists or hygienists engaged in acceptable full-time programs will fulfill their continuing education requirements for each calendar year in which they are actively participating in such programs by nature of these activities, and will have no additional formal requirements for that year. However, persons so engaged must notify the Board.

**(3) Category C.**

(A) Publishing Papers Presenting clinics Lecturing Teaching: these activities will be granted six (6) hour credit for each hour of the original presentation, and hour for hour credit for additional presentation of the same material. Full or part-time teaching will receive credit for the semester credit hours. One (1) hour credit can be recorded for every 18 hours of clinical instruction.

~~(B) Self-Instructional Programs — Study Tapes — Correspondence Programs: These programs will be granted hour for hour credit. Only 50% of~~

~~The total requirement may be obtained through this category. The dentists or dental hygienists must submit a certificate of registration from the sponsoring institution, organization or study club or have the participation in the course verified by the sponsoring agency in a manner specified by the Board Continuing Education Committee to be considered for approval.~~

~~(C) Volunteer Service — Licensees who donate their expertise for the dental care and treatment of indigent and needy persons shall be granted hour for hour credit for up to ten (10) hours for a dentist and five (5) hours for a dental hygienist within a reporting cycle. Dentists and dental hygienists must submit proof of actual volunteer work from a recognized entity approved by the Board. Volunteer service submitted for credit shall not receive or have the expectation to receive any payment or compensation, either direct or indirect, for any dental care or treatment rendered.~~

~~(4) Category D:~~

~~Exceptions: Exceptions will be considered at the discretion of the Board.~~

~~(A) No more than six (6) hours of the sixty (60) hour requirement for dentists can be from practice management type courses.~~

~~(B) No more than three (3) hours of the thirty (30) hour requirement for dental hygienists can be from practice management type courses.~~

**195:25-1-8. Procedure for reporting continuing education hours**

- (a) Form for reporting. Continuing education credits shall be reported by dentists and dental hygienists on the online licensing system of a form specified and furnished by the Board.
- ~~(b) Time for forwarding form. Forms must be forwarded to the Board office. All continuing education reporting shall be completed and entered on the online system no later than June 30<sup>th</sup> at the end of the (2) two year occur at the discretion of the licensee either annually or at the end of the three (3) year reporting period.~~
- ~~(c) Hours beyond requirement. Continuing education hours acquired beyond the requirement cannot be credited to the next reporting period. Hours acquired in excess of the requirement will not be reported or maintained. New licenses shall be prorated by year of licensure. New graduate licensees shall be prorated pursuant to 59 O.S. §328.41(C)(3.).~~
- (d) Requirement for individuals licensed in the midst of a reporting cycle. Those individuals who are licensed in the midst of a reporting cycle will have a pro-rated requirement, beginning July 1 following the date of licensure. Dentists must accumulate twenty (20) hours per year and dental hygienists ten (10) hours per year until the end of the reporting period. All pro-rated licensees shall submit continuing education forms annually.
- (e) Random audits shall be conducted as directed by the Board at the end of the reporting period. An audit shall require documentation to match the information submitted to the Board on the continuing

education form. online system.

**195:25-1-9. Monetary fine for failing to report continuing education hours**

All licensed dentists or dental hygienists who fail to submit the prerequisite number of hours during the reporting period(s) ending on June 30<sup>th</sup> shall receive a monetary fine. The Board shall send a certified notice at their official address as listed with the board, to all dentists and dental hygienists who fail to comply with the requirement ~~sixty (60) days~~ after the June 30 ending date of the reporting period. A monetary fine of one thousand dollars (\$1000.00) for dentists and five hundred dollars (\$500.00) for dental hygienists shall be assessed for failing to submit the required continuing education. All monetary fines shall be paid within sixty (60) days. All missing continuing education shall be completed and submitted to the Board within ninety (90) days after notification by the Board to the licensee. ~~by certified check or money order to the Board of Dentistry on or before December 1<sup>st</sup> of the year the continuing education is due and the failure to secure a renewal certificate pursuant to 59 O.S. Section 328.41.~~ Failure to complete the continuing education requirement and/or submit the monetary fine shall be considered grounds for an individual action against a licensee pursuant to 59 O.S. § 328.32.