

### VOCA CERTIFIED ASSURANCES

Should this application be approved in whole or in part, the applicant assures and certifies:

1. The subrecipient agrees to comply with the financial and administrative requirements set forth in the current addition of the Office of Justice Programs (OJP) Financial Guide and the District Attorneys Council's (DAC) VOCA Financial and Administrative Guide.
2. The subrecipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if required pursuant to 28 C.F.R. Section 42.302), that is accepted by the Office of Civil Rights, is a violation of these Certified Assurances and may result in grant suspension or termination of funding, until such time as the recipient is in compliance.
3. The subrecipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and further understands and agrees that funds may be withheld, or other requirements imposed, if outstanding audit issues from OMB Circular A-133 are not satisfactorily and promptly addressed.
4. The subrecipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification, or adoption of any law, regulation or policy, at any level of government, without the express written approval of OJP.
5. The recipient must promptly refer to DAC, or the Department of Justice (DOJ), Office of the Inspector General (OIG), any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either 1) submitted a false claim for grant funds under the False Claims Act or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. Potential fraud, waste, abuse, or misconduct may be reported directly to the OIG by –

Mail:

Office of the Inspector General  
U.S. Department of Justice  
Investigations Division  
950 Pennsylvania Avenue, N.W.  
Room 4706  
Washington, D.C.

Email: [oig.hotline@usdoj.gov](mailto:oig.hotline@usdoj.gov)

Hotline: (English and Spanish) 800-869-4499

Fax: 202-616-9881

Additional information is available from the DOJ/OIG website at [www.usdoj.gov/oig](http://www.usdoj.gov/oig).

6. The subrecipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval from OJP.
7. The subrecipient agrees to comply with applicable requirements regarding registration with the System for Award Management (SAM) and agrees to provide a Data Universal Numbering System (DUNS) number.
8. The subrecipient will encourage adoption and enforcement of on-the-job seat belt policies and programs for its employees and contractors when operating agency-owned, rented, or personally owned vehicles, pursuant to 23 U.S.C. §§ 402 and 403, and 29 U.S.C. § 668.
9. Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225, the subrecipient is encouraged to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by the grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.
10. The subrecipient agrees to comply with all applicable laws, regulations, policies, and guidance (including specific cost limits, prior approval, and reporting requirement) governing the use of federal funds for expenses related to conferences, meetings, trainings, and other events, including the provision of food and/or beverages at such events, and costs of attendance at such events. Information can be found in the OJP Financial Guide Conference Cost Chapter.
11. The subrecipient understands and agrees that funds may not be used to discriminate against or denigrate the religious or moral beliefs of students who participate in programs for which financial assistance is provided from those funds, or of the parents or legal guardians of such students.
12. The subrecipient understands and agrees that - a) No award may be used to maintain or establish a computer network unless such networks blocks the viewing, downloading, and exchanging of pornography, and b) Nothing in subsection (a) limits the use of funds necessary for any Federal, State, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities.
13. The subrecipient assures that it will collect and maintain information on race, sex, national origin, age, and disability of victims receiving assistance, where such information is voluntarily furnished by the victim.
14. The subrecipient assures that in the event that a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the

ground of race, religion, national origin, sex, or disability against a subrecipient of VOCA funds, the subrecipient will forward a copy of the findings to DAC and to the Office of Civil Rights, OJP.

15. Pursuant to 42 U.S.C. 10603 (a)(2), VOCA grant funds will not be used to supplant State and local funds that would otherwise be available for crime victim assistance.
16. The subrecipient authorizes the District Attorneys Council, the Office for Victims of Crime (OVC) and/or the Office of the Chief Financial Officer (OCFO) and its representatives, access to and the right to examine all records, books, paper or documents related to the VOCA grant.
17. The subrecipient agrees to provide information on the activities supported and an assessment of the effects that the VOCA victim assistance funds have had on crime victims and submitted as directed by DAC.
18. The subrecipient understands that all OJP awards are subject to the National Environmental Policy Act (NEPA, 42 U.S.C. section 43121 et seq.) and other related Federal laws (including the National Historic Preservation Act), if applicable.
19. The subrecipient will provide services, at no charge, through the VOCA-funded project. Any deviation from this provision requires prior approval from DAC.
20. The subrecipient will assist victims in seeking available crime victims compensation benefits.
21. The subrecipient assures that it will maintain confidentiality of client-counselor information as required by state and federal law.
22. The subrecipient will not discriminate against victims because they disagree with the way the State is prosecuting the criminal case.
23. The subrecipient assures that, in accordance with DOJ, pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with Limited English Proficiency (LEP).