



State of Oklahoma
Office of Management and Enterprise Services

COMMITTEE OF ALTERNATIVE FUELS TECHNICIANS EXAMINERS

Minutes from October 1, 2013
9:00 a.m.

I. Prior Notice of Meeting:

- Notice of the monthly Committee meeting is posted in advance on Oklahoma's Secretary of State's website @ www.sos.ok.gov. The Agenda is posted on the State of Oklahoma Alternative Fuels website @ www.altfuels.ok.gov and in a public access area of State of Oklahoma's Fleet Management located at 317 N.E. 31st Street, Oklahoma City, Oklahoma twenty-four hours prior to the meeting.

II. Determination of Quorum and call to order

- Committee Chair John Cook called the meeting to order at 9:11am and determined a quorum of committee members was present. Committee members in attendance were Frank Stapp, Craiton Cooper, Charles Lawson and Roger Luke. Jeff Twiehaus was absent. Peggy Beaty-Program Administrator / Recording Secretary was present but did excuse herself at 9:30am due to a conflict in scheduling. Meeting is being recorded via electronic device.

III. Introduction of Guests

- John Claybon, Oklahoma City Community College
- John Van Hook, Oklahoma City Community College
- Paula Cowart, Director, Safety, Training, & Ed, OK LP Gas Research, Mktng, & Safety Commission

IV. Approval of September 2013 meeting minutes

- Committee approval of September 2013 meeting minutes. Charles Lawson made the motion to approve the minutes as presented. Roger Luke seconded the motion. Motion passed 5-0 to approve September 2013 committee meeting minutes.

V. Alternative Fuel Certification Activity

- CNG technicians currently active status 318
- CNG technicians still need to renew 2013-2014 268
- LPG technicians currently active status 29
- LPG technicians still need to renew 2013-2014 60
- EV technicians currently active status 1
- EV technicians still need to renew 2013-2014 8
- CNG companies current active status 15
- CNG companies current active status 63
- CNG companies current active status 5
- CNG companies current active status 13

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VI. Alternative Fuel Certification Testing Results

- **Gene Autry Technology Center-Enid** **CNG-3 tested 3 passed**
- **Oklahoma City Community College** **CNG-17 tested 16 passed**

VII. Committee Business

Committee

- **NFPA -52 Changes and update of two test versions** – Members of the Committee divided sections of the tests and agreed to bring the updates to the next committee meeting for review and approval.
- Nominations ensued for the next 2-year term as Committee Chair. Jeff Twiehaus was nominated. He was not present and the Committee voted unanimously to approve his appointment. The vote was 5-0. His term will run from November 2013 to November 2015.
- The skill assessments for the Alternative Fuels Technology Center-Tulsa Campus was reviewed and approved. The vote was 4-0, Craiton Cooper abstained from voting since he is the instructor of the Center and presented the skill assessments for approval.

VIII. Adjournment

The meeting adjourned @ 10:52am.

NOTE:

Meeting minutes recorded via electronic device were not fully captured due to a malfunction in the electronic device. Minutes are recreated based upon collective notes from committee attendees. Subsequent updates will be addressed as deficiencies in the minutes become known.

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