

**Special Meeting
Minutes
Capitol-Medical Center Improvement and Zoning
Commission March 17, 2017
8:15 a.m.
Will Rogers Building, Rm. 216
Oklahoma City, Oklahoma**

A meeting notice was given and an agenda was posted in accordance with the Open Meeting Act.

MEMBERS PRESENT: Tiana Douglas
Brian Downs
Hillary Farrell
Jeremiah Jordan
Ken Phillips
Dan Ross
Sarah Welch

MEMBERS ABSENT: Joshua Greenhaw
Reginald Johnson
Paul Manzelli
Jerry Winchester

STAFF/GUESTS: Ben Davis, OMES Zoning Administrator, Director of Planning
Beverly Hicks, OMES CAM, Support Staff
Kimberlee Williams, OMES Deputy General Counsel

A. Roll Call:

The meeting was called to order by Chairman Ross at 8:19 a.m. Roll call was taken and a quorum was established. Chairman Ross was advised that notice of the meeting was given and an agenda posted in accordance with the Open Meeting Act.

B. Minutes:

1. Approval, disapproval and/or amendment of the minutes of Feb. 24, 2017 meeting.

Ms. Welch moved to approve the December meeting minutes. Mr. Jordan seconded the motion, the motion passed and the following votes were recorded:

Ms. Douglas, yes; Mr. Downs, abstain; Mr. Jordan, yes; Mr. Phillips, yes; Mr. Ross, yes;
Ms. Welch, yes.

- C. **Special Public Hearings:** None.
- D. **Rezoning Request:** None.
- E. **Conditional Use Permits:** None.
- F. **Building Permits:** None.
- G. **Miscellaneous:**

1. **Discussion and possible action regarding amendments to the Commission's administrative rules, OAR 120:10, to clarify existing definitions, add new definitions, eliminate unnecessary definitions, reinstate previously deleted zoning guidelines, create procedures for dilapidated structures, update zoning maps and eliminate tree planting standards.**

Mr. Phillips moved to approve. Ms. Douglas seconded the motion, the motion passed and the following votes were recorded:

Ms. Douglas, yes; Mr. Downs, yes; Ms. Farrell, yes; Mr. Jordan, yes; Mr. Phillips, yes; Mr. Ross, yes; Ms. Welch, yes.

Ms. Farrell entered the meeting at 8:23 a.m.

2. **Discussion and possible action regarding the appointment of Randy Marks, resident of Lincoln Terrace, to serve a one-year term on the Citizens' Advisory Committee.**
3. **Discussion and possible action regarding the appointment of Jeff Wade, resident of Lincoln Terrace, to serve a one-year term on the Citizens' Advisory Committee.**

Ms. Douglas moved to approve Randy Marks and Jeff Wade to the Citizens' Advisory Committee. Mr. Jordan seconded the motion, the motion passed and the following votes were recorded:

Ms. Douglas, yes; Mr. Downs, abstain; Ms. Farrell, yes; Mr. Jordan, yes; Mr. Phillips, yes; Mr. Ross, yes; Ms. Welch, yes.

- H. **Reports and possible discussion from Commissioners or Director:** None.

- I. **Adjournment:**

There being no further business, Ms. Douglas made the motion to adjourn. Mr. Phillips seconded the motion. Seeing no opposition, the meeting adjourned at 8:25 a.m.