



Amendment of Solicitation

Date of Issuance: 11/15/17

Solicitation No. 0900000290

Requisition No. 0900009887

Amendment No. 1

Hour and date specified for receipt of offers is changed: ☒ No ☐ Yes, to: _____ CST

Pursuant to OAC 260:115-7-30(d), this document shall serve as official notice of amendment to the solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent.

Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
- (2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

ISSUED BY and RETURN TO:

U.S. Postal Delivery:

OMES Central Purchasing
5005 N. Lincoln Blvd.
Ste. 300
Oklahoma City, OK 73105 -
or

Dana Brittenham
Contracting Officer
405 - 522 - 1037
Phone Number

Personal or Common Carrier Delivery:

OMES Central Purchasing
5005 N. Lincoln Blvd.
Ste. 300
Oklahoma City, OK 73105 -

dana.brittenham@omes.ok.gov
E-Mail Address

Description of Amendment:

a. This is to incorporate the following:

Answers to all questions which were received by the deadline, Thursday, November 9, 2017, are noted below:

Q1. For solicitation number 0900000290 Attachment A, should we provide this information for the initial term and each of the four possible renewal years per H.1.6 or just for calendar year 2018?

A1. Initial term and each of the four possible renewal years.

Q2. Has EGID had any performance issues with the current vendor?

A2. No.

Q3. Why is EGID putting this work out to bid?

A3. The current contract expires at the end of 2017. The RFP process is necessary to contract for future consulting services.

Q4. Did the current vendor provide actuarial services identical to those requested in the RFP in calendar year 2016? If not, how do the services listed in the RFP differ from the services provided by the current vendor in calendar year 2016?

A4. No. The 2016 services did not include the Work Component Three – OPEB nor Work Component Four – Actuarial Services – Health and Dental Solicitation Process.

Q5. Did the current vendor provide actuarial services identical to those requested in the RFP in calendar year-to-date 2017? If not, how do the services listed in the RFP differ from the services provided by the current vendor in calendar year-to-date 2017?

A5. No. 2017 did not include Work Component Three – OPEB.

Q6. What were the fees paid to the current vendor for services provided in calendar year 2016?

A6. For 2016 the fees for Work Component One totaled approximately \$288,000 and the fees for Work Component Two totaled approximately \$67,000.

Q7. What were the fees paid to the current vendor for services provided in calendar year-to-date 2017?

A7. Fees for all of 2017 are anticipated to total approximately \$315,000 for Work Component One and \$70,000 for Work Component Four.

Q8. OMES-FORM-CP-076 requests information about the bidder's Oklahoma Sales Tax Permit. Our business is located in other states. Are we required to get an Oklahoma Sales Tax Permit? If not, what is language do we need to provide to explain our exemption?

A8. Please contact the Oklahoma Tax Commission for this answer. <https://oktap.tax.ok.gov/OkTAP/Web/#1>.

Q9. Is there a typo in item C.4.1.4.? If not, could you please clarify? Is this a Yes/No question? Or should we provide additional information? If so, what type of additional is required?

A9. Item C.4.1.4 should read: Vendors are to provide a written statement of agreement with Section B 18. Ownership of Data.

Q10. Item B.13.1 mentions that the winning bidder needs to provide "the original of a blanket, no deductible performance bond in the amount of Three Million Dollars (\$3,000,000)" or "an irrevocable letter of credit in the amount of Three Million Dollars (\$3,000,000) for breach of performance." Is this requirement correct?

A10. This requirement has been removed from the solicitation. Please disregard Section B.13.1 of this RFP.

Q11. How many in-person meetings must the consultant attend in a typical calendar year?

A11. A total of ten to twelve in person meetings have been required in a typical year.

Q12. Is the consultant required to obtain an Oklahoma life and health insurance agent's license or equivalent to provide any of the actuarial services in this RFP?

A12. No, It is not necessary to obtain an Oklahoma life and health insurance agent's license or equivalent to provide any of the actuarial services in this RFP.

Q13. Can we provide, and will you consider, more than three recent client reference surveys?

A13. No.

b. All other terms and conditions remain unchanged.

Supplier Company Name (**PRINT**)

Date

Authorized Representative Name (**PRINT**)

Title

Authorized Representative Signature