



**State of Oklahoma
Office of Management and Enterprise Services
Division of Capital Assets Management
Fleet Management Department**

**Process G001 Updates
Guide**

1. 2015-11-13
 - a. Update 1.3.2.2, OU removed from recommended listings due to no processing Fleet Cards
 - b. Clarification in section 2.2, & extra images of oil life / change indicators (service minders)
2. 2015-11-06
 - a. Document redesigned
 - b. Section 1.3. Drivers must do their best effort to schedule and service vehicles at FMD Maintenance Facility
 - c. Section 1.3.2.1: \$100 no-call threshold eliminated - all repairs and parts acquisitions must be preapproved
 - d. Section 2: Newest models of vehicles can perform A-maintenance on increased interval providing semi/full synthetic oil is used
3. 2014-08-27:
 - a. Section 1.3: Clarification regarding acquiring vehicle accessories (enhancements)
4. 2014-08-05:
 - a. Section 2: Clarified interpretation of service minders
5. 2014-07-17:
 - a. Section 3.2: CNG Fuel filters interval provided
 - b. Appendix: Added list of CNG service dealers utilized by FMD for Honda Civic and RAM2500
6. 2014-07-17:
 - a. Section 1.3: FMD Service email added
 - b. Section 2: Clarified interpretation of service minders
7. 2014-05-27:
 - a. Section 2: Example pictures of service minders
8. 2014-05-20:
 - a. Section 1.2: Note regarding method of payment at OU provided
 - b. Section 2: Note regarding service minders added
9. 2013-10-31
 - a. Section 1 & 2: Rearrangement
 - b. Section 1: Added state owned service facilities list