



John W. Morrison
Administrator

Preston L. Doerflinger
Director and Secretary of Finance and Revenue

Mary Fallin
Governor

**STATE OF OKLAHOMA
OFFICE OF STATE FINANCE
DEPARTMENT OF CENTRAL SERVICES**

Minutes
COMMITTEE OF ALTERNATIVE FUELS TECHNICIANS EXAMINERS
From the April 3, 2012 Meeting

- I. Determination of Quorum and call to order**
 - Seeing a quorum present the meeting was called to order at 9:00 am by John Cook.
 - Committee members present: Charles Lawson, Craiton Cooper, and John Cook.
 - Recording Secretary, Staci Woodberry, was in attendance as well.
- II. Approval of December 2011 meeting minutes**
 - Staci Woodberry reviewed minutes from March 2012 meeting
 - Craiton Cooper motioned to accept the minutes. John Cook seconded the motion. (Motion carried: 3-0)
- III. Alternative Fuel Test Report**
 - Staci Woodberry reported that 27 of 36 passed in February. March 11 of 13 passed.
 - Motion to accept test results by John Cook and seconded by Charles Lawson. (Motioned carried 3-0)
 - Staci Woodberry advised committee of the suggestion made by the administration team of Fleet Management to split the cost with CareerTech for the electronic testing at the CareerTech locations.
- IV. Administrative Report**
 - Reviewed proposed changes to the current Alternative Fuels rules.
 - Committee discussed and clarified EPA guidelines.
 - Committee agreed to the change to rules that will require conversions to meet NFPA 52 requirements.
- V. Committee Reports**
 - N/A
- VI. Committee Business**
 - N/A
- VII. Public Comment**
 - N/A
- VIII. New Business**
 - N/A
- IX. Adjournment**
 - Motion to adjourn meeting by Charles Lawson at 10:05 a.m.