



State of Oklahoma  
District Attorneys Council

Amendment of Solicitation

Date of Issuance: 10/28/2016

Solicitation No. 2200000007

Requisition No. 2200000488

Amendment No. 1

Hour and date specified for receipt of offers is changed: ☒ No ☐ Yes, to: \_\_\_\_\_ CST

Pursuant to OAC 260:115-7-30(d), this document shall serve as official notice of amendment to the solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent.

Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
- (2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

**ISSUED BY and RETURN TO:**

**U.S. Postal Delivery:**

421 NW 13<sup>th</sup> Street  
Suite 290  
Oklahoma City, OK 73103  
or

**Personal or Common Carrier Delivery:**

421 NW 13<sup>th</sup> Street  
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**Description of Amendment:**

a. This is to incorporate the following:

Below are the answers to the questions received for solicitation 2200000007 which is posted at <https://www.ok.gov/dcs/solicit/app/solicitationDetail.php?sollID=2620>

Closing date has not been changed

No further questions will be accepted

1. What are the top factors and outcomes the State of Oklahoma District Attorneys Council are hoping to gain, that will determine whether or not the new websites are successful?

Ease of access and usability are of primary importance. The website needs to be informative and educational with the SEO easy to find. It needs to be updatable to meet ever changing needs of victims

2. What is the most important thing for the chosen partner to communicate and make clear in their response?

Suppliers should draft responses towards the requirements and specifications located in section C (Specifications) of the solicitation and make sure to complete "Attachment A – Vendor Submission Sheet" to specify pricing options, time frame, and references.

3. Who will be involved in the selection process? (i.e. Marketing Director, IT Director, etc.)

The evaluation team shall consist of four DAC employees. This will include staff from IT Support, Victims Services, and our Executive Division.

4. Who will comprise the client's project team? (i.e. Marketing Director, IT Director, etc.)

This team consists of the individuals listed in the answer to question three (3) as well as members of the Victims Services team, agency Deputy Director, and Executive team members.

5. Who will be the main stakeholder for the project's success on the client's side?

The site is for the general public, crime victims is a secondary group. Project is being led internally by the Victims Services division.

6. We typically see builds of this nature in the \$300K+ range. Does this match your budget expectations?

A firm budget has not been established for this project and suppliers should strive to be as competitive as possible for all specified options. The State of Oklahoma is currently in a budget shortage and lower costs are preferable.

7. Should the vendor provide a Content Management System recommendation, or has one already been selected?

If supplier has a suggestion of one that works best with their system we are certainly willing to consider it

8. Our process is to provide cost for the discovery phase, and an estimated price range for the implementation. Is that acceptable? The reason is it is hard to accurately estimate the development until the requirements are finalized.

This is acceptable provided the estimate is very close (within 10%) to the actual cost because of revenue sources and purchasing law

9. Is there a timeframe that DAC has in mind for launch? If so, what is driving that date?

Timeline is part of the solicitation evaluation process. A shorter, realistic, timeline will be more beneficial to suppliers submitting a response. Ideally we would like to be completed before end of first quarter of 2017 but this is not a requirement

10. Is there a preference for a certain type of technology stack (i.e. .NET vs open source vs Java)?

If DAC chooses to host, open source is preferable. If we offsite host they're on tier licensing guideline

11. Will this be a co-development effort? If so, what percentage of work would DAC assume?

No, DAC will only provide content

12. There is a requirement about usability testing. Can you give us more detail on your desired level of usability testing? How rigorous is it expected to be? There are various levels of usability testing, and we'd like to understand your detailed requirements so we can provide an accurate quote.

ADA requirements must be met.

13. There is a requirement about accepting credit card payments. Is there a system in place that currently supports credit card processing? Is it just integration with that system on our part, or do we need to build full credit processing capabilities?

DAC would have 3<sup>rd</sup> party processing. Currently we use PayPal

14. Does the website need to be PCI compliant?

DAC will not be storing information. 3<sup>rd</sup> party vendor only (PayPal, etc)

15. Are there any other accessibility or legal requirements the site is required to comply with?

ADA requirements must be met.

16. There is a requirement to upload videos. Should these videos be available on the website as soon as they are uploaded by the user, or will there be a workflow that those videos will follow before being uploaded? Is there a video hosting platform in place or is it a capability expected to be provided by the proposed Content Management System?

Immediate availability

17. For mobile, is there an expectation the site will be responsive or adaptive? Our recommendation would be that it is.

Yes

18. C.4.3.4 mentions that selected content will be migrated to the new site. How much of the existing content will be migrated? Is there plan to write new content?

The existing data will transfer over and it is planned to write new content

19. C.4.2.1 mentions the integration with existing applications including credit card payment ability and database information look up. Can you provide a list of required integrations as well as technical details (i.e. type of database: SQL, MySQL, Oracle, etc.)?

SQL Based. Required integration: PayPal for purchases on the site

20. C.4.5.1 mentions Event Registration. Currently it appears that event registrations link to pdf documents or link to outside websites. Can you provide additional details on the requirements of the event registration component?

We are continuing to use outside registration sites and will need website to be able to use them as well

21. Should hosting costs be included in the optional maintenance costs or will the website be externally hosted?

Separate costs should be given for each option

22. Is the find your DA: County listings ([https://www.ok.gov/dac/District\\_Attorneys/index.html](https://www.ok.gov/dac/District_Attorneys/index.html)) included in this project?

Yes

23. Will online payments continue to link out to GovPayNet?

Yes

24. Will child Support information continue to link out to <http://www.okdhs.org>? Or will this information be included as part of the project? If so can you provide details on what functionalities or information from the DHS site will be included?

DHS is a separate agency. DAC does not store that child support link information on our own website

25. Will employment opportunities continue to link out to <https://www.jobaps.com/ok/default.asp>?

Yes

26. The current site offers one page of content for victims in Spanish, will the new site continue to offer this or are you interested in translation tools such as Google Translate?

Yes, we would be tools such as Google Translate

27. There are several items that link to pages that display 404 errors such as "training for victim advocates and law enforcement"

There are several broken links within the website that will need to be cleaned up

28. Is there a CMS or technology preference?

There is no preference

29. How many staff members will require training on the CMS for maintaining the website or updating content?

Two (2)

30. Has a budget or budget range been identified for this project? If so, will that information be shared with perspective vendors?

A firm budget has not been established for this project and suppliers should strive to be as competitive as possible for all specified options

31. Whether companies from Outside USA can apply for this (like, from India or Canada)?

Due to possible content and security it is preferable for suppliers located within the United States

32. Whether we need to come over there for meetings?

Yes, supplier will need to be available for "face to face" meetings with DAC staff

33. Can we perform the tasks (related to RFP) outside USA (like, from India or Canada)?

Yes, but website must reside/be hosted within the United States

34. Can we submit the proposals via email?

No. Responses must be submitted in a sealed envelope. You may submit them electronically via a CD or DVD but that must still be delivered or mailed to our physical office

35. The RFP mentions the need to integrate with existing applications like credit card payment and database information look up. Are there any other web applications to integrate? If so, please provide a list of them. How deep of an integration does each one need?

Not at this site and very superficial at this point (links to content)

36. The RFP mentions that two unique designs are required for the home page, container page, and instance page. If the chosen vendor has contracts for both Projects 1 and 2, will this amount to four unique designs in total? Or, just the two designs?

Four designs. The two websites must look unique and unlike

37. The RFP mentions that you are providing hosting. What operating system, scripting languages, and databases will be available on the hosting server? Please describe other pertinent details about the hosting environment.

We can provide hosting. DAC runs a virtual environment and can as such host any required operating system as a virtual machine

38. The RFP mentions that there are two projects for bid. Do you prefer to go with one vendor for both projects?

It is preferred, but not required. It is anticipated that it may be more financially beneficial to have vendor work on both sites concurrently

39. Please describe three major needs that this project will address. How is the old website not meeting these needs?

Current website is not user friendly, has too many broken links and is not changeable/editable. The current Victims Services website does not have its own identity and that's the primary goal of this project. Major needs are:

- a. Independent websites
- b. Usability & Accessibility
- c. SEO

40. What technical requirements must the new website adhere to? Is there a particular content management system or technology stack that is required? Is there one that you would prefer?

There is no preference

41. How important is security? Are there specific security standards that the new website must meet?

Currently there are no security issues to address. All information on the website is publicly available and accessible

42. Will the website store any personally identifiable information? If so, will this data be stored locally or with another provider?

Not at this point in time. If this changes it would be stored locally

43. Who are the key audience groups that will use the new website? What needs will they have that must be fulfilled?

The general public is the key audience. Specifically, crime victims needing information on services available and resources

44. Will new content need to be written for the new site? If so, how much help are you expecting from your chosen partner? Do you need content strategy, copy writing, or copy editing services?

Yes, some will be needed. The majority of any additional content will be handled by DAC. No additional services are needed at the time of this solicitation.

45. How many unique content types or page templates should be included in the scope? If you don't know for sure, even a ballpark guess would be helpful.

We do not have a definite number. It would be similar to the number currently on the existing website

46. Will this project require a substantial amount of data or content migration from the old site to the new one? If so, who will be responsible for this migration?

Content will be migrated. Migration will be joint project between DAC and supplier

47. Is the new website required to meet federal accessibility standards? If so, to what level?

Yes, maximum level to achieve the widest public audience.

48. What other functionality will the new site need to include? Besides those described in the RFP, are there any features or functions on the current site that needs to be available on the new site?

At this time no additional features or functions are needed outside of those listed in this solicitation

49. Once the project has started, what will the makeup of the decision making committee be like? Will decisions be made by a large group, a small committee, or a single person?

This team consists of the individuals listed in the answer to question three (3) as well as members of the Victims Services team, agency Deputy Director, and Executive team members.

50. What project management process will work best for this project: waterfall, agile, a hybrid of those, or something different?

Agile

51. Is there someone who could be considered an incumbent on this project? Is there another company that you've worked with before that would receive preference for winning this project?

The current website was designed by Oklahoma Interactive. There is no preference for vendors and the criteria in section D is what will be used to determine selection

52. What is the timeline for making a decision on this project?

We tentatively aim to have a vendor selected and notified between December 2, 2016 and December 9, 2016 barring any unforeseen delays

53. When should the project be complete? Is this a critical due date? What event is driving the due date?

Timeline is part of the solicitation evaluation process. A shorter, realistic, timeline will be more beneficial to suppliers submitting a response. Ideally we would like to be completed before end of first quarter of 2017 but this is not a requirement

54. Please provide general budget guidelines. Even a rough ballpark estimate or range would be very helpful. Do you imagine this project to be \$100k, \$500k, or \$1M+?

A firm budget has not been established for this project and suppliers should strive to be as competitive as possible for all specified options

55. Under D. Evaluation D.1.1.3. Mandatory Requirements D.1.1.3.1 Supplier is to address each mandatory requirement (A.3) and indicate adherence to the requirement) A.3 addresses Solicitation Amendments, which list is the mandatory requirements we are supposed to indicate adherence to or is it only form OMES-FORM-CP-011 we need to acknowledge receipt of.

It should reference C.4, not A.3. The amendment will be posted after all questions are received and reviewed and will have a form for vendors to submit with their response indicated they did read it.

56. What is the main purpose of the website redesign? How will you measure the success of this project?

Ease of access and usability are of primary importance. The website needs to be informative and educational with the SEO easy to find. It needs to be updatable to meet ever changing needs of victims

57. Could you please elaborate more on the personas and who the site is designed for?

The general public is the key audience. Specifically, crime victims needing information on services available and resources

58. Can you please elaborate on what your call to action will be? Sample would be: Would you like additional information or to be added to our event mailing list?

59. Are you looking to continue with the Lamp Stack or move to a different platform?  
We are open to vendor's suggestion, prefer most economical approach

60. Are the databases already created or would they need to be built from scratch? No databases are already created.

61. Are you looking to create a separate mobile site or just want the site to be responsive?  
Yes, however DAC wants to reach the widest audience possible and believes that even if there isn't a dedicated mobile version the main version should be browsable on mobile devices.

62. Does the proposal need to include a translator or will you be providing the Spanish content? We will provide Spanish content.

63. Will you provide the state's brand standards, assets such as logos/content/etc, and guidelines?  
Yes, this will be provided to the selected vendor

64. Do you have a timeline you would like to adhere to?

Timeline is part of the solicitation evaluation process. A shorter, realistic, timeline will be more beneficial to suppliers submitting a response. Ideally we would like to be completed before end of first quarter of 2017 but this is not a requirement

65. In C.1., you mention "potential hosting, of a dynamic website," however, in C.5.1., you state the DAC's intention to "maintain the website in-house on its own server."

a. Is the DAC in-house server a requirement? If so, what platform and requirements are there due to this?

Hosting the server remotely is an option we are open to, however DAC can host the website locally on our VMware environment.

b. Our typical application is a PHP site running on Linux and MySQL. Is that stack allowed on the in-house server?

That would be acceptable.

c. If an outside host is a possibility, are you interested in separate pricing for annual hosting fees (which would be independent of a maintenance agreement)?

Yes, please provide annual costs separate from development costs.

66. Items C.2.1.1 and C.2.1.2 indicate there are two projects, the DAC website and the Victims Services Website. However, on the current site the Victims Services information appears to just be a section of the DAC site.
- What makes these separate projects for this RFP? Will they be separate sites moving forward?  
**The end result we want to achieve is splitting the current website into 2 distinct sites with different URLs**
  - If they are not separate sites, how would you like the requirements in the RFP broken up per project?

**See above (66a).**

67. If the sites are separate moving forward and should the two projects be awarded to two vendors, will there be a “primary” vendor (say, for the main DAC site), who will set the graphic look and feel of the site that would then be applied to the Victims Services site?

**Look and feel should be distinct between the 2 websites.**

68. How would you like to see pricing for this scenario? As it is presented in the RFP, the price sheet is asking for two stand-alone costs, which we are taking to mean a stand-alone cost, completing one project independent of the other. Completing the DAC site (without Victims Services site) while concurrently coordinating with another vendor (awarded the Victims Services site) would be an additional pricing model, for instance.

**If the contracts are awarded separately to different vendors, then no collaboration will be required. Each resulting site will have its own distinct identity and content.**

69. C.3.3.1. Asks for “two radically different website compositions for review.” Can you elaborate on why you’d like to see two designs? We respect our partner’s budget and resources; doing two “radically different” designs would increase cost and time for the projects. **This project is to identify the Victims Assistance portion as separate from the State Website. We want the victims assistance site to look totally independent to create a more victim friendly site instead of looking so “governmental.”**

70. Item C.4.2 states the requirement for integration with existing applications (“credit card payment ability, database information lookup, etc.”).

- In what way will these existing applications need to be integrated?

**Links to external applications**

- How many are there?

**Currently just the one, GovPay.net, however there are multiple links to different accounts.**

- Is this meaning just links to external applications, or will there be an API or embedded widgets to interact with these other applications?

**Links to external applications**

71. Item C.4.3.1 indicates the ability to upload video. We highly recommend the use of Vimeo or YouTube to handle the transcoding, uploading and serving of video, which is then embedded in the site. Is this a possibility or does the video have to be uploaded and served through the CMS?

**This is a very attractive option to us.**

72. Item C.4.3.3 references email addresses on the site being masked. The current site does not have this behavior. What are the requirements for masking the emails on the new site? Masked in what way or technique?

**On the Victim's website there should be the ability to send emails to the DAC Victims division from the webpage, not through an installed email app. We would want the sending person to give a from address that is at least verified (masked) to be in the form of an actual email address.**



73. Item C.4.3.4 requires the migration of selected existing content to the new site. What is the selected existing content?

The content is primarily the information on the webpages and in some instances links to PDF or Microsoft Office files.

74. Item C.4.5 discusses the event calendar. We have had great success in the past for projects like this in using Google Calendar and embedding it in the site. This saves a significant amount of development and design cost, and Google Calendar has a very well tested and well-polished product with a ton of functionality.

a) Is using a third-party calendar (such as Google Calendar) an option or is building/implementing an in-CMS event calendar a requirement?

A 3<sup>rd</sup> Party calendar would be an option as long as it was securely integrated into the web interface.

b) Should an in-CMS event calendar be required, can you please elaborate on the “Approval workflow” mentioned in C.4.5.4.? What is the desired approval process/steps?

See above (74a).

75. Item C.4.5.2 indicates a sign-up-now feature linked to online registration. Who is the online registration provider? Is this someone like Eventbrite or Survey Monkey?

DAC currently uses CVent.

76. You mention an objective is “Possibly create a separate mobile site” in C.3.1.1.4., but C.4.6. lists “Mobile Version” specifications. May we disregard items under C.4.6. if our recommendation does not include a separate mobile site?

Yes, however DAC wants to reach the widest audience possible and believes that even if there isn't a dedicated mobile version the main version should be browsable on mobile devices.

77. Item C.4.8.2 – “searchable directory of agency services.”

a. Can you describe this functionality?

I think this would be more of a list or index of the things that DAC, and the DAC Victim's Division, does... not a portal to access some sort of service directly.

b. How many services are there?

Unsure, this would possibly be a listing on the webpage itself.

c. Is this separate from the site search?

Search results should hit on service names

d. This doesn't appear to be on the current site – does it already exist, and if so, can you share this?

Unsure, this would possibly be a listing on the webpage itself.

78. Item C.4.10 – “Notification and Subscription”

a. Is this a requirement that this be through the CMS, or is using an existing service – such as Mailchimp, which is designed to do this extremely well – an option?

A 3<sup>rd</sup> Party Notification and Subscription service would be an option as long as it was securely integrated into the web interface.

b. Do you currently use a system, such as GovDelivery, for your email subscriptions and distributions?

NO

79. The RFP does not mention any kind of news section, but there is a news section on the current site. Will this need to be accounted for in the new site?

YES

80. The current site has job listings. Are these within the current CMS or pulled via an API from an external application? How would the job listings work on the new site?

The current site links to an external page, I would assume that the new page could do so as well.

81. The current site mentions an online finance manual

([https://www.ok.gov/dac/About\\_the\\_DAC/Employee\\_Forms\\_and\\_Manuals/Finance\\_Manual/index.html](https://www.ok.gov/dac/About_the_DAC/Employee_Forms_and_Manuals/Finance_Manual/index.html)) but the content is not working. Is this something that will be needed on the new site, and if so, can you describe how this works and how large it is?

At this time, this is being considered a dead link and vendors will not need to use it

82. The current site has a Grant Match Calculator. Will this need to be rebuilt and incorporated into the new site?

Yes, however the process and coding for the calculator is very simple.

83. D.1.1. – Do you have a budget or budget range that you can share? What amount do you see allocating to each project (DAC site overall vs. Victims Services)?

A firm budget has not been established for this project and suppliers should strive to be as competitive as possible for all specified options. The State of Oklahoma is currently in a budget shortage and lower costs are preferable.

84. Item B.3. discusses state/federal funding and the possibility of funding being unavailable to complete the project, should appropriations be reduced. Is this a real possibility for the two projects in the RFP? We ask, because we want to partner with you to build complete websites that best serve the state and its end-users, within the resources you have available. We would hate to half-build a robust, complex website that never sees launch, when we could build a simpler site that may not have all the requested functionality, but does make it to the public. Can you elaborate on the likelihood of the project being fully funded?

If a vendor is selected and award is full made this project will be fully funded

85. D.1.1.2. – Do you have a desired timeline in mind? If the two project are not completed concurrently, do you have a priority to complete one first?

Timeline is part of the solicitation evaluation process. A shorter, realistic, timeline will be more beneficial to suppliers submitting a response. Ideally we would like to be completed before end of first quarter of 2017 but this is not a requirement. The Victims Services website has priority to be completed first.

86. D.1.1.5. – Demonstration. When do you anticipate vendors being asked to participate in a demonstration? What are you looking for in this meeting An on-screen presentation? A discussion? A review of the RFP response? A question-and-answer session?)

Demos are tentatively scheduled for Tuesday, November 29<sup>th</sup>. This would be the presentation of actual website(s) and/or project(s) that supplier sees as most similar to this project in scope and understand supplier's grasp of the project and view of usability.

87. E.2.1. – In lieu of two CDs or DVDs, would you consider responses submitted on two flash drives, as long as they are formatted to work on both Mac and PCs?

Yes, as long as they are submitted in a sealed envelope we can accept CD, DVD, or flash drive copies. We can NOT accept responses that are emailed to us.

88. Does this bid fall under the SW 1025 contract?

The services in this solicitation would fall under SW1025; however, that is not a mandatory contract and the DAC has opted to bid out the project separate from that contract.

89. Your proposal states that you currently utilize Microsoft SharePoint, Active Directory and Microsoft SQL Server 2012. Are you open to open-source and Linux-based solutions or do you require that the new site be built atop your existing Microsoft-based infrastructure and products?

We are open to open-source solutions.

90. Is it acceptable to submit two (2) USB's of the completed proposal rather than a CD or DVD?

Yes, as long as they are submitted in a sealed envelope we can accept CD, DVD, or flash drive copies. We can NOT accept responses that are emailed to us.

91. What is the total budget of this project?

A firm budget has not been established for this project and suppliers should strive to be as competitive as possible for all specified options. The State of Oklahoma is currently in a budget shortage and lower costs are preferable.

92. What are the estimated start and end dates for the project?

Timeline is part of the solicitation evaluation process. A shorter, realistic, timeline will be more beneficial to suppliers submitting a response. Ideally we would like to be completed before end of first quarter of 2017 but this is not a requirement. The Victims Services website has priority to be completed first.

93. How will the scoring be broken down?

Scoring will be based on the criteria listed in the "Evaluation" section of the solicitation. Weights of each of those criteria are generally not provided to suppliers in the solicitation process. It may be provided to suppliers after award has been made.

94. Is there an incumbent vendor providing the same or similar services? If yes, then please provide details on who the incumbent is

The current website was designed by Oklahoma Interactive. There is no preference for vendors and the criteria in section D is what will be used to determine selection

95. Should these projects be bid as Firm Fixed Price or can they be Time and Materials?

Pricing should be a single price as specified in "Attachment A – Vendor Submission Sheet" with a fixed price for the entire project

96. It seems like the Victims Services Division website is just a subsite of the primary DAC website. Can you please provide more details around the business reasoning for splitting the work into two projects, one for each site? Will the URLs for the to-be-developed sites remain the same?

The reasoning for splitting the Victim Services website off from the main DAC one is to encourage victims who may be wary of dealing with a governmental agency for any reason to still reach out if they are in need of assistance. The URL for the Victims Services site will not be a ok.gov address.

97. Are there any web CMS solutions that have been ruled out for this project?

No eliminated CMS systems nor preferences.

98. How many users currently update and maintain the website?

4

99. Please provide any software or information security requirements.

SSL Certified (Https)

100. Please list any applications that are dependent on the websites.

None

101. Please list any external dependencies for the websites.

None

102. Is the contractor certifying compliance with 508 and ADA or will the state certify compliance.

We would prefer the vendor certify compliance.

103. Is there an outside agency putting together this part of the project, "The Oklahoma DAC will provide the successful bidder with a creative brief that outlines the agency's overview of the project, which defines the primary and secondary audiences, highlights the visual tone to communicate, and discusses specific messages, benefits, and values to be communicated to our audiences."

No, DAC is developing the creative brief.

a. If so what Agency?

N/A

b. When do they expect this part of the project to be complete?

N/A

c. What is contained in the creative brief?

As per the project description, the Creative Brief is "The agency's overview of the project, which defines the primary and secondary audiences, highlights the visual tone to communicate, and discusses specific messages, benefits, and values to be communicated to our audiences."

d. If a draft copy of the creative brief is available can it be provided?

Not at this time

104. Why are they limiting the design to these pages - home page, a container page, and an instance page?

DAC Chose this design approach based upon preference alone.

a. Would they be open to designing other pages in the website?

N/A

105. Are they implementing eCommerce into the website?

No

a. If so, what types of products or services will they be offering?

N/A

b. If so, do they have a merchant account setup with a third party vendor? What vendor? N/A

106. They mentioned "database information" lookup, does this mean they have existing on premise databases they need to be able to pull information from?

Not currently, but one could be added eventually.

a. If so, what type of information is in the databases?

None currently.

b. If so, what type of databases are they (i.e. MySQL, MSSQL, PostGresSQL, etc.)

MSSQL, most likely

107. Do they need the website to integrate with Active Directory?

No

108. Do they need the website to integrate with SharePoint?

No

109. Do they need the website to integrate with Microsoft CRM?  
**No**
110. Do they need to have workflows which control approving content?  
**No**
111. They mentioned, migrating existing content on the website:  
a. Is the current website on a Content Management System?  
**Yes**  
b. If so, what CMS is it on?  
**Unknown**
112. Is the staff directory in a database? If not, where is the staff directory information located?  
**No, The Staff Directory is in list format.**
113. Does the agency have a current email subscription service (i.e. iContact, MailChimp, etc.)?  
**No**  
a. If so, what system is being used?  
**N/A**  
b. If so, how many emails are in that system?  
**N/A**
114. Would the Oklahoma DAC be ok with using the current search that is implemented on the website or do they definitely want to change this type of search? Of course, the content would be re-indexed so that the new content is searchable.  
**DAC is open to reusing the old search if needed.**
115. Would the Oklahoma DAC be ok with using a third party video hosting company such as YouTube or Vimeo?  
**DAC is open to 3<sup>rd</sup> party hosting of its video content.**
116. Would the Oklahoma DAC be open to using a third party hosted platform and not hosting the website on their own servers?  
**DAC is open to 3<sup>rd</sup> party hosting of the web service.**
117. Does the Oklahoma DAC have a preference if the CMS is Open Source or Microsoft?  
**No Preference, however cost is a consideration.**
118. Does the Oklahoma DAC have in house application built on the .Net framework?  
**Yes**
119. Does the Oklahoma DAC have in house applications built on Open Source technology such as PHP, Java, etc.?  
**None currently.**
120. Is this website on a CMS, <https://www.ok.gov/>? If so what CMS?  
**Unknown**
121. Are there any third party platform integrations that we should include as part of this scope? Please provide a list of each platform and a description of the ideal integration.  
**No**
122. Should the Victims Services website have a completely different design from the DAC website?  
**YES**
123. Will the Victims Services website be a stand-alone site on its own domain, rather than a directory on the DAC website?  
**YES**
124. Specification C.4.2 refers to "Integration with Existing Applications" and goes on to name "credit card payment ability, database information lookup, etc." as examples of these existing applications. Does this mean the DAC will continue to operate these other applications, and the new websites must be able to interact with them as needed?  
  
**DAC "integrates" with these applications currently by linking to other websites that host the service.**
125. Do these existing applications have API protocols, which make it possible for other applications to send requests and receive responses?  
  
**DAC "integrates" with these applications currently by linking to other websites that host the service.**

126. If DAC intends to maintain the website in house what is the current operating system used to host the DAC website?

We are flexible in this regard as the server will live as a VM in a virtual environment.

127. Will the Victims Services website be responsible for transmitting or storing any credit card data?

NO

128. Clarify what is meant in regard to accessibility for persons with “mobility” impairment.

This term refers to individuals that have an impairment that would prohibit them from being able to use the website in traditional manners

b. All other terms and conditions remain unchanged.

\_\_\_\_\_  
Supplier Company Name (**PRINT**)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Representative Name (**PRINT**)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Authorized Representative Signature