



State of Oklahoma
Department of Central Services
Central Purchasing

Amendment of Solicitation

Date of Issuance: 10-2-2012

Solicitation No. SW30307

Requisition No. SW307

Amendment No. One (1)

Hour and date specified for receipt of offers is changed: ☒ No ☐ Yes, to: 3.00 PM CST/CDT

Pursuant to OAC 580:15-4-5(c)(5), this document shall serve as official notice of amendment to the Solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent.

Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
- (2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

ISSUED BY and RETURN TO:

U.S. Postal Delivery:

Department of Central Services, Central Purchasing
P.O. Box 528803
Oklahoma City, OK 73152-8803

Theresa Johnson
Contracting Officer

(405) - 521 - 2289
Phone Number

Personal or Common Carrier Delivery:

Department of Central Services, Central Purchasing
Will Rogers Building
2401 N. Lincoln Blvd., Suite 116
Oklahoma City, OK 73105

theresa.johnson@omes.ok.gov
E-Mail Address

Description of Amendment:

a. This is to incorporate the following:

AMEND THE SOLICITATION NUMBER TO READ: SW30307.

The following answers to questions are submitted by this amendment to provide information to all prospective bidders: The questions are numbered and the answers are in red, underlined and in bold type.

QUESTION #1 – I am trying to ‘fill-in’ the information on the link (from Debbie below) to see SW307, but I don’t have all the information required to do so. Can you send me a pdf or doc of SW307? Or the info needed to pull it up using the link?

ANSWER #1 – Click on the Link

Under Enter Keyword, add OEM, Select Search, Click on SW307

Under Attachment Title, there is the PDF

CONTINUED ON PAGE TWO

b. All other terms and conditions remain unchanged.

Supplier Company Name (**PRINT**) _____ Date _____

Authorized Representative Name (**PRINT**) _____ Title _____ Authorized Representative Signature _____

Description of Amendment - continuing

SW30307 AUTOMOTIVE PARTS - OEM
AMENDMENT #1, PAGE TWO

QUESTION #2 - Notification received. However, I was unable to pull the remittance advice from the website. I am not sure how to fill in all of the questions to perform the search.

ANSWER #2 – See response to question #1.

QUESTION #3 –

- . Ok.gov (Is this the right website where we can get all the forms we need?
- a. Is there any form for other car lines?
- b. What is this LEVEL THREE REPORTING on B.31.1 (Under Special Provision)
- c. Under the Solicitation request we found few Part numbers . We would like to know which car lines are these part numbers belong to? We could find those part numbers under **H. Price & Cost** I believe.

ANSWER #3a. - www.osf.ok.gov is our website and yes under related topics, DCAM library you can find forms.

ANSWER #3b. What other car lines are you referring to? I believe under C.3 we list the commodities covered. SEE BELOW AS SECTION HAS BEEN AMENDED.

ANSWER #3c. Level three reporting is a credit card processing level that gives more detailed information to the credit card companies such as product/service ID (item ID), Product Service Description, Quantity, Item Amount, Unit of Measure, etc. This allows more detailed reporting for State PCard transactions.

ANSWER #3d. The numbers on the form listed under Price and Cost are not part numbers they are category codes. These are extension of the same category codes under which suppliers register.

AMEND SECTION C TO READ AS FOLLOWS:

C.1 DEFINITIONS

C.1.1 *Release* means purchase order issued against the specified contract.

C.1.2 *State* means the State of Oklahoma.

C.2 SCOPE

The purpose of this Request for Proposal is to make available to all state agencies of the State of Oklahoma replacement automotive parts and accessories (excluding repairs, see SW767) in the general classifications listed herein for vehicles repaired in using agency shops (including automobiles, vans and light trucks). These items are restricted to automotive manufacturer's own make or band of parts. This contract does not include any vehicle repair service (labor cost, see SW767).

C.3 METHOD OF ORDERING

The commodity listing is arranged alphabetically by categories (air conditioning, belts and hoses, etc.) Purchase orders will be issued according this listing with items created within each category. State agencies will issue a release purchase order against the vendor's contract issued by the Central Purchasing Division. All purchase orders will indicate the items to be shipping according to the commodity listings below. Vendors are cautioned not to ship products with a purchase order issued by ordering Agency/Division.

CONTINUED ON PAGE THREE

Description of Amendment - continuing

SW30307 AUTOMOTIVE PARTS - OEM
AMENDMENT #1, PAGE THREE

C.4 COMMODITIES COVERED UNDER THIS CONTRACT:

C.4.1 This section covers the purchase of automotive parts and accessories. Original Equipment Manufacturer parts (excluding repairs) in the general categories are listed below. This contract specifically excludes the purchase of capital equipment. Engines and body parts are specifically excluded from this Request for Proposal. Makes of automobiles will include:

- C.1.1.1 Replacement Parts for OEM, Chrysler (Original Equipment Manufacturer)
- C.1.1.2 Replacement Parts for OEM, Ford (Original Equipment Manufacturer)
- C.1.1.3 Replacement Parts for OEM, General Motors (Original Equipment Manufacturer)
- C.1.1.4 Replacement Parts for OEM, Honda, Toyota and Subaru
- C. 1.1.5 Replacement Parts for OEM, Nissan (Original Equipment Manufacturer)

C.5 CAPITAL EQUIPMENT

C.5.1 This contract specifically excludes the purchase of capital equipment. The definition of capital equipment is those items that will have a durable use of more than one year and cost greater than \$500.00. This is not to say that some supply items that may cost over \$500.00 are to be considered as capital equipment. There are specific penalties for the purchase or sale of equipment using this contract. Some of them may be considered severe. The penalties are to discourage anyone from not abiding by the purpose of the contract.

AMEND SECTION D TO READ AS FOLLOWS:

D. EVALUATION

This contract will be awarded by the best value method.

D.1. Evaluation factors will include

- D.1.1. **Discount** Offered
- D.1.2. **Minimum Order specified**
- D.1.3. Level three reporting

Description of Amendment - continuing

--