



Amendment of Solicitation

Date of Issuance: 06/21/2017

Solicitation No. 1850000131

Requisition No. _____

Amendment No. 1

Hour and date specified for receipt of offers is changed: ☒ No ☐ Yes, to: _____ CST

Pursuant to OAC 260:115-7-30(d), this document shall serve as official notice of amendment to the solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent.

Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
- (2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

ISSUED BY and RETURN TO:

U.S. Postal Delivery:

OMES / Central Purchasing
5005 N Lincoln Blvd
Suite 300
Oklahoma City, OK 73105 -
or

Lisa Bradley
Contracting Officer
405 - 522 - 4480
Phone Number

Personal or Common Carrier Delivery:

Same as Above

Lisa.Bradley@omes.ok.gov
E-Mail Address

,OK -

Description of Amendment:

a. This is to incorporate the following:

Question and Answers

1. Can the OCC make available its existing strategic plan?

Yes. Previous plan has been posted under this amendment.

2. Can the OCC make available the Business Process Improvement Roadmap?

Yes. Will be posted on solicitation web site.

3. Can the OCC confirm that "C.2.3.2. Must provide a quarterly reporting template to align with strategic plan's goals and performance measures", means that the plan the contractor creates will include a reporting template that the OCC can use to measure how well it is adhering to the strategic plan? If not, please clarify this statement.

Yes.

4. May we assume that fulfillment of this task, "C.2.3.3. Must provide an annual report based on OCC's past year's performance measures and include agency's prioritized performance measures for the future", is contingent upon the four contract extensions cited in B.2.1?

Yes

5. Can the OCC provide the “established project status reporting and billing processes” as provided for in C.2.3.5?

Yes. Section D.3.13 references the weekly reporting system and Attachment I the Weekly Risk Report Guide. After services have been rendered, responder shall submit invoices to OCC for payment.

6. Can the OCC confirm that this provision, “D.3.3.1. The PC submittal must NOT contain any names that can be used to identify who the Respondent is (such as firm names, personnel names, project names, produce names, or locations”, means that our firm cannot place any identifying information, such as firm or proposed personnel, in the technical response? If so, what is the concern the OCC has in leaving identification of respondents in proposals? Are we similarly prohibited from including identifying information in submissions such as “Level of Expertise Plan”?

Yes, the PC Capability Submittal will be facing a blind evaluation. This includes all 6 pages of your original submittal. This is to have a fresh look at the responses received, without any prejudice, indication, persuasion, or past judgements on respondents.

When the proposal closing time has passed, the responses will be named Vendor A, B, C. prior to presentation to the evaluators. All evaluation documents will be addressed to Vendor XX. The evaluation team will only know the identity of Vendor XX just prior to the interviews; after the natural break in scores has determined and the short list of potential awardees has been decided.

7. Will the OCC extend the deadline of the proposals to give vendors appropriate time to communicate with clients about filling out the Reference Questionnaire?

No.

8. Can you name the incumbent on the previous project?

Yes. Cambridge was the vendor that created the strategic plan back in 2014, but may not be completed described as an incumbent.

b. All other terms and conditions remain unchanged.

Supplier Company Name (**PRINT**)

Date

Authorized Representative Name (**PRINT**)

Title

Authorized Representative Signature