

ATTACHMENT A
SOLICITATION NO. 3200000241

This Solicitation is a Contract Document and is a request for proposal in connection with the Contract awarded by the Office of Management and Enterprise Services as more particularly described below. Any defined term used herein but not defined herein shall have the meaning ascribed in the General Terms or other Contract Document.

PURPOSE

The Contract is awarded on behalf of the Oklahoma Department of Wildlife Conservation (ODWC) for the production and printing of the “Oklahoma Fishing and Hunting Regulations” guidebook for the period of four years beginning with the 2022-2023 edition in printed and digital format.

1. Contract Term and Renewal Options

The initial Contract term, which begins on the effective date of the Contract, is one (1) calendar year and there are three (3) one-year options to renew the Contract.

2. Obligations of Supplier:

Supplier shall:

- A. create and maintain of an “Oklahoma Fishing and Hunting Regulations” guidebook.
- B. load all wooden pallets onto semi-trailers so as to permit a standard pallet jack to be used to move each pallet for unloading (i.e. the open ends of each wooden pallet shall be facing the rear opening of the trailer, no pin wheeling) unless other handling requirements have been specified.
- C. print all guidebooks no later than July 15th of contract year.
- D. deliver all guidebooks to the below designated locations no later than August 15th of each contract year:
 - i. ODWC Warehouse: 1801 N Lincoln Blvd., Oklahoma City, OK 73105 (estimated 42 percent of order)
 - ii. ODWC NE Regional Field Office: 9097 N. 34th St. W., Porter, OK 74454 (estimated 25 percent of order)
 - iii. ODWC SE Regional Field Office: 2021 Caddo HWY, Caddo, OK 74729 (estimated 25 percent of order)
 - iv. ODWC NW Regional Field Office: 3014 Lakeview Dr., Woodward, OK 73801 (estimated 8 percent of order)