

## **Exhibit 1 - Scope of Work**

### **Solicitation 1600000078**

#### **General Overview**

Aerospace and defense is the second largest and fastest growing industry sector in Oklahoma. Growth within these industries is critically important to further diversify the state's economy. In 2018, the state proved its commitment to the industry by passing legislation to create Oklahoma ACES. This program is led by the Oklahoma Aerospace & Defense Team, a division of the Oklahoma Department of Commerce, with resources dedicated to developing and growing the state's aerospace industry.

#### **Mandatory Requirements:**

1. Vendor will provide services that increase contracts between Oklahoma companies in the aviation, aerospace and defense industries and the Department of Defense and its prime contractors.
2. Vendor will provide services that assist Oklahoma companies in creating and retaining more high-wage, high-skill jobs.
3. Vendor will provide services that strengthen collaborations between Oklahoma businesses and aviation, aerospace and defense interests.
4. Vendor will provide services that reduce the flow of federal defense contract dollars out-of-state and help to increase federal defense spending in Oklahoma.
5. Vendor will provide services that assist in expanding the aviation, aerospace and defense industries in Oklahoma.
6. Vendor will provide services that provide engineering and technical assistance to Oklahoma companies including, but not limited to, helping companies develop Source Approval Request (SAR) packages.
7. Vendor will provide more suppliers for Oklahoma military installations and the aviation, aerospace and defense businesses in Oklahoma.
8. Vendor will provide services that reduce costs for the Department of Defense and Oklahoma military installations and increase the competitiveness of aviation, aerospace and defense businesses in Oklahoma.
9. Vendor will create and align goals to grow aerospace businesses to a top industry in Oklahoma by methods including but not limited to providing a forum to bring agencies, industry, and government together.
10. Vendor will provide services that enhance Oklahoma's supply chain utilization in the industry to fill existing gaps in supplier networks.
11. Vendor will help Oklahoma companies build relationships with Government officials and agencies operating in the aviation, aerospace and defense industries.
12. Vendor will provide services that help attract new businesses that reside or have a presence in Oklahoma
13. Vendor will develop, deliver, and support a tool for maximizing the Oklahoma Aerospace contract opportunities. This tool shall provide a business development report identifying and containing DOD business cases/opportunities to assist the Oklahoma vendor base with cost effective analysis and strategic business decisions.

14. The vendor will provide support for technical related questions for aerospace/DOD opportunities.

**Non-Mandatory Requirements:**

1. It is the preference of ODOC that the awarded vendor have an Oklahoma presence. Preference may be given to a vendor with an Oklahoma office or who agrees to establish an Oklahoma location within six (6) months of contract award.