



John W. Morrison
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**STATE OF OKLAHOMA
OFFICE OF STATE FINANCE
DEPARTMENT OF CENTRAL SERVICES**

**COMMITTEE OF ALTERNATIVE FUELS TECHNICIANS EXAMINERS
Minutes from October 4, 2011**

I. Determination of Quorum and call to order

- Seeing a quorum present, Committee Member John Cook called the meeting to order at 9:31 a.m. Those in attendance were Craiton Cooper, Roger L. Luke and Charles Lawson

II. Discuss September 2011 meeting

- No minutes from the last meeting were available. No minutes to approve. John Cook informed committee that the main topic of conversation was the issue with the grading of the tests. He updated on how the test was graded and the change in the way tests were graded.
- Decision was made that going forward the Administrative Secretary would grade the tests using prior to the meeting and the committee would vote to accept the graded tests.

III. Grading of Test

- There was one test that Staci Woodberry graded prior to the meeting. Motion by John Cook to accept one test.

IV. Administrative Report

- No administrative reports

V. Committee Reports

- No committee reports

VI. Committee Business

- The committee discussed that Chairman Mike Anderson had not been present at previous meeting.
- Question was raised on if we should retain Mike Anderson as committee chairman.
- If Mike Anderson will not be chairman the committee will vote on new Chairman at the November meeting.

VII. Public Comment

- Richard Hess from the Liquefied Petroleum Gas (LPG) agency attended the meeting. LPG is to Tulsa Tech about developing a curriculum for LPG.

VIII. New Business

- Nathan Parrow is currently working revising the Electric Vehicle test.
- The committee discussed revising the current CNG test. The test needs to be geared more to the technical procedures versus administrative rules.
- The committee discussed explaining all alternative fuel education throughout the state.
- John Cook discussed that enforcement for CNG installed needs to be taught to State Troopers and the Police. This is for when they stop a converted vehicle they can verify if it is a legal installation or not.
- The idea of training Firefighters and First Responders as well was suggested.

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- It was also suggested that Staci Woodberry contact John Day or Jeff Huffman at Career Tech to possibly initiate automated testing.

IX. Adjournment

Minutes Approved:

Recording Secretary

Date

Committee Chairman