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**DISTRICT ATTORNEYS COUNCIL**

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EXECUTIVE 405-264-5000 FAX 405-264-5099	FINANCE 405-264-5004 405-264-5099	GRANTS 405-264-5008 405-264-5099	VICTIMS 405-264-5006 405-264-5097	IT 405-264-5002 405-264-5099	TRAINING 405-264-5000 405-264-5099	UVED 405-264-5010 405-429-4274
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**Requirement to report actual or imminent breach of personally identifiable information (PII)**

The subgrantee must have written procedures in place to respond in the event of an actual or imminent breach (as defined in OMB M-17-12) if it –

1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of personally identifiable information (PII) (as defined in 2 C.F.R. 200.79) within the scope of an OVW grant-funded program or activity, or

2) uses or operates a Federal information system (as defined in OMB Circular A-130). The subgrantee's breach procedures must include a requirement to report actual or imminent breach of PII to the DAC or an OVW Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

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Signature of Authorized Official

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Date

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Signature of Project Director

\_\_\_\_\_  
Date