

Inspection Date:		Agency	
Job#			
State QCI:			
Review the following areas for competency. Use the legend below to note the performance level: The back of this form can be used to make more detailed notes.			
ND - Not Demonstrated, S - Satisfactory, U - Unsatisfactory			
Lead Safe Work Practices		Client Education and Satisfaction	
	Crew demonstrates a thorough knowledge of Lead Safe Work Practices.		Was the client informed on the scope of work being performed?
	Required materials and equipment are used: HEPA vacuum, rolls of polyethylene, etc.		Are the crew members courteous and professional?
	Crew has required personal protective gear and it is being used when conditions require.		Has/is the client properly educated on health and safety issues throughout the work being performed as appropriate and needed?
	The proper signage and placards are posted.		Is the jobsite clean and orderly?
	Crew restricts access and ask residents to stay away while working.		Has the crew cleaned up daily?
	A physical barrier exists around work areas	OSHA	
	Crew has a copy of current Agency's EPA "Firm" Certification, as well as the assigned Certified Renovator's certification, on the job site during entire Lead Safe Renovation.		Are proper OSHA safety work practices being followed?
	Crew has Lead Safe Certified Renovator Certification, or is working under a Certified Renovator's supervision, with "Non-Certified Worker" training documentation completed and available at the office.		Is the crew following proper confined space practices?
SWS Compliance			Are Safety Data Sheets for potentially hazardous materials and substances available?
	Is the work being performed according to the work order and audit?		Does the crew have first aid certification?
	Are all measures being installed according to the Oklahoma Field Guides (Standard Work Specifications - SWS)?		Does the crew have OSHA 10 cards; Crew Leader OSHA 30?
	Are Oklahoma Field Guides readily available (either electronically or hard copies).		Is a fire extinguisher available on site?

Use this page as needed to make notes about the following for later inclusion in a observational report:

Length of inspection,
Summary of measures installed/being installed observed and any diagnostics,
H&S issues noted/not noted by agency,
Summary of client education provided/not provided,
Any strengths or good practices noted,
Any opportunities for improvement,
Any training and technical assistance provided during the inspection
And any training or technical assistance recommendations for future.