



Solicitation Notification for Sales Department

1. **Solicitation #:** SW17767 AMENDMENT ONE
2. **Solicitation Issue Date:** MARCH 1, 2017
3. **Brief Description:** Vehicle Repair and Maintenance, Automotive/Medium and Heavy Duty Trucks

Details for this solicitation are located and can be downloaded from the OMES website at:

<https://www.ok.gov/dcs/solicit/app/solicitationSearch.php>
(<https://www.ok.gov/dcs/solicit/app/solicitationSearch.php>)

4. **Response Due Date*:** March 09, 2017

Time: 3:00 PM CST/CDT

* Amendments to solicitation may change the Response Due Date

5. **Contracting Officer:**

Name: Theresa Johnson

Phone: (405) 521-2289

Email: theresa.johnson@omes.ok.gov



Amendment of Solicitation

Date of Issuance: 03-01-2017

Solicitation No. SW17767

Requisition No. N/A

Amendment No. One(1)

Hour and date specified for receipt of offers is changed: ☒ No ☐ Yes, to: _____ 3:00 PM CST/CDT

Pursuant to OAC 260:115-7-30(d), this document shall serve as official notice of amendment to the Solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent.

Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
- (2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

ISSUED BY and RETURN TO:

U.S. Postal Delivery or Personal or Common Carrier Delivery:

Office of Management and Enterprise Services
Central Purchasing
5005 N. Lincoln Blvd., Ste. 300
Oklahoma City, OK 73105

Theresa Johnson
Contracting Officer

405 - 521 - 2289
Phone Number

theresa.johnson@omes.ok.gov
E-Mail Address

Description of Amendment:

a. This is to incorporate the following:

SECTION A – RESPOND TO QUESTIONS:

The additional following questions have been submitted by suppliers, this amendment is issued to incorporate clarifications and to share this information with all suppliers. The questions and subsequent answers are numbered and in bold type for clarity.

QUESTION #1 Thanks for sending this solicitation to us. Do I need to do anything else to participate?

ANSWER #1 – No, only to respond as directed

QUESTION #2 - Can you explain to me under H.4. Transmission Service/Replacement/Repair Pricing:
List Price Minus Discount: _____ % = \$ _____ **DPS cost**

ANSWER #2 – DPS cost was included erroneously, please see enclosed for the corrected price sheet.

QUESTION #3 - Also, Labor Rate under Auto and Truck Repairs, What does Option Year One etc. mean?
Rate increases?

ANSWER #3 – Per section B.1 Contract Period. The contract may be renewed for up to 4 successive one year periods. This would be a one year contract with 4 options to renew. The Option Year One is the second year of the contract if the State exercises their option to renew.

CONTINUED ON PAGE TWO

Description of Amendment - continuing

SW17767 Vehicle Maintenance and Repair
AMENDMENT ONE
PAGE TWO

QUESTION #4 - One last question, Do we download this all on a CD and submit? No paper submission?

ANSWER #4 – That is incorrect – per section E.2.1 – Supplier is to submit one hard copy (which is a paper submission) and one (1) complete copy on two (2) CD's.

QUESTION #5 - I am working on the new state contract and ran across this form in BXXX old folder. Can we fill out a form like this or do we need a completely new contract?

ANSWER #5 - You would need to respond to the new solicitation for a completely new contract.

QUESTIONS #6 - We were reviewing the contract (SW17767) and we need clarification on a statement in the document. One part of the contract states parts are to meet OE standards, but another states that no aftermarket parts for glass are permitted. Please clarify.

ANSWER#6 – The requirements for Glass are listed in Section G.2 – Vehicle Glass/Windshield, Service, Replacement, and Repair.

SECTION B – AMEND SOLCITATION – Amend Section H Price and Cost attached.

SECTION H PRICE AND COST OF THE SOLICITATION HAS BEEN CORRECTED, RETURN THE ENCLOSED SECTION H COMPLETED WITH YOUR RESPONSE. THIS SECTION HAS BEEN CORRECTED WHICH SUPERCEDES THE SECTION H OF THE SOLICITATION ISSUED 02-13-2017. ONLY THIS CORRECTED SECTION H OF THE SOLICITATION WILL BE ACCEPTED

b. All other terms and conditions remain unchanged.

Supplier Company Name (**PRINT**)

Date

Authorized Representative Name (**PRINT**)

Title

Authorized Representative Signature

CORRECTED SECTION H – PRICE AND COST – PLEASE RETURN WITH YOUR SOLICITATION RESPONSE.

H. PRICE AND COST

H.1. AUTOMOBILE REPAIR AND MAINTENANCE

PRICING SHALL INCLUDE ALL COSTS ASSOCIATED WITH AUTO REPAIR SERVICES.
AUTOMOTIVE REPAIR SERVICES.

AUTOMOBILE REPAIR SERVICES, LABOR RATE:

YEAR ONE: \$_____

OPTION YEAR ONE: \$_____

OPTION YEAR TWO: \$_____

OPTION YEAR THREE: \$_____

OPTION YEAR FOUR: \$_____

PARTS, AT LIST PRICE, LESS A PERCENTAGE DISCOUNT:

YEAR ONE: _____%

OPTION YEAR ONE: _____%

OPTION YEAR TWO: _____%

OPTION YEAR THREE: _____%

OPTION YEAR FOUR: \$_____

COST FOR TROUBLE SHOOTING OR DIAGNOSTIC CHARGE:

YEAR ONE: \$_____

OPTION YEAR ONE: \$_____

OPTION YEAR TWO: \$_____

OPTION YEAR THREE: \$_____

OPTION YEAR FOUR: \$_____

NAME OF PUBLICATION(S) USED FOR DETERMINING LABOR RATES AND LABOR HOUR:

H.2. MEDIUM AND HEAVY DUTY TRUCK REPAIR AND MAINTENANCE

THIS SECTION IS FOR SUPPLIERS WHO CAN REPAIR MEDIUM AND HEAVY DUTY TRUCKS.
AUTOMOTIVE REPAIR SHOPS DO NOT NEED TO FILL IN THIS SECTION.

REPAIR SERVICES, LABOR RATE:

YEAR ONE: \$ _____

OPTION YEAR ONE: \$ _____

OPTION YEAR TWO: \$ _____

OPTION YEAR THREE \$ _____

OPTION YEAR FOUR: \$ _____

PARTS, AT LIST PRICE, LESS A PERCENTAGE DISCOUNT:

YEAR ONE: _____%

OPTION YEAR ONE: _____%

OPTION YEAR TWO: _____%

OPTION YEAR THREE: _____%

OPTION YEAR FOUR: \$ _____

COST FOR TROUBLE SHOOTING OR DIAGNOSTIC CHARGE:

YEAR ONE: \$ _____

OPTION YEAR ONE: \$ _____

OPTION YEAR TWO: \$ _____

OPTION YEAR THREE: \$ _____

OPTION YEAR FOUR: \$ _____

NAME OF PUBLICATION(S) USED FOR DETERMINING LABOR RATES AND LABOR HOUR:

H.3. GLASS/WINDSHIELD SERVICE/REPLACEMENT/REPAIR

Pricing shall include all necessary supervision, labor, tools, equipment, parts, materials, supplies and transportation required to perform the services.

REPAIR SERVICES, LABOR RATE:

YEAR ONE: \$ _____

OPTION YEAR ONE: \$ _____

OPTION YEAR TWO: \$ _____

OPTION YEAR THREE \$ _____

OPTION YEAR FOUR: \$ _____

PARTS, AT LIST PRICE, LESS A PERCENTAGE DISCOUNT:

YEAR ONE: _____%

OPTION YEAR ONE: _____%

OPTION YEAR TWO: _____%

OPTION YEAR THREE: _____%

OPTION YEAR FOUR: \$ _____

H.4. TRANSMISSION SERVICE, REPLACEMENT AND REPAIR PRICING

Pricing shall be in the form of a discount from "List price". The pricing shall include all costs; re-manufacturing, rebuilding and installation of transmissions with converters, fluids and all trained personnel, supervision, tools, equipment, parts, materials, supplies and necessary transportation required to perform the services specified in this contract.

LABOR RATE PER HOUR:

YEAR ONE: \$ _____

OPTION YEAR ONE: \$ _____

OPTION YEAR TWO: \$ _____

OPTION YEAR THREE: \$ _____

OPTION YEAR FOUR: \$ _____

PARTS, AT LIST PRICE LESS PERCENTAGE DISCOUNT:

YEAR ONE: _____%

OPTION YEAR ONE: _____%

OPTION YEAR TWO: _____%

OPTION YEAR THREE: _____%

OPTION YEAR FOUR: _____%

Do the services meet specifications? ____ Yes ____ No

Vendor Remarks:

H.5. PAINT AND BODY PRICING

LABOR RATE PER HOUR:

YEAR ONE: \$_____

OPTION YEAR ONE: \$_____

OPTION YEAR TWO: \$_____

OPTION YEAR THREE: \$_____

OPTION YEAR FOUR: \$_____

UNIBODY AND FRAME REPAIR RATE PER HOUR:

YEAR ONE: \$_____

OPTION YEAR ONE: \$_____

OPTION YEAR TWO: \$_____

OPTION YEAR THREE: \$_____

OPTION YEAR FOUR: \$_____

PARTS PRICING SHALL BE IN THE FORM OF A DISCOUNT FROM LIST PRICE

YEAR ONE: _____%

OPTION YEAR ONE: _____%

OPTION YEAR TWO: _____%

OPTION YEAR THREE: _____%

OPTION YEAR FOUR: _____%

VENDOR PLEASE SPECIFY COST LIST USED, I.E.:

WHOLESALE, RETAIL, DISTRIBUTOR, ETC

H.6. UPHOLSTERING

Upholstering services including repair or replace seats and/or trim.

LABOR RATE PER HOUR:

YEAR ONE: \$ _____

OPTION YEAR ONE: \$ _____

OPTION YEAR TWO: \$ _____

OPTION YEAR THREE: \$ _____

OPTION YEAR FOUR: \$ _____

MATERIALS, LIST PRICE LESS DISCOUNT:

YEAR ONE: _____ %

OPTION YEAR ONE: _____ %

OPTION YEAR TWO: _____ %

OPTION YEAR THREE: _____ %

OPTION YEAR FOUR: _____ %

VENDOR PLEASE SPECIFY COST LIST USED, I.E.: WHOLESALE, RETAIL, DISTRIBUTOR, ETC

H.7. PAINT - Paint Charges (Entire Vehicle)

Sale cars and utility i.e., Expeditions, Broncos, Tahoe's, etc. One Color Fill 7 holes (Maximum) Machine sand ships and scratches.

YEAR ONE: \$ _____

OPTION YEAR ONE: \$ _____

OPTION YEAR TWO: \$ _____

OPTION YEAR THREE: \$ _____

OPTION YEAR FOUR: \$ _____

Reissue cars and utility vehicles. One Color. Fill 7 holes (Maximum) machine sand chips and scratches.

YEAR ONE: \$ _____

OPTION YEAR ONE: \$ _____

OPTION YEAR TWO: \$ _____

OPTION YEAR THREE: \$ _____

OPTION YEAR FOUR: \$ _____

Reissue cars and utility vehicles. One Color. Fill 7 holes (Maximum) machine sand chips and scratches. Add paint door jams.

YEAR ONE: \$ _____

OPTION YEAR ONE: \$ _____

OPTION YEAR TWO: \$ _____

OPTION YEAR THREE: \$ _____

OPTION YEAR FOUR: \$ _____

Paint Charges (Partial Vehicle) Paint doors and quarters for sale cars.

YEAR ONE: \$ _____

OPTION YEAR ONE: \$ _____

OPTION YEAR TWO: \$ _____

OPTION YEAR THREE: \$ _____

OPTION YEAR FOUR: \$ _____

H.8. VEHICLE DETAIL PRICING –

H.8.1. Supplier shall provide pricing for each vehicle detail services listed for each vehicle category.

YEAR ONE	Complete Detail	Exterior Detail	Interior Detail	Shampoo Carpet Only	Removal of Decals
Cars	\$	\$	\$	\$	\$
Mini Vans	\$	\$	\$	\$	\$
Full Size Van	\$	\$	\$	\$	\$
Truck up to 1 ton	\$	\$	\$	\$	\$
Truck over 1 ton	\$	\$	\$	\$	\$

OPTION YEAR ONE	Complete Detail	Exterior Detail	Interior Detail	Shampoo Carpet Only	Removal of Decals
Cars	\$	\$	\$	\$	\$
Mini Vans	\$	\$	\$	\$	\$
Full Size Van	\$	\$	\$	\$	\$
Truck up to 1 ton	\$	\$	\$	\$	\$
Truck over 1 ton	\$	\$	\$	\$	\$

OPTION YEAR TWO	Complete Detail	Exterior Detail	Interior Detail	Shampoo Carpet Only	Removal of Decals
Cars	\$	\$	\$	\$	\$
Mini Vans	\$	\$	\$	\$	\$
Full Size Van	\$	\$	\$	\$	\$
Truck up to 1 ton	\$	\$	\$	\$	\$
Truck over 1 ton	\$	\$	\$	\$	\$

OPTION YEAR THREE	Complete Detail	Exterior Detail	Interior Detail	Shampoo Carpet Only	Removal of Decals
Cars	\$	\$	\$	\$	\$
Mini Vans	\$	\$	\$	\$	\$
Full Size Van	\$	\$	\$	\$	\$
Truck up to 1 ton	\$	\$	\$	\$	\$
Truck over 1 ton	\$	\$	\$	\$	\$

OPTION YEAR FOUR	Complete Detail	Exterior Detail	Interior Detail	Shampoo Carpet Only	Removal of Decals
Cars	\$	\$	\$	\$	\$
Mini Vans	\$	\$	\$	\$	\$
Full Size Van	\$	\$	\$	\$	\$
Truck up to 1 ton	\$	\$	\$	\$	\$
Truck over 1 ton	\$	\$	\$	\$	\$