



## Amendment of Solicitation

Date of Issuance: 11/1/19

Solicitation No. 3400001660

Requisition No. 3400020487

Amendment No. 1

Hour and date specified for receipt of offers is changed: ☒ No ☐ Yes, to: \_\_\_\_\_ CST

Pursuant to OAC 260:115-7-30(d), this document shall serve as official notice of amendment to the solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent.

Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
- (2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

### ISSUED BY and RETURN TO:

#### U.S. Postal Delivery:

5005 N Lincoln Blvd

Richard Williams  
Contracting Officer

405 - 522 - 1040  
Phone Number

OKC, OK 73105 -

or

#### Personal or Common Carrier Delivery:

5005 N Lincoln Blvd

Richard.Williams@omes.ok.gov  
E-Mail Address

OKC, OK 73105 -

### Description of Amendment:

a. This is to incorporate the following:

#### **Below are the Answers to all Questions received:**

**Q.1.** Section C.5.1. (page 20) states "Vendors will provide services to eight (8) or more SNF/NF to address one (1) or more of the following concerns identified by OSDH. Vendors are not required to address all concerns within a subheading, the subheadings are provided for informational purposes.

**Q.1.1.** Does at least one (1) area of focus included under each subheading need to be addressed in the response? For example, at least one (1) concern under subheading C.5.2., C.5.3., and C.5.4.

**A.1.1.** Applicants must address a minimum of one (1) concern stated in the RFP, that is one (1) concern or more from any subheading.

**Q.2.** Section E.5.1.1.2. (page 22) Not a recipient of a contract or grant or other payment from Federal or State sources for the same project or use. Section #.5.1.1.3. Not paid by a State or Federal source to perform the same function as the CMP project or use. CMP funds may not be used to enlarge or enhance an existing appropriation or statutory purpose that is substantially the same as the intended project or use.

**Q.2.1.** If Vendor A is awarded the CMS QIN-QIO 12<sup>th</sup> Statement of Work contract for Oklahoma is Vendor A eligible to bid on this CMP work?

**A.2.1.** Projects/work proposed through the CMP Fund program must be substantially different than all other state or federally funded scope of work being done by the applicant or its subcontractors. QIN-QIO awardees may be eligible but the CMS QIN-QIO 12<sup>th</sup> SOW must be different than what the supplier proposes in the CMP Fund proposal.

**Q.2.2.** If Vendor A is awarded the CMS QIN-QIO 12<sup>th</sup> Statement of Work will Vendor A be eligible to bid on this work as a subcontractor with another organization as the prime contractor?

**A.2.2.** Projects/work proposed through the CMP Fund program must be substantially different than all other state or federally funded scope of work being done by the applicant or its subcontractors. QIN-QIO awardees may be eligible but the CMS QIN-QIO 12<sup>th</sup> SOW must be different than what the supplier proposes in the CMP Fund proposal. Each applicant is responsible for ensuring compliance with Section #.5.1.1.3 of this RFP.

**Q.3.** C.4, Minimum Requirements, page 20

**Q.3.1.** Will OSDH consider a CMS designated Quality Improvement Organization (QIO)-like entity a qualifying organization?

**A.3.1.** Yes

**Q.4.** C.5.1, Scope of Work, page 20

**Q.4.1.** "Qualified vendors will provide services to eight (8) or more SNF/NF..." For pricing purposes, should the vendor identify a maximum number of facilities to provide services to? For example, the vendor will engage up to 20 homes.

**A.4.1.** Vendors must specify the number of nursing homes they intend to recruit. Please provide evidence such as 3-5 or three to five e-mails or letters of support from nursing homes indicating they are interested and committed to participating in the proposed project.

**Q.5.** C.6.2, Supplier Duties, page 21

**Q.5.1.** After reaching out to [communications@health.ok.gov](mailto:communications@health.ok.gov) for the guidelines for branding, we were asked to request this information via the Q&A process. May we obtain OSDH's Communication guidelines for branding?

**A.5.1.** Current communications guidelines are attached

**Q.6.** E.2.3, Response Submission and Copies, page 22

**Q.6.1.** Are suppliers required to submit a separate proposal for each area of focus (for example, If the supplier chooses to focus on excess weight loss and hi-risk pressure ulcers, should they be submitted as separate projects or submitted as one (1)?)

**A.6.1.** Proposals may include one or more areas of focus. Suppliers may submit multiple proposals for various projects.

**Q.7.** E.5.2, Narrative, page 22

**Q.7.1.** If multiple suppliers are selected, will each supplier be assigned a unique project or will multiple suppliers be conducting the same project?

**A.7.1.** The supplier must propose a project. The OSDH does not furnish a work order or prescribe a scope of work. Each proposal is evaluated with the scoring tool. Also see section C.5

**Q.8.** E.5.3, Narrative, page 23

**Q.8.1.** "Suppliers should describe how they intend to collaborate with another supplier to avoid confusion during recruitment..." Please provide additional clarification. Will the supplier be responsible for recruiting NF/SNF participation for each project?

**A.8.1.** Each supplier is independently responsible for achieving the proposed recruitment goal. Selected suppliers will communicate the breadth of the projects available to nursing homes by distributing the CMP Program brochure published by the CMP Fund Program and promoting the CMP website to all participating facilities. Suppliers should indicate their willingness to share recruitment lists and strategies during CMP contractor networking opportunities.

**Q.9.** E.5.4.4.1, Narrative, page 23

**Q.9.1.** "Must include the number, frequency, and duration of on-site support for each recruited NF/SNF for both case scenarios: QAPI-RCA and QI-STAT." What does STAT stand for/mean?

**A.9.1.** This language was included in error. Please amend the language as: E.5.4.4.1. Must include the number, frequency, and duration of on-site support for each recruited NF/SNF, for both case scenarios: QAPI-RCA and QI-STAT.

**Q.10.** E.6.1, Project Plans, page 23

**Q.10.1.** “For the purposes of this request, OSDH requires that the Supplier will structure their projects so as to meet requirements for CMS approval of the use of CMP funds.” Can OSDH provide clarification and identify requirements?

**A.10.1.** See reference Attachment G, S&C Memo 12-13-NH, Appendix Two: Examples of Prohibited Uses of CMP Funds and the Application instructions, titled: Example CMP Reinvestment Application Template.

**Q.11.** Attachment H.1 Budget

**Q.11.1.** In the travel section, there are no line items for airfare or rental cars. Are we permitted to change the line items to account for these additional costs?

**A.11.1.** Yes, applicants are allowed to change the line items to include airfare, rental cars, or other travel expenses.

**Q.12.** Can you confirm that this is a cost plus contract and not a fixed priced contract?

**A.12.** The total cost of the award will be the sum of the allowable direct costs plus allocable indirect costs less any applicable credits. Awards will be based on the budgets proposed for each submission and negotiated individually if necessary. Fixed cost arrangements such as a dollar amount per home service is generally not allowable, but this is project dependent.

**Q.13.** C.5.1, Scope of Work, page 20

**Q.13.1.** “Qualified vendors will provide services to eight (8) or more SNF/NF...” What if the vendor is unable to recruit eight facilities?

**A.13.1.** Vendors must specify the number of nursing homes they intend to recruit. Please provide evidence such as 3-5 or three to five e-mails or letters of support from nursing homes indicating they are interested and committed to participating in the proposed project. If an applicant is awarded and is unable to recruit and retain the specified number of nursing homes, then OSDH may choose to modify or cancel the contract.

**Q.14.** Would OSDH consider a proposal addressing a topic listed in section C.1.3 even if that topic is not listed under C.5? Or is OSDH only interested in funding proposal addressing the topics listed under section C.5?

**A.14.** Yes, OSDH will consider proposals addressing a topic listed in section C.1.3 even if that topic is not listed under C.5.

**Q.15.** Can you please define what “private contractor” (C.1.4) or “private Supplier” (C.4)?

**A.15.** Non- governmental; non-profit (For Profit) entity. Owned by an individual or corporation. As opposed to a non-profit or government owned – (City, County etc.) entity

**Q.16.** Based on Section F of the RFP, we understand OSDH requires bidders to complete Attachments A and B related to CMP funding and subrecipient payment. As a privately owned, for-profit partnership not subject to Single Audits, these particular forms would not apply to our firm. Please advise as to whether we can still submit a bid for these services as a private Supplier (as indicated in Section C.4 of the RFP) without completing these two forms and have a compliant response.

**A.16.** These forms are necessary for Federal Recording requirements and as such all respondents need to fill them out to be compliant with the RFP.

b. All other terms and conditions remain unchanged.

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Supplier Company Name (**PRINT**)

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Date

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Authorized Representative Name (**PRINT**)      Title

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Authorized Representative Signature