



Amendment of Solicitation

Date of Issuance: October 19, 2017

Solicitation No. 7400000033

Requisition No. 7400000487

Amendment No. 2

Hour and date specified for receipt of offers is changed: ☒ No ☐ Yes, to: _____ CST

Pursuant to OAC 260:115-7-30(d), this document shall serve as official notice of amendment to the solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent.

Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
- (2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

ISSUED BY and RETURN TO:

Shanica Burdex
Contracting Officer

405- 522 - 8404
Phone Number

Shanica.burdex@omes.ok.gov
E-Mail Address

Description of Amendment:

a. This is to incorporate the following:

Please see below for the following changes regarding this solicitation

A strikethrough denotes a deletion and an underline denotes an addition.

C.2.15 Packaging

C.2.15.1 The Check Stock for Miscellaneous, Payroll, Child Support and CMIA Warrants shall be sealed in moisture proof wrappers, paper wrapped or polywrapped.

C.2.15.2 Polywrapped Check Stock must be packaged with a chipboard to prevent warping during storage.

The Check Stock for Miscellaneous, Payroll, Child Support and CMIA Warrants shall be packed four-hundred (400) sheets per ream, 5 reams per ~~box~~ case for each warrant.

C.7.3. Packaging: The Check Stock for Unclaimed Property Warrants shall be packed five-hundred (500) sheets per ream, 2 reams per ~~box~~ case.

Q1.) What is the estimated yearly usage?

A1.) For 2016, the estimated yearly usage for each warrant is:

Miscellaneous Check Stock – approximately 35 cases / 5,800 Check Stock Warrants

Child Support Check Stock - approximately 16 cases / 2,600 Check Stock Warrants

Payroll Check Stock – approximately 3 cases / 550 Check Stock Warrants

CMIA Check Stock – approximately 11 cases / 1,850 Check Stock Warrants

Unclaimed Property Check Stock – approximately 24 cases / 24,000 Check Stock Warrants

Q2.) What are the amounts to bid for each check?

A2.) The bid will be per case and we will order cases as needed.

Miscellaneous Check Stock – approximately 35 cases / 5,800 Check Stock Warrants

Child Support Check Stock - approximately 16 cases / 2,600 Check Stock Warrants

Payroll Check Stock – approximately 3 cases / 550 Check Stock Warrants

CMIA Check Stock – approximately 11 cases / 1,850 Check Stock Warrants

Unclaimed Property Check Stock – approximately 24 cases / 24,000 Check Stock Warrants

Q3.) How often will you be ordering?

A3.) Ordering will vary but typically it is quarterly to every two (2) months.

Q4.) How many will we be printing at one time?

A4.) We will order the number of cases we need per type as needed.

b. All other terms and conditions remain unchanged.

Supplier Company Name (**PRINT**)

Date

Authorized Representative Name (**PRINT**) Title

Authorized Representative Signature