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**STATE OF OKLAHOMA
OFFICE OF STATE FINANCE
DEPARTMENT OF CENTRAL SERVICES**

**MINUTES
COMMITTEE OF ALTERNATIVE FUELS TECHNICIANS EXAMINERS
May 1, 2012
9:00 a.m.**

**CONFERENCE ROOM
FLEET MANAGEMENT
3301 NORTH SANTA FE
OKLAHOMA CITY, OK 73118**

I. Determination of Quorum and call to order

- a. Seeing a quorum present the meeting was called to order at 9:07 am by John Cook, Committee Chair.
- b. Committee members present: Charles Lawson, Craiton Cooper, John Cook, Nathan Parrow and Roger Luke. Jeff Twiehaus was absent.
- c. Program Administrator and Recording Secretary, Peggy Beaty, attended as well.

II. Approval of April 2012 meeting minutes

- a. Peggy Beaty reviewed minutes from April 2012 meeting.
- b. Charles Lawson motioned to accept the minutes. Craiton Cooper seconded the motion. (Motion carried: 5-0)

III. Alternative Fuel Test Report

- a. Peggy Beaty reported testing information for April was not currently available due to the transition of Program Coordinator in the Alternative Fuels Program. Those figures will be presented during the June 2012 meeting.
- b. Committee received one test review request. Committee agreed to rewrite Question 46 on the LPG test Version 4.0 for the purpose of clarity. Question 47 was deemed as correct. The applicant passed with a score of 82.67% after corrections were noted.
- c. Craiton Cooper made the motion to rewrite Question 46 on the LPG test Version 4.0 for the purpose of clarification of the question. Charles Lawson seconded the motion.

IV. Administrative Report

- a. Peggy Beaty asked the Committee to review the current test versions. It was determined LPG versions 1.0 and 4.0 were valid tests; CNG versions 1.0 and 1.1 were valid tests; EV test was valid as well.
- b. Committee discussed and clarified EPA guidelines.
- c. Committee agreed to the change to rules that will require conversions to meet NFPA 52 requirements.
- d. The question arose regarding the expense of traveling for Committee members conducting tests in locations other than current business location. Peggy Beaty will review the rules and report at the next Committee meeting on June 5, 2012.

V. Committee Reports

- a. N/A

VI. Committee Business

- a. Committee members discussed the issue of obtaining a certificate of garage liability within ninety days after passing the alternative fuel technician certification test. A motion was made by John Cook to review the rules

AGENDA
COMMITTEE OF ALTERNATIVE FUELS TECHNICIANS EXAMINERS
May 1, 2012
9:00 a.m.
Continued

and determine if this extension can be granted from ninety days to 180 days. Craiton Cooper seconded the motion.

VII. Public Comment

- a. There were no public comments at the May Committee meeting.

VIII. New Business

- a. Committee discussed the need for more information on the Alternative Fuel website.
- b. Committee discussed the continued need to develop partnership with OSU-Okmulgee to develop compressor technician curriculum and testing procedures.
- c. Committee discussed the need for enforcement resources to ensure safety requirements/regulation standards are adhered to by individuals and businesses engaged in alternative fuel conversions within the State of Oklahoma.
- d. Committee discussed the need for Compressed Natural Gas fueling station certification and inspections within the State of Oklahoma.

IX. Motion to Adjourn

- a. Motion to adjourn meeting was made by Roger Luke. Nathan Parrow seconded the motion.

X. Adjournment

- a. Meeting was adjourned at 11:25am.