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**STATE OF OKLAHOMA  
OFFICE OF STATE FINANCE  
DEPARTMENT OF CENTRAL SERVICES**

MINUTES  
COMMITTEE OF ALTERNATIVE FUELS TECHNICIANS EXAMINERS  
June 5, 2012  
9:00 a.m.

CONFERENCE ROOM  
FLEET MANAGEMENT  
3301 NORTH SANTA FE  
OKLAHOMA CITY, OK 73118

**I. Public Introduction convened at 9:07 am.**

- a. In attendance were: Brad Walker, OCCC; Richard Steere, OCCC; Chad Kisinger, OEM, Blake Burge, OEM; Roy Achemire; OSU IT-Okmulgee; Justin Steckman, Total Fleet Solutions; Rep. Leslie Osborn, Ok. State Representative-Mustang, OK; Richard Hess, LP Gas Commission; Terry Zuniga, Director DCS Fleet; Dana Webb, OSF Legislative liaison; Jeff Twiehaus, City of OKC and Alt Fuel Committee member; Scott Minton, Chesapeake; John Cook, Chair, and Peggy Beaty, Alt Fuel Program coordinator.

**II. Discussion opened to floor:**

- a. Justin Steckman indicated he was working with Rep. Osborn to initiate legislation for inspections/oversight of the alternative fuel conversion industry. He stated numerous concerns and stated his frustrations at the lack of oversight over conversion company practices and technician activities. Chad Kisinger, OEM also indicated a lack of actual skills he encountered from certified technicians.
- b. John Cook indicated the lack of oversight stemmed from lack of funds to hire inspectors and inadequate reporting forms as required by the Alternative Fuel Technician Certification Act. Peggy Beaty indicated there had been a lapse in previous program administrators in performance of their duties, however, she would make concerted efforts to identify any deficiencies within the program and correct as the agency mandated.
- c. Terry Zuniga stated other industry standards required education/experience requirements prior to sitting for their certification tests and the hands-on component as mandated by statutes was missing from the current test. Risk Management had indicated concerns regarding the current certification process.
- d. Brad Walker and Richard Steere indicated there also needed to be information courses for first responders who work accidents involving converted vehicles to alternative fuels.
- e. Dana Webb indicated she would be willing to work with the committee and Rep. Osborn to determine what laws needed to be in place as well as any funding that may be available.
- f. Rep. Osborn indicated she would be willing to work with the Committee and Ms. Webb, as well as Justin Steckman, to create legislation as discussed including possible funding for inspectors or mandating another agency with existing infrastructure of inspectors take over those duties. Everyone present was in agreement to think about the changes needed and comprise a list of changes to be submitted to Dana Webb who would then work with Rep. Osborn and other legislatures to accomplish those goals.

**III. Break was called at 11:38 am.**

**IV. Determination of Quorum and call to order**

- a. A quorum was not present. Voting committee members present were Jeff Twiehaus, Nathan Parrow, and John Cook. Therefore, all business would be scheduled on the August 2012 committee meeting.
- b. Program Administrator and Recording Secretary, Peggy Beaty, attended as well.

AGENDA  
COMMITTEE OF ALTERNATIVE FUELS TECHNICIANS EXAMINERS  
June 5, 2012  
9:00 a.m.  
Continued

- V. Discussions:
  - a. Informal discussions took place with the remaining guests and committee members regarding various topics of an industry technical nature.
  
- VI. **Adjournment**
  - a. Meeting was adjourned at 1:45am.