



**State of Oklahoma
Department of Central Services
Central Purchasing**

Statewide Contract Addendum

This addendum is added to and is to be considered part of the subject contract.

Contract Issuance Date: September 18, 2009

Statewide Contract #: SW00156

Contract Title: Prime Vendor Food Distribution

Addendum Date: November 15, 2010

Addendum #: One (1)

This addendum has been issued to clarify several misconceptions regarding the above referenced contract and to provide definition of State Core Agencies and Non Core Entities.

The purpose of the Prime Vendor Food Distribution contract is to service Core agencies that purchased in large quantities and maintained par levels of approximately one (1) week of product.

Users are assigned one delivery day to order and one backup day to be used as needed per week. In the event of a holiday falling on a delivery day, users are to use their assigned back-up day as an alternate day of delivery. The actual time of delivery is also assigned; however, users should allow at least a three (3) hour window for unforeseen circumstances beyond the delivery associate's control.

As indicated in Ordering Procedures of the contract beginning Oct 1, 2010 non core accounts can be charged a \$75.00 delivery fee for purchases less than \$500.00 per order.

Non Core agencies are encouraged to consolidate orders to avoid this fee, however if it is not possible to order in large enough quantities please contact the contracting officer to discuss possible options. A listing of the Core agencies is included in this addendum all other agencies and end users are listed as non core users

If you have any questions concerning this addendum, please contact:

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