



Amendment of Solicitation

Date of Issuance: December 16, 2019

Solicitation No. 1600000048

Requisition No. 1600004704

Amendment No. 2

Hour and date specified for receipt of offers is changed: ☒ No ☐ Yes, to: _____ PM CST

Pursuant to OAC 260:115-7-30(d), this document shall serve as official notice of amendment to the solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent.

Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
- (2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

ISSUED BY and RETURN TO:

U.S. Postal Delivery:

5005 N. Lincoln Blvd.
Ste. 300
Oklahoma City, OK 73105
or

Personal or Common Carrier Delivery:

5005 N. Lincoln Blvd.
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Stephanie Beshears
Contracting Officer

405 - 522 - 1037
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E-Mail Address

Description of Amendment:

a. This is to incorporate the following:

Q.1. Who is the specific Oklahoma party that will contract with the winning bidder?

A.1. [The Oklahoma Department of Commerce will have a contractual agreement with the Awarded Bidder.](#)

Q.2. Does the State have an anticipated Budget ceiling?

A.2. [Yes. The Budget Ceiling will be applied based on Task and Timeline.](#)

Q.3. How should the Contractor view the development of the EAP – as a stand-alone, new document or as an update/expansion of the July 2016 document?

A.3. [The EAP will significantly update and expand the current July 2016 document with the option to create a completely new document.](#)

Q.4. B.1.1 infers the Contract Period of Performance may be under six months. What timeline does the State expect?

A.4. [The initial Contract Period will end June 30, 2020. The contract option to renew period occurs July 1 – June 30 \(B.1.2.\)](#)

Q.5. C.2.3 is not clear on what specifically is being sought, nor is the question bounded. It could mean to compare the proposed Plan with 50 other States, as well as any Local Energy Assurance Plans in Oklahoma and any Federal Plans, NASEO Plans, etc. Are you asking the Contractor to simply check some other regional public EAP's to assure no possible energy disruption events are not considered?

A.5. [It is requested that the Final EAP not contradict any existing Local, State or National Emergency Management Plans and utilize the plans to ensure that no energy disruption events or local responders are not considered.](#)

Q.6. For C.2.4., the response to this question would appear to logically be part of question C.2.5. Can you better delineate what is expected here vs C.2.5?

A.6. C.2.4 will list the entities and departments that will implement C.2.5.

Q.7. How many exercises should the proposal plan for under C.2.12? Please provide the number and type of exercise requested, the number of participants, and duration of the exercise(s) you are requesting. Also, please specify if the contractor is required to follow HSEEP, which includes all applicable planning meetings, documentation and after-action reporting? If requesting an operations-based exercise, in addition to the previous information requested, how many play locations will there be? Will the state provide evaluators and controllers or will that be the responsibility of the contractor?

A.7:

- Q. How many exercises should the proposal plan for under C.2.12?
- A. The number of exercises that will accomplish the outcome (C.1.)

- Q. Please provide the number and type of exercise requested, the number of participants, and duration of the exercise(s) you are requesting.
- A. The number, type, number of participants and duration for the exercises needed to accomplish the outcome (C.1.)

- Q. Also, please specify if the contractor is required to follow HSEEP, which includes all applicable planning meetings, documentation and after-action reporting?
- A. Bidder will reference resources used to model planning, implementation and completion of deliverable. HSEEP is not required.

- Q. If requesting an operations-based exercise, in addition to the previous information requested, how many play locations will there be?
- A. The Bidder will propose the exercises required to accomplish the outcome (C.1.)

- Q. Will the state provide evaluators and controllers or will that be the responsibility of the contractor?
- A. The Bidder will facilitate and coordinate all aspects of the proposed exercises.

Q.8. Does the state already have a contact list in place that needs updating or should the contractor assume this is being developed from scratch. If the state already has a list, when was it last updated?

A.8. The Contact List will be created by the Awarded Bidder to meet the outcome (C.1.)

Q.9. How many meetings should the contractor plan for under C.2.2.1?

A.9. The Awarded Bidder will determine the number of Stakeholder meetings required to meet the outcome (C.1.)

Q.10. What type of model is Oklahoma looking for? Is this supposed to model specific scenarios?

A.10. The Models of potential emergency scenarios will complement C.2.9.

Q.11. How is C.2.9.5 different from C.2.7.2?

A.11. Infrastructure is the focus in C.2.7.2; C.2.9.5 is a comprehensive focus.

Q.12. Can you please define what "Potentially" means? Should proposals include this work or not?

A.12. Potentially refers to non-existing documents to be created.

Q.13. Can you better delineate the scope of "Profile" in C.2.8, and also explain how C.2.8 is different than C.2.1? Are both required?

A.13. C.2.8 list the Energy Sectors needing the detailed profile information documented in C.2.1

Q.14. Can you clarify whether C.2.8.2 includes only Renewable Power Generation, or does it also include Renewable Liquid Fuels?

A.14. C.2.8.2. would include all Renewables applicable to Oklahoma's Energy Profile.

Q.15. In the Statement of Work one of the activities listed is to "Facilitate energy assurance exercises in coordination with the Office of Emergency Management and include relevant stakeholders." Would the awarded bidder be responsible for budgeting all costs associated with the exercises, including obtaining a space, rentals, food, speaker costs, etc? Or would OEM plan and execute the exercises outside of this budget, with the awarded bidder just providing facilitation services, i.e. time and effort?

A.15. The Awarded Bidder will facilitate and coordinate the logistics of the exercises with the stakeholder group.

Q.16. Pertaining to E.2.4.1: What format does Oklahoma want work samples provided? Would a project description suffice?

A.16 Redacted screenshots or excerpts of completed work from previous projects is acceptable.

Q.17. Due to the contract type being firm-fixed price, can we omit proprietary cost backup information that the budget sheet requires (i.e. separating out fringe benefits and facilities and administrative costs)?

A.17. Budget may be completed with an hourly rate or completed deliverable/project cost.

b. All other terms and conditions remain unchanged.

Supplier Company Name (**PRINT**)

Date

Authorized Representative Name (**PRINT**) Title

Authorized Representative Signature