

# NOTICE OF JOB OPENING

## District 17

### McCurtain, Choctaw & Pushmataha Counties

POSITION AVAILABLE: ASSISTANT DISTRICT ATTORNEY

ASSIGNMENT: PUSHMATAHA COUNTY

QUALIFICATIONS: Pushmataha County is seeking an Assistant District Attorney to perform a variety of professional duties involved in providing a full range of legal services related to County government operations; to prosecute criminal offenses, including misdemeanors and felonies; assist in juvenile cases, including neglect, delinquency and child in need of supervision cases; and other duties as assigned. Level of duties may vary based on experience.

#### MINIMUM REQUIREMENTS:

Education/Training: Requires a Juris Doctorate from an accredited law school, responsible legal experience in government, criminal and civil law preferred. Prior courtroom experience preferred. Must be admitted to the Oklahoma State Bar and be in good standing.

SALARY RANGE: Commensurate with experience.

### **APPLICATIONS ACCEPTED UNTIL POSITION FILLED**

If interested please submit a resume with supporting documentation to the following address:

District Attorney's Office  
Attention: Tammy Toten  
108 N Central, Suite 1  
Idabel, OK 74728

Office 580-286-7611  
Fax 580-286-7613

Or you can email your information to:  
tammy.toten@dac.state.ok.us