

**PROPOSED**  
**AGENDA**

**STATE OF OKLAHOMA**  
**STATE USE COMMITTEE MEETING**  
Library for the Blind and Physically Handicapped  
300 NE 18<sup>th</sup> Street  
Oklahoma City, OK 73105  
December 12, 2012  
1:00 PM

**Order of Business:**

- |                      |   |                |
|----------------------|---|----------------|
| Call to Order        |   | Will Smith     |
| Roll Call for Quorum |   | Will Smith     |
| Introductions        |   | Will Smith     |
| 1.                   | (Tab 1) Approval of Minutes for:<br><i>a. October 10, 2012 Regular Meeting</i>  | Timothy Harvey |
| 2.                   | (Tab 2) Financial information<br><br><i>a. Operating Budget Report</i><br><i>b. Statewide Contract Quarterly Report</i>   | Timothy Harvey |
| 3.                   | (Tab 3) Discussion and possible action to approve fair market pricing on<br><i>a. SW022 Pens</i><br><i>b. SW022 Ink/Toner</i>   | Timothy Harvey |
| 4.                   | (Tab 4) Discussion and Possible Action concerning Statute, Rules, Policy, etc.<br><br><i>a. Recommendations from the Rules Sub Committee</i>  | Timothy Harvey |
| 5.                   | (Tab 5) Discussion and Possible Action concerning SUPRA 2013<br>Conference – January 23 - 25  | Timothy Harvey |
| 6.                   | (Tab 6) Reports:<br><br>Annual Vendor Training – Date change to Wednesday March 13 <sup>th</sup><br><br>Compliance Reports – Man hour report due Jan 31 <sup>st</sup> , send current certificates as well<br><br>SUPRA 2012 Economic Benefits Study | Timothy Harvey |
| 7.                   | New Business: Consideration of any matters not known about or which could not have been reasonably been foreseen within twenty-four hours of this meeting.  |                |
| 8.                   | Public comments and announcements (5 minutes per person)  |                |
| 9.                   | Adjourn   |                |

**Future Meeting Schedule: February 6, 2013**