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**STATE OF OKLAHOMA
OFFICE OF STATE FINANCE
DEPARTMENT OF CENTRAL SERVICES**

MINUTES
COMMITTEE OF ALTERNATIVE FUELS TECHNICIANS EXAMINERS
August 7, 2012
9:00 a.m.

CONFERENCE ROOM
FLEET MANAGEMENT
321 NE 31st Street
OKLAHOMA CITY, OK 73105-4003

- I. Determination of Quorum and call to order**
 - a. Seeing a quorum present the meeting was called to order at 9:07 am by Roger Luke, Acting Committee Chair.
 - b. Committee members present: Charles Lawson, Craiton Cooper, Nathan Parrow and Roger Luke. Jeff Twiehaus and John Cook were absent.
 - c. Program Administrator and Recording Secretary, Peggy Beaty, attended as well.

- II. Introduction of Guests**
 - a. Guests introduced themselves as follows:
Toney Brackett, OCCC; Rich Steere, OCCC; John Day, ODCTE; Leo Van Delft, Tulsa Tech; Brad Walker, OCCC; John Morrison, OSF; Dana Webb, OSF; Blake Burge, OEM Systems; Jason Ferguson, Chesapeake; Richard Hess, LP Gas; Ronn Cupp, LP Gas; Rarchar Tortorello, NGV Assoc.; Mark Frye, NGV Assoc.; Carol McFarland, OSF; Justin Steckman, Total Fleet Solutions, and Chad Kissinger, OEM Systems.

- III. Approval of May and June 2012 meeting minutes**
 - a. May 2012 meeting minutes were presented for review. These were not reviewed during the June 5, 2012 meeting since there was not a quorum present.
 - b. June 5, 2012 meeting minutes were presented for review. These had not been reviewed since there was no committee meeting during the month of July.
 - c. Craiton Cooper made a motion to approve the minutes for May and June. Nathan Parrow seconded the motion. (Motion carried: 4-0)

- IV. Alternative Fuel Test Report**
 - a. Peggy Beaty reported testing information for June and July were 30-CNG, 28 Passed 2 failed; 4 LPG 1 passed 3 failed, 1-EV 1 failed.

- V. Administrative Report**
 - a. N/A

- VI. Committee Reports**
 - a. N/A

- VII. Committee Business**
 - a. Committee members and guests present discussed the curriculum to be developed by Career Tech as mandated by state statutes.

AGENDA
COMMITTEE OF ALTERNATIVE FUELS TECHNICIANS EXAMINERS
August 7 2012
9:00 a.m.
Continued

- b. Committee members and guests discussed the skills necessary to safely work on alternative fuel vehicles.
- c. Committee members (Craiton Cooper and Charles Lawson) and guests discussed in depth the desired skill-based test content and the practicality of implementing a reproducible test model to ensure all skill-based test would be compliant with §74-130.15.
- d. Nathan Parrow expressed concern that the individual would not be able to become certified because of the insurance liability requirements.

VIII. Public Comment

- a. Richard Hess posed questions as to why the committee was changing the test and adding a skill-based test to become certified in the state.
- b. Terry Zuniga, Director, Fleet Mgmt, State of Oklahoma stated the state was very concerned about safety and the current written test did not adequately fulfill the requirements of §74-130.15.
- c. Justin Steckman stated he is working with Rep Leslie Osborn to develop legislation for enforcement resources to ensure safety requirements/regulation standards are adhered to by individuals and businesses engaged in alternative fuel conversions within the State of Oklahoma.
- d. Chad Kissinger, Blake Burge and Justin Steckman introduced the basic skills businesses present would like to see when they hire a certified technician.
- e. Justin Steckman also indicated his frustration with the committee's concerns over the individual more so than the industry as a whole and the problems needed to be fixed for the more commercial businesses and then work on the individual technician issues.

IX. New Business

- a. Discussion regarding the need for more information on the Alternative Fuel website.
- b. Discussion regarding the continued need to develop partnership with OSU-Okmulgee to develop compressor technician curriculum and testing procedures.
- c. Committee discussed the need for Compressed Natural Gas fueling station certification and inspections within the State of Oklahoma.
- d. Committee discussed the proposed resumption of certification testing as the end of September, 2012. This was dependent on the ability to get the skill-based testing modules operating.

X. Motion to Adjourn

- a. Motion to adjourn meeting was made by Roger Luke. Nathan Parrow seconded the motion.

XI. Adjournment

- a. Meeting was adjourned at 11:25am.