



# Amendment of Solicitation

Date of Issuance: 19 December 2019

Solicitation No. 09RFI Payroll & RFI

Requisition No. N/A

Amendment No. 1

Hour and date specified for receipt of offers is changed: No  **X Yes**, to: 15 January 2020 3:00PM CST

Pursuant to OAC 260:115-7-30(d), this document shall serve as official notice of amendment to the solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent. Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
- (2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

**ISSUED BY and RETURN TO:**

**U.S. Postal Delivery:**

5005 N. Lincoln Blvd  
Oklahoma City, OK 73105

Robert Goad  
Contracting Officer

405-522-5103  
Phone Number

or

**Personal or Common Carrier Delivery:**

5005 N. Lincoln Blvd  
Oklahoma City, OK 73105

robert.goad@omes.ok.gov  
E-Mail Address

**Description of Amendment:**

a. This is to incorporate the following:

The Closing date of the Solicitation has been extended from 31 December 2019 until 15 January 2020 3:00 PM CST.

b. All other terms and conditions remain unchanged.

\_\_\_\_\_  
Supplier Company Name (**PRINT**)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Representative Name (**PRINT**) Title

\_\_\_\_\_  
Authorized Representative Signature