



EXHIBIT - SOLICITATION REQUEST

Request for Quote

Request for Proposal

Request for Bid

Dispatch via Print

Oklahoma Military Department
OKLAHOMA MILITARY DEPARTMENT
OKSRM - SOL 0250000377
3515 MILITARY CIRCLE
OKLAHOMA CITY OK 73111-4398

Request Quote ID.	Date	Buyer	Page
0250000377	12/13/2022	Lisa Waldrop	1
Payment Terms	DateTime Quote Open	Closing	
45 Days	12/13/2022 10:00 AM	01/18/2023 03:00 PM	

Requisition Number Reference: Muskogee Cplx Lawn 03-2023

Ship To: OKLAHOMA MILITARY DEPARTMENT
OKSRM: LISA WALDROP - SOL 0250000377
3515 MILITARY CIRCLE
OKLAHOMA CITY OK 73111-4398

Bill To: OKLAHOMA MILITARY DEPARTMENT
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OKLAHOMA CITY OK 73111-4398

Supplier Name: _____
Address: _____
Address: _____
City: _____ ST: _____ ZIP: _____

Supplier Responses

Line	Cat CD / Item # - Descr	Qty.	UOM	Unit Cost	Ext. Cost
1	70111706 / 1000019773 Landscaping/Grounds Maintenance - Muskogee Complex	1	EA		

Please provide bid amount below

To furnish all labor, material, and equipment necessary to provide comprehensive landscape maintenance services within the boundaries of the Muskogee Armed Forces Reserve Center Complex.

A MANDATORY pre-bid meeting/ walk-through/ site visit will be held on January 4, 2023, at 10:00 AM CST at the below service location; bidders MUST attend and sign in no later than fifteen (15) minutes after the scheduled meeting start time to have their bid accepted. Please insure you allow enough time to complete the meeting and take any measurements. **This will be the only date/time allowed to take measurements/review for this project/service.**

Service/Pre-bid Meeting Location: Muskogee Armed Forces Reserve Center
6800 S. Cherokee Street
Muskogee, OK 74403

All questions regarding this solicitation/work performed must be submitted no later than 1:00 PM on January 11, 2023, in writing to:
Ng.ok.okamg.mesg.omb-state-solicitation@army.mil

The initial period of the contract will be from March 1, 2023 (or PO/Notice to Proceed whichever is later) - February 29, 2024, with the option to renew up to two (2) consecutive one-year periods to run March 1 and ending the last day of February, provided, however, that any contract extension shall be under the same prices, terms, and conditions identified in the contract documents. The period of performance under the initial contract term and under any option year are subject to the availability of funds and satisfactory performance during prior years as determined by the Oklahoma Military Department.

Bid submission must provide a single rate per month for all periods (Initial and option periods) inclusive of all services/costs/fees/charges.

Rate Per Month: \$ _____

Year 1 - Initial Period:
March 1st or PO/Notice to Proceed (whichever is later) - February 29, 2024

Option to Renew Periods:
Year 2: March 1, 2024 - February 28, 2025
Year 3 (FINAL Option Year): March 1, 2025 - February 28, 2026

Mandatory: All completed and signed documents listed in the Oklahoma Military Department Bidder Instructions Section 8.2 are required as part of the bid submittal.

Basis of Award: The contract will be awarded using the lowest and best bid. Services will be provided by one selected contractor; subcontracting is not authorized. Please see attached Exhibit - Statement of Work (SOW) for additional information and requirements.

Mandatory: Sealed bid submissions must be received in the Oklahoma Military Department, State Contracting Procurement Office no later than 3:00 PM CST on January 18, 2023. Late bids will not be considered.

Bid submissions must be in a sealed envelope with 0250000377 Attn: Lisa Waldrop on the envelope/package exterior and submitted by mail, courier or hand delivery to:

Oklahoma Military Department
Solicitation # 0250000377
Attn: State Contracting & Procurement Office - Lisa Waldrop
3515 Military Circle
Oklahoma City, OK 73111

This is NOT AN ORDER

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Authorized Supplier Signature



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SUPPLIERS ARE STRONGLY ENCOURAGED TO CONTACT THE CONTRACTING OFFICER LISTED ON THE BIDDER INSTRUCTIONS COVER PAGE TO CONFIRM RECEIPT OF BID.

Awarded Contractor:
Pursuant to 74 O.S. §85.44(B), invoices will be paid in arrears after products have been delivered or services provided. Payment terms will net 45. See Exhibit - Statement of Work Section 5.4 Invoicing for invoice submission requirements.

Freight Terms: FOB DEST

Ship Via: COMMON

Lead Time: _____

Supplier Remarks:

2	70141603 / 1000023637	Service: Pre / Post Emergent - Muskogee Complex	1	EA	
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Please provide bid amount below

Muskogee AFRC Complex - Pre and Post Emergent Services - Must be requested and approved by the OMD Contract Manager before services are provided.

Bid submission must provide a single rate per application for all periods (initial and option periods) inclusive of all materials/chemicals/services/costs/fees/charges.

Rate Per Complex Application: \$ _____

Annual # of Applications: Two (2)

See Exhibit - Statement of Work Section 4.7 Landscape Pest Control, 4.7.4 The bidder shall submit a copy of current Pesticide Application License in the Ornamental and Turf Category issued by the State of Oklahoma Department of Agriculture in the name of the Bidder's company, and a copy of the license of each individual Certified Pesticide Applicator or Service Technician who will service this contract prior to award of contract. All licenses must be current at the time of award.

Freight Terms: FOB DEST

Ship Via: COMMON

Lead Time: _____

Supplier Remarks:

COMMENTS:

Mandatory Vendor Registration prior to award:
Effective January 1st, 2011, acquisitions issued by agencies under the authority of Title 74 require vendors to register with Central Purchasing prior to award. Vendors will not be required to register to submit a bid response but will be required to register prior to being awarded a contract and prior to each renewal of an award.

ORAL AGREEMENTS: No oral statement of any person shall modify or otherwise affect the terms, conditions, or specifications stated in the ITB or purchase order contract. All modifications to the purchase order contract must be made in writing by the Oklahoma Military Department Contracting and Procurement Office.

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 DEBARMENT/SUSPENSION: In accordance with 31 USCA 6101, Executive Order 12549, the contractor certifies that they are not presently or have not in the last three (3) years been debarred, suspended or proposed for debarment, declared ineligible by any federal department or agency, or convicted of a fraud-related crime.

AUDIT AND RECORDS CLAUSE: (a) As used in this clause, "records" includes books, documents, accounting procedures and practices, and other data, regardless of type and regardless of whether such items are in written form, in the form of computer data, or in any other form. In accepting any contract with the State, the successful bidder agrees any pertinent State or Federal agency will have the right to examine and audit all records relevant to execution of the resultant contract. (b) The successful bidder is required to retain all records relative to this contract for the duration of the contract term and for a period of three years following completion and/or termination of the contract. If an audit, litigation, or other action involving such records are started before the end of the three year period, the records are required to be maintained for three years from the date that all issues arising out of the action are resolved or until the end of the three year retention period, whichever is later.

CANCELLATION AND TERMINATION: This contract shall be considered to be in force until the expiration date or until 30 days after notice has been given by either party of its desire to terminate the contract. Immediate cancellation shall be administered when violations are found to be an impediment to the function of the agency and detrimental to its cause, or when conditions preclude the 30 day notice.

UNAVAILABILITY OF FUNDING: The terms of this agreement and any purchase order issued for multiple years under this agreement is contingent upon sufficient appropriations being made by the Legislature or other appropriate governing entity. Notwithstanding any language to the contrary in this agreement or in any purchase order or other document, a procuring agency may terminate its obligations under this agreement if sufficient appropriations are not made by the Legislature or other appropriate governing entity to pay amounts due for multiple year agreements. The procuring agency's decisions as to whether sufficient appropriations are available shall be accepted by the Vendor and shall be final and binding.

VENDOR PLEASE NOTE OKLAHOMA ARMY NATIONAL GUARD ENVIRONMENTAL PROTECTION GUIDELINES (AUG 2022) AS OTHER TERMS AND CONDITIONS WHEN FEDERAL FUNDS ARE INVOLVED

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