

LONG-RANGE CAPITAL PLANNING COMMISSION

April 13, 2017, 1:00 p.m.

Oklahoma State Capitol Building  
Oklahoma City, OK, Room 419-C

A meeting notice was filed with the Secretary of State an agenda posted in accordance with the Open Meeting Act.

**MEMBERS PRESENT:** Jeff Davis, Partner, Acorn Growth Companies  
Larry DeWitt, Executive Vice President, Farmers Exchange Bank  
John Estus, Account Director, Saxum  
Kirkland Hall, CEO and Vice Chairman, Hall Capital  
Travis Mason, Director, Commercial Oklahoma  
Jerry Winchester, President/CEO, Seventy Seven Energy

**MEMBERS ABSENT:** Jeff Stava, Chief Operating Officer, Tulsa Community Foundation

**GUESTS:** Ben Davis, OMES CAM, Director of Planning  
Dan Ross, OMES CAM, Administrator  
Mike Jones, OMES CAM, Director of Construction and Properties  
Mark Sauchuk, OMES CAM, Director of Facilities  
Carie Carman, OMES CAM, Real Estate and Leasing Services  
(REALS)  
Jennifer Ramsey, OMES CAM, REALS  
Maurice White, OMES CAM, Facilities  
Beverly Hicks, OMES CAM  
Jim Joseph, State Bond Advisor  
Jordan Perdue, Bond Advisor's Office

**I. Call to order and confirmation of quorum. [Jerry Winchester]**

Chairman Winchester called the meeting to order at 1:00 p.m. A roll call was taken and a quorum established. A meeting notice was filed with the Secretary of State and agenda posted in accordance with the Open Meeting Act.

**II. Approval of minutes from the Feb. 9, 2017, Commission meeting. [Jerry Winchester]**

Mr. DeWitt moved to approve the February meeting minutes. Mr. Hall seconded the motion, the motion passed and the following votes recorded:

Mr. Davis, abstain; Mr. Estus, aye; Mr. DeWitt, aye; Mr. Hall, aye; Mr. Mason, aye; Mr. Winchester, aye.

**III. Discussion and possible action to approve the transfer of state-owned property. [Melissa Milburn]**

**a. Quartz Mountain Arts and Conference Center and Nature Park (“Center”) and the United States Bureau of Reclamation, property exchange, 30 acres of vacant land located in Lone Wolf, Kiowa County, Oklahoma.**

In the absence of Ms. Milburn, Mr. Ben Davis reported the Center would have ownership to parcels they are currently using for sewer lagoons. The Bureau will use the 30-acre parcel to quarry rock material to raise dikes surrounding the Altus-Lugert Reservoir. The transfer is a straight exchange of parcels that benefit both parties and will not generate any proceeds.

Mr. Hall made a motion to approve. Mr. Jeff Davis seconded the motion, the motion passed and the following votes recorded:

Mr. Davis, aye; Mr. Estus, aye; Mr. DeWitt, aye; Mr. Hall, aye; Mr. Mason, aye; Mr. Winchester, aye.

**b. Former home for teenage mothers and their children, 1329 S.W. 71<sup>st</sup> Circle, Oklahoma City, Oklahoma County.**

Mr. Ben Davis reported the vacant property owned by the Department of Human Services is will be liquidated through auction, with a request for sealed bids or an Invitation to Bid. The two previous auction attempts that required 90 percent of the appraised value resulted in no bids. The proceeds will be deposited in the Maintenance of State Buildings Revolving Fund.

Mr. Jeff Davis made a motion to approve. Mr. DeWitt seconded the motion, the motion passed and the following votes recorded:

Mr. Davis, aye; Mr. Estus, aye; Mr. DeWitt, aye; Mr. Hall, aye; Mr. Mason, aye; Mr. Winchester, aye.

**IV. Presentation Overview of AssetWorks and inventory management software. [Office of Facilities Management]**

Mr. Ben Davis, Ms. Carman and Mr. White gave an overview presentation of the software. Mr. Davis reported it is an integrated workplace management system and is a complex relational database used to track facilities management and real property information. It is a unified solution for OMES state facilities.

Presentation only.

**V. Updates and Discussion.** None.

**VI. Adjournment.**

There being no further business, Mr. Hall made a motion to adjourn. Mr. Estus seconded the motion, the motion carried and the meeting adjourned at 1:50 p.m.