
This addendum is added to and is to be considered part of the subject contract.

Statewide Contract #: SW0012

PeopleSoft Contract ID: 0-6238

Contract Title: Books, Multi-Media Products & Periodicals

Contract Issuance Date: 09/01/2021

Contract Supplier: Ingram Industries, Inc.

Addendum # 5

Addendum Date: 10.10.2023

OMES Point of Contact:

Contracting Officer: Cini Zacharia

Phone Number: 405-522-9078

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Addendum Information:

Addendum#5 for notify the Ingram Industries, Inc. PS contract#6238- **Freight terms update to include Fuel Surcharge.** This change will be implemented from November 1, 2023. Please see the details in the Amendment posted for Ingram in web site.

Freight:

We are pleased to offer **Ingram-paid freight from your designated primary distribution center** on shipments of 15 units or more. Orders from your primary distribution center will be held until a minimum quantity of 15 units is met. Shipments of 15 or more units from your secondary distribution center qualify for free freight, shipments less than 15 units will be charged a flat \$6.00 shipping fee. The flat fee amount and/or qualifying unit quantity is subject to change with notice.

UPS ground service is used to transport the majority of Ingram's goods. Ingram will choose the most cost-effective shipping method. To provide the best service for your Library, your Ingram Distribution center designation is subject to change to better balance order volume or when a requested service is only provided from a specific distribution center. Orders will ship FOB Destination. Ingram defines FOB Destination as Ingram being responsible for the products until they are delivered to the library. Once the items have been delivered, liability lies with the receiving agency. When freight charges on an individual account surpass 2.5% of the account's expenditures, Ingram reserves the right to change the shipping settings under this offer. Changes to account settings such as one warehouse for shipments or shipment timetables and order consolidation levels are examples of such alterations. We will work closely with the Library to ensure if changes are made, they are in the best interests of both parties.

Due to the impact of rising oil prices, Ingram would like to institute a \$2.50 fuel surcharge per shipment. This charge is subject to change with notice. These charges will appear as a Shipping and Handling charge on your invoice.