

**AMENDMENT 1 TO CONTRACT WITH CASTLE
BRANCH INC.
RESULTING FROM SOLICITATION NO.
090000357**

This Amendment 1 (“Amendment”) is an Amendment to the Contract awarded to Castle Branch Inc. (“Vendor”) in connection with Solicitation 090000357 (“Solicitation”) and is effective November 13th, 2020.

Recitals

Whereas, the Client issued a Solicitation for proposals to provide products and services related to Background Screens and Verifications (BSVS) for pre-employment and volunteer background checks for which Vendor submitted a proposal;

Whereas, the Vendor and Client entered into a Contract, pursuant to Vendor’s win of the Solicitation, as evidenced by that Addendum 1 executed on February 5, 2019; and

Whereas, the Client and Vendor wish to amend the pricing of one item to reflect an increased procurement cost thereof.

Now, therefore, in consideration of the foregoing and the mutual promises set forth herein, the receipt and sufficiency of which are hereby acknowledged the parties agree as follows:

1. Addendum Purpose.

This Addendum memorializes and reaffirms the negotiated terms of the Contract and any prior Addendums or Amendments thereto, agreement of the parties with respect to negotiated terms of the Contract that has been awarded to Vendor, and updates the price per search as of even date with execution of this Addendum.

2. Changes Amending the Contract.

2.1. As a direct result of an increase in a pass-through fee charged to Vendor for services provided to the State of Oklahoma, the price charged to the State of Oklahoma by Vendor for its employment verification services utilizing Thomas & Company’s Thomas & Thorngren employment verification search shall increase by \$6.04 per search effective immediately.

2.2. Accordingly, any reference to a Contract Document refers to such Contract Document as it may have been amended. If and to the extent any provision is in multiple documents and addresses the same or substantially the same subject matter but does not create an actual conflict, the more recent provision is deemed to supersede earlier versions.



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SIGNATURES

The undersigned represent and warrant that they are authorized, as representatives of the Party on whose behalf they are signing, to sign this Statement of Work and to bind their respective Party thereto.

STATE:

Jerry Moore

Jerry Moore (Nov 18, 2020 06:51 CST)

Authorized Signature

D. Jerry Moore _____

Printed Name

Chief Information Officer _____

Title

Nov 18, 2020

Date

SUPPLIER:

Lauren Henderson

Authorized Signature

Lauren Henderson _____

Printed Name

Chief Financial Officer _____

Title

11-13-2020

Date

VENDOR EXECUTED SW1055 CastleBranch Amendment

Final Audit Report

2020-11-18

Created:	2020-11-17
By:	Matthew Gomez (matthew.gomez@omes.ok.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAQqV2_gjuAq58aVezXn5iYta5EHhYWGf5

"VENDOR EXECUTED SW1055 CastleBranch Amendment" History

-  Document created by Matthew Gomez (matthew.gomez@omes.ok.gov)
2020-11-17 - 9:22:57 PM GMT- IP address: 165.225.216.112
-  Document emailed to Jerry Moore (jerry.moore@omes.ok.gov) for signature
2020-11-17 - 9:23:33 PM GMT
-  Document e-signed by Jerry Moore (jerry.moore@omes.ok.gov)
Signature Date: 2020-11-18 - 12:51:06 PM GMT - Time Source: server- IP address: 165.225.216.91
-  Agreement completed.
2020-11-18 - 12:51:06 PM GMT