

REGISTERED NURSE

BASIC PURPOSE:

Positions in this job family are assigned responsibilities for providing direct or indirect professional nursing services in a variety of settings. This includes providing nursing assessments, planning, interventions, evaluations, health related education, case management, and execution of the medical regime including administering medications and treatments prescribed by any person authorized to prescribe by state law.

TYPICAL FUNCTIONS:

The functions performed by employees in this job family will vary by level, but may include the following:

- Assesses health status of individuals, families, and communities; develops plans and implements appropriate nursing interventions.
- Evaluates and determines health resources necessary to meet individual, family and community health needs.
- Delivers professional nursing care in an assigned unit, clinic, home, or other setting.
- Educates individuals, families, communities, and members of the health care team about the principles of disease prevention and health promotion.
- Provides supervision to other professional or paraprofessional personnel; collaborates with other professionals in the management of health care.
- Delegates tasks as may safely be performed by others, consistent with educational preparation and that do not conflict with the provisions of the Oklahoma Nursing Practice Act.
- Assures quality health care through use of various measures such as record review, peer review, direct observation, and assessment of individual, family, and community for the desired outcome.
- Performs specialized nursing functions as educationally prepared.

LICENSED PRACTICAL NURSE, #Y11

BASIC PURPOSE:

Positions in this job family are assigned responsibilities for performing technical direct and indirect nursing care in a clinic, hospital, institution, or home setting for individuals under the supervision or direction of a registered nurse, licensed physician, or dentist. This includes taking temperatures, pulse, respiration, and blood pressure, and various other technical nursing tasks in providing health care to patients and others.

TYPICAL FUNCTIONS:

The functions performed by employees in this job family will vary by level, but may include the following:

- Performs nursing procedures or specialized functions in accordance with knowledge and skills.
- Participates in the evaluation of responses to interventions.
- Teaches basic nursing skills and related principles. Delegates nursing care tasks such as: taking temperature, pulse, respiration, and blood pressure, giving enemas, douches, and sitz baths, collecting specimens, and measuring intake and output.
- Assists in assessing, reporting, and recording health status of patients, families, and groups in a variety of settings.
- Participates in developing and implementing appropriate aspects of a plan of care.
- Administers medications as ordered.
- Reports appropriate patient information to supervisor or appropriate health team member.

PATIENT CARE ASSISTANT

BASIC PURPOSE:

Positions in this job family are assigned responsibilities for providing direct and indirect non-professional nursing care or outreach services in a clinic, hospital, institution or home setting under nursing or medical supervision. This includes performing duties such as taking vital signs, obtaining lab specimens, charting, escorting patients, assisting with activities of daily living, and ordering and receiving supplies.

TYPICAL FUNCTIONS:

The functions performed by employees in this job family will vary by level, but may include the following:

- Performs direct nursing tasks including taking vital signs, assisting with activities of daily living and hygiene needs, and obtaining certain lab specimens.
- Charts observations and activities, reporting pertinent changes in the patient's condition.
- Performs delegated or other specialized functions as educationally prepared.
- Escorts patients to and from various destinations.
- Assists in maintaining and providing a clean, safe environment.
- Orders, receives and stores supplies and performs basic clerical functions.
- Participates in follow-up activities and tracking clients, schedules appointments and performs other related tasks.
- Provides case finding and recruitment of at risk persons for comprehensive health services.
- Ability to follow oral and written directions.
- Takes vital signs, obtains lab specimens, observing and charting patient information.
- Knowledge of public health services available to the community; of record keeping; of the techniques of interviewing, of basic nursing practices and techniques; of basic methods of sanitation and personal hygiene; and of medical terminology.
- Ability is required to apply basic nursing techniques.
- Advanced Certified Medication Training for insulin injections.

Experience consists of three years of experience in providing patient care.