

2012 JUSTICE ASSISTANCE GRANT LOCAL LAW ENFORCEMENT (JAG-LLE) PROGRAM NOTICE OF AVAILABILITY OF FUNDS

Applicants who wish to apply for equipment under the Justice Assistance Grant – Local Law Enforcement (JAG-LLE) Grant need to thoroughly read the ENTIRE document as the process for application has CHANGED.

AVAILABILITY OF FUNDS

The District Attorneys Council, in conjunction with the Justice Assistance Grant Board, announces that **\$551,837** from the Justice Assistance Grant has been reserved for eligible local law enforcement jurisdictions.

ELIGIBLE APPLICANTS

According to the Bureau of Justice Assistance, **only** the jurisdictions listed below are eligible for funding under the Justice Assistance Grant because they have submitted Part 1 Violent Crime UCR data directly to the OSBI under their own ORI number for at least 3 of the last 10 years for which UCR data is available and meet the minimum threshold for the amount of Part 1 crimes committed.

Police departments and sheriff's offices must apply through their county commission or city council. Private/nonprofit organizations, campus security departments, jails, and state agencies are NOT eligible to apply for funding.

The following jurisdictions **are eligible** to apply for this funding:

| | | |
|----------------------------------|------------------|-------------------|
| ABSENTEE SHAWNEE TRIBAL | APACHE TOWN | BIXBY CITY |
| ACHILLE TOWN | ARKOMA TOWN | BLACKWELL CITY |
| ADAIR COUNTY | ATOKA CITY | BLAINE COUNTY |
| ALFALFA COUNTY | ATOKA COUNTY | BLANCHARD CITY |
| ALTUS CITY | BARNSDALL CITY | BOISE CITY |
| ALVA CITY | BEAVER COUNTY | BOKOSHE TOWN |
| ANADARKO CITY | BEAVER TOWN | BOLEY TOWN |
| ANTLERS CITY | BECKHAM COUNTY | BRISTOW CITY |
| APACHE (Anadarko) TRIBAL | BEGGS CITY | BROKEN BOW CITY |
| BUFFALO TOWN | BETHANY CITY | BRYAN COUNTY |
| BURNS FLAT TOWN | ELK CITY | JENKS CITY |
| CADDO COUNTY | ELLIS COUNTY | JOHNSTON COUNTY |
| CADDO TOWN | ELMORE CITY TOWN | JONES TOWN |
| CALERA TOWN | ERICK CITY | KAY COUNTY |
| CANADIAN COUNTY | EUFAULA CITY | KEYES TOWN |
| CARNEGIE TOWN | FAIRFAX TOWN | KINGFISHER CITY |
| CARTER COUNTY | FAIRVIEW CITY | KINGFISHER COUNTY |
| CATOOSA CITY | FLETCHER TOWN | KINGSTON TOWN |
| CHANDLER CITY | FORT GIBSON TOWN | KIOWA COUNTY |
| CHECOTAH CITY | FREDERICK CITY | KONAWA CITY |
| CHELSEA TOWN | GARFIELD COUNTY | KREBS CITY |
| CHEROKEE CITY | GARVIN COUNTY | LATIMER COUNTY |
| CHEYENNE ARAPAHO (CONCHO) TRIBAL | GEARY CITY | LAVERNE TOWN |
| | GLENPOOL CITY | LEFLORE COUNTY |
| | GOODWELL TOWN | LEXINGTON TOWN |

CHOCTAW CITY
CHOCTAW COUNTY
CHOCTAW TRIBAL
CHOUTEAU TOWN
CIMARRON COUNTY
CLAREMORE CITY
CLAYTON TOWN
CLEVELAND CITY
CLEVELAND COUNTY
CLINTON CITY
COAL COUNTY
COALGATE CITY
COLBERT TOWN
COLLINSVILLE CITY
COMANCHE CITY
COMANCHE COUNTY
COMANCHE TRIBAL
COMMERCE CITY
COTTON COUNTY
COWETA CITY
CRAIG COUNTY
CREEK COUNTY
CRESCENT CITY
CUSHING CITY
CUSTER COUNTY
DAVENPORT TOWN
DAVIS CITY
DEWEY CITY
DEWEY COUNTY
DIBBLE TOWN
DRUMRIGHT CITY
DUNCAN CITY
DURANT CITY
EASTERN SHAWNEE
TRIBAL
EL RENO CITY
NINNEKAH TOWN
NOBLE CITY
NOBLE COUNTY
NOWATA CITY
NOWATA COUNTY
OILTON CITY
OKEENE TOWN
OKEMAH CITY
OKFUSKEE COUNTY
OKLAHOMA COUNTY
OKMULGEE CITY
OKMULGEE COUNTY
POCOLA CITY
PONTOTOC COUNTY
PORUM TOWN
POTEAU CITY
POTTAWATOMIE

GORE TOWN
GRADY COUNTY
GRANITE CITY
GRANT COUNTY
GREER COUNTY
GROVE CITY
GUTHRIE CITY
GUYMON CITY
HAILEYVILLE CITY
HARMON COUNTY
HARPER COUNTY
HARRAH CITY
HARTSHORNE CITY
HASKELL COUNTY
HASKELL TOWN
HEALDTON CITY
HEAVENER CITY
HENNESSEY TOWN
HENRYETTA CITY
HINTON TOWN
HOBART CITY
HOLDENVILLE CITY
HOLLIS CITY
HOMINY CITY
HOOKER CITY
HOWE TOWN
HUGHES COUNTY
HUGO CITY
HULBERT TOWN
HYDRO TOWN
IDABEL CITY
INOLA TOWN
JACKSON COUNTY
JAY CITY
JEFFERSON COUNTY
STEPHENS COUNTY
STIGLER CITY
STILWELL CITY
STRATFORD TOWN
STRINGTOWN TOWN
STROUD CITY
SULPHUR CITY
TAHLEQUAH CITY
TALIHINA TOWN
TECUMSEH CITY
TEMPLE TOWN
TEXAS COUNTY
TONKAWA CITY
TUSHKA TOWN
TUTTLE CITY
VALLIANT TOWN
VIAN CITY
VINITA CITY

LINCOLN COUNTY
LINDSAY CITY
LOCUST GROVE TOWN
LOGAN COUNTY
LONE GROVE CITY
LOVE COUNTY
LUTHER TOWN
MADILL CITY
MAJOR COUNTY
MANGUM CITY
MANNFORD TOWN
MARIETTA CITY
MARLOW CITY
MARSHALL COUNTY
MAUD CITY
MAYES COUNTY
MAYSVILLE TOWN
MCALESTER CITY
MCCLAIN COUNTY
MCCURTAIN COUNTY
MCINTOSH COUNTY
MCCLOUD TOWN
MEEKER TOWN
MIAMI TRIBAL
MORRIS CITY
MOUNTAIN VIEW TOWN
MULDROW TOWN
MURRAY COUNTY
MUSKOGEE COUNTY
MUSTANG CITY
NEW CORDELL CITY
NEWCASTLE CITY
NEWKIRK CITY
NICHOLS HILLS CITY
NICOMA PARK CITY
OOLOGAH TOWN
OSAGE COUNTY
OTTAWA COUNTY
PAULS VALLEY CITY
PAWHUSKA CITY
PAWNEE CITY
PAWNEE COUNTY
PAYNE COUNTY
PERKINS TOWN
PERRY CITY
PIEDMONT CITY
PITTSBURG COUNTY

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| COUNTY | WAGONER COUNTY |
| PRAGUE CITY | WALTERS CITY |
| PURCELL CITY | WARNER TOWN |
| PUSHMATAHA COUNTY | WARR ACRES CITY |
| RINGLING TOWN | WASHINGTON COUNTY |
| ROGER MILLS COUNTY | WASHITA COUNTY |
| ROGERS COUNTY | WATONGA CITY |
| ROLAND TOWN | WAUKOMIS TOWN |
| RUSH SPRINGS TOWN | WAURIKA CITY |
| SALLISAW CITY | WAYNOKA CITY |
| SAND SPRINGS CITY | WEATHERFORD CITY |
| SAPULPA CITY | WELEETKA CITY |
| SAYRE CITY | WESTVILLE TOWN |
| SEILING CITY | WETUMKA CITY |
| SEMINOLE CITY | WEWOKA CITY |
| SEMINOLE COUNTY | WILBURTON CITY |
| SHATTUCK TOWN | WILSON CITY |
| SKIATOOK TOWN | WOODS COUNTY |
| SNYDER CITY | WOODWARD CITY |
| SPENCER CITY | WOODWARD COUNTY |
| SPIRO TOWN | WRIGHT CITY TOWN |
| TEXHOMA TOWN | WYNNEWOOD CITY |
| THE VILLAGE CITY | YALE CITY |
| TILLMAN COUNTY | YUKON CITY |
| TISHOMINGO CITY | |

WHAT IF A JURISDICTION IS NOT LISTED?

If a jurisdiction is not listed above and is not eligible to apply, one of the following reasons apply:

- 1) The jurisdiction is NOT submitting Part 1 Violent Crime UCR data directly to the OSBI under their own ORI number for at least 3 of the last 10 years.
- 2) The jurisdiction did not meet the minimum threshold for the amount of Part 1 crimes committed as determined by the Bureau of Justice Statistics, U.S. Department of Justice.
- 3) The jurisdiction received a direct award from the federal government for the period of time in which these funds were made available to the State of Oklahoma and is not eligible to receive funds from the District Attorneys Council.

If you are not on this list, contact Rodney Eaton at OSBI, 405/848-6724, to discuss future UCR submissions.

APPLICANT REQUIREMENTS - DUNS NUMBER

All applicants are required to include a DUNS (Data Universal Numbering System) number in their application. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and keeping track of entities receiving Federal funds. Obtaining a DUNS number is a free, simple, one-time activity. To obtain a DUNS number or to see if the applicant agency already has a DUNS number, call 1-866-705-5711 or go to <https://iupdate.dnb.com/iUpdate/companylookup.htm>

APPLICANT REQUIREMENTS – CENTRAL CONTRACTOR REGISTRATION

JAG-LLE funding requires all applicants to be registered on the Central Contractor Registration (CCR) database. The CCR database is the repository for standard information about federal financial assistance applicants, recipients, and subrecipients. Organizations that have previously submitted applications via Grants.gov are already registered with CCR, as it is a requirement for Grants.gov registration. Information about registration procedures can be accessed at <https://www.bpn.gov/ccr/default.aspx>. Registration on the CCR must be current or in process, prior to

making application for these grant funds. This process can take time, so start early! **Please note: Your CCR registration must allow for public search.**

BOARD PRIORITIES

The JAG Board, comprised of 17 voting and non-voting members, is charged with determining priorities for funding, reviewing grant proposals, and determining awards for the grant funds. The Board has limited requests to procuring equipment that is directly related to basic law enforcement functions with a maximum award amount of \$10,000. The Board has established priorities for the funding of the equipment. **Only** applications requesting the following will be reviewed:

- In-Car Mobile Data Systems* (see additional requirements below)
- Radios – In Car and Hand Held/Portable** (see additional requirements below)

Priority may be given to those who have not received significant funding in the past five years from this grant program.

***REQUESTS FOR IN-CAR MOBILE DATA TERMINAL SYSTEMS**

Requests for in-car mobile data terminal systems (MDTs) should include a quote designating the mobile data system, mounting hardware, docking station, mode of IP connectivity, and computer that ensures that the equipment is designed for use in a vehicle to withstand use in a harsh environment. Requests must specify a semi-ruggedized or ruggedized laptop. Please be aware that ruggedized laptops are available at a discounted rate on the Western States Contracting Alliance (WSCA) Contract, at <https://www.ok.gov/dcs/solicit/app/contractSearch.php>.

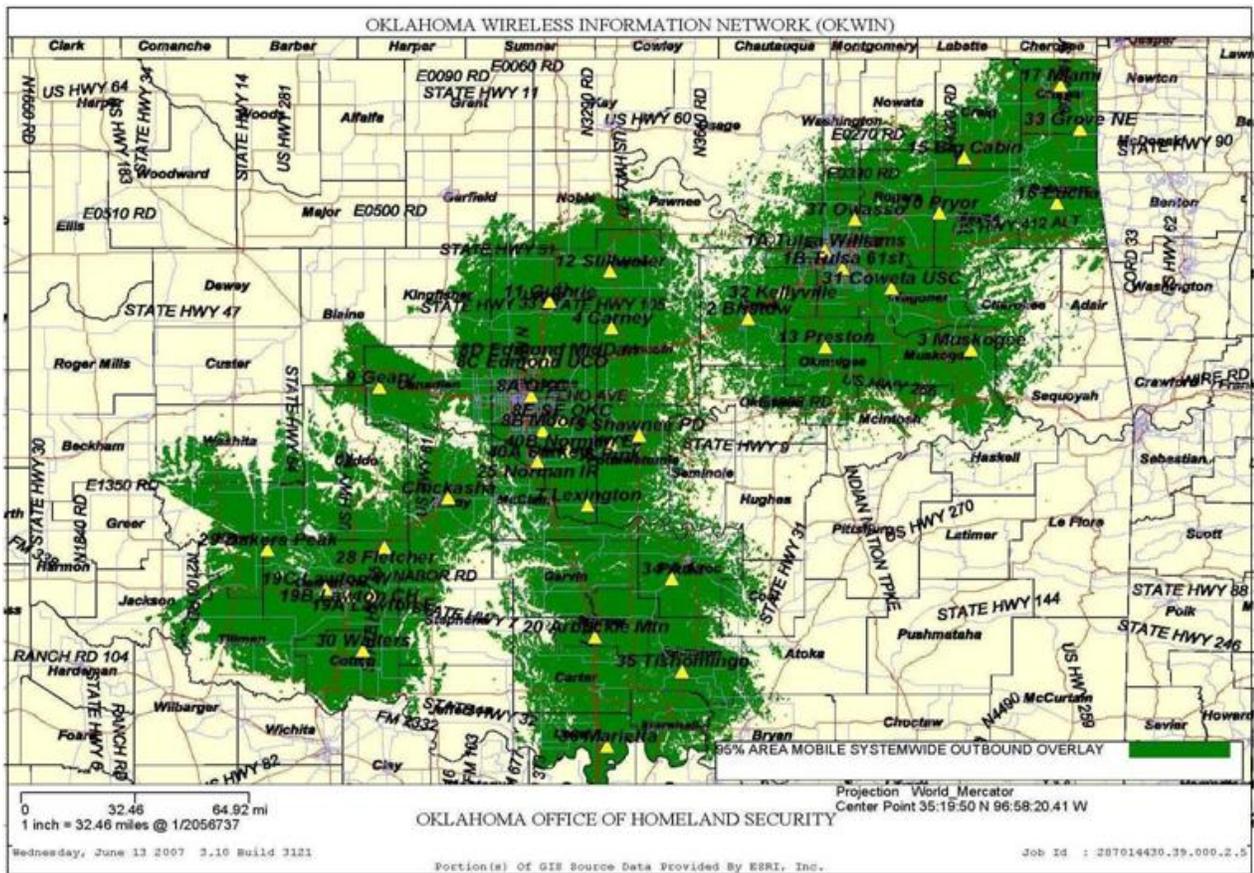
The applicant must specify the software system (such as MobileCop) which allows law enforcement agencies to access vehicle tag and driver's license files within the state and allows for seamless messaging between individual law enforcement officers across the state, integration of law enforcement records including mugshot photos, and many other tools utilized by law enforcement officers in a mobile environment.

This is not an endorsement of any vendor or product, but for informational purposes only. Applicants should be aware that there are 64 agencies statewide, including the Department of Public Safety, using MobileCop to connect MDTs to the Oklahoma Law Enforcement Telecommunications System (OLETS), Oklahoma Automated Secured Information Sharing System (OASIS), National Law Enforcement Telecommunications System (NLETS), National Crime Information Center (NCIC) and other national, state, and local crime information databases. If you are interested in using MobileCop for system access for in-car laptop computers, contact Lt. Matt Jackson at 405-869-2505 or via email at somatjac@oklahomacounty.org or Capt. David Baisden at 405-615-0242 or via email at sodavbai@oklahomacounty.org for information and guidance with your application.

****REQUESTS FOR IN CAR RADIOS and HANDHELD PORTABLE RADIOS**

For agencies located within the Oklahoma Wireless Information Network (OKWIN) coverage area, all requests made to the Board by law enforcement agencies for radio communication equipment must be consistent and compatible with the OKWIN 800 MHz Trunked Radio System (see the coverage map below).

To determine if a jurisdiction is in the 800 MHz Trunked Radio Communication System coverage area, or for more information, contact Will Borden, Interoperable Communications Project Manager, Department of Public Safety, at 405/425-2711 or WBorden@dps.state.ok.us.



MATCH REQUIREMENT

There is no match requirement for this grant.

REIMBURSEMENT OF FUNDS

In order to receive the funds, the subgrantee must order and pay for all approved equipment and submit all required close-out documents prior to receiving payment. Upon receipt and approval of the close-out documents, reimbursement will be forwarded to the subgrantee in approximately three weeks.

PERSONNEL REQUIREMENTS

The Agency Administrator/Project Director is the contact person for all project activities and is responsible for meeting the goals and objectives of the award. The Financial Officer/Fiscal Officer is responsible for reporting the financial activity related to the award. The Agency Administrator/Project Director and Financial Officer/Fiscal Officer may **NOT** be the same person.

The Authorized Official/Chief Executive Officer is the person with official signature authority to make financial and programmatic commitments on behalf of the applicant agency. **The Authorized Official/Chief Executive Officer must be the mayor, city manager, chairperson of the County Commission, or an authorized tribal leader.**

AWARD PERIOD

The award period for this grant is January 1, 2013, to June 30, 2013.

TO APPLY

The Federal Grants Division has developed a Web-based Grants Management System. The System, OKGrants, is a “cradle-to-grave” grants management system, which means applications must be completed online through the new grants managements system.

The application process will be available beginning on **August 15, 2012**, and must be completed and submitted through OKGrants by 11:59 p.m., by **September 19, 2012**.

Prior to beginning an application online, applicants must register in the OKGrants system and be approved by DAC.

To access OKGrants, go to <https://grants.ok.gov>. (Note: Be careful in entering the site. The site location is <https://grants.ok.gov>)

1. First, a new user account must be created.
2. To create a new user account:
 - Determine who is going to be the Agency Administrator (formerly Project Director) for your ENTIRE agency.
 - The person selected as the Agency Administrator will go to: <https://grants.ok.gov>
 - From the OKGrants homepage click the “New User?” link located in the “Login” section.



3. Complete the Profile (user information) in its entirety.
 - a. Fill in all information as required. All items marked with an “*” are required. **Remember: The county or the city is the applicant, not the Sheriff’s Office or the Police Department.**
 - b. The “Username” field must consist of all letters and numbers.
 - c. The “Password” field must consist of all letters and numbers and must be at least characters long.
4. At the bottom of the page, it says “Please select the agency you want to register with (others can be added later). Select District Attorneys Council from the drop-down menu.
5. Click “Save” in the upper right hand corner to save the data.

After the new user account information is completed and saved, an email will be sent to DAC, to approve access to the system. If you attempt to access the system prior to being validated, the following message will be displayed:

 Page Error(s)
Your account has not yet been validated.

When the system administrator grants access, an e-mail message confirming that the account has been validated will automatically be sent to the e-mail address which was entered by the new user.

NOTE: Once a user account has been validated, there is no need to request access again. The same username can be used for all organization applications. There is no need to create a separate user account in OKGrants for individual divisions within an organization.

TRAINING FOR APPLICANTS ON THE OKGRANTS SYSTEM

DAC will provide web-based training for potential applicants. ***You only need to attend one of the four available webinars listed below.***

OKGrants Application Training Webinar Dates:

- **August 2, 2012** **9:00 a.m. – 12:00 p.m.**
- **August 2, 2012** **1:30 p.m. – 4:30 p.m.**
- **August 9, 2012** **9:00 a.m. – 12:00 p.m.**
- **August 9, 2012** **1:30 p.m. – 4:30 p.m.**

Prior to the webinar:

The first time you use the Web Meeting Service, you will need to download the client software. Web Meeting HELP & Software Downloads can be found at: <https://www.webmeeting.att.com>. Click on Downloads and download the appropriate software for your computer.

To participate in the webinar:

- 1) Dial: **1-877-336-1828**
- 2) Enter the Access Code: **3241627**
- 3) **Then log on to the web conference portion of the meeting:** Go to:
<https://www.webmeeting.att.com>
- 4) Enter the Meeting Number: **8773361828**
- 5) Enter the Participant Code: **3241627**
- 6) Enter your e-mail and **your agency's name** and join the meeting as a "participant."

DEADLINE FOR SUBMISSION OF AN APPLICATION

The deadline to submit the application is **11:59 p.m., September 19, 2012**. The OKGrants Online System will not allow an application to be submitted after this date and time. Proposals received via mail, hand delivery, fax machine, or disk will not be reviewed.

ADDITIONAL INFORMATION

For further information, contact Becky Watson, Federal Grants Division, Oklahoma District Attorneys Council, at 405/264-5008, or via email at becky.watson@dac.state.ok.us.