

**ATTACHMENT A**  
**SOLICITATION NO. 0900000557**

This Solicitation is a Contract Document and is a request for proposal in connection with the Contract awarded by the Office of Management and Enterprise Services as more particularly described below. Any defined term used herein but not defined herein shall have the meaning ascribed in the General Terms or other Contract Document.

**PURPOSE**

The Contract is awarded as a statewide contract for a cloud-based legal process management and management system to support State Agencies and other eligible Customers to ensure compliance with all industry and regulatory data security standards. The solution combines all communications, redlines, and work product together for a collaborative contracting process. **The Contract excludes professional and/or consulting services.**

**1. Contract Term and Renewal Options**

The initial Contract term, which begins on the effective date of the Contract, is one year and there are four (4) one-year options to renew the Contract.

**2. Scope of Work**

Certain Contract requirements and terms are attached hereto as Exhibit 1 and incorporated herein.